

TOWN OF  
BARNSTABLE

Annual Report  
**2017** FISCAL  
YEAR



FITZGERALD KENNEDY



Remembering JFK at 100

John F. Kennedy  
1917-2017

# ON THE ROAD TO SUCCESS

## CREDITS

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Marie Grady Palcic

BACK COVER:  
Marie Grady Palcic and  
John F. Kennedy Hyannis Museum

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## Town of Barnstable MISSION STATEMENT

- Our priorities focus on the mission of our organization and its strategic plan
  - To protect the Town of Barnstable's quality of life and unique character, engage our citizens, and enact policies that respond to and anticipate the needs of our community.
- Through sound financial management
- Open communication that engages our public
- With an equitable balance of resource allocation to improve the quality of life for our residents, businesses, and visitors
- We are a program and service provider so at the heart of all we do is excellent customer service
  - We must be able to perform our programs and service dependably and accurately
  - Show the willingness to help our public and provide prompt service
  - Convey trust and confidence
  - Provide caring and individualized attention to our public
  - Present ourselves, equipment, and facilities in a manner that reflect the excellence that we strive to achieve in public service



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# OVERVIEW



## LOCATION:

Barnstable, Massachusetts is bordered by Cape Cod Bay on the north, Nantucket Sound on the south, Sandwich and Mashpee on the west and Yarmouth on the east. The Town of Barnstable includes seven unincorporated villages within its boundaries. Each village has unique and significant cultural and historical qualities. Centerville, located on the south side, is primarily residential, includes a small business district, the largest lake in the town (Wequaquet), and beautiful beaches. Osterville, located to the west of Centerville on the south side of town, is primarily residential as well, and includes inlets and harbors for fishing and boating together with a small business district. Hyannis, to the east of Centerville is the town's central business/commercial district, which also includes town offices and several shopping malls. Hyannis is also a fishing village and its harbor provides access to Martha's Vineyard and Nantucket Islands. Marstons Mills to the north of Osterville is also primarily residential and is rural in nature with many ponds. Cotuit is on a peninsula to the west of Osterville, again on the south side of town, and is primarily residential with a number of small beaches. West Barnstable on the northwest side of town is primarily residential and includes the almost 7 mile long Sandy Neck Barrier beach. The village of Barnstable is to the east of West Barnstable and houses the County complex, a small business district, working harbor and a primarily residential environment.

TOTAL AREA	72.26 square miles
LAND AREA	60.05 square miles

## REGIONAL PLANNING AGENCY:

Cape Cod Commission

## GOVERNMENT:

Town Council / Town Manager

## POPULATION:

Year Round:	45,193
Seasonal:	Approximately 145,500

## REGISTERED VOTERS:

According to the 2010 Federal Census, there are 45,193 residents in the Town of Barnstable.

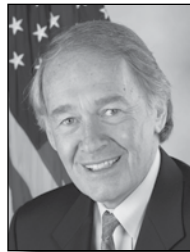
Number of voters:	31,191
Democrats:	7,683
Republicans:	5,390
Green-Rainbow:	47
Libertarian:	101
Unenrolled:	17,939
Various other political designations:	31

## LEGISLATORS:

US Senator  
Elizabeth Warren  
617-565-3170



US Senator  
Ed Markey  
617-565-8519



US Congressman (10th District)  
William R. Keating  
508-771-0666



State Senator (Cape & Islands Senatorial District)

Julian Cyr.....	617-722-1570
Senate President (Plymouth and Barnstable)	
Stan Rosenberg.....	617-722-1500
State Representative (1st Barnstable)	
Timothy Whelan.....	617-722-2014
State Representative (2nd Barnstable)	
William L. Crocker, Jr. ....	617-722-2014
State Representative (5th Barnstable)	
Randy Hunt.....	617-722-2800 x8743



TOWN OFFICERS & ELECTED OFFICIALS 2017

Henry Farnham 2019  
 Thomas Geiler 2019  
 Vacant 2017

**ELDERLY & DISABLED TAXATION**

William Murdoch 2019  
 Tracey Todd 2019  
 William Garreffo 2018 Chair  
 JoAnna Callahan Indefinite

**GOLF COMMITTEE**

Geoffrey Converse 2019  
 John Cookson 2020  
 Fred Parker 2020  
 Mary Creighton 2018 Vice Chair  
 Richard Aliberti 2019  
 David Miller 2018 Chair  
 Brian Conway 2019

**HISTORICAL COMMISSION**

Elizabeth Mumford 2018  
 Nancy Clark 2020 Vice Chair  
 Laurie Young 2020 Chair  
 Nancy Shoemaker 2020  
 Cheryl Powell 2018  
 Marilyn Fifield 2018 Clerk  
 George Jessop 2019  
 Francis Wurzburg 2020

**HOUSING COMMITTEE**

Dave Carey 2020 Clerk  
 Glen Anderson 2020 Vice Chair  
 Aaron Kanzer 2018  
 Richard Plaskas 2018  
 Paula Breagy 2019  
 Hilda Haye 2020  
 Donald Lynde 2018 Chair  
 Vacant 2019

**HUMAN SERVICES COMMITTEE**

Deborah Krau 2019  
 Heather Strassel 2019  
 Heidi Nelson 2018  
 Scott Fitzgerald 2018  
 Meaghan Mort 2019  
 Steven Xiarhos 2020  
 Charles Hetzel 2018  
 Stacy Peugh 2018  
 Robin Gunderson 2020

**HYANNIS MAIN STREET WATERFRONT HISTORIC DISTRICT**

David Colombo 2018  
 Taryn Thoman 2020 Vice Chair  
 Brenda Mazzeo 2020 Clerk  
 Marina Atsalis 2019  
 John Alden 2019

Paul Arnold 2020 Chair  
 Timothy Ferreira 2020  
 Vacant 2019  
 Vacant 2018  
 Vacant 2019  
 Vacant 2019

**HYANNIS WATER BOARD**

Deborah Krau 2018  
 Stephen O'Neil 2018 Chair  
 Thomas Holmes 2017  
 Vacant 2019  
 Vacant 2019

**JANE ESHBAUGH COMMUNITY SERVICE AWARD COMMITTEE**

William O'Neill 2017  
 Vacant 2018  
 Vacant 2018  
 Vacant 2018  
 Vacant 2019

**JOHN F. KENNEDY MEMORIAL TRUST FUND COMMITTEE**

Hugh Findlay 2019  
 William Murphy 2019  
 Robert Jones 2018 Vice Chair  
 Lynne Poyant 2018 Chair  
 Mark Ells Indefinite

**LAND ACQUISITION AND PRESERVATION COMMITTEE**

Elissa Crowley 2020  
 Steven Gould 2019  
 Kristine Clark 2020  
 Anne Rowland 2018  
 Farley Lewis 2019 Vice Chair  
 Phyllis Miller 2018  
 Janet Crystal 2020  
 F.P. Tom Lee 2018  
 Ann Canedy 2018 Chair

**LIBRARY COMMITTEE**

Margaret Stuphin 2017  
 Karen Rezendes 2017 Chair  
 Ed Maddox 2017  
 Lois Cronin 2018  
 Kathy Spirtes 2017  
 Lili Seely 2018  
 Emily Mezzetti 2017  
 Elena Schuck 2017  
 Mark Cote 2017  
 Laurie Young 2017  
 Fred Schlipp 2017  
 Suzanne Kelly 2018  
 Chrystal LaPine 2018  
 Patricia Lawlor 2017

**LICENSING AUTHORITY**

Judith Notz 2017

Martin Hoxie 2020 Chair  
 Eugene Berman 2018 Vice Chair  
 Larry Decker 2018  
 Ronald Semprini 2019 Clerk  
 David Nunheimer 2019

**OLD KING'S HIGHWAY HISTORIC DISTRICT COMMITTEE**

George Jessop 2019  
 David Munsell 2019  
 Paul Richard 2018 Chair  
 Connie Bearse 2018 Clerk  
 Leslie Wallace 2020

**PERSONNEL BOARD**

Thomas Geiler 2018  
 Nancy Newton 2018  
 Vacant 2017  
 Vacant 2019  
 Vacant 2018

**PLANNING BOARD**

Jeffrey Swartz 2020  
 Mary Barry 2020 Chair  
 Paul Curley 2019  
 Stephen Helman 2018 Vice Chair  
 David Munsell 2019  
 Steven Costello 2018 Clerk  
 Mark Ferro 2017

**PUBLIC WORKS COMMISSION**

Dr. Paul Canniff 2020 Vice Chair  
 Thomas Mullen 2018  
 Wolfgang Fattler 2018 Chair  
 Michael VanKleef 2019  
 Barry Gallus 2020  
 Albert Baker 2017

**RECREATION COMMISSION**

Renee Dowling 2018  
 Kevin Turner 2018 Chair  
 Rene King 2017  
 Richard Sawyer 2019  
 Katherine Pina 2019  
 Joseph O'Brien 2019 Vice Chair  
 James Tenaglia 2020

**REGISTRAR OF VOTERS**

David Jones 2017  
 Ann Quirk Indefinite  
 Lucien Poyant 2018

**RENEWABLE ENERGY COMMISSION**

Gordon Starr 2020  
 Michael VanKleef 2017  
 Jan Rapp 2017  
 Peter Doyle 2018

Andrew Jaworski 2018  
 Alison Alessi 2019  
 Sheila Place 2019  
 Stephen Thomas 2019  
 Vacant 2018

**SANDY NECK BOARD**

Peter Sampou 2020  
 William Monroe 2019  
 Richard French 2018 Chair  
 Wendy Paquette 2018  
 Nason King 2020  
 Thomas O'Neill 2018 Vice Chair  
 William Carey 2019

**SCHOLARSHIP COMMITTEE**

Dr. Nancy Vecchione 2017  
 Janice Cliggott 2017  
 John Marsden 2018  
 Deborah Hill 2019  
 Joyce Persuitte 2020 Chair

**SHELLFISH COMMITTEE**

Albert Surprenant 2020  
 Linda Romano 2018  
 Stuart Rapp 2019 Chair  
 William Shumway 2018  
 Richard Haskell 2018 Vice Chair  
 Vacant 2019  
 Vacant 2018  
 Vacant 2017  
 Vacant 2019

**STEAMSHIP AUTHORITY**

Eric Shufelt 2018  
 Robert Jones 2017

**TRUST FUND ADVISORY COMMITTEE**

Frances Parks 2020 Clerk  
 Jayne Scanlon 2020  
 Debra Blanchette Indefinite  
 Christopher Ward 2019  
 Jonathan Gilmore 2019  
 Gregory Plunkett 2019  
 William "Bo" Murdoch 2019 Chair

**WATER POLLUTION CONTROL BOARD**

Dr. Paul Canniff 2017  
 Wolfgang Fattler 2018  
 Ed Eichner 2019

**WATER QUALITY COMMITTEE**

Sheila Mulcahy 2018  
 Mary Barry 2019  
 Thomas Cambareri 2019  
 Herbert McSorley 2018  
 Vacant 2018  
 Vacant 2018  
 Vacant 2019

**WATER RESOURCES ADVISORY COMMITTEE**

Philip Boudreau 2018  
 Lindsey Counsell 2020  
 Farley Lewis 2020  
 Casey Dannhauser 2020  
 Fred Dempsey 2020  
 Ed Eichner 2018  
 Michael Moynihan 2018  
 George Zoto 2018

**WATERWAYS COMMITTEE**

Frederick Komenda 2019 Vice Chair  
 Peter Cross 2019  
 Paul Everson 2020 Clerk  
 John Meade 2018 Chair  
 Robert Hazelton 2018

**YOUTH COMMISSION**

Brendan Clark 2017 Chair  
 Matthew Hersey 2018 Vice Chair  
 Lianna Mitchell 2017  
 Lileana Sethares 2017  
 Caroline Neville 2017  
 Sean Smith 2017  
 Carrie Osborn 2017  
 Allianna DeBarros 2019  
 Caleb Sonnabend 2018  
 Reid Mason 2018  
 Michael Booth 2017  
 Matthew McCauley 2017  
 Officer Jean Challies 2017

**ZONING BOARD OF APPEALS**

Jake Dewey 2019  
 David Hirsch 2020 Vice Chair  
 Herbert Bodensiek 2019 Clerk  
 Alex Rodolakis 2017 Chair  
 Spencer Aaltonen 2018  
 Robin Young 2019  
 Vacant 2020  
 Vacant 2018  
 Vacant 2018

**REGIONAL BOARD REPRESENTATIVES**

**BARNSTABLE COUNTY COASTAL RESOURCES**

Dale Saad

**CAPE COD COMMISSION**

Royden Richardson

**CAPE COD COMMUNITY MEDIA CENTER**

Sarah Colvin Nelson

**CAPE COD REGIONAL TRANSIT AUTHORITY**

Mark S. Ells

**CAPE COD WATER PROTECTION COLLABORATIVE**

Mark S. Ells

**CAPE LIGHT COMPACT**

David Anthony

**HUMAN RIGHTS COMMISSION**

Theresa Santos

**PORT COUNCIL**

Eric Shufelt

**STATE ETHICS COMMISSION**

William Cole

**STEAMSHIP AUTHORITY REPRESENTATIVE**

Robert R. Jones

**TRUST FUNDS & SCHOLARSHIP COMMITTEES**

**ENOCH COBB TRUST**

Steven G. Heslinga, Trustee

**JFK MEMORIAL TRUST FUND**

Lynne M. Poyant 2018 Chair  
 Robert Jones 2018 Vice Chair  
 Hugh Findlay 2019  
 J. William Murphy 2019  
 Mark S. Ells Town Manager

**JANE ESHBAUGH COMMUNITY SERVICE AWARD COMMITTEE**

William O'Neill 2017

**LOMBARD TRUST FUND COMMITTEE**

Judge Joseph Reardon, Trustee



**SCHOLARSHIP ADVISORY COMMITTEE**

Jan Cliggott 2017  
Deborah J. Hill 2018  
Nancy Jane Vecchione 2017  
Mark S. Ells, Town Manager, Trustee

**TRUST FUND ADVISORY BOARD**

Debra Blanchette Indefinite  
Jonathan Gilmore 2018  
Wililam J. Murdoch, Jr. 2019  
Frances Parks 2017  
Gregory Plunkett 2019  
Jayne Scanlon 2017  
Christopher Ward 2018  
T. David Houghton, Legal Advisor

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**TOWN OFFICIALS**

**TOWN MANAGER**

Mark S. Ells

**ASSISTANT TOWN MANAGER**

M. Andrew Clyburn

**SUPERINTENDENT OF SCHOOLS**

Meg Mayo-Brown

**DIRECTOR OF FINANCE**

Mark Milne, CPA

**MUNICIPAL AIRPORT MANAGER**

Roland "Bud" Breault

**ASSESSING DIVISION**

Pamela L. Taylor, Acting Director

**TOWN ATTORNEY**

Ruth Weil, Town Attorney  
T. David Houghton  
Charles S. McLaughlin, Jr.

**BUILDING**

Jeffrey Lauzon, Chief Lead Inspector

**CHIEF OF POLICE**

Paul MacDonald

**COMMUNITY SERVICES**

Lynne M. Poyant, Director

**CONSERVATION DIVISION**

Darcy Karle, Administrator

**EMERGENCY PREPAREDNESS DIRECTOR**

Paul B. MacDonald, Chief

**GOLF DIVISION**

Bruce McIntyre, Director

**PLANNING & DEVELOPMENT**

Elizabeth S. Jenkins, Director

**HUMAN RESOURCES**

William E. Cole, Director

**HYANNIS YOUTH & COMMUNITY CENTER**

Joseph Izzo, Program Manager

**INFORMATION SYSTEMS**

Daniel J. Wood, Director

**MARINE & ENVIRONMENTAL AFFAIRS**

Daniel Horn, Director and Harbormaster

**PUBLIC HEALTH DIVISION**

Thomas McKean, Division Manager

**PUBLIC WORKS**

Daniel W. Santos, P.E., Director

**RECREATION DIVISION**

Patti Machado, Director

**REGULATORY SERVICES**

Richard Scali, Director

**SENIOR SERVICES**

Madeline Noonan, Director

**TOWN ENGINEER**

Roger Parsons

**TOWN TREASURER**

Debra Blanchette

**VETERANS SERVICES**

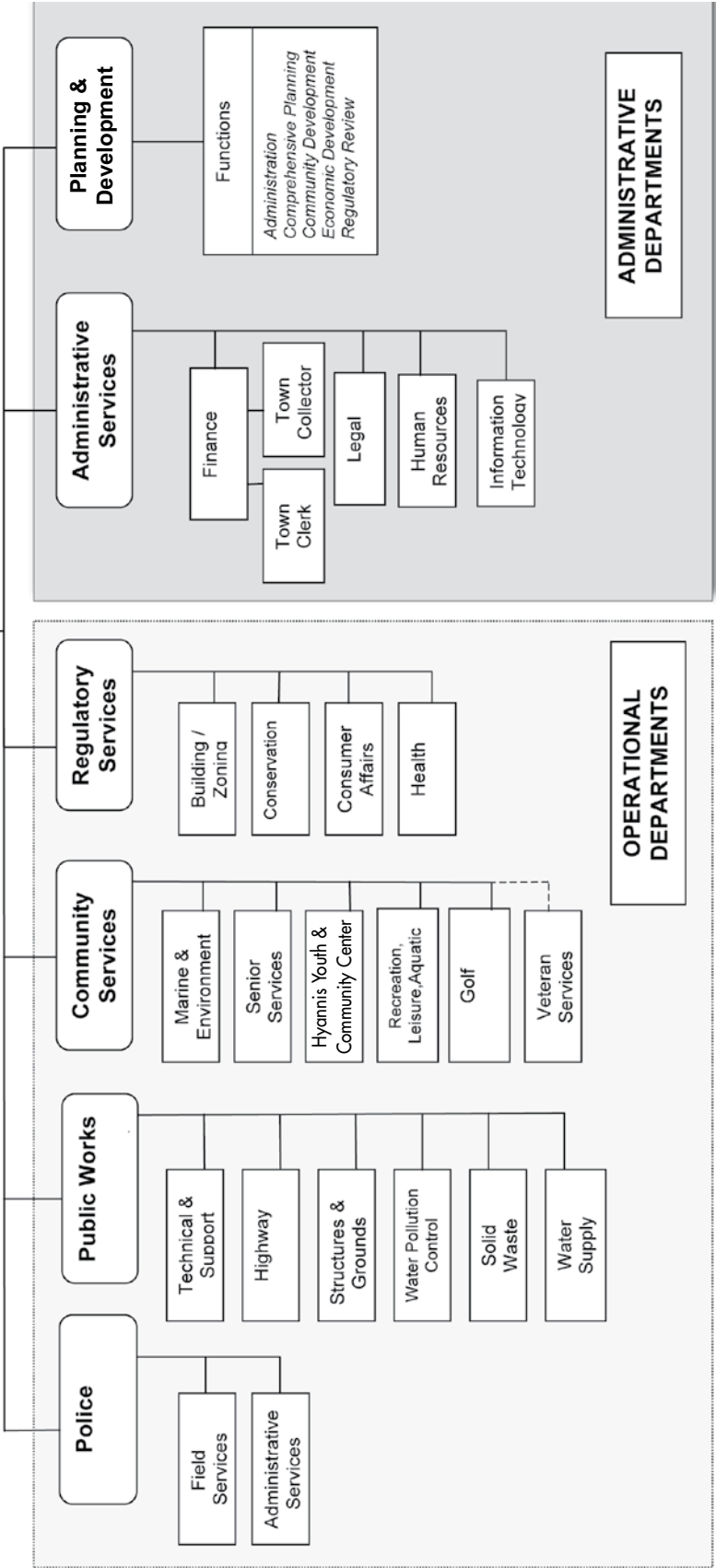
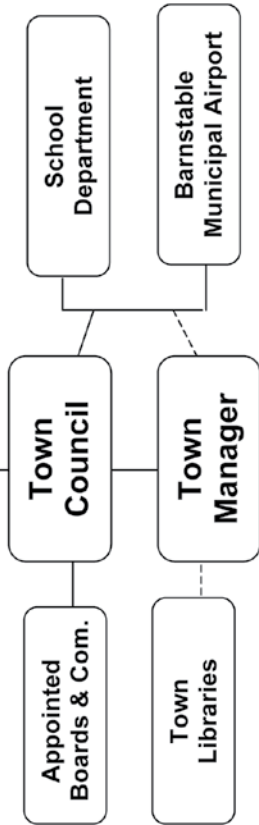
Greg Quilty, Major USMC (Ret.)





**Town of Barnstable  
FY 2017  
Organizational Chart**

**Citizens of Barnstable**



# BARNSTABLE TOWN COUNCIL

The Town Council is charged with ensuring, protecting, and evolving quality of life issues for our Citizens. To maintain and advance the unique character of our Town, the Council must engage our Citizens and anticipate their needs, while enacting sound fiscal and management policies.

The Town Council is a thirteen-member elected board representing thirteen precincts throughout the seven villages of Barnstable. The Town Council meets biweekly on Thursdays, except for a single meeting in July and August.

## EXAMPLES OF COUNCIL LEADERSHIP INITIATIVES IN 2017:

- Created a Council Sub-Committee to review and recommend changes to zoning and regulations to streamline and encourage economic development, market-rate housing opportunities, and new growth throughout the Town of Barnstable.
- Approved Appointment of Michael Andrew Clyburn as the Assistant Town Manager
- Approved Appointment of Elizabeth S. Jenkins as the Director of Planning and Development
- Approved Appointment of Brian Florence as Building Commissioner for the Building Department
- Approved Appointment of Edward F. O'Neil as the Director of the Assessing Division
- Appropriated \$6,500,000 for the construction of a carbon treatment system at the Maher wellfield
- Appropriated \$375,000 in Community Preservation Funds for the reconstruction of the Barnstable West Barnstable Playground
- Appropriated \$675,000 for the Osterville Recreation Building Design and Construction
- Appropriated \$158,000 for the Barnstable Police Department Dispatch Center Renovations
- Appropriated \$100,000 for Barnstable Public School Communications and Security Network Upgrades
- Appropriated \$3,500,363 for the Barnstable High Schools 21st Century Learning Space project
- Appropriated \$1,113,000 for the construction of three buildings for the carbon treatment units at the Mary Dunn wellfield
- Appropriated \$3,250,000 for the Public Roads Improvement Program
- Appropriated \$745,000 for Airport Access Control and Security Improvements
- Appropriated \$500,000 for Pipe Replacement and Upgrades

## MISSION STATEMENT

To provide the best possible services consistent with our budget policy, to respond to the needs of our community and to openly involve all in protecting the unique character and quality of life in the Town of Barnstable.



*Seated in the front row, left to right:  
Dr. Debra Dagan, Paul Hebert, President Eric Steinhilber,  
Jessica Rapp Grasseti, James Tinsley, and Jennifer Cullum.*

*Standing, left to right:  
Fred Chirigotis, William Crocker, Council Vice President James Crocker,  
Sara Cushing, Phil Wallace, John Flores and John Norman.*

The Council appointed 45 new members and re-appointed 22 members to serve in an advisory or regulatory role on the Town's various boards, committees, and commissions. These volunteer boards, committees, and commissions have a vital role in Town government and the Council is grateful for every citizen who has stepped forward to serve our community.



Respectfully submitted,  
Eric R. Steinhilber  
Town Council President





## OUR **ROAD** TO **SUCCESS**

*“We each embark on our “Road to Success” in our respective areas of responsibility.”*

– Mark S. Ells, *Town Manager*

Fiscal Year 2017 will be a new start for senior management of both the municipal government and school department. Superintendent Meg Mayo-Brown and I commenced our three year contracts on July 1, 2016. As newly appointed leaders we each embark on our “Road to Success” in our respective areas of responsibility. The unique relationship that exists here in Barnstable has resulted in coordinated efforts in capital planning, improved communications, and continued fiscal accountability. The commitment to maintaining a superior quality of life for our residents, businesses, and visitors is fundamental to all efforts undertaken by our municipal government.

of achieving a higher standard of living.” Our budget seeks to improve the quality of life for all Barnstable residents by funding staff for our adult supportive day program at the Senior Center, pays competitive wages to our seasonal staff in an effort to retain the most qualified individuals, continued support for our libraries, enhance recreational programming for our youth, adds new seasonal Community Service Officers to the Barnstable Police Department, and supportive funding for our Arts & Culture districts to promote local arts, and a Gateway Greeter program that assists visitors at the Hyannis waterfront with the message that “we are here to help,” to name a few of our FY 2017 initiatives.

### **FISCAL STABILITY IN A CHANGING ENVIRONMENT**

FY 2017 was a year of change and accomplishment. Some of those changes took place in the Town Manager’s office with the Town Council selection of a new Town Manager. I was appointed Town Manager commencing July 1, 2016. Shortly, thereafter Bob O’Brien, our long time Budget Director, assisted me in the absence of an Assistant Town Manager for most of the fiscal year. Bob’s continued service to the Town of Barnstable was greatly needed and appreciated. Barnstable maintained our fiscal stability, achieved modest service enhancements, spent within our means, and prudently planned our financial future. The FY 2017 budget passed in June reflected that prudent financial management and was structurally balanced. As the fiscal year came to a close a new Assistant Town Manager, Andy Clyburn commenced work in May. Mr. Clyburn is a welcome addition to our senior management team and adapted quickly to his role of Assistant Town Manager.

*We are a community willing to meet our challenges head on.*

### **FINANCIAL ACCOUNTABILITY**

Under the guidance and leadership of Finance Director Mark Milne, Barnstable maintained a structurally balanced budget that provided a fiscal plan for meeting the operational needs of our Town. Our budgets adhere to the Town Council’s budget policy to limit the increase in property taxes to 2.5% plus estimated new growth. The Town of Barnstable is committed to maintaining its well established financial integrity. Our AAA bond rating along with the Government Finance Officers Association’s budget and financial reporting awards is a reflection of our commitment. We are proud to have received our 16th consecutive Distinguished Budget Presentation Award and the Certificate of Achievement for Excellence in Financial Reporting for 14 years in a row demonstrating a high commitment to quality reporting and comprehensive information. Our Finance Department also completed an Open Budget web-based site where anyone can go on-line and review the financial activity for both the capital program and operating budgets.

### **QUALITY OF LIFE INITIATIVES**

The operating budget has the goal of “promoting and safeguarding the public’s well-being by enacting policies to provide residents, businesses and visitors with the possibility



*Inside Barnstable Town Government 2017*

## DEDICATED STAFF

Barnstable's dedicated employees are at the core of all that we have achieved as an organization. We continuously ask for more efficient and effective provision of service by the staff and they continue to deliver quality services. Each of our Departments has done an extraordinary job in advancing excellence in our programs and services. With a renewed focus on customer service and how to best service our residents, we move forward with great optimism about our future success.



Town Manager's Office  
Barnstable Town Hall  
367 Main Street  
Hyannis, MA 02601  
508-862-4610

## IN CONCLUSION

I want to thank the Town Council for all their support and confidence in our management team to accomplish the mission and priorities of our organization. Balancing the many needs in our community and providing an opportunity for a quality of life that is built on respect and opportunity for all takes a unified effort. It is a privilege to serve as the Town Manager and I will continue to do my best in this role. Barnstable is a unique Town. We are a community willing to meet our challenges head on. We will be successful in addressing our problems because we have strong leadership that are willing to work together, form partnerships, and spend our resources on the priorities in our community. We can find common ground and count on our human capital, our citizens who volunteer from each village of our community, and our dedicated and committed employees, to maintain financial stability in a continually changing environment.

Respectfully submitted,

Mark S. Ells  
Town Manager



**TOWN  
DEPARTMENTS**

## MISSION STATEMENT

The members of the Barnstable Police Department strive to work in partnership with our community in seeking out and solving problems in order to enhance our quality of life. We are committed to preserving the peace and protecting the lives, property and rights of all our citizens through proactive policing strategies.

## BARNSTABLE POLICE DEPARTMENT

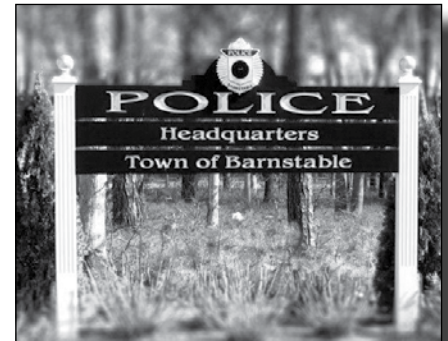
### SERVE & PROTECT

1200 Phinney's Lane  
Hyannis, MA 02601

Mailing Address:  
P. O. Box B  
Hyannis, MA 02601

Main Non-Emergency Phone:  
(508) 775-0387

[www.barnstablepolice.com](http://www.barnstablepolice.com)



## PATROL

The Patrol Division is the largest segment of the Barnstable Police Department and is responsible for providing police services to the entire community, as well as operating a 24-hour 911 communication center capable of providing emergency medical dispatch services to those in need.

During FY2017 the Division logged 65,106 calls for service; however, personnel assigned to the dispatch center actually processed a total of 2,554 walk-in complaints and 82,413 phone calls for a total of 84,967 interactions. The phone calls were composed of 44,696 non-emergency and 37,717 emergency (911) calls.

### Some highlights of the past year include:

- Assisted with the successful maritime rescue of 54 passengers when a ferry boat ran aground on the Hyannisport jetty.
- Conducted lockdown drills at each of the public schools within the Town of Barnstable.
- Assumed maintenance and control of all solar powered speed detection signs in Town.
- Enacted a high visibility and traffic enforcement patrol. In the six (6) months of operation the patrol was responsible for 31 arrests, 27 summonses, 479 citations, and 167 verbal warnings.
- Added a new narcotics detection dog, Yvonne, to the K9 unit. Also retired K9 Elvis from patrol and welcomed his replacement, K9 Rokko.
- Initiated a mental health awareness and wellness program through which officers are familiarized with the signs, symptoms and causes of Post Traumatic Stress. Also continued Community Crisis Intervention Training for sworn officers.
- Processed 1,686 'on view' arrests, 856 summonses, 626 protective custodies, and 496 warrant attempts.
- Performed 18,591 security checks of areas at potential risk of crime and investigated 3,517 suspicious activity calls.

- Handled 2,526 medical emergency calls, 1,132 well being checks, 184 Section 12 (mental health), 111 Section 35 (alcohol) services, and 157 overdoses.
- Responded to 1,532 commercial and 1,701 residential alarms.
- Responded to 2,237 motor vehicle accidents. 1,701 accidents were property damage only, 336 were hit and run, 163 resulted in injury, and 1 was fatal.
- Officers conducted 9,140 motor vehicle stops, issued 3,010 citations, 1,845 verbal warnings, investigated 974 traffic complaints and conducted 1,444 various traffic enforcement activities.

Calls for Service By Village FY'15 through FY'17				
Village	FY15	FY16	FY17	Chng. 16-17
Barnstable	2,950	3,062	3,178	4%
W. Barnstable	1,727	1,881	1,507	-20%
Centerville	6,080	6,135	6,426	5%
Osterville	3,417	3,028	2,967	-2%
Marstons Mills	4,816	4,841	4,676	-3%
Cotuit	2,725	2,678	2,640	-1%
Hyannis	38,493	39,860	44,354	11%
<b>Totals:</b>	<b>60,208</b>	<b>61,485</b>	<b>65,748</b>	<b>7%</b>

Part I Crimes FY'15 through FY'17					
Crime	FY15	FY16	FY17	Total	Chng. 16-17
Murder	1	2	2	5	0%
Rape	23	28	28	79	0%
Robbery	26	21	13	60	-38%
Agg. Assault	235	273	126	634	-54%
Burglary	218	175	99	492	-43%
Larceny	702	583	491	1776	-16%
M.V. Theft	62	37	19	118	-49%
<b>Totals:</b>	<b>1,267</b>	<b>1,119</b>	<b>778</b>	<b>3,164</b>	<b>-30%</b>



## INVESTIGATIVE SERVICES



### NARCOTICS UNIT

The Narcotics Unit’s work primarily involves the investigation of the sale and use of illegal narcotics and prescription drugs. The interdiction and proactive attack of the drug trade is of the utmost importance to the health, safety, and well-being of the community. The Narcotics Unit works in conjunction with the United States Drug Enforcement Administration Task Force (ATF), and other agencies that often involve intricate and lengthy investigations that target the root of the drug trade within the Cape Cod Community.

During FY2017, two major investigations surrounding drug trafficking were solved by the use of sophisticated investigatory practices and the technical expertise of the Narcotics Unit.

During one major investigation over the winter, Barnstable Narcotics Detectives utilized an unmanned aerial vehicle to surveil two New Bedford drug traffickers that were using the quaint village of Hyannisport to meet and supply their customers with the deadly drug Fentanyl. These two suspects had purposely chosen the quiet off season area in the Town of Barnstable as a means to thwart detectives from watching their narcotics distribution. In an effort to stay ahead of these skillful criminals, the Narcotics Unit utilized a recently donated drone to conduct surveillance of the suspects from above, while avoiding the drug trafficker’s attempts at counter surveillance of law enforcement. At the conclusion of the month’s long investigation, Barnstable Narcotics Detectives arrested the two co-conspirators and seized approximately \$20,000 in U.S. Currency and over 200 grams of Fentanyl with a street value of over \$40,000.

During the spring of 2017, Barnstable Narcotics Detectives conducted a lengthy investigation into a New York drug trafficker supplying large amounts of cocaine and illegal

prescription opioids to other mid-Cape dealers. Once again, the Narcotics Unit utilized state of the art technology such as mobile high definition hidden cameras and court approved GPS devices to conduct an investigation into a highly experienced narcotics dealer. At the conclusion of the investigation, the Barnstable Narcotics Unit was able to arrest the drug trafficker and seize over 500 grams of cocaine and hundreds of illegal prescription pills worth of over \$75,000.

Both of these cases are representative of the Barnstable Narcotics Unit’s creative endeavor to stem the tide of illegal drugs from coming into our community and impacting the quality of life in the Town of Barnstable.

### Investigative Services

### COMMUNITY IMPACT UNIT (CIU)

The Community Impact Unit (CIU) consists of one (1) sergeant, one (1) clinician, and three (3) patrol officers. One patrol officer performs community policing duties, while two plain-clothes patrol officers balance those efforts with strict enforcement. The Unit is assigned to downtown Hyannis and addresses quality-of-life issues related to homelessness, mental illness, substance abuse, and public disorder.

During FY2017 the CIU worked diligently with community partners to provide services to individuals in crisis. This includes the CIU’s management and coordination of the Barnstable Community Crisis Intervention Team (CCIT). The multi-agency team meets monthly to identify the most vulnerable individuals in the target population experiencing homelessness, mental illness, and/or substance addiction. The CCIT is a combined effort to divert individuals away from the criminal justice system and towards appropriate services and support through strategic planning.

On a smaller scale, the CIU coordinates the weekly meeting of the Street Outreach Team which includes Duffy Health Center, Housing Assistance Corporation, Vinfen, and the Aids Support Group of Cape Cod. This team collaborates daily to identify those individuals in downtown Hyannis who are in crisis and provides aggressive outreach and support services.

#### FY2017 BPD NARCOTICS UNIT DATA

<b>Arrests:</b>		139
Search Warrants:		26
Undercover Drug Purchases		79
BPD/DEA		34
<b>Seizures:</b>		
Vehicles:		4
Firearms		11
<b>Drugs:</b>		
Heroin /Fentanyl	638 grams – Street Value	\$127,600.00
Cocaine	794 grams – Street Value	\$138,950.00
Prescription Medication	713 doses – Street Value	\$28,520.00
Other Class Drugs	960 doses – Street Value	\$11,950.00

Additionally, the CIU continued its partnership with Gosnold of Cape Cod and conducted follow-up visits with overdose victims to offer inpatient treatment and outpatient recovery support services. Over the past year the CIU has worked closely with the National Alliance on Mental Illness for Cape Cod & the Islands to improve emergency services to individuals in mental health crisis and to provide community crisis intervention team training to police officers across Cape Cod. As of June 30, 2017, twelve Barnstable Police Officers are CCIT trained and 55% of the Barnstable Police Department is trained in Mental Health First Aid.

Ten civilian Community Service Officers (CSOs) joined the CIU during summer 2017, an increase from six (6) the previous year. The CSOs patrol Main Street on foot daily and provide a highly visible presence while engaging the homeless population and communicating quality-of-life concerns to officers.

A second community policing officer will join the CIU in July 2017.

## POLICE ADMINISTRATION

### EXECUTIVE SERVICES DIVISION:

776 Firearms applications were reviewed and processed from July 1, 2016-June 30, 2017.

### Personnel Selection/Background Investigation Unit

- 12 police candidate backgrounds/4 hires
- 39 CSO applicants/17 interviews/12 backgrounds/10 hires
- 10 contractor backgrounds
- 5 matron backgrounds
- 4 intern backgrounds
- 1 custodian background
- 1 temp background

### Training Highlights

- Command staff completed a 10-class Executive Development Training Series.
- BPD hosted two of the three FBI LEEDA Trilogy classes and will be hosting the third this fall. These classes provide high level training for all personnel in the area of supervision and leadership.
- 20 members attended a Clandestine Meth Lab Detection and Safety course presented at the Centerville-Osterville-Marstons Mills (COMM) Fire Department.
- Members continued to increase their understanding and expertise in the area of cell phone forensics and the use of technology in solving cases.

- Members attended DDACTS training to better utilize targeted traffic enforcement practices in an effort to reduce unrelated criminal conduct.
- In May of 2017 the Training Unit in conjunction with COMM Fire conducted a joint training exercise called Active Threat Integrated Response to build mutual preparedness for an active threat (active shooter) event. 20 Barnstable Police Officers attended along with 30 Firefighter/Paramedics. The training concept pairs at least two Police Officers with two Firefighter/Paramedics to bring rapidly bring medical aid into a hazardous area.
- Sworn department members also attended trainings in the following areas:
  - o Public records law
  - o Sexual exploitation of children
  - o Field Training Officer Certification
  - o Multi-hazard plan in schools
- Professional Standards Investigations

OUTCOME	NUMBER
Sustained	4
Partially Sustained	0
Not Sustained	5
Unfounded	5
Exonerated	2
Withdrawn	0
Pending	7
<b>TOTAL</b>	<b>23</b>

In conclusion, I would like to thank all the members of the Barnstable Police Department, whose dedication and professionalism make all these initiatives possible. I would also like to thank the members of the community including but not limited to our police volunteers, the Town Council, the Bluecoats of Barnstable, the Lyndon Paul Lorusso Charitable Foundation, the Hyannis Area Chamber of Commerce, the Hyannis Main Street Business Improvement District, Village and Civic Associations and private businesses and citizens who continually work in partnership with the department to enhance the quality of life throughout the Town of Barnstable.



Respectfully submitted,

Paul B. MacDonald  
Chief of Police

**Organized into six divisions:**

- Administration and Technical Support
- Highway
- Structures and Grounds
- Solid Waste
- Water Pollution Control
- Water Supply

**MISSION STATEMENT**

To protect, preserve and improve the Town’s infrastructure and related assets in a manner that meets the current and future social and economic needs of the community; and contributes to a healthy, safe and quality environment for the Town’s citizens and its visitors. It includes providing drinking water to the Hyannis area, cost-effective and environmentally sound disposal of solid waste, and collection, treatment and disposal of wastewater.



**ADMINISTRATION AND TECHNICAL SUPPORT DIVISION**

**“Leadership, Management, and Vision”**

*The Administration and Technical Support Division provides centralized administrative and technical support services to the Department’s five operating divisions. These services include policy and procedural guidance, program and capital planning, oversight of Division operations, procurement and budgetary management services, community relations, and maintaining a close liaison with the Town Manager. In addition, the Division provides efficient, cost-effective and professional engineering, architectural, survey, and project management services in support of capital improvement and other projects.*

**Administration**

The Administration, headed by the Director of Public Works provides Department leadership, strategic guidance, and the fiscal and personnel management to accomplish the work/tasks assigned to the Department. The Administration is also responsible for the Department’s

Emergency Management, including Snow and Ice response; and manages the procurement of the vehicle fleet for the Department.

**Town Engineer**

The Town Engineer, Paul Graves, P.E., and his staff provide engineering services, and expertise, to the five operational Divisions and other Town Departments. (Note: former Town Engineer Roger D. Parsons, P.E. retired in April.)

**Fiscal Year 2017 Major Accomplishments  
Procurement and Management of the Following  
Contracted Technical Services**

- Construction of Hyannis Water Pollution Control Facility (WPCF) Standby Generator Replacement
- Design and Construction of Prince Cove Marina Bulkhead Reconstruction
- Dredging of Gateway Marina
- Planning for Comprehensive Dredge Program
- Design and Construction of Bay Street Boat Ramp

**Reconstruction**

- Design and Construction of Joshua's Pond Site Improvements
- Design of Barnstable Village Streetscape Improvements
- Construction of Hyannis WPCF Clarifier Improvements
- Design of Barnstable Transfer Station Improvements
- Design of Marstons Mills Village Streetscape Improvements
- Study for Barnstable Comprehensive Athletics Fields Evaluation
- Design of Bears's Way Multi-Modal Path

**Special Projects**

- Developed Draft Comprehensive Nitrogen Management Plan
- Filed grant application for Three Bays Stormwater Best Management Practice (BMP) Design
- Completed field assessment for U.S. EPA SNEP Stormwater Grant
- Installed rain gardens at the Osterville Village Library and continued public education on green stormwater systems
- Worked on EPA Quality Assurance Project Plan for Gateway Park Gravel Wetland Stormwater BMP
- Oversaw repairs to Sediment Containment Dune at Blish Point
- Evaluated performance of Stewart Creek Tide Gates
- Initial site evaluation of Permeable Reactive Barrier (PRB) system in the Prince Avenue and Prince Cove Marina site

**Other Services**

- Responded to hundreds of Public Inquiries and Requests
- Participated in over 70 Site Plan Reviews
- Processed over 210 Road Opening Permits
- Evaluated and inspected over 20 Sanitary Sewer Connections, Disconnections and Repairs
- Processed over 20 Address Changes
- Performed Plan Reviews and Coordination on MassDOT Projects
  - Bears's Way/Route 28 Improvements
  - Yarmouth Road & Route 28 Intersection Improvements
  - Falmouth Road & Osterville-West Barnstable Road Intersection Improvements
  - Yarmouth-Barnstable Cape Cod Rail Trail (CCRT) Extension

**Heavy Maintenance & Repairs****Asphalt Overlay Roads & Parking Lots:**

- Farm Hill Road, 1,120 LF
- First Avenue, Osterville, 1,410 LF
- Harbor Hills Road, 2,285 LF
- Johnny Cake Road, 650 LF
- Mizzentop Road, 660 LF

- Nickerson Road, 1,010 LF
- Red Lily Pond Road, 690 LF
- Rolling Hitch Road, 2,525 LF
- Scudders Lane, 2,100 LF
- Soundview Road, 500 LF
- Kalmus Beach parking lot, 13,500 SQ FT

**Asphalt Mill & Overlay Roads:**

- Osterville-West Barnstable Road, 3,860 LF

**Reconstruction Roads:**

- Branch Terrace, 995 LF
- Field Road, 1,125 LF
- Topfield Drive, 810 LF
- Treetop Circle, 2,980 LF

**Chipseal Roads:**

- Childs Street, 1,530 LF
- Cotuit Bay Drive, 5,830 LF
- Crossway Place, 1,100 LF
- Fortes Way, 1,060 LF
- Freezer Road, 1,590 LF
- Hadrada Lane, 860 LF
- Herring Run, 980 LF
- Joyce-Anne Road, 835 LF
- Knotty Pine Lane, 2,520 LF
- Trinity Place, 750 LF
- Warwick Way, 1,755 LF

**Sidewalk Improvement Projects:**

- N/A for FY 2017 under the Roads Program

**Temporary Repair Program for Certain Private Roads**

- Coordination meetings were held for the following private roads:
  - Blue Heron Drive & Quail Road, Osterville
  - Craigville Village Association, Centerville
  - Pine Ridge Road & Waquoit Road, Cotuit
  - Seapuit community, Osterville
- Submitted requests for funding to Town Council for Crosby Circle, Pine Ridge Road, Quail Road, Woodland Road and the Seapuit community
- Completed construction on Governor's Way

**Drainage Improvements**

- Installed 23 independent drainage systems on the following streets:
  - 118 Commerce Road
  - 62 Point of Pines Road
  - 975 Pitchers Way
  - Sandy Neck Gatehouse
  - Mitchells Way @ 458 Pitchers Way
  - Mitchells Way @ Phillips Road
  - 244 Mitchells Way 173 Mitchells Way

- o 46-103 Mitchells Way
- o Chase Street @ South Street
- o 12 Redwood Lane
- o Scudder Lane @ Marstons Avenue
- o 174 White Oak Trail
- o 38 Blossom Avenue
- o Dale Avenue
- o Lumbert Mill Road @ Nye Road
- o Scudder @ Harrington
- o 334 Mystic Drive
- o 210 Scudder's Lane
- o 7 Rolling Hitch Road
- o 60 Rolling Hitch Road
- o 209 Rolling Hitch Road
- o 46-93 Farm Hill Road

**Town Architect**

*The Town Architect, Mark Marinaccio, and his staff provide architectural services, design, and project management of public building; and assist the Town Engineer with Horizontal and Marine projects.*

**Fiscal Year 2017 Major Accomplishments:**

- Barnstable Police Department Improvements: Completed installation of new exterior hinged doors. Completed design, bid documents for interior improvements, overhead door and mechanical equipment replacement work is being bid. Work will include new prisoner processing areas, mechanical chiller and unit heater replacements, new overhead doors, improvements, and interior office finish replacement.
- Barnstable Police Dispatch Improvements: Acquired funding to renovate outdated dispatch stations, finishes, and equipment.
- Barnstable Town Hall preliminary master plan layout has been approved. Permit documents for the steam heating system replacement with a new energy efficient hot water system using modular boilers are about complete. An announcement system has been purchased for the Town Hall.
- Barnstable Town Hall: Developed plans and completed bidding and awarded contract for a new P.A. (public address) system.
- Centerville Recreation Building: Initiated design and purchasing of mechanical equipment for the heating system upgrade. Continued electrical and mechanical engineering for heating equipment installation. Acquired additional Community Preservation funds for window, lighting and ceiling restoration. Electrical, plumbing and fire alarm work is in engineering / construction document phase.
- West Barnstable Community Building: Existing

- condition documentation and design work has begun.
- U.S. Custom House: The second phase of renovation work (exterior masonry and doors) was completed.
- U.S. Custom House Carriage House: Coordinated budgeting and funding acquisition for exterior restoration of the building.
- Barnstable Intermediate School: Project completed.
- Pottery Shed: Full design and renovation of the existing garage for the arts center completed.
- Paine Black House Restoration: Completed the installation of a new red cedar roof, white cedar shingle siding and trim, a new septic system, electrical service upgrade and new gas service and furnace. Work to restore windows and exterior doors has been completed. Reinforcement and replacement of failed first floor framing has begun.
- Burgess House: Acquired Community Preservation funds for the restoration of historic windows, gutters, downspouts, walkways and lawns.
- Burgess Barn: Exterior restoration of the building and replacement of the failed concrete floor slab has been completed.
- Lombard Field: Completed design, bidding documents, award of contract, and additional funding for improvements to the ball field, playground, parking and walks. Construction to begin September of FY18.
- Old Town Hall: Completed Phase II of exterior renovations.
- John F. Kennedy Hyannis Museum: Acquired funding for restoration of the Main Street Plaza.
- Barnstable Dog Park: Complete construction documents and bid phase work for the project. Acquired construction phase funding from the Stanton Foundation and Friends of Barnstable Dog Parks. Contract for construction has been awarded. Construction of the dog park is scheduled to begin in September of FY18.
- DPW Water Division: Completed construction of a protective shed for mechanical systems.
- DPW Water Division: Completed design, bidding and construction of three shelters for the Mary Dunn Road carbon filters.
- DPW Water Pollution Control Division: Completed redesign of a new generator storage building.
- Craigville Beach Bathhouse: Completed construction of renovations to the existing bathhouse. Completed permit drawings for an addition to the rear deck.
- Craigville Beach Septic System: Completed design, engineering, bidding and contract award for tight tank septic system. Construction to begin September FY18.
- Osterville Bay School Building Demolition: Acquired approval from the Historic Commission to demolish building. Worked with the Osterville Village

Association to select scheme for demolition of the existing buildings and rehabilitation of the site.

Acquired CIP funding for building demolition work.

Completed bid documents, received bids, and awarded contract for demolition of the building. Demolition to begin September of FY18, demolition contract award.

- Osterville Bay Park: Acquired funding for design of ball field, multi-purpose fields, playground, basketball court, parking, recreation building.
- Millway Beach ADA Access: Compiled funding request for project. Awaiting funding.
- Hyannis Golf Course Deck, Stair, and ADA Entrance: Completed construction document phase, bidding and contract award for the project. Construction phase 95% complete.
- Olde Barnstable Fairground Golf Facility: Completed construction document phase, bidding and contract award for the project. Construction phase 95% complete.
- Barnstable Intermediate School: Provided construction contract coordination for the School Department. Project complete.
- Barnstable High School 21st Century Learning Center: Provided designer funding and budgeting assistance for FY2017 funding request. Provided designer coordination.
- Hyannis West Elementary School and Barnstable West Barnstable Modular School Buildings: Provided construction contract coordination for the school department. Projects complete.
- Barnstable Community Horace Mann Charter Public School: Provided designer coordination, funding and budgeting assistance for restoration and repair work. Construction documents 95% complete.
- Barnstable High School Cafeteria Wall Repair: Provided construction contract coordination for the school department. Project Complete.
- Barnstable United Elementary School: Provided designer coordination, funding and budgeting assistance for lavatory and drinking fountain replacements. Construction documents, bidding, and project award is complete. Construction to begin summer of FY18.
- HYCC Skate Park: Developed designs, construction documents, bid, awarded contract for repairs to the existing skate park.
- Walkway to the Sea Artists Shanties: Provided design consultation, bid document development, bidding and award services. Project has been successfully bid awaiting contract signatures.

### **Town Surveyor**

The Town Surveyor, Robert Golden, P.S. and his crews provide survey services and expertise, to the Town Engineer and Architect, the five operational Divisions, and other Town Departments.

### **Fiscal Year 2017 Major Accomplishments:**

- Supported EPA with mapping and locations of well locations at Prince Road.
- Performed topographic and utility survey at the Craigville Bath House, preparing a map used for development purposes.
- Performed property line survey of Airport property on Yarmouth Road.
- Performed hydrographic, topographic and boundary survey at the Mill Pond in Marstons Mills for redesign of existing fish run under Routes 149 and 28.
- Performed topographic and boundary survey of existing Long Pond fish run for redesign.
- Performed topographic, utility, resource area and property line survey of the Kennedy Memorial site and the entirety of Veteran's Park for redesign.
- Extension of existing Sea Street survey on Ocean Avenue including topographic, utility and property line for the Sea Street project.
- Completed topographic, utility, resource area and boundary survey of the Joshua's Pond park site for redesign.
- Topographic, utility, resource area and boundary survey of three water company locations for design and permitting.
- Provided additional survey work for the proposed dog park location.
- Boundary surveys and maps of four locations for Risk Management and Property Management.
- Layout of Town property at the North Street parking properties.
- Topographic, utility and boundary survey of the area near Town Hall to be used for the new shanties.
- Provided survey and deed research support to Highway, Solid Waste, Structures and Grounds, Legal, 200 Main Street and other Town Department and Divisions resulting in mapping or stakeout of approximately 125 locations.

## **HIGHWAY DIVISION**

### ***“Keeping the traveled ways safe”***

The Highway Division is led by Michael T. Perry.

*To protect, maintain and improve the Town's roadway system, parking facilities and drainage facilities in a manner that promotes maximum life, improves traffic flow and enhances both pedestrian and vehicular safety; and to provide a level of routine and emergency repairs to certain town vehicles and equipment that maximizes their life and minimizes down time. The Highway Division is also responsible for the seasonal operation of the drawbridge in Osterville and a courier service that provides interdepartmental mail delivery.*

**Fiscal Year 2017 Major Accomplishments:**

- Responded to over 2,595 unscheduled work requests from citizens.
- Cleaned over 1,451 catch basins.
- Resurfaced 16,354 feet of sidewalks.
- Installed 2,392 tons of new asphalt road patches.
- Backfilled newly paved roads' shoulders with 100 tons of loam and 80 tons of processed gravel.
- Swept over 439.76 lane miles of roads and 11 parking lots.
- Mowed 196 miles of road shoulders and picked up litter on 177 miles.
- Recycled over 1,000 tons of concrete, asphalt and gravel to generate T-Base for grading dirt roads.
- Mowed and maintained the Route 132 Corridor and installed 120 yards of bark mulch.
- Maintained the fire roads in the West Barnstable Conservation area.
- Maintained 40 traffic and 13 school lights.
- Responded to 20 Traffic/school light malfunctions.
- Repaired 25 catch basin drainage systems.
- Repainted 478 stop bars, 180 crosswalks.
- Repainted 182 miles of fog lines Town-wide.
- Repainted 190 miles of centerlines Town-wide.
- Repainted 504 road markings (only, arrows and speed humps).
- Removed and installed 5,201 feet of new guardrail.
- Opened the West Bay Draw Bridge 1,758 times for 2,278 boats navigating in and out of the bay.
- Maintained 373 pieces of equipment.
- Maintained 81 pieces of snow and ice equipment.
- Created two (2) Oshkosh snow fighters.
- With the help and cooperation of staff from many other divisions and departments, roadways were cleared of snow and ice. (The DPW responded to 14 snow and ice events, removing over 45.25 inches of snow. Applied over 6,385 tons of road salt, 0 tons of road sand, and mixed and applied 23,260 gallons of liquid de-icer.)
- Provided traffic control, fencing, sweeping, signs and decorations for many parades and festivities including Fourth of July, Village Festivals, Father's Day Car Show and the Pops by the Sea concert.
- Continued with rebuilding of Marsh Trail on Sandy Neck.
- Removed 54 hazardous trees town-wide.
- Planted nine (9) new trees.

*To provide outstanding public services with pride and dedication for the residents of Barnstable, our visitors and our colleagues in municipal employment while protecting and maintaining the town's buildings, parks, cemeteries, marinas, recreational and community facilities and resources. We strive to accomplish this in a manner that maximizes safety, life, utility and enhances the town's unique environmental and aesthetic qualities. Our goal is to construct, renovate and maintain our facilities in the most responsive, efficacious and cost effective manner without diminishing the quality we seek to implement. We place high priority on energy efficiency and conservation, the possibility of energy generation and the use of renewable energy in all projects possible.*

**Fiscal Year 2017 Major Accomplishments****Buildings Program**

- Completed interior renovation work in support of the Craigville Bathhouse project to include installation of a new training and storage room and complete interior painting.
- Provided mechanical analysis and safety inspections for the Hyannis Youth & Community Center (HYCC). Implemented operations and maintenance programs for the HYCC facility.
- Replaced 40 ton air cooled chiller for the John F. Kennedy Hyannis Museum.
- Refinished wood floors and painted the interior of the West Barnstable Community Building.
- Replaced metal partitions, lighting and completed interior painting at the Wequaquet Lake Bathhouse.
- Restored carriage house doors and windows at the Trayser Museum.
- Installed high efficiency gas fired heating system for the Paine Black House.
- Completed Phase III of the Marine & Environmental Affairs interior renovations including new storage mezzanine and electrical upgrades.
- Provided support for thirteen (13) beach facilities including ticket booths, lifeguard towers, and handicap ramp installation.
- Provided expanded weekend custodial services to improve maintenance and surveillance of the Hyannis Public Restrooms.
- Installed steel back guard rail and chain link perimeter fencing at the Wianno Avenue scenic overlook.
- Installed temporary beach access handrail for Millway Beach, Barnstable.
- Fabricated and installed new galvanized security gates for Craigville and Covell's beaches.
- Assisted with homeless camp clean ups at multiple locations.
- Prepped and painted John F. Kennedy Memorial pool and concrete deck surround.

**STRUCTURES AND GROUNDS DIVISION*****“Preserving infrastructure assets”***

The Structures and Grounds Division is led by Stephen Sundelin.

- Provided support for snow removal services town-wide.
- Provided installation and removal services for 189 docks and finger piers at six (6) marina locations.
- Completed 88 HVAC related service calls.
- Completed 316 building maintenance and repair work orders.
- Completed 150 electrical related service and repair work orders.
- Completed 59 plumbing related service work orders.
- Completed 37 locksmith related work orders.
- Completed 64 phone service and hardware relocation work orders.
- Completed 236 custodial services work orders and provided interior painting services.

### Grounds Program

- Provided a comprehensive grounds maintenance program for 60+ acres of municipal property.
- Propagated, planted and maintained 10,000 annual flowers at 51 locations.
- Planted 3,100 spring bulbs at select Town properties.
- Performed periodic maintenance at 89 Town Way to Water locations.
- Cataloged and inventoried 81 land bank / Community Preservation Committee (CPC) properties including annual work plan.
- Provided weekly Beach raking for 33 acres of Town owned beaches and five (5) private beach raking contracts.
- Maintained over 157 pieces of various landscaping equipment.
- Continued a comprehensive organic land care program for all Town properties including a 3-part fertility program.
- Maintained and serviced 30 irrigation systems, including: winterization and spring startups. Managed and increased the Town's Adopt-a-Spot Program to 57 sites.
- Serviced 13 Mutt Mitt containers, both seasonally and year round at 12 locations.
- Serviced 35 seasonal trash receptacles at 30 locations weekly.
- AmeriCorps member completed master inventory and maintenance plan for 81 CPC / Land bank properties.
- Maintained Land bank / CPC properties and completed associated work orders.
- Continued our seasonal maintenance program with Conservation parking lots and trail systems.
- Provided support staff for all storm and snow operations and voting events.
- Provided support to Arts and Culture Division for projects and events throughout Town.
- Provided support services to 70+ permitted events throughout Town.
- Removed unsafe playground equipment at the Oosterville and Marstons Mills Elementary Schools.

- Assisted Consumer Affairs with landscape improvements for Greeter Island, Bismore Park.
- Constructed the Lillian Stone Memorial Park to include water service, irrigation, brick walkway and benches.
- Completed removal of overgrown plant material and lot clean up at the South Street Armory.
- Installed new boardwalk at Bridge Creek Conservation Area.
- Provided annual tree trimming and underbrush cutting at Kalmus Park.
- Continued Lopes Ballfield improvements to include installation of a stone dust warning track and high visibility fence coping.
- Renovated Marstons Mills Elementary School infield and Oosterville Bay Field #1.
- Started comprehensive landscape improvements at Burgess Park including hedge removal, installation of 320 feet of split rail fence, installation of 70 Hicksii yew plants and grading of 220 cubic yards of loam.
- Completed comprehensive trail maintenance and foot bridge replacement for the Santuit Preserve Property.
- Continued site improvements for Keyes Beach Park including new bollards and rear gate.
- Continued annual John F. Kennedy Memorial maintenance improvements to include pool renovations, lighting repairs and landscape enhancements.

### Cemeteries Program

- Provided a comprehensive maintenance program for 101 acres of cemetery property at 14 locations.
- Provided scheduling, coordination and supervision of funeral services and interment excavation for 187 interments.
- Issued, mapped and deeded 68 grave sites.
- Poured concrete monument foundations and set 89 grave markers.
- Continued selective restoration of ancient grave stones.
- Secured fertilizer bids for 80 acre organic land care program and implemented the same.
- Completed aerial tree pruning for Lothrop Hill and Cummaquid Cemeteries.
- Completed paving overlay for 1,000 feet of access road at Hillside Cemetery West.
- Installed 20 kw emergency backup generator.
- Implemented Kirkman Trust Fund improvements to include contracted tree trimming, organic turf fertilization and irrigation upgrades.
- Installed and painted new perimeter fencing at the Hyannis Ancient cemetery.
- Propagated, planted and maintained 3,000 annual flowers, 650 mums and 200 ornamental kale and cabbage.



## SOLID WASTE DIVISION

### “Managing waste as a resource”

The Solid Waste Division is led by Patrick J. Kelliher.

*To provide the citizens of Barnstable with an environmentally sound, cost-effective means of disposing or recycling of municipal solid waste at reasonable market rates that support all solid waste disposal and recycling costs.*

#### Fiscal Year 2017 Major Accomplishments

##### Solid Waste Collection

- Municipal Solid Waste (MSW) (Household Trash) – 8,300 tons
- Town Packer Service – 405 tons
- Construction & Demolition (C&D) – 2,900 tons

##### Recycling

- Single Stream – 1,812 tons
- Corrugated Cardboard – 510 tons
- TVs & Computers – 95 tons
- Metal – 730 tons
- Cast Iron – 53 tons
- Aluminum – 22 tons
- Copper & Brass – 4 tons
- Tires – 1,160 pieces
- Refrigerator & AC's – 2,380 pieces
- Propane Tanks – 950 pieces
- Mattresses – 1,253 pieces
- Fluorescent Bulbs – 20,750 pieces
- Books – 52 tons
- Clothing – 80 tons
- Waste Oil – 7,950 gallons
- Manure – 537 tons

##### Other

- Processed approximately 4,500 cubic yards of compost and provided it to Sticker Holders free of charge.
- Opened a new Food Waste Composting Program with grants from Mass DEP.
- Initiated a Mattress Recycling Recovery Program with grants from Mass DEP.
- Continued with post closure monitoring and maintenance of capped landfill.
- Attended seminars on ways to expand recycling efforts in all areas.

#### Status on Performance:

The Solid Waste Division has continued to maintain a consistent level of service even with increase in items being disposed of. The operations at the Solid Waste Division are driven by residents who utilize the facility. Transfer Station Sticker sale numbers were down approximately 900 stickers compared to FY16. Recycle Only Sticker numbers increased

600 stickers compared to FY16. During FY16, the Division disposed of approximately 8,300 tons of Municipal Solid Waste (MSW), recycled 1,800 tons of single stream and recycled 500 tons of corrugated cardboard through New Bedford Waste Services. Compared to FY16, MSW was slightly down, single stream has increased and corrugated cardboard has also increased.

## WATER POLLUTION CONTROL DIVISION

### “Protecting the Town’s water resources”

The Water Pollution Control Division is led by Andrew Boule.

*The mission of the Water Pollution Control Division is to provide the citizens of the Town with an environmentally safe, efficient and effective means of disposing of sanitary waste. This Division manages a wastewater collection, treatment and disposal system, including the operation and maintenance of a secondary wastewater treatment plant, 30 sewage pump stations and 55 miles of sewer lines. The Program includes the management of a pretreatment program, and a laboratory for testing to prevent the introduction of toxic wastes into the system, and to ensure compliance with Federal and State regulations. The Program provides owners of properties with on-site septic systems a means of disposing of pumped septage.*

#### Fiscal Year 2017 Major Accomplishments:

- Replaced radio communications at Hyannis Wastewater Treatment Plant (WWTP) with a fiber optic network.
- Installed a new automatic transfer switch at the Freezer Road Pump Station.
- Installed a new Variable Frequency Drive (VFD) and chopper pump at the Barse’s Way Pump Station.
- Repaired valves and pipe-work at the Ocean Street Pump Station.
- Replaced air relief valves on Kalmus and West Main Street force-mains.

#### Status on Performance

- 564,433,700 gallons of wastewater treated.
- 9,906,800 gallons of septic waste treated.
- 697,900 gallons of grease treated.
- 1,016 dry tons of sludge removed.
- Performed CCTV inspection of 1.7 miles of sewer line.
- Performed jet-rod cleaning on 4.2 miles of sewer line.

#### Major Projects and Initiatives

- Began construction of a new emergency backup generator and power distribution panels at the Hyannis Water Pollution Control Facility (WPCF).
- Began construction of improvements to five clarifiers at the Hyannis WPCF.

- Kicked off an infiltration and inflow study in order to quantify the amount of groundwater and storm-water entering the sewer system.
- Completed an updated groundwater modeling run in order to determine how much treated effluent can be discharged at the Hyannis WPCF.

**WATER SUPPLY DIVISION**

**“Safe, economical, drinking water”**

The Water Supply Division is led by Hans J. Keijser.

*The Water Supply Division provides efficient and effective drinking water, and fire-readiness water supply, to commercial and residential properties in the Hyannis area.*

**Fiscal Year 2017 Major Accomplishments:**

**Water Distribution**

- 826,379,000 Gallons

**Other**

- Commenced the new water supply source study for the Hyannis Water System.
- Completed the conceptual design for the carbon filtration building at the Maher Water Treatment Plant.
- Constructed three filtration system enclosures on the Mary Dunn wells to ensure winter time operational capabilities.
- Completed the total rehabilitation of the Mary Dunn 2 water storage tank on Mary Dunn Road.
- Constructed a permanent water pipe interconnection with the Yarmouth Water Department from Mill Pond Village to the Maher Treatment Plant to increase water quality by mixing and blending source waters.

- Constructed a temporary water pipe interconnection with the COMM Water Department at the corner of Phinney’s Lane and Longview Drive.
- Started the design and permitting for the reactivation of the Straightway 1 well and a satellite well for Mary Dunn 4.
- Started a cleaning and lining project of the 8-inch water main on West Main Street from the West End Rotary to LaFrance Avenue.

**Performance Measure:**

The Water Supply Division’s operating budget for FY2017 was \$6,701,709.00 and provided 826,379,000 gallons of water to its customers.

**Major Initiatives:**

A major initiative of the Water Supply Division is to complete the new water supply source study and formulate conceptual recommendations and direction to proceed with the development of new water supply sources for the Hyannis Water System.

The other major initiative of the Water Supply Division is to complete the medium term solutions to the recent water quality challenges. The design, pilot testing and construction of the carbon filtration plant at the Maher Water Treatment Facility and the design and construction of the satellite well at Mary Dunn 4 and the reactivation of the Straightway 1 well.



Respectfully submitted,

Daniel W. Santos, PE  
Director of Public Works





**PLANNING AND  
DEVELOPMENT**

## MISSION STATEMENT

Preserve the character of Barnstable’s seven villages and improve residents’ quality of life by creating and implementing land use, community development, regulatory, and traffic management strategies to support and promote sustainable economic development.



For more information:  
508-862-4678

Twitter @barnstable\_planninganddevelopment

Instagram @barnstable\_gmd

[www.townofbarnstable.us/planninganddevelopment](http://www.townofbarnstable.us/planninganddevelopment)

The Planning & Development Department supports four programs: Community Development, Comprehensive Planning, Economic Development, and Regulatory Review. The Department uses a team approach in which staff shares responsibilities and duties ensuring a comprehensive multi-disciplinary perspective. Formerly known as the “Growth Management Department”, the Town reintroduced the department as the Planning & Development (P&D) Department in 2017. The name change better reflects the Department’s emphasis on comprehensive planning, economic development and addressing the Cape’s housing challenges.

To learn more about Planning & Development please visit our web page [www.townofbarnstable.us/planninganddevelopment](http://www.townofbarnstable.us/planninganddevelopment). For additional information, please contact Elizabeth Jenkins, Director, at 508-862-4678 or e-mail [elizabeth.jenkins@town.barnstable.ma.us](mailto:elizabeth.jenkins@town.barnstable.ma.us). Stacey Hurwitz, Administrative Assistant to the Director, [stacey.hurwitz@town.barnstable.ma.us](mailto:stacey.hurwitz@town.barnstable.ma.us) is also available to provide assistance at 508-862-4678.

## COMPREHENSIVE PLANNING

Comprehensive Planning identifies, analyzes and plans for long-term needs related to residential, commercial, and economic development, the preservation and enhancement of natural and historic resources and the provision of adequate public facilities and infrastructure, assisting the community. Accomplishments for this year include:

- Hyannis Parking Management Plan: Development of an implementation plan to create short, medium and long-term strategies to address parking supply and demand in downtown Hyannis as recommended in the Hyannis Parking Study. Engaged national parking experts Nelson/Nygaard to study the supply and demand for parking in downtown Hyannis and recommend a comprehensive strategy for improving the parking system to benefit businesses, visitors, and residents and promote continued investment downtown.
- Cape Cod Commission RESET Project: Collaborated with the Commission on the development of strategies for investment in the Regional Commercial Center along Route 132.
- Regional Retail Center Rezoning: Retained planning consultant to draft new zoning for regional retail centers on Route 132 in an ongoing project to reexamine the regulatory scheme with the goal of streamlining permitting and providing regulatory incentives to promote redevelopment, increased investment and value,

and economic resiliency.

- Growth Incentive Zone (GIZ) Reauthorization: Ongoing collaboration with Cape Cod Commission for renewal of downtown Hyannis GIZ. Worked with the Cape Cod Commission to extend the duration of the Downtown Hyannis Growth Incentive Zone (GIZ) and continued a planning process to reexamine and renew the GIZ.

For Comprehensive Planning information, please contact Elizabeth Jenkins, Director, at 508-862-4735 or e-mail at [elizabeth.jenkins@town.barnstable.ma.us](mailto:elizabeth.jenkins@town.barnstable.ma.us). Or visit the webpage [www.townofbarnstable.us/ComprehensivePlanning/](http://www.townofbarnstable.us/ComprehensivePlanning/)

## ECONOMIC DEVELOPMENT

Planning & Development continues to implement an economic development strategy that emphasizes job creation and retention along with investment in Barnstable’s commercial areas.

Economic Development staff supports a wide variety of initiatives to assist local business entities: in project permitting; locate expansion opportunities; assist with business planning and search for funding sources. Partnerships with the Greater Hyannis Chamber of Commerce, Hyannis Main Street Business Improvement District (BID), village business and civic associations, Cape

Cod Chamber of Commerce, and the State Executive Office of Housing and Economic Development support Barnstable's position as the regional economic hub for investment opportunities leading to job creation and retention and additional tax revenue.

**Economic Development Projects and Priorities:**

- **Comprehensive Planning:** Supported comprehensive planning efforts critical to promoting economic development including the Hyannis Parking Management Plan, Cape Cod Commission HYANNIS Project and Growth Incentive Zone (GIZ) Reauthorization.
- **Blue Economy Project:** Promote and sustain business development within our marine centered live/work/play economy.
- **Business Liaison:** Assist new and expanding businesses with project permitting coordination and connections to business resources.
- **Business Resource Tools:** Development of Barnstable Business Guide; Economic Development Newsletter; and the redesign and re-launch of the Business Barnstable website.
- **Commercial Façade Improvement Program:** P&D through its CDBG program initiated a grant program to offer financial assistance for commercial storefronts in Downtown Hyannis.
- **Economic Development Incentive Programs:** P&D provides staff support for this program designed to incentivize investment for development and redevelopment projects.
- **Business Outreach:** This ongoing program fosters and strengthens connections between Town government and local businesses, and keeps planning initiatives responsive to current business needs and trends.
- **Tourism Grant:** Staff administers and monitors this grant in conjunction with the Greater Hyannis and Cape Cod Chambers of Commerce (recipients) and the Town Manager's Office.
- **Downtown Hyannis:** Staff continues to work on a strategy that identifies the components needed for a thriving downtown. These components, such as a grocery store, top-of-shop housing and other mixed-use development, parking management, and associated infrastructure improvements will support new private investment and improved quality of life for residents and visitors.
- **Film Permitting:** Liaison for film and photography production shoots. This year locations included Hyannis, Hyannisport and the John F. Kennedy Memorial, Marstons Mills, Sandy Neck and the town beaches and golf courses.

- **Collaborative Workspace:** Staff continues to work with local groups interested in creating shared 'incubator' workspace that promotes innovation, creativity, and interaction among like-minded individuals and businesses in such sectors as art, design, science and technology, coastal resilience, and commercial culinary interests.

For Economic Development program information, please contact Mike Trovato, Economic Development Specialist, 508-862-4791 or e-mail michael.trovato@town.barnstable.ma.us or visit [www.townofbarnstable.us/EconomicDevelopment/](http://www.townofbarnstable.us/EconomicDevelopment/) and Business Barnstable website [www.businessbarnstable.com/](http://www.businessbarnstable.com/)

**ARTS & CULTURE**

Arts and Culture are fundamental to community character, quality of life and economic development. Fostering the creative economy supports economic growth, contributes to the vibrancy of our villages, benefits local artists, enriches resident and visitor experiences, supports our business community, and continues to establish downtown Hyannis and the entire Town of Barnstable as a regional destination for the arts.

Through a series of arts-oriented initiatives, we have successfully integrated Arts and Culture into the socio-economic fabric of our community. By promoting the creative sector and facilitating artistic interactions, we see exponentially the energy and enthusiasm reinvested in our town and has increased our social capital and emotional infrastructure.

Impacts of our efforts include: consistent venues and steady revenue for local artists and artisans; a positive image for our urban core; spontaneous partnerships between artists and local businesses; increased demand for more artist exhibit and work space; further downtown revitalization with private investments and infrastructure improvements; and strengthening collaborations with arts, cultural and business organizations.

**Accomplishments in Hyannis HyArts**

**Cultural District include:**

- **Additional HyArts Artist Shanties** along the Walkway-to-the-Sea, Hyannis. This Capital Improvement Project was approved in March 2016, construction anticipated Fall 2017. Additional shanties meets increased demand, allows participants to enhance our local economy and increases revenue for HyArts programming.
- **"Sail Board"** sculpture installation, Sturgis Arts Annex, Pearl Street, Hyannis: This creative placemaking project in collaboration with and funded by the Cape Cod

- Chamber involved Sturgis Charter Public High School students working with local engineer and artists to create an artful installation that also serves as an advocacy piece for protecting the Cape’s water supply.
- Hyannis HyArts Cultural District renewal application successfully submitted to the Massachusetts Cultural Council. This state designation for the next five years presents a tremendous opportunity to strengthen the Town’s existing Arts and Culture initiatives, to provide new opportunities to support and promote the creative economy, and to enhance the cultural collaborations within all of our villages.
  - Artist Shanty Program at Bismore Park: This waterfront incubator program for local artists continues with much success. The 2016 program featured 100 shanty artists attracting over 100,000 visitors, and collectively earned over \$260,000 in sales. The HyArts shanty program at Bismore Park continues to be a tremendous success both economically and culturally. Over the past 10 years shanty artists reported more than \$1,700,000 in income, attracted over 805,000 visitors, and benefitted 600+ local artist entrepreneurs.
  - Entertainment on the Hyannis Village Green: In collaboration with the Hyannis Main Street BID, hundreds of visitors participated each week in a variety of free activities to choose from six days a week during the summer and fall. They found their zen with Tai Chi, African drum and dance, hula hoop yoga, and move and groove classes to name a few.

**COMMUNITY DEVELOPMENT**

Community Development staff supports efforts to encourage and facilitate preservation of existing affordable housing and production of new affordable housing in all areas of Barnstable.

**Housing**

The Planning & Development Department continued to focus on completion of the Housing Production Plan during FY2017. This plan will guide development of affordable housing in Barnstable over the next five years.

**Housing Staff also:**

- Provided support to the Accessory Affordable Apartment Program (AAAP) including:
  - Monitoring 166 units for compliance with program requirements.
  - Assisted seven (7) new units through completion of Comprehensive Permit.
  - Processed Community Preservation Act AAAP Loan Funds for one new unit and managed four (4) ongoing loans.

- Provided input to the Department of Housing and Community Development on two (2) Local Initiative Program applications and three (3) Affirmative Fair Housing and Marketing Plans and tracked implementation.
- Received Community Preservation Committee approval for additional funding for the CPA Accessory Affordable Apartment Loan Program.
- Permitted one (1) workforce housing development of two (2) units.
- Participated in initial GIZ reauthorization effort related to housing development initiatives.
- Monitored affordability restriction compliance for existing affordable homeownership and rental units.
- Provided staff support to the Housing Committee.
- Reviewed re-sale requests for three (3) homeownership units and refinance requests for three (3) homes.
- Updated the Subsidized Housing Inventory.
- Continued to meet with potential affordable housing developers.

To learn more about the Affordable Housing program please contact Arden Cadrin, Housing Coordinator, at 508-862-4683 or e-mail: arden.cadrin@town.barnstable.ma.us.

**Community Development Block Grant**

The Community Development Block Grant (CDBG) Program, funded by the U.S. Department of Housing and Urban Development (HUD) grant to Barnstable, supports community development for low and moderate-income individuals, households and businesses. CDBG funds provide affordable housing and expand economic development opportunities.

In FY 2016, the Town received \$274,347. These funds were used to increase affordable housing and job opportunities, make façade improvements, and provide public services. At least 70% of CDBG funds are allocated to benefit low- and moderate-income residents.

**Accomplishments:**

- Fourteen (14) extremely low-income persons with disabilities received job training and employment through the Business Improvement District Main Street Clean Team.
- Clearance and public improvements made in support of developing four (4) new affordable housing units by Habitat for Humanity.
- Funds were used to replace the roof and other exterior rehabilitation to improve Career House that provides housing for eight (8) individuals.
- Assistance to first time home buyer underway to help one (1) income eligible family in public rental housing

move into homeownership under the BHA Soft Second Mortgage Program.

- One (1) Façade Improvement project completed and two (2) underway in the Neighborhood Revitalization Strategy Area (NRSA) are underway and expected to complete early 2017.

Our CDBG activity report can be found here: [www.townofbarnstable.us/CDBG/cdbg-year-end.asp](http://www.townofbarnstable.us/CDBG/cdbg-year-end.asp).

To learn more about CDBG please contact Kathleen Girouard, Community & Economic Development Coordinator, 508-862-4702, TDD#: 508-790-9801, or e-mail: [kathleen.girouard@town.barnstable.ma.us](mailto:kathleen.girouard@town.barnstable.ma.us)

### REGULATORY REVIEW

The Regulatory Review Program provides professional support to boards, commissions, committees, residents and the public. Through the permitting process, Regulatory Review staff ensures long-term planning goals are implemented. Regulatory Review staff provides general advice and assistance on day-to-day zoning, planning and historic preservation matters to Town residents, businesses, and other Town agencies. Director Elizabeth Jenkins and Principal Planner Anna Brigham provide this assistance, along with Administrative Assistants Carol Puckett, Erin Logan and Karen Herrand.

To learn more about Regulatory Review, contact

Elizabeth Jenkins, AICP, Planning & Development Director at 508-862-4678 or e-mail [elizabeth.jenkins@town.barnstable.ma.us](mailto:elizabeth.jenkins@town.barnstable.ma.us) or Anna Brigham, Principal Planner at 508-862-4682 or e-mail [anna.brigham@town.barnstable.ma.us](mailto:anna.brigham@town.barnstable.ma.us).

The Planning & Development Department supports the following regulatory and advisory Boards, Committees, and Commissions. Please see their individual annual reports for more detail.

- Barnstable Historical Commission
- Economic Development Commission
- Housing Committee
- Hyannis Main Street Waterfront Historic District Commission
- Land Acquisition and Preservation Committee
- Planning Board
- Old Kings Highway Historic District Committee
- Zoning Board of Appeals/Accessory Affordable Apartment Program



Respectfully submitted,

Elizabeth S. Jenkins  
Director







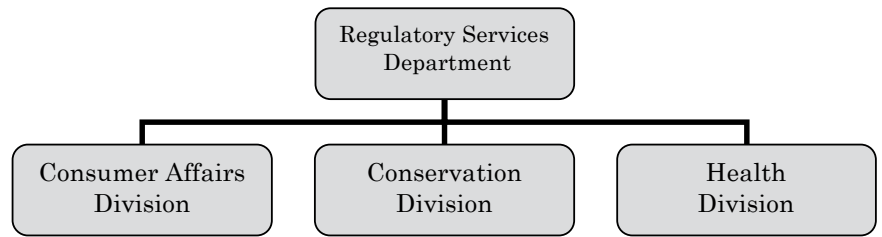


**REGULATORY  
SERVICES**

## MISSION STATEMENT

To provide public health, public safety and environmental services to town residents and visitors in order that the quality of life enjoyed by the community is sustained or improved with open communication to engage the public and provide excellent customer service.

## REGULATORY SERVICES DEPARTMENT



### FY 2017 Major Accomplishments and Changes:

The Regulatory Services Department continues to assist and serve businesses and residents applying for permits, licenses and certificates throughout the villages while conducting investigations and compliance checks for enforcement of the laws and regulations. We strive for a balance of fairness and consistency while remaining vigilant on quality of life issues for the residents. We meet as a department on a bi-weekly basis with all divisions to ensure information is provided to all staff and for support in all areas.

We continue to advance our commitment to customer service and a better permit process. We advanced our process for E-permitting by continuing to add applications and permits in the Public Health Division and we will continue to add divisions such as Licensing in the next phase.

The Plastic Bag Ordinance which took effect October 3, 2016 continues to be enforced whereby we will verify compliance by businesses in the community. Some locations received exemptions which will soon expire and will then have to convert their bags to paper or provide 3 mil or greater bags.

The Consumer Affairs police officer continues to work on compliance checks for alcohol establishments; verification of used car dealers lot plans; amending and easing the process for hackney inspections competing with transportation network companies and being a liaison for the police matters that affect licensed or permitted establishments to give them a direct contact person on issues plaguing their businesses, with compassion and professionalism.

We are also honored to represent the state in the local and national Weights and Measures organizations; National Conference on Weight and Measures and the NorthEast Weights and Measures Association. Our Sealer of Weights and Measures headed the national committee on Specifications and Tolerances and I am on the NE Regional Laws and Regulations Committee.

### Public Health Division:

The Public Health Division has continued to expand and review policies related to special events and one day permits, including farmers markets. While the state is reviewing policies in these areas the Health Division has taken the same lead. Two new members have been added to the board this past year which has added new perspectives on lifeguard requirements and process for other permit exemptions. Review of the restaurant grading system has been amended to allow grades six months to a year instead of an averaging of grades over 18 months.

### Consumer Affairs Division:

The Parking Program strives to provide safe and consistent monitoring of parking at beaches, malls, ramps, landings, Bismore Park, Main Street and the commuter lot. Coordination of parking management of all aspects of parking is the goal for the future and to work to provide economic prosperity for businesses with proactive technology and solutions and excellent customer service. The Gateway Greeter program was a great success in bringing life to the harbor, creating activities and assisting in reinventing the visitor center.



**Conservation Division:**

The Conservation Division continues to work to manage and protect our conservation lands, lakes and ponds. The staff continues to support the Conservation Commission and has an additional hearing per month to provide better access for applicants. Success of the first Solarbee at Schoolhouse Pond has expanded ideas for the future in other locations. A new fee schedule provides much more accurate recovery of costs to this division.

The Weights and Measures Program works in ten (10) communities to inspect devices and protect the interests of buyers and sellers of commodities. Protection of the public for skimmer devices included ongoing enforcement at gas

pumps. Over 4,000 devices are tested yearly and over 3,700 devices sealed with a staff of four.

The Licensing Program held 568 hearings on various licenses this past year. Staff has worked on implementing a coordinated effort by participating in mini-site plan review as a team. A formal process of regulations review was conducted to streamline the rules for all categories.

The Regulatory Services Department has continued to grow and change, making the application process easier, coordinating departments and divisions, and looking at better and innovative ways to allow events and permits. Our staff is dedicated to making the experience more pleasant and professional and we look forward to the next year.



Respectfully submitted,

Richard V. Scali  
Director





INSPECTIONS AND PERMITS



**MISSION STATEMENT**

To fairly and consistently provide inspectional services throughout the Town of Barnstable, including expert plan review for proposed projects encompassing both residential and commercial properties and zoning and code enforcement, while maintaining and respecting the rights of the individual citizens, visitors and business operators.

**BUILDING PERMITS**

	<u>2017</u>	<u>2016</u>
<b><u>Residential</u></b>		
New Dwellings	60	58
Additions/Alterations	1,609	1,796
Decks, re-roof, reside	977	1,128
Pools	49	39
Accessory Structure	218	163
Misc. Residential	434	485
Demolitions	71	47
Rebuilds	29	24
Occupancy Permits	401	195
Certificates of Inspection	349	315
Plumbing Permits	1,812	1,637
Gas Permits	1,952	2,006
Electrical Permits	2,600	3,103
Sign Permits	111	84
Inspections	43,668	42,902
<b><u>Commercial</u></b>		
New Buildings	16	17
Remodel	459	217
<b>Fees Collected</b>	<b>\$1,392,103</b>	<b>\$1,537,277</b>

Respectfully submitted,

Jeffrey Lauzon  
Chief Local Inspector

Fiscal Year 2017 has seen continued growth in the local economy. The commercial sector completed Chick-Fil-A, Cape Gun Works and Bamboo Restaurant. Demolition of Mitchell’s Restaurant, the VFW and Citizens Bank buildings. New CVS is well underway. The pipeline contains a major sports complex and additional housing complexes. Cape Cod Potato Chip Expansion, Cape Cod Five office and bank and Barnstable Brewery.

Residentially, solar energy continues to be very strong, as do alterations and additions to existing homes.

This department conducted over 43,668 inspections, issued in excess of 11,147 permits and more than 10,000 citizens were assisted by members of our staff at the counter at 200 Main Street. We also processed 68 Site Plan applications and conducted 49 Site Plan review meetings in FY 2017.

The Building Department provided administrative oversight and coordination of joint interagency inspections including research of general inquiries and property complaints, redirecting some to the appropriate departments or agencies. Assisted with the continued monitoring of foreclosed and abandoned properties and issued assessment reports accordingly.

The staff of this Division needs to be commended for their hard work and commitment to ensure that those who interact with this office are treated with fairness, consistency and respect.

# MISSION STATEMENT

To provide community and environmental health protection services so that citizens and visitors may enjoy a safer and healthier environment while maintaining personal health.

## Fiscal Year 2017 Major Accomplishments:

- Conducted a total of 7,046 inspections at rental houses, restaurants, motels, public swimming pools, retail stores, septic systems, recreational camps, hazardous material sites, horse stables, and other facilities by the Public Health Division staff.
- Issued 4,554 permits and collected fees totaling \$435,561.
- Public Health Division staff conducted 1,017 food establishment inspections at restaurants, retail food stores, supermarkets, bed and breakfast establishments, and mobile food units. Each food establishment inspection included the completion of a multiple-item inspection report form followed by an informal discussion with the person in charge (P.I.C.) of the food establishment to review each of the violations observed and to provide recommendations to prevent future recurrence of the violations.
- Investigated and responded to 314 health-related complaints during Fiscal Year 2017. Staff responded to overcrowded housing complaints, hazardous waste, garbage, sewage, food, and various other types of public health related complaints received by telephone (many anonymously) within 24 hours with an onsite investigation.
- Provided influenza vaccinations during three (3) clinics. Credited to pre-planning and the efficiency of nurses, volunteers, and Public Health Division staff, Town of Barnstable citizens were quickly assisted at the clinics, with less than ten minute waiting times. Handicapped citizens received vaccinations at our drive-through service area at the St. George Greek Orthodox Church Community Center while remaining inside their vehicles. These vaccines provide lifesaving protection to the chronically ill and other vulnerable persons in the community.
- Reviewed and approved 2,013 building permit applications involving the construction of new homes, commercial buildings, sheds, additions, alterations, remodeling work, and demolitions.
- Issued 446 disposal works construction permits during Fiscal Year 2017.



Respectfully submitted,  
Thomas A. McKean, RS, CH

## A SAFER AND HEALTHIER BARNSTABLE

### Number of Complaints Received and Investigated:

	2017	2016
Refuse (Rubbish, garbage)	74	129
Article II Substandard Housing	73	138
Overcrowded Housing	13	19
Title V (sewage)	17	16
Food Establishments	59	80

Hazardous Waste(spills, leaks)	23	46
Public Swimming Pools	4	6
Motels	12	14
Horse Stables (manure, odors)	4	6
Water Bodies	1	1
Stagnant Water /Outdoor Storage	3	31
Miscellaneous (body art, fuel tanks, camps)	31	55
<b>Total</b>	<b>314</b>	<b>541</b>

### Number of Routine Inspections Conducted:

	2017	2016
Food Service	1096	813
Retail Food	262	253
Supermarkets	6	14
Mobile Food Units	17	30
Bed & Breakfast	17	21
Residential Kitchens	1	2
Motels	45	48
Swimming Pools	84	91
Whirlpools Saunas	13	16
Camps	12	16
Stables	94	85
Sewage	483	539
Test Holes	600	847
Percolation Tests	345	402
Body Art (Tattoo /Piercing)	12	15
Hazardous Material	616	371
Tanning Facilities	2	4
Rentals (housing)	1885	2073
Miscellaneous	1055	299
Re-inspections	401	705
<b>Total Inspections</b>	<b>7046</b>	<b>6644</b>

Building Permit Applications Reviewed and Approved	<b>2017</b>	<b>2016</b>
	2,013	2,253
Disposal Work Construction Permits Reviewed and Approved	<b>2017</b>	<b>2016</b>
	446	477
Communicable Diseases	<b>2017</b>	<b>2016</b>
	219	266
Fees Collected During	<b>2017</b>	<b>2016</b>
	<b>\$435,561</b>	<b>\$424,061</b>

## CONSUMER AFFAIRS DIVISION

The Consumer Affairs Division is comprised of four different programs: Weights & Measures, Non-Criminal Citations, Licensing, and Parking. Each program contains its own separate goal statement and objectives tailored to the specific duties required to be accomplished, while keeping the Town's mission statement as our top priority. It is clear each program individually carries unique characteristics, however as a whole, the Division works collaboratively as a team to ensure community standards are upheld through efficient and exemplary services for all.

### WEIGHTS & MEASURES PROGRAM

The Weights and Measures Program is a service of government to protect the interests of both buyer and seller of commodities.

The efforts carried out daily by the program team provide third-party verification of the accuracy of representations and measurements in the retail marketplace. Inspectors test devices used to determine accuracy such as scales, gasoline dispensers, home heating oil delivery vehicles, taxi meters, pharmacy balances, price scanners and others. In addition, packaged products are inspected in retail stores to determine accurate measurement and compliance with labeling and advertising regulations.

What sets this program apart from others is that the Barnstable Weights & Measures program provides services regionally; annually inspecting approximately 4,000 devices and 1,403 prepackaged commodities in 10 communities on the Cape: Bourne, Sandwich, Mashpee, Yarmouth, Dennis, Harwich, Brewster, Chatham, Orleans and Barnstable.

### 2017 SHORT TERM GOALS

- Continue to upgrade and streamline Weights & Measures database and coordinate inspectors' improvement for services to all towns required.
- Begin school outreach program for Weights & Measures Week.
- Replace vehicles according to replacement schedule.

### 2017 LONG TERM GOALS

- Begin development and implementation of web-based

## MISSION STATEMENT

To provide uniformity to all the towns served by the Town of Barnstable Weights and Measures Program by ensuring that equity prevails in the marketplace; to certify that accuracy is preserved in all commerce transactions through education, fair and evident regulation by supporting businesses in a manner that protects both buyers and sellers interests.



tablets for inspectors to produce reports and inspections results.

- Website improvements.
- Improve communication with communities.

### 2017 ACCOMPLISHMENTS

- Completed all compliance work required of the weights and measures program's obligation of over 3,700 devices in 10 towns served.
- Weights and Measures staff addressed 60 complaints to the satisfaction of the consumer.

	FY2017	FY2016	FY2015
# of Devices Tested	4,362	4,514	4,827
# of Devices Sealed	3,809	3,952	4,297
# of Devices Adjusted	326	357	346
# of Vehicle Safety Inspections	103	97	97
Device Inspection Receipts	\$234,650.00	\$229,622.00	\$223,786.00
Violation Receipts	\$131,950.00	\$133,875.00	\$125,740.00
<b>Total W&amp;M Receipts</b>	<b>\$365,955.50</b>	<b>\$363,497.00</b>	<b>\$349,526.00</b>

- Weights and Measures staff conducted Net weight compliance testing on over 3,600 individual commodities.
- Weights and Measures staff performed over 4,600 unit price code inspections.
- Inspected over 80 gas dispensers for skimmers-devices that capture your personal information at the gas pump for the ongoing enforcement requested by the Division of Standards.

**NON-CRIMINAL ORDINANCE CITATIONS**

The Citation Processing program involves keeping records for civil citations annually issued by various enforcement agencies of the Town. Staff receives all citations written and creates a docket for each. Records are maintained for each step in the process and for payments received. We provide a hearing process for disputed citations and coordinate activities to allow for third-party hearings at the District Court. Non-criminal citations offer an alternative to the traditional criminal prosecution process. Considerable time and money is saved by both the Town and the defendant by utilizing this option. The average cost of a criminal prosecution for violations of this type is \$500-\$1,500 and the average cost of a non-criminal citation is \$25.

	<b>FY2017</b>	<b>FY2016</b>	<b>FY2015</b>
# of New Citations Entered	308	268	276
# of Payments Recorded	162	161	201
<b>Ordinance Citation Receipts</b>	<b>\$21,595.00</b>	<b>\$25,155.00</b>	<b>\$29,094.01</b>

**PARKING PROGRAM**

Parking within our community plays a significant role in various capacities. The Parking Program strives to not only manage and implement objectives for on and off street public parking in the Town of Barnstable, but set an example of how parking can positively assist with economic prosperity through innovative technology, proactive solutions and exemplary customer service. This year’s program goal, keeping in line with the Town’s mission statement, is as follows:

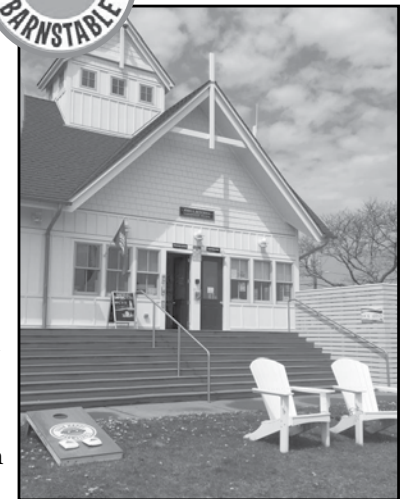
“The goal of the Parking Program is to consistently provide the highest level of services while positively assisting our residents and visitors alike through enriched customer services and efficient community parking management while promoting accessibility to the communities’ cultural and recreational resources as well as our downtown business districts.”

The office processes approximately 7,000 parking citations per year for violations within all of the seven Villages including Bismore Park, Main Street, beaches,

ramps, landings, commuter lot, and malls. We conduct approximately 1,100 hearings on appeals per year, and provide maintenance and collection services for parking kiosks. We work closely with our data processing company on payments and data collection, and the Police Department on enforcement, and with the Registry of Motor Vehicles on ticket clearances, handicapped placards and updated laws and systems. In addition, the Parking Division supports the Town in other various capacities including visitor services through the Gateway Greeter program and collaborative efforts of Arts & Culture projects in parking areas.

**2017 SHORT TERM GOALS**

- Continue interactive online campaign through updated website, utilization of available social media outlets and incorporating staff abilities in creating promotional material regarding current projects within the Division.
- Explore ways to incorporate technology in the field to assist Officers.
- Upgrade all town property Handicap space signage and markings.
- Continue adding public art projects in Town owned public parking lots.



- Improve communication of regulations pertaining to beach access in “off-season”.
- Incorporate designated Bus parking.
- Implement recommendations from Parking Study.

**2017 LONG TERM GOALS**

- Work with Town Manager, Town Council and related departments to improve communication and coordinate efforts applicable to all modes of transportation operating within community.



- Implement recommendations from Parking Study.

	<b>FY2017</b>	<b>FY2016</b>	<b>FY2015</b>
# of tickets processed	6,968	8,651	7,605
# of parking hearings	1,572	1,056	1,054
Parking Meter Receipts	\$347,271.84	\$347,418.53	\$269,117.50
Ticket Receipts	\$303,054.00	\$265,979.50	\$238,579.56
<b>Total Parking Clerk Receipts</b>	<b>\$710,246.64</b>	<b>\$644,653.83</b>	<b>\$507,697.06</b>

**2017 ACCOMPLISHMENTS**

- Hiring of Parking Program manager position.
- Assist with the Parking Study.
- Handicap Parking Space Survey on all Town Properties.
- Working collaboratively with the CCRTA in providing complimentary bus service between parking lots at Hyannis Harbor, Hyannis Transportation Center and the Barnstable Municipal Airport.
- Assisting the Barnstable Municipal Airport with encouraging additional transportation services for customers utilizing property.
- Bismore Park / Gateway Greeters Program.
- Created and implemented “Discover Barnstable” program.
- Expanded Kids-more @ Bismore free activities while promoting our community’s history.
- Improved landscaping at Greeter Island through collaborative efforts between DPW Structures & Grounds and AmeriCorps.
- Enhanced promotion of Town services with revolving divisional display of information for public educational outreach.

**LICENSING**

Providing individual coordination through assistance and guidance, the services provided by the Licensing Program team are skillfully balanced between building and maintaining supportive relationships for the Licensing Authority, the Town Manager, businesses and public. We are the point of contact for all licensed operations within our jurisdiction; understanding their needs and challenges, facilitating solutions by seeking support and leveraging resources from town staff. Please find below our goal statement:

“The goal of the Licensing Program is to provide consistent service and professionalism at the highest level to our citizens, their agents, the Licensing Authority and local businesses during the Licensing process. Educational offerings and procedural efficiencies will allow for code compliance and continued business and community support.”

Staff provides assistance to applicants seeking to obtain a license, changes to existing licenses and renewal of existing licenses in the areas of alcohol and non-alcohol restaurants, package stores, inns, Arts & Cultural alcohol licenses, parking lots, cinemas/theatres, junk dealers, lodging houses, entertainment, sidewalk cafés, taxis and limos, pedicabs, fortune tellers, duckmobiles and mini-golf. We maintain records of all licensing applications and show cause hearings held annually, while field staff provides inspection and enforcement activities in licensed establishments throughout the Town as well as education efforts to licensees. We look forward to continuing our services through detailed and caring personalized support in our economic community.

**2017 SHORT TERM GOALS**

- Work with Economic Specialist to create Business Welcome Packet for all new licensed businesses.
- Amend Private Parking Lot Regulations through same open process as the Licensing Rules and Regulations.
- Streamline compliance checklist for on-site visits by Consumer Affairs Officer.
- Continued training towards incorporating ABCC ePermitting requirements.
- Finalize procedure and promote new 4th of July vendor permits.



**2017 LONG TERM GOALS**

- Finalize and implement Special Event Program into Consumer Affairs Division.
- Inclusion of Town ePermitting.
- Fully implementing the incorporation of ABCC ePermitting requirements.

**2017 ACCOMPLISHMENTS**

- Conducted Plastic Bag Ordinance verifications.
- Developed and implemented in a team approach new process for approval of new or amend of Class I and Class II Automobile licenses.
- Represented Licensing in mini-site plan review meetings.
- Conducted compliance verifications at various businesses throughout the year.
- Enhanced methods of business support towards compliance with educational information and progressive discipline through communication.
- Worked with Disability Commission to create Handicap Parking Space informational flyer for businesses.

**2017 LICENSING AUTHORITY SUPPORT**

- Formally adopted amended rules and regulations after 9-months of public work sessions and public hearings.
- Enhanced compliance meetings for alcohol, class I & II, and taxi/livery license holders.

**2017 TOWN MANAGER SUPPORT**

- Coordination of all Outside Dining on Town Property.
- Continued coordination of private parking lots and the renewal and hearing process.
- Hearing support for Taxi permits and drivers.
- Hearing support for Underground Storage Tanks.
- Continued support of Narrated Bus Tours and Duckmobile Valet parking.



	FY2017	FY2016	FY2015
Number of Hearings	568	575	616
<b>License Receipts</b>	<b>\$547,086.26</b>	<b>\$514,034.50</b>	<b>\$526,788.00</b>



Respectfully submitted,

Elizabeth G. Hartsgrove, Consumer Affairs Supervisor  
 Therese Gallant, Consumer Affairs Officer  
 Jane Zulkiewicz, Sealer of Weights & Measures  
 Mona Solmonte, Parking Program Manager  
 & Transportation Coordinator  
 Maggie Flynn, Licensing Administrative Assistant  
 Kim Cavanaugh, Administrative Assistant  
 Tracey Smith, Regulatory Services Executive Assistant  
 Rick Cohen, Weights & Measures Inspector  
 Kevin Friel, Weights & Measures Inspector  
 Jaime Cabot, Price Inspector & Verificator

# BUILDING-ZONING DIVISION

## INSPECTIONS AND PERMITS



### MISSION STATEMENT

To fairly and consistently provide inspectional services throughout the Town of Barnstable, including expert plan review for proposed projects encompassing both residential and commercial properties and zoning and code enforcement, while maintaining and respecting the rights of the individual citizens, visitors and business operators.

### BUILDING PERMITS

	<u>2017</u>	<u>2016</u>
<b><u>Residential</u></b>		
New Dwellings	60	58
Additions/Alterations	1,609	1,796
Decks, re-roof, reside	977	1,128
Pools	49	39
Accessory Structure	218	163
Misc. Residential	434	485
Demolitions	71	47
Rebuilds	29	24
Occupancy Permits	401	195
Certificates of Inspection	349	315
Plumbing Permits	1,812	1,637
Gas Permits	1,952	2,006
Electrical Permits	2,600	3,103
Sign Permits	111	84
Inspections	43,668	42,902
<b><u>Commercial</u></b>		
New Buildings	16	17
Remodel	459	217
<b>Fees Collected</b>	<b>\$1,392,103</b>	<b>\$1,537,277</b>

Respectfully submitted,

Jeffrey Lauzon  
Chief Local Inspector

Fiscal year 2017 has seen continued growth in the local economy. The commercial sector completed Chick-Fil-A, Cape Gun Works and Bamboo Restaurant. Demolition of Mitchell's Restaurant, the VFW and Citizens Bank buildings. New CVS is well underway. The pipeline contains a major sports complex and additional housing complexes. Cape Cod Potato Chip Expansion, Cape Cod Five office and bank and Barnstable Brewery.

Residentially, solar energy continues to be very strong, as do alterations and additions to existing homes.

This department conducted over 43,668 inspections, issued in excess of 11,147 permits and more than 10,000 citizens were assisted by members of our staff at the counter at 200 Main Street. We also processed 68 Site Plan applications and conducted 49 Site Plan review meetings in FY 2017.

The Building Department provided administrative oversight and coordination of joint interagency inspections including research of general inquiries and property complaints, redirecting some to the appropriate departments or agencies. Assisted with the continued monitoring of foreclosed and abandoned properties and issued assessment reports accordingly.

The staff of this Division needs to be commended for their hard work and commitment to ensure that those who interact with this office are treated with fairness, consistency and respect.

## MISSION STATEMENT

To provide professional services to the Town of Barnstable and the Conservation Commission so that wetland resources may be protected and conservation lands managed.

## CONSERVATION DIVISION

## MANAGED LAND



### FY 2017 Major Initiatives:

- Lake and pond restoration projects continued, battling against invasive aquatic plants in Long Pond and Lake Wequaquet in Centerville and Mystic Lake and Middle Pond in Marstons Mills.
- Wildfire Management project, a controlled burn at Crocker Neck Conservation Area.
- Land management initiative continued, promoting use of conservation lands.

### FY 2017 Major Accomplishments:

- Treatment of Mystic Lake and Middle Lake in Marstons Mills and Long Pond in Centerville with Sonar, to combat hydrilla.
- Fanwort control in Wequaquet Lake, Centerville by mechanical means.
- Control burn at Crocker Neck Conservation Area,

- Cotuit for wildlife habitat restoration and forest fire fuel reduction.
- Directed two Eagle Scout Projects, with trail marking projects in Seabury Farms, Bridge Creek, and Hathaway's Pond Conservation Areas.
- Coordinated Coastsweep Beach Cleanup for the 17th year.
- Performed 506 site inspections/regulatory review for the Conservation Commission.
- Prepared cost analysis and reviewed fee schedule. New fee schedule approved by Conservation Commission to go into effect FY18.

For more information please visit our website at [www.townofbarnstable.us/conservation](http://www.townofbarnstable.us/conservation) or contact us at (508) 862-4093 or by email at [conservation@town.barnstable.ma.us](mailto:conservation@town.barnstable.ma.us)



Respectfully submitted,

Darcy Karle  
Administrator



**COMMUNITY  
SERVICES**

## MISSION STATEMENT

To maintain programmatic oversight of our town marinas, beaches, Sandy Neck Beach Park, trail systems, playing fields and community buildings and to provide an array of educational, recreation, wellness and leisure services to the citizens of Barnstable that appeal to a wide range of ages and interests as well as those that will preserve and protect our natural environment.

## COMMUNITY SERVICES DEPARTMENT

### ENHANCING THE QUALITY OF LIFE FOR RESIDENTS OF ALL AGES AND INTERESTS

The Community Services Department is comprised of the Golf, Hyannis Youth and Community Center, Marine and Environmental Affairs, Recreation, Senior Services and Veterans Services Divisions. Each division has provided a detailed report of their accomplishments during the past year. In addition, we are responsible for community outreach, which includes programming like “The Compass” and “The Seasons of Sandy Neck” – for Channel 18, the Town of Barnstable’s government access channel, and the production of the Town’s monthly newsletter “The Barnstable Bulletin.”

We are frequently asked to assist with projects (i.e. Barnstable Bags It for Regulatory Services) and events that benefit the greater Barnstable community.

The Community Services Department has dedicated employees who are passionate about their work and who work hard to maintain excellence in service delivery while expanding upon the type and number of programs – truly the quality of life activities - offered to residents of and visitors to the Town of Barnstable.

We offer our sincere thanks to all of the Town of Barnstable’s Departments and Divisions who help us accomplish our jobs on a daily basis. We could not do our jobs without them.



Respectfully submitted,

Lynne M. Poyant  
Director



## GOLF DIVISION

PROTECTING SUSTAINABLE OPEN SPACE  
THROUGH GOLF WHILE PROVIDING THE  
PUBLIC A GREAT GOLFING EXPERIENCE



## MISSION STATEMENT

Barnstable Golf is dedicated to provide, operate and maintain affordable, attractive and self-supporting public golf facilities, while protecting the facilities for the future, by maintaining the courses, the buildings, and the equipment. Golf Course Management strives to provide programs that enrich recreational and social opportunities, enhancing the quality of life of users, while being fiscally responsible to the Residents and Taxpayers of the Town of Barnstable.

### Major Accomplishments FY2017

- \* Completed Phase 2 of a multi-year clubhouse and building renovation program for both golf course clubhouse facilities. At Olde Barnstable Fairgrounds Golf Course (OBF), the exterior deck was replaced, all windows and doors were replaced, a second awning was installed and the interior and exterior of the building was painted. At Hyannis Golf Course (Hyannis GC), the front entrance was renovated, handicap ramp was replaced, the large exterior deck was replaced and a second set of stairs was added, the deck awning was replaced and the interior stairwell was renovated.
- \* A new restaurant, Tavern on the Green, opened at Olde Barnstable this spring with a full menu offering breakfast, lunch and dinner. You don't need to be a golfer to enjoy a pleasant dining experience at Tavern on the Green or enjoy beautiful sunsets on the deck with friends. The restaurant is also running a hospitality cart on the golf course for the first time ever.
- \* The Hyannis Quota League, now in its second year, has quickly become a very popular weekly event with over 160 golfers participating on Mondays throughout the season. This is a fun 9-hole event open to anyone wanting some friendly competition, camaraderie and a chance to win merchandise at the Golf Shop.
- \* Hyannis Golf Course took delivery of a new fleet of golf carts in April. The new carts are very quiet and

comfortable. They are equipped with golf club weather protectors and new EFI motors that are 30% more fuel efficient than prior carts.

- \* The third of three (3) vertical turbine pumps and motors was replaced at the OBF irrigation system pump station. Now, all pumping components are high efficiency units controlled by variable frequency drives (VFD) resulting in energy and water conservation.
- \* Olde Barnstable Fairgrounds Golf Course is celebrating its 25th Anniversary in 2017. OBF opened April 1, 1992 with rave reviews and has established itself as one of the top public golf courses in the New England region. Special discounts, merchandise offerings, and golf outings will take place throughout the season to mark the occasion.
- \* The National Golf Foundation (NGF) was contracted to perform a market analysis and operational review of the Golf Division. The main objective was to help determine the Return on Investment (ROI) potential that could be achieved if we were to go forward with the Hyannis Golf Course Rehabilitation Plan that includes significant changes and improvements to the 42 year old golf course.

### Status on Performance

The Golf Division operates as an Enterprise Fund. In FY2017 the Golf Division generated \$3,191,179 in revenue through fees charged. Both golf courses were on track to have another record season until we experienced a cold and

very wet spring. Below normal temperatures and rain greeted us almost every weekend in April and May. This curtailed activity on both golf courses not to mention neighboring courses all over the region. Despite the bad weather we managed to exceed budgeted revenues by \$6,434. There were 69,795 rounds played on the two courses in FY2017. Annual Pass Holder play accounted for 60% of the rounds played while guests played 40%. Pass Holder numbers remain strong with over 1,140 members in all categories. The Golf Division covered all of its operational expenses, debt service obligations, capital improvements and made an administrative support contribution of \$250,000 to the Town. As previously stated, weather, which is unpredictable and out of our control, is a major factor responsible for our success or failure in any given year.

#### Major Projects or Initiatives, Upcoming

- \* An FY2019 CIP request will again be submitted for consideration regarding the rehabilitation and restoration of Hyannis GC based on options and recommendations included in the Rehabilitation Business Plan produced by Richard Mandell Golf Architecture. The request will address major course infrastructure concerns at the 42+ year old property. Irrigation system replacement, complete bunker restoration, construction of forward tee boxes, tree removal and resurfacing of the cart path trail system will be the focus of this request.
- \* A turf maintenance equipment package was approved for FY2018 for Hyannis GC. This project looks to replace the present 10 year old fleet and includes new green, tee, fairway and rough mowers. This is a \$325,000 acquisition and the Golf Division will assume the debt.
- \* An RFP for a new golf cart fleet will be developed for Olde Barnstable Fairgrounds Golf Course. The current lease contract expires on March 31, 2018. The goal will be to award a new cart lease contract by year's end.
- \* A CIP for Phase 3 of facility upgrades and renovations will be submitted for consideration for FY2019. The first two

phases dealt primarily with repairing and replacing aged exterior features. This next phase will look at interior furniture, fixtures and flooring throughout the facilities.

#### Noteworthy Statistics:

- \* Hosted 24 large outings at Hyannis GC (over 80 participants).
- \* 1,143 Annual Pass Holders, including 80 Super Seniors (over 80 yrs old).
- \* Almost 60% of Annual Pass Holders are seniors.
- \* 69,795 Rounds of golf played; 41,513 Pass Holder rounds; 26,765 Guest rounds; 1,517 complimentary rounds golf played by Junior Golfers and Boys and Girls High School Golf.
- \* Barnstable Golf has been the host of the Cape Cod Open tournament since 1992.
- \* 63% of rounds played at OBF are by pass holders, 37% guests. 55% of rounds played at Hyannis are by pass holders, 45% guests.

#### For more information:

Please visit our website or call the pro shops to learn more about Barnstable Golf, including current rate and fee information, tournaments, special promotions, or to make a tee time: [www.barnstablegolf.com](http://www.barnstablegolf.com) or call 508-420-1141 for OBF and 508-362-2606 for Hyannis GC.

#### Key Contacts:

Bruce McIntyre, Director of Golf Operations  
508-362-2606 x201

Chris White, Director of Golf Maintenance  
508-362-8346

Merry Holway, PGA Professional @ OBF  
508-420-1141

Jesse Schechtman, PGA Professional @ Hyannis GC  
508-362-2606



Respectfully submitted,

Bruce McIntyre  
Director of Golf Operations



# HYANNIS YOUTH & COMMUNITY CENTER

A SAFE, HEALTHY AND FUN  
RECREATIONAL FACILITY FOR  
THE ENTIRE COMMUNITY



## MISSION STATEMENT

We are committed to providing a safe, healthy recreational facility to every segment of the community. Providing quality, well-rounded programs of a general and specialized nature that contribute to the maximum use by the community is essential to the overall success of the facility. We strive to constantly improve our service to the community, our patrons, through creative innovation and teamwork that is built upon a solid foundation of values and beliefs in order to achieve our purpose.

### FY2017 Major Accomplishments:

- Hyannis Youth & Community Center (HYCC) provides the youth of Barnstable, and beyond, with a safe place to come and participate in wide variety of activities.
- Ran the successful HYCC Learn to Skate Program.
- Served as the Home Rinks for the following High School Hockey Programs:
  - Barnstable High School (boys varsity, boys junior varsity and girls varsity);
  - Mashpee/Monomoy High School (boys varsity); and
  - Saint John Paul II (boys varsity).
- Served as the home facility for two local youth hockey organizations: Barnstable Youth Hockey Association (BYHA) and Top Shelf Hockey
- Hosted a multitude of hockey tournaments, camps and clinics throughout the year
- Served as the home Volleyball Court for the following High School Programs:
  - Sturgis East
  - Sturgis West
- Served as the home Basketball Court for the following High School Programs:
  - Sturgis East
  - Sturgis West
  - Saint John Paul II

- Served as the home Basketball Court for Shea's No Limit Youth Basketball Association
- Welcomed over 300,000 visitors to the HYCC in FY2017

### Projects or Initiatives, Upcoming:

- Continued collaboration with the YMCA on the Y Achievers Program
- Partner with a hockey organization to bring a Junior Hockey program to the facility
- Partner with a United States Figure Skating Club to serve as host facility for annual skating competition

I would like to thank the entire staff (full time, part time and volunteers) for their hard work and dedication to the HYCC. It is through their efforts that we are able to offer so many wonderful activities to the citizens of Barnstable and beyond.

For More Information:

Visit our website for current program brochures and registration applications: [www.townofbarnstable.us/hycc](http://www.townofbarnstable.us/hycc) or call 508-790-6345.



Respectfully submitted,

Joseph Izzo  
Program Manager

## MISSION STATEMENT

To provide services intended to protect the safety of people and vessels who use our waterways and waterside facilities; to provide for the protection, preservation, and enhancement of the Town's natural resources, including Sandy Neck; and to address animal control issues that threaten the health, welfare, and quality of life of our citizens.

### FY2017 MAJOR ACCOMPLISHMENTS

- Deployed two (2) shark receivers provided by Dr. Gregory Skomal, Massachusetts Senior Fisheries Scientist, in Barnstable waters;
- Held a Commercial Shellfish lottery and issued new permits;
- Held three (3) kids clamming classes and three (3) razor clam classes which were very well attended;
- Brushed and cleared debris from all Town herring runs;
- Continued with eel grass restoration projects;
- Planted seed quahogs under 116 predator exclusion nets;
- Completed 94 *Vibrio parahaemolyticus* compliance checks;
- Released 51 diamondback terrapins in the headstart program;
- Gave 35 educational wildlife talks to schools and non-profit agencies;
- Submitted a Capital Improvements Plan (CIP) item and received approval for design and permitting of Marstons Mills herring run improvements;
- Installed new fish ladder for secondary stream – Mill Pond, Marstons Mills;
- Started collaborative habitat restoration efforts in Santuit River for sea run brook trout;
- Implemented a Habitat Conservation permit that provided management flexibility under the Endangered Species Act. This permit allowed Sandy Neck to ensure that a complete Off Road Vehicle Beach (ORV) closure did not occur during the 2017 summer season. The goals of the permit were to improve off road vehicle beach access while still protecting nesting shorebirds;
- Refurbished the interior of the Sandy Neck Gatehouse and improved the surrounding grounds;
- Amplified beach patron safety by increasing police presence on the ORV beach;
- Assisted DPW with the completion of the Gateway Marina dredge project and installed additional piles to secure the floating docks;

## MARINE & ENVIRONMENTAL AFFAIRS DIVISION

PROTECT, PRESERVE AND PROMOTE  
USE OF OUR NATURAL RESOURCES  
AND WATERWAYS



- Filled five (5) slips at Gateway Marina with new slip holders;
- Assisted DPW with the completion of the new bulkhead project at The Marina at Prince Cove;
- Continued to work with students from Saint Paul II High School for water quality testing at Bismore Marina and Gateway Marina;
- Made safety improvements to marinas to include new gangway treads at Barnstable Harbor Marina, placement of a de-watering pump at Barnstable Harbor Marina, and placement of safety life throw rings at the Marina at Prince Cove;
- Painted shed and main building at The Marina at Prince Cove;
- Assisted DPW with new boat ramp project at Bay Street, Osterville;
- Installed new security chains on gangways at Cotuit Town Dock;
- Participated in inter-agency dive exercise in the vicinity of the Hyannis Breakwater;
- Installed winter pile sleeves to protect Barnstable Harbor pilings from ice;
- Mooring Officer completed USCG Captain License Training;
- Marina Manager and Mooring Officer certified in search and rescue from National Association of State Boating Law Administrators;
- Established a mass e-mail system to notify mooring permit holders with Town's IT Department;
- Linked GIS and Microsoft Access (moorings database) together improving our GPS database for moorings;
- Mapped 99% of moorings via GIS systems; and
- Held a dingy auction for the public.

### PROJECTS OR INITIATIVES, UPCOMING

- Start improvements and repairs of Marstons Mills and Long Pond herring run fish ladders.
- Continue eel grass restoration project.
- Increase aquaculture in the Three Bays system.
- Continue with removal of old shellfish gear (20+ years) from Barnstable Harbor being uncovered by tidal action.
- Increase the Learn to Shellfish classes for all ages, adults and children.
- Continue educational wildlife talks and seminars with schools and private groups.
- Establish a new Radio Frequency Identification (RFID) digital login system for the Sandy Neck Gatehouse in order to provide accurate statistics for ORV beach use, improve traffic flow and enhance enforcement capabilities.
- Construct an Adirondack style lean-to for recreational and educational opportunities.
- Dredging to occur at Barnstable outer channel dredge.
- Continue to work on Barnstable Comprehensive Dredge plan.
- Perform maintenance on Bismore Park Marina docks as well as upgrade power pedestals.
- Explore new technologies that can assist in better management of mooring permit process.
- Update mooring area guidelines and make them available online for the public.
- Continue to offer moorings to people on the waiting lists.
- Remove all old gear/winter stakes that have not been claimed.
- Hold a mooring auction for the public (winter stakes/old mooring gear).
- Work with Waterways Committee regarding updating Town's Mooring Regulations.

### NOTE WORTHY STATISTICS

*\*Note: numbers reported/per permit season.*

- 2,468 Resident, 253 Non-resident, 54 seasonal permits sold.
- 47 Commercial shellfish permits sold.
- Grew 3,492,000 seed quahogs.
- Grew 371,325 cultchless oyster seed.
- Acquired 350 remote set oyster shellbags.
- 4,683 off road vehicle permits sold for Sandy Neck Beach.
- 7,282 off road camping nights sold.
- Plovers on Sandy Neck: 34 pairs, 206 eggs hatched, 23 chicks fledged.
- Diamondback Terrapins on Sandy Neck: 155 nests.
- 3,303 calls for service (by Animal Control Officers)

relating to animals.

- 100 animal bites.
- 128 animal quarantines.
- 271 lost reports taken. 71 dogs impounded. 57 dogs claimed.
- 14,544 estimated number of gallons of effluent properly disposed of from boaters (11,690 from pumpout boats and 2,854 from our shore side facilities).
- 145 names on the four (4) marina wait lists.
- Issued 132 slip contracts.
- \$20,502 collected in fess from transient dockage from the four (4) marinas.
- 2,309 mooring permits issued.
- 1,164 names on 27 mooring waitlists.
- 10 rental moorings issued from rental mooring waitlist.
- 32 gallons of trash removed from Barnstable Waterways.

### KEY CONTACTS:

Director/Harbormaster: Daniel J. Horn, 508-790-6273  
Natural Resource Supervisor: Douglas Kalweit, 508-790-6272  
Animal Control: Charles Lewis, 508-790-6274  
Sandy Neck Park Manager: Nina Coleman, 508-362-8300  
Marina Manager: Derek Lawson, 508-790-6273

Respectfully submitted,



Daniel J. Horn  
Director/Harbormaster

Douglas Kalweit  
Supervisor, Natural Resources

Nina Coleman  
Sandy Neck Park Manager

Charles Lewis  
Senior Animal Control Officer

Derek Lawson  
Marina Manager



## MISSION STATEMENT

We are committed to providing leisure opportunities to improve the quality of life in our community through exceptional programs and services.



## LEISURE OPPORTUNITIES



### FY2017 Major Accomplishments:

- Developed and presented a third Substance Abuse Forum and 7th Grade Youth Summit with the Barnstable Youth Commission and with financial support from Lyndon Lorusso Family Foundation, John F. Kennedy Memorial Trust Fund and First Student Bus Company.
- Successfully provided Project Bread Lunch and Breakfast program within the Summer Leisure Program and attained the Hyannis Youth & Community Center (HYCC) as an additional site for lunch and snack.
- Promoted John Gleason as the new Assistant Director of Recreation.
- Reclassified Michelle Davies' position to Therapeutic Recreation Program Coordinator to be more reflective of the needs from her position.
- Hired Tim McGrath in the new position of Aquatic Program Coordinator.
- Updated all Automated External Defibrillators (AEDs) and provided emergency boxes at all beach sites.
- Joshua's Pond landscaping, conservation, and safety concerns addressed and implemented.
- Craigville Beach Bathhouse upgrades and restoration.
- Barnstable Youth Commission held the First Annual "Ready Set Work" Job Fair in collaboration with HYCC staff and Warren Rutherford of The Executive Suite.
- Worked with Pickleball Association to provide Centerville Recreation Tennis Courts for three times a week tournament play time and provided storage and assistance to accommodate program.
- Provided three (3) additional pre-season Lifeguard Training Classes to help accommodate the needs of the Town of Barnstable.

- Provided the Town with a full contingency of qualified lifeguards during a national shortage of lifeguards.
- Barnstable Youth Commission met with State Legislators at the State House to discuss Youth Issues.
- Addition of Tucker Mimmo (Program Coordinator Melanie Mimmo's son)!

### Project and Initiatives – Upcoming

- Complete Project Improvements at Lombard Field which includes parking and Luke's Love playground in West Barnstable.
- Fundraise, develop, and present fourth Youth Summit and Community Substance Abuse Prevention Forum and second Youth Job Fair.
- Re-certify all 102 Town of Barnstable Lifeguards in updated Waterfront Lifeguarding Certification. Update all Lifeguard Training Instructors and Water Safety Instructors with new required certifications from the American Red Cross.

Contact Information: [www.townofbarnstable.us](http://www.townofbarnstable.us) click on Recreation or call 508-790-6345. Offices are at the Hyannis Youth & Community Center – 141 Bassett Lane, Hyannis, MA 02601.



Respectfully submitted,

Patti Machado  
Director

## SENIOR SERVICES DIVISION

### ENHANCING THE QUALITY OF LIFE FOR ELDERS IN OUR COMMUNITY



## MISSION STATEMENT

To support older adults in our community by providing programs and services designed to optimize their quality of life and help them maintain their independence so they may successfully age-in-place in Barnstable.

### DIVISION OVERVIEW

Our vision at the Barnstable Senior Center is to provide an inclusive and welcoming environment where all participants are treated with dignity and respect and to offer opportunities that enrich and empower our senior population. The Barnstable Senior Center is committed to providing a safe, welcoming, and inclusive environment; one where every participant is treated with dignity and respect by staff, volunteers, and fellow participants. Our programs and services are open to all community seniors regardless of race, ethnicity, religion, ability, gender, gender identity, or sexual orientation. By offering a broad spectrum of programs and services, ranging from advocacy, transportation, adult supportive day program caregiver assistance, volunteer opportunities and social, educational and wellness activities, we are helping to ensure that our senior citizens remain physically, mentally and civically engaged in the Barnstable community. Each week we offer a multitude of activities at the Barnstable Senior Center, including exercise classes, computer classes, health seminars, caregiver support groups, movies, art workshops, musical entertainment, social clubs and discussion groups, intergenerational activities and blood pressure clinics.

### FY2017 MAJOR ACCOMPLISHMENTS:

- The Cape Cod Regional Transit Authority (CCRTA) presented the Barnstable Senior Center with a brand new handicapped accessible eight passenger van to assist us in providing transportation services. Together with representatives from each Council on Aging on Cape Cod, we participated in a regional forum that was hosted by the CCRTA to develop transportation solutions for senior citizens.
- With the guidance and support of Bridges Together, the Barnstable Intergenerational Leadership Team was created in collaboration with the Recreation Division, Barnstable High School Class of 2020, Youth Commission and Council on Aging board to develop meaningful intergenerational programming. A number of successful events were held, including a joint meeting of the Council on Aging and Youth Commission, an all-day training session with Leadership Team members facilitated by Bridges Together, in December students from the High School Class of 2020 wrapped holiday gifts for seniors. The highlight of the collaboration was an Intergenerational Community Celebration in June where seniors aged 90 and over meet with students who presented them with certificates in honor of their incredible longevity. The Boston Post Cane was presented to Barnstable's

oldest resident, 104 year old Dorothy Robinson of Hyannis.

- We were grateful to receive funding from the Arts Foundation of Cape Cod and the Cape Cod Foundation's Euphemia Dobbie Memorial Fund to support an art therapy program for our Adult Supportive Day program clients entitled "The Voice Within."
- Thanks to the assistance of the Department of Public Works lighting was installed in the new parking area and a new ADA compliant walkway was constructed.
- The Town Council approved funding for an emergency generator to be installed in the Senior Center to ensure the safe evacuation of seniors in the event of a power outage.
- We received a formula grant from the Executive Office of Elder Affairs in the amount of \$128,450. This grant funds a number of staff positions including the Activity Coordinator, Marketing and Events Coordinator and partially funds our Outreach Coordinator and Custodian salaries and also helps to offset vehicle maintenance and mailing costs for the Compass magazine.
- In recognition of the continued success of our LGBT (Lesbian, Gay, Bisexual and Transgender) social programming, we received additional funding of \$1,742 from the Gay and Lesbian Equity Fund to sustain the program. Attendees have traveled from all over Cape Cod and beyond to attend these events, demonstrating the need for social activities for LGBT older adults to reduce social isolation. We also hosted educational seminars on "Aging in the LBG Community", and "Getting to Know LGBT Families," as well as a screening of the acclaimed LGBT documentary "Reel in the Closet."
- Due to the growing success of our 50+ Job Networking group, we received continued financial support from the Massachusetts Councils on Aging to offer this important program. Over the course of eighteen sessions, we had a total of 42 attendees with an average attendance of 8 people per session. We also partnered with Career Opportunities to offer a well-attended career fair for older workers.
- Thanks to the partnership of the Structures and Grounds Cemeteries Division, we were able to offer "Dying to Know", a hugely popular workshop about end-of-life planning.
- We held another successful session of the Aging Mastery Program.
- We offered "Next Steps for Better Nutrition", a six-week evidence based program to teach older adults about the importance of the aging process.
- The Friends of the Barnstable Council on Aging showed their ongoing commitment to the Senior Center by generously

providing funding support for a variety of programs and services. They held a Masquerade Ball fundraiser in November to benefit the Senior Center.

- We are grateful to Elder Services of Cape Cod and the Islands for awarding us a \$6,000 Title IIIIE grant to help support our “Silver Express” transportation program.
- On Wednesday, March 29th, the Cape Cod Vet Center hosted a moving Vietnam Veterans Recognition Ceremony.
- We celebrated Older Americans Month in May by participating in National Senior Health and Fitness Day with an active morning of fitness demonstrations and wellness talks.
- We honored National Senior Center month in September with a series of weekly “Tea & TED” talks about positive aging.
- We introduced a TOPS (Taking Off the Pounds Sensibly) weekly weight loss group.
- We partnered with the Veterans Affairs Division for our annual Intergenerational Memorial Day Ceremony and were deeply honored to have local World War II, Korean War and Vietnam Veterans join us for a roundtable discussion with students from Barnstable High School’s Military Support Club.
- In April we participated in the “Prime Time of Your Life” Expo at Barnstable High School.
- Senior Services staff presented to a variety of groups, including the Rotary Club of Hyannis, Massachusetts Retired Teachers Association, Massachusetts Council on Aging Annual Conference, Barnstable County Health and Human Services Advisory Council, and Inside Barnstable Town Government class.
- Director of Senior Services, Madeline Noonan, was voted in as a member of the Massachusetts Council on Aging board of directors.
- We updated and enhanced our marketing materials and continued our community outreach efforts through our bimonthly Compass magazine which is mailed out to approximately 4,000 households, a weekly e-newsletter, Facebook page, cable programming on Barnstable’s Channel 18 and media interviews. We also assisted the Massachusetts Councils on Aging in the development of a marketing manual to be used by Councils on Aging across the state.

#### PROJECTS OR INITIATIVES, UPCOMING:

- Implement the myseniorcenter.com registration software program that will enable us to better track program attendance and provide a more user friendly check in experience for our guests.
- Continue to advocate for evening programming hours to allow older adults who cannot attend during traditional hours to access our health and wellness programs.
- Convene a joint retreat with the Council on Aging, Friends of the Barnstable Council on Aging and staff to update our strategic plan.
- Continue to work on facility improvements with the Structures and Grounds Division and submit a capital request to update the kitchen which is in need of various repairs and replacement of aging appliances.
- Work with Recreation Division staff to discuss joint programming opportunities.

- Establish a committee to begin working on the 20th anniversary celebration.
- Update the Senior Services Division website.
- Create a membership packet for new participants.

#### NOTEWORTHY STATISTICS:

- Our Outreach staff saved seniors in our community \$1,525,377 through assistance with Medicare/Medicaid, fuel assistance, real estate tax abatements, food stamps and other programs.
- More than 2,000 seniors made over 27,000 visits to the Senior Center to participate in classes, activities and social groups.
- Our Silver Express vehicles drove 29,407 miles and provided 6,624 one-way trips to transport 131 seniors to medical and other life-sustaining and life-enriching destinations. Thanks to the addition of the electric Nissan Leaf, our fuel costs decreased by over \$5,000.
- Our Adult Supportive Day program provided supportive day services to over 50 clients and provided much-needed respite and support for their family caregivers.
- 165 dedicated volunteers donated their time and expertise to provide over 7,300 hours of service. A luncheon was held during National Volunteer Week in April to honor the contributions of our incredible team of volunteers.
- Through the generosity of the Greater Boston Food Bank’s Brown Bag program, we provided 250 local seniors with a supplemental bag of nutritious food on the first Friday of each month.
- Thanks to the efforts of staff, volunteers and local businesses, our annual Turkey Trot provided 125 homebound seniors with a home-cooked Thanksgiving meal.
- A total of 47,080 meals on wheels and congregate meals were served to 421 Barnstable seniors through the Elder Services of Cape Cod and the Islands nutrition program at a cost of \$8.75 per meal. A suggested donation of \$3 is requested for each meal.

As always, we offer our sincere gratitude to the Barnstable Council on Aging and to the Friends of the Barnstable Council on Aging for their continued support and guidance and to the dedicated staff of the Senior Services Division for their professionalism and commitment to ensuring that we continue to meet the wide-ranging needs of seniors in our community. For more information: please visit our website at [www.townofbarnstable.us/seniorservices](http://www.townofbarnstable.us/seniorservices) or contact us at (508) 862-4750. We welcome you to stop by the Senior Center during our normal business hours, Monday through Friday from 8:00 a.m. to 4:30 p.m.



Respectfully submitted,

Madeline Noonan  
Director



**ADMINISTRATIVE  
SERVICES**

## MISSION STATEMENT

To provide the citizens of the Town of Barnstable with election, licensing, registration, records and preservation services as required by Massachusetts General Laws, the Constitution of the United States, and the Code of the Town of Barnstable in a consistent, courteous, accurate and efficient manner.

This year we recorded:

800	Births in Barnstable	
133	Resident Births (births occurring outside of Barnstable to residents of Barnstable)	
843	Deaths in Barnstable	
137	Deaths of Barnstable residents occurring in other communities	
473	Marriages	
517	Marriage Intentions	\$21,197.00
229	Affidavits of Correction to Amend	
1	Homebirths	
1	Delayed Record of Birth	
1	Out of Commonwealth Birth	
843	Burial Permits Issued	\$4,215.00
<b>Total Vital Records Sold (B, D, M)</b>		<b>\$129,398.27</b>
360	Business Certificates and changes	\$ 21,165.00
	Dog Licenses Neutered, Non Neutered, Late Fees	\$ 35,296.00
3,188	New Voters Registered	
16,200	Requested Changes Made to Voter System	
1,836	Deleted/Moved/Deceased Voters	
48	Raffle Permits Issued	\$ 480.00
	Annual Registrations for Flammable Liquids	\$ 5,985.00
	Utility Pole and Conduit Recordings	\$ 680.00

Along with the above activity:

- We held a State Primary Election in September of 2016 and the Presidential Election in November of 2016. The results of all elections will be appended to this report.
- We bound all current vital records and Town Council Records and had more ancient books deacidified and re-bound.
- Following this report will be a listing of all items as recorded by this office for the Town Council, as well as the aforementioned election results.
- Big thanks go to all the wardens, poll workers, DPW workers, police and facility managers, who work so hard to make the election seasons flow smoothly. Currently, Lucien Poyant, Kathryn Shaughnessey and David Jones join me on the Board of Registrars, and I thank them and my Elections Supervisor Susan Greenlaw for all their work as well.
- My office would not operate without the expertise of Janet Murphy, Assistant Town Clerk; Leslie Steers, Vitals Supervisor; Janet Logan, Records Management Supervisor; and Susan Maffei, Licensing Supervisor.
- Our hope, is as always, is to serve you the customer in a quick and efficient manner.



Respectfully submitted,

Ann M. Quirk, CMC/CMMC  
Town Clerk





<b>REPRESENTATIVE IN GENERAL COURT-2nd DISTRICT</b>												
Blanks												94
WILLIAM L CROCKER, JR	84	101	76	101	1393	1250	1140	722	458	1175		92
AARON KANZER	1193	814	1114	833	833	917	1228	776	529	766		755
Write-ins	863	764	845	0	0	3	0	5	2	1		779
<b>TOTAL</b>	<b>2142</b>	<b>1683</b>	<b>2037</b>	<b>2327</b>	<b>1598</b>	<b>2447</b>	<b>2036</b>	<b>1051</b>	<b>2036</b>	<b>1626</b>		<b>1626</b>
<b>SHERIFF</b>												
Blanks	134	97	89	106	79	107	83	57	87	96		90
JAMES M CUMMINGS	1502	1385	1245	1614	1471	1485	821	501	1311	1576		1437
RANDY P AZZATO	853	658	702	604	692	853	690	491	636	749		742
Write-ins	2	2	1	3	4	2	4	2	2	3		3
<b>TOTAL</b>	<b>2491</b>	<b>2142</b>	<b>1683</b>	<b>2327</b>	<b>2246</b>	<b>2447</b>	<b>1598</b>	<b>1051</b>	<b>2036</b>	<b>2424</b>		<b>2272</b>
<b>COUNTY COMMISSIONER</b>												
Blanks	1633	1471	1288	1333	1506	1639	1219	817	1505	1717		1561
MARY PAT FLYNN	1081	924	769	879	922	948	766	491	820	977		975
RONALD R BEATY, JR	846	785	503	751	1003	821	461	280	777	905		845
LINDA A BOND	587	497	314	467	649	574	262	194	486	577		557
MARK R FOREST	833	604	487	644	574	688	486	318	474	671		606
Write-ins	2	3	5	0	0	4	2	2	10	1		0
<b>TOTAL</b>	<b>4982</b>	<b>4284</b>	<b>3366</b>	<b>4074</b>	<b>4654</b>	<b>4894</b>	<b>3196</b>	<b>2102</b>	<b>4072</b>	<b>4948</b>		<b>4544</b>
<b>BARNSTABLE ASSEMBLY DELEGATE</b>												
Blanks	476	368	307	389	381	509	268	157	370	426		423
PATRICK M PRINCI	1650	1426	1050	1310	1528	1547	971	639	1346	1615		1448
LUIZ GONSAGA	352	345	319	331	303	387	354	249	315	378		398
Write-ins	13	3	7	2	7	4	5	6	5	5		3
<b>TOTAL</b>	<b>2491</b>	<b>2142</b>	<b>1683</b>	<b>2327</b>	<b>2246</b>	<b>2447</b>	<b>1598</b>	<b>1051</b>	<b>2036</b>	<b>2424</b>		<b>2272</b>
<b>QUESTION 1</b>												
Blanks	126	87	144	107	100	110	126	95	99	109		87
YES	682	758	681	641	615	709	721	468	805	782		783
NO	1683	1297	858	1289	1612	1628	751	488	1132	1533		1402
Write-ins	2491	2142	1683	2037	2327	2447	1598	1051	2036	2424		2272
<b>TOTAL</b>	<b>4982</b>	<b>4284</b>	<b>3366</b>	<b>4074</b>	<b>4654</b>	<b>4894</b>	<b>3196</b>	<b>2102</b>	<b>4072</b>	<b>4948</b>		<b>4544</b>
<b>QUESTION 2</b>												
Blanks	71	36	62	38	55	51	46	48	55	33		35
YES	1245	986	759	1042	1310	1206	775	511	942	1195		1097
NO	1175	1120	862	957	962	1190	777	492	1039	1196		1140
Write-ins	2491	2142	1683	2037	2327	2447	1598	1051	2036	2424		2272
<b>TOTAL</b>	<b>4982</b>	<b>4284</b>	<b>3366</b>	<b>4074</b>	<b>4654</b>	<b>4894</b>	<b>3196</b>	<b>2102</b>	<b>4072</b>	<b>4948</b>		<b>4544</b>
<b>QUESTION 3</b>												
Blanks	67	32	61	39	65	46	55	55	63	39		28
YES	1888	1657	1295	1596	1755	1866	1230	795	1575	1894		1804
NO	536	453	327	402	507	515	313	201	398	491		440
Write-ins	2491	2142	1683	2037	2327	2447	1598	1051	2036	2424		2272
<b>TOTAL</b>	<b>4982</b>	<b>4284</b>	<b>3366</b>	<b>4074</b>	<b>4654</b>	<b>4894</b>	<b>3196</b>	<b>2102</b>	<b>4072</b>	<b>4948</b>		<b>4544</b>
<b>QUESTION 4</b>												
Blanks	51	22	51	32	41	38	35	41	46	25		22
YES	1042	961	864	903	841	1077	876	622	1036	1198		1169
NO	1398	1159	768	1102	1445	1332	687	388	954	1201		1081
Write-ins	2491	2142	1683	2037	2327	2447	1598	1051	2036	2424		2272
<b>TOTAL</b>	<b>4982</b>	<b>4284</b>	<b>3366</b>	<b>4074</b>	<b>4654</b>	<b>4894</b>	<b>3196</b>	<b>2102</b>	<b>4072</b>	<b>4948</b>		<b>4544</b>

**2017-001 Appointments**

LIBRARY COMMITTEE: Lois Cronin, 484 Whistleberry Drive, Marstons Mills, as a member with a term expiring 6/30/17; Chrystal LaPine, 1135 Service Road, West Barnstable, as a member with a term expiring 6/30/17; Patricia Lawlor, 410 High Street, West Barnstable, as a member with a term expiring 6/30/17; Emily Mezzetti, 43 Snow Creek Drive, Hyannis, as a member with a term expiring 6/30/17; Elena Schuck, 56 Cindterm expiring 6/30/17. (FOR FULL TEXT SEE TOWN CLERK)

08/11/2016

PASSES UNANIMOUS

**2017-002 Reappointments**

LIBRARY COMMITTEE: Mark Cote, 1745 South County Road, Osterville, as a member with a term expiring 6/30/17; Suzanne Kelly, 3941 Route 6A, Barnstable, as a member with a term expiring 6/30/17; Ed Maddox, 244 School Street, as a member with a term expiring 6/30/17; Karen Rezendes, 121 Great Marsh Road, Centerville, as a member with a term expiring 6/30/17; Lili Seely, 33 Candlewick Lane, Hyannis, as a member with a term expiring 6/30/17.

08/11/2016

PASSES UNANIMOUS

**2017-003 Approp & Loan Ord \$180,000 Temp Repair Of Private Roads Program**

ORDERED: That the sum of \$180,000 be appropriated for the purpose of making temporary repairs to Blue Heron Drive and Quail Lane in Osterville, a private road within the Town of Barnstable, and that to meet this appropriation, the Town Treasurer, with the approval of the Town Manager, be authorized to borrow \$180,000 in accordance with Chapter 174 of the Acts of 1994 as amended by Chapter 350 of the Acts of 2014, and that the Town Manager is authorized to contract for and expend the appropriation made available for this purpose, and that betterments be assessed, and the Town Manager is further authorized to accept any grants and/or gifts in relation thereto.

08/11/2016

PASSES 12 YES (J CROCKER RECUSED)

**2017-004 Acceptance Of A Grant In The Amount Of \$1,742**

RESOLVED: That the Town of Barnstable hereby accepts a grant of \$1,742 from the Gay and Lesbian Equity (GALE) Fund to support the Lesbian, Gay, Bisexual, Transgender (LGBT) programming at the Barnstable Senior Center and does hereby authorize the Town Manager to contract for and expend said funds for that purpose.

07/21/2016

PASSES UNANIMOUS

**2017-005 Resolve Allowing Mark S. Ells, Town Manager To Continue Teaching**

RESOLVED: That pursuant to Section 8 of the Town Manager Contract Agreement between the Town of Barnstable and Mark S. Ells, the Barnstable Town Council does hereby provide its approval for Mark S. Ells to continue to teach at Cape Cod Community College for the period from July 1, 2016 through June 30, 2017.

07/21/2016

PASSES UNANIMOUS

**2017-007 Resolve Acknowledgement Of Grant Of Temporary Water Supply From Comm & Yarm**

RESOLVED: That the Town Council acknowledges with appreciation ongoing supplemental water supplies provided to the Town by the Centerville-Osterville-Marstons Mills Fire District and the Town of Yarmouth and approves of the execution and delivery by the Town Manager on behalf of the Town of intermunicipal agreements for those purposes.

08/11/2016

PASSES UNANIMOUS

**2017-009 Auth The Town Manager To Execute Reg Agreement**

ORDERED: That the Town Manager is authorized pursuant to Section 168-5, General Ordinances of the Code of the Town of Barnstable (the "Code"), to enter into and execute a Regulatory Agreement between the Town of Barnstable and Mark Hyannis, LLC, for the properties addressed 411 and 417 Barnstable Road and 42 Bearse Road, Hyannis, which collectively total 2.38 acres, shown on Town of Barnstable Assessor's Map 311, as Parcels 33, 35.1 and 35.2, title to which is described in the deeds to Mark Hyannis, LLC, recorded (for full text see town clerk)

09/15/2016

PASSES 13 YES

**2017-010 Appropriation And Loan Order In The Amount Of \$1,113,000**

ORDERED: That the sum of \$1,113,000 be appropriated for the purpose of constructing three buildings to enclose the three carbon treatment units at the Mary Dunn wellfield, and that to meet this appropriation, the Town Treasurer with the approval of the Town Manager, is authorized to borrow \$1,113,000, and that the Town Manager is authorized to contract for and expend the appropriation made available for these purposes and be authorized to accept any grants or gifts in relation thereto.

09/15/2016

PASSES 13 YES

**2017-011 Appointments To A Board/committee/commission**

RESOLVED: That the Town Council appoint the following individuals to a multiple-member board/committee/commission: ELDERLY & DISABLED TAXATION AID COMMITTEE: Tracey Todd, 77 Highland Avenue, Cotuit, as a regular member to a term expiring 06/30/19; (for full text see Town Clerk)

09/26/2017

PASSES UNANIMOUS

**2017-012 Reappointments To A Board/committee/commission**

BOARD OF ASSESSORS: Andrew Machado as a regular member to a term expiring 6/30/19; COMMUNITY PRESERVATION COMMITTEE: Richard Sawyer as the Recreation Commission representative member to a term expiring 6/30/19; Laura Shufelt as a regular member to a term expiring 6/30/19; Marilyn Fifield as a regular member to a term expiring 6/30/19; COMPREHENSIVE FINANCIAL ADVISORY COMMITTEE: Cynthia Crossman as a regular member to a term expiring 6/30/19; DISABILITY COMMISSION: Paula Breagy as a regular member to a term expiring 6/30/19; ECONOMIC DEVELOPMENT COMMISSION: Thomas Geiler as a regular member to a term expiring 6/30/19; Alan Eric Feltham as a regular member to a term expiring 6/30/19; Henry Farnham as a regular member to a term expiring 6/30/19; ELDERLY & DISABLED TAXATION COMMITTEE: William Murdoch as a regular member to a term expiring 6/30/19; HYANNIS MAIN STREET WATERFRONT HISTORIC DISTRICT COMMITTEE: Marina Atsalis as a regular member to a term expiring 6/30/19; JOHN FITZGERALD KENNEDY MEMORIAL TRUST FUND COMMITTEE: Hugh Findlay as a regular member to a term expiring 6/30/19; RENEWABLE ENERGY COMMISSION: Alison Alessi as a regular member to a term expiring 6/30/19; Stephen Thomas as a regular member to a term expiring 6/30/19; TRUST FUND ADVISORY COMMITTEE: Jonathan Gilmore as a regular member to a term expiring 6/30/19; Christopher Ward as a regular member to a term expiring 6/30/19; Gregory Plunkett as a regular member to a term expiring 6/30/19; William Murdoch as a regular member to a term expiring 6/30/19.

09/29/2016

PASSES UNANIMOUS

**2017-014 Waiver For Hyannis Fire Station**

SUBSTITUTE MOTION:ORDERED: Section 1: Notwithstanding the provisions of any other ordinance of the Town regarding schedules of Fees, the construction project for the construction for a new fire station by the Hyannis Fire District shall hereby be exempt from payment of such fees.

Section 2: This ordinance shall not become effective until a Memorandum of Agreement between the Town of Barnstable and the Hyannis Fire District is executed and filed with the Barnstable Town Clerk in which the Hyannis Fire District agrees to pay any additional inspectional costs for the construction project for the construction of a new fire station.

10/06/2016

PASSES 11 YES, 2 NO (RAPP GRASSETTI, NORMAN)

**2017-015 Amending General Ordinance Ch. 220**

ORDERED, that the General Ordinance, Chapter 220, Town Council, Article I, Meetings, is hereby amended by striking out the existing §§220-1 through 220-3 and substituting in their place the following:

09/29/2016

ROLL CALL 12 YES

**2017-016 Amendment To The Administrative Code By The Addition Of Section 241-45.4**

That Chapter 241 of the Town's Administrative Code of the Town of Barnstable be amended by adding the following new section creating a Bicycle and Pedestrian Advisory Committee

“§241-45.4.

A. Composition and Term of Office: There shall be a Bicycle and Pedestrian Advisory Committee consisting of five members, who shall be appointed by the Town Council. Members shall serve for terms of three years, so arranged that an equal number shall expire each year.

09/29/2016

ROLL CALL - PASSES 12 YES

**2017-017 Resolve C-o-m-m Temporary Supplemental Water Supply Agreement**

RESOLVED: That the terms of an intermunicipal agreement with the Centerville-Osterville-Marstons Mills Fire District for temporary supplemental water supplied to the Town as authorized by the Town Council under agenda item number 2017-007 passed on August 11, 2016 include a maximum duration of March 31, 2017 and a maximum expenditure of \$90,000 from the amount appropriated on June 16, 2016 under agenda item number 2016-134 for the Fiscal Year 2017 Department of Public Works Water Supply Enterprise Fund budget unless further extended or appropriated by vote of the Town Council.

09/15/2016

PASSES UNANIMOUS

**2017-018 Resolution Of Cpc Funds For Community Housing, Preservation Of Affordable**

RESOLVED, that the Town Manager is authorized to accept a Housing Restriction that preserves all 32 of the units as affordable in perpetuity when expending the amount of Five Hundred Thousand and NO/100 (\$500,000.00) appropriated under order number 2016-016, passed on September 3, 2016, for preserving affordable housing on the property located at 979 Falmouth Road, Hyannis shown on Assessor's Map 250 as Parcel 001, commonly known as Founders Court, provided that such restriction shall be subordinated to a mortgage to Massachusetts Housing Finance Agency and that such Restriction may not survive a foreclosure of such mortgage.

09/15/2016

PASSES 12 YES, 1 ABSTENTION (J. CROCKER)

**2017-019 Appointments To A Board/committee/commission**

RESOLVED: That the Town Council appoint the following individuals to a multiple-member board/committee/commission: COMPREHENSIVE FINANCIAL ADVISORY COMMITTEE: Allen Fullerton, 144 Pheasant Hill Circle, Cotuit, MA as a regular member to a term expiring 06/30/19. HUMAN SERVICE COMMITTEE: Christopher McMillan, 21 Fur Lane, Osterville, MA as a regular member to a term expiring 06/30/19; Heather Strassel, 430 Poponnesett Road, Cotuit, MA as a regular member to a term expiring 06/30/19

10/06/2016

PASSES UNANIMOUS

**2017-020 Appointments To A Board/committee/commission**

RESOLVED: That the Town Council reappoint the following individuals to a multiple-member board/committee/commission: YOUTH COMMISSION: Lianna Mitchell as a regular member to a term expiring 06/30/17; Matthew Hersey as a regular member to a term expiring 06/30/17.

10/06/2016

PASSES 12 YES (TINSLEY OFF DAIS)

**2017-021 \$52,670 From The U. S. Department Of Justice Edward Byrne Memorial**

RESOLVED: That the Barnstable Town Council does hereby accept the Federal Fiscal Year 2016 Edward Byrne Memorial Justice Assistance Grant (JAG) Program Local from the U. S. Department of Justice in the amount of \$52,670.

09/29/2016

PASSES UNANIMOUS

**2017-022 Grant In The Amount Of \$12,000 From The Us Department Of Justice,**

RESOLVED: That the Barnstable Town Council does hereby accept Federal Fiscal Year 2016 Bulletproof Vest Partnership Grant from the United States Department of Justice, Office of Justice Programs in the amount of \$12,000.

09/29/2016

PASSES 11 YES (RAPP GRASSETTI ABSTAINED)

**2017-023 \$16,810.00 Community Preservation Funds**

APPROPRIATION ORDER IN THE AMOUNT OF \$16,810.00 COMMUNITY PRESERVATION FUNDS FOR HISTORIC PRESERVATION AND RESTORATION OF THE DOTTRIDGE HOMESTEAD PRESERVATION PROJECT (PHASE II), MAP 034 PARCEL 051, HISTORICAL SOCIETY OF SANTUIT & COTUIT, 1148 MAIN STREET, COTUIT, MA.

ORDERED: That pursuant to the provisions of the Community Preservation Act, G.L. c 44B, the sum of Sixteen thousand Eight hundred and Ten dollars (\$16,810.00) Dollars be appropriated and transferred from the amount set aside for historic preservation in the Community Preservation Fund to be expended for a portion of the preservation and restoration of the Dottridge Homestead, Map 034 Parcel 051, 1148 Main Street, Cotuit, including replacement of cedar shingles and corner boards on all sides of the house, a new bulkhead door, a new back door entry, restoration of the keeping room fireplace, window re-glazing and repair and a custom fence reproduction; and that the Town Manager is authorized to expend the amounts appropriated for the stated purposes contingent on satisfactory proof of private contributions of an additional \$9,640.00 towards the total project cost of \$26,450.00 and to obtain, execute and record an historic preservation restriction on behalf of the Town.

10/20/2016

PASSES 11 YES 1 RECUSED (RAPP GRASSETTI)

**2017-024 Contract Change For Hyannis Golf Course Golf Carts**

ORDERED: That the Town Council hereby supports the acceptance of a term of contract change under the Massachusetts General Law (MGL) 30B, Uniform Procurement Act, Section 12, paragraph(b), which would allow the Hyannis Golf Course Golf Cart contract to be extended from three (3) years to five (5) years

10/06/2016

PASSES UNANIMOUS

**2017-025 Resolve To Change Precinct Eleven Polling Location To Bwb**

RESOLVED: The Barnstable Town Council does hereby change the polling location for Precinct Eleven (11) for the November 8, 2016 election to the Barnstable West Barnstable Elementary School located at 2463 Main Street, West Barnstable, MA 02668.

10/06/2016

PASSES UNANIMOUS

**2017-026 Appointments To A Board/committee/commission**

RESOLVED: That the Town Council appoint the following individuals to a multiple-member board/committee/commission: Board of Governors of the Steamship Authority: Robert R. Jones, as a representative member of Barnstable, to a term expiring 12/17. Library Committee: Margaret Sutphin, 44 Fox Run, Centerville, as a member to a term expiring 6/30/17. Planning Board: Steven Costello, 255 Scudder Road, Osterville as a regular member to a term expiring 6/30/18.

11/03/2016

PASSES UNANIMOUS

**2017-027 School Transportation Contract**

RESOLVED: That the Town Council authorizes the School Committee to solicit and award a contract for regular and extracurricular school transportation for a term of up to ten years beginning July 1, 2017.

10/20/2016

PASSES UNANIMOUS

**2017-028 Rename Muddy Pond To Crocker Pond**

RESOLVED, That based on the support of the Barnstable Historical Commission, the Marstons Mills Historical Society and the Marstons Mills Village Association, the Town Council hereby affirms that it has no opposition to the request put forward by the Homestead Resident's Association to change the name of Muddy Pond to Crocker Pond.

11/03/2016

PASSES UNANIMOUS

**2017-029 Approval Of The Change In Care, Custody, Management Control Of Three Parcel**

SECTION 1: That, having received notice that the Barnstable Conservation Commission determined that the following parcel of land is no longer needed for the purposes set forth in Section 8C of Chapter 40 of the General Laws of Massachusetts, the care, custody, management and control of said parcel be transferred to the Town Manager to be held for general municipal purposes, namely a 27 acre, more or less, portion of Tract 1 of the West Barnstable Conservation area having a street address of 875 Service Road, West Barnstable, MA shown on Assessors' Map 86 as Parcel 1 taken by eminent domain pursuant to Chapter 79 for purposes of said Section 8C by order dated December 21, 1978 and recorded in the Barnstable County Registry of Deeds Book 2846, Page 129, which said 27 acres are further described on plan entitled "Plan of Land in Barnstable (West Barnstable ) MA" prepared for the Town of Barnstable by: The Town of Barnstable Department of Public Works Survey Division, Date: October 7, 2016 Scale: 1" = 100'" on file with the Town Clerk.

11/03/2017

PASSES 10 YES, 3 NO (Dagwan, Hebert, Wallace)

**2017-030 Order To Petition The General Court For Special Legislation**

ORDERED: That the Town Manager submits a petition to the General Court of the Commonwealth for a special act approving the change in care, custody, management, control and purpose of three parcels of land in the Town as follows.

"AN ACT AUTHORIZING THE TOWN OF BARNSTABLE TO TRANSFER THREE PARCELS OF LAND.

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same as follows: (for full text see Town Clerk)

11/30/2016

PASSES 11 YES, 2 NO, (Dagwan, Wallace)

**2017-031 Allocation Of Tax Levy Fiscal Year 2017-tax Factor**

RESOLVED, that the Town Council hereby votes to classify the Town of Barnstable under the Classification Act at a Factor of 1 (one) for the Fiscal Year 2017.

11/17/2016

PASSES 12 YES

**2017-032 Allocation Of Tax Levy-fy17-residential Exemption**

RESOLVED, that the Town Council hereby votes to adopt a Residential Exemption at the percentage of 20% for fiscal year 2017.

11/17/2016

PASSES 11 YES 1 NO (CROCKER, J)

**2017-033 Authorization Of Contract For Management Oversight Of Land**

RESOLVED: That the Town Council authorizes the Town Manager to solicit and award a contract for Management Oversight of land management activities at the Conant Property located in West Barnstable for a term of up to ten years, including any renewals or extensions, beginning January 1, 2017.

11/03/2016

PASSES UNANIMOUS

**2017-034 Appropriation Order In The Amount Of \$1,435,000 For The Water**

ORDERED: That the sum of \$1,435,000 be appropriated and added to the sum of \$5,270,312 under Town Council order 2016-134 for the purpose of funding the Fiscal Year 2017 Water Enterprise Fund operating budget, and that to fund this appropriation that the sum of \$1,435,000 be transferred from the Water Enterprise Fund reserves.

11/17/2016

PASSES 12 YES

**2017-035 Acceptance Of Fiscal Year 2017 911 Department Support And Incentive Grant**

RESOLVED: That the Barnstable Town Council does hereby accept the Fiscal Year 2017 911 Department Support & Incentive Grant in the amount of \$177,282 from the Commonwealth of Massachusetts, Executive Office of Public Safety.

11/17/2016

PASSES UNANIMOUS

**2017-036 Acceptance Of Fiscal Year 2017 State 911 Department Training**

RESOLVED: That the Town Council hereby accepts a Fiscal Year 2017 State 911 Department Training and Emergency Medical Dispatch Grant award in the amount of \$101,571.19 from the Commonwealth of Massachusetts Executive Office of Public Safety and Security.

11/17/2016

PASSES UNANIMOUS

**2017-037 Reappointments To The Affordable Housing/growth & Development Trust Fund**

RESOLVED: That Town Council hereby confirms the Town Manager's reappointment of the following individuals to serve as Trustees of the Affordable Housing/Growth and Development Trust Fund Board, pursuant to the provisions of M.G.L. c. 44 §55C:

Mark Milne, 606 River Road, Marstons Mills, MA 02648 to a term expiring 06/30/2018.

Laura Shufelt, 1696 Osterville-West Barnstable Road, W. Barnstable, MA 02668 to a term expiring 06/30/2018.

Wendy Northcross, 1684 Main Street, West Barnstable, MA 02668 to a term expiring 06/30/2018.

11/17/2016

PASSES UNANIMOUS

**2017-038 Appointments To A Board/committee/commission**

RESOLVED: That the Town Council appoints the following individuals to a multiple-member board/committee/commission: Cultural Council: Ellen Cliggott, 6 Tidal Lane, Hyannis, MA as a regular member to a term expiring 06/30/19.

12/01/2016

PASSES UNANIMOUS

**2017-039 Appropriation In The Amount Of \$1,710.00 From The General Fund Reserves**

ORDERED: That the Town Manager be authorized to acquire by purchase or eminent domain for the purpose of constructing a public sidewalk, a temporary (three-year) easement over a parcel of land located along Strawberry Hill Road in Barnstable (Centerville), Barnstable County, Massachusetts, as follows: Parcel No. TE-1, containing 746+ square feet of land as shown on a Plan of Land entitled Easement Plan of Land Falmouth Road (Route 28) & Strawberry Hill Road Barnstable, MA prepared for: McMahon Associates Scale 1"=20' Date: October 13, 2016, " a copy of which plan is on file in the Town Clerk's office; and to appropriate the sum of \$1,710.00 for the purchase or taking of said easement and associated costs and that the Town Manager is authorized to contract for and to expend the appropriation made available for this purpose and to accept any gifts or grants in relation thereto.

01/19/2017

11 YES - PASSES

**2017-040 Acceptance Of Grant In The Amount Of \$11,000 From The Mass Dept**

RESOLVED, that the Town Council hereby accepts a grant in the amount of \$11,000.00 from the Massachusetts Department of Environmental Protection, and that the Town Manager is authorized to expend the grant monies for the purpose specified therein

12/01/2016

PASSES UNANIMOUS

**2017-041 Appropriation And Transfer Order In The Amount Of \$15,300**

ORDERED: That the Town Council hereby appropriates and transfers from available funds, the sum of \$15,300 from the General Fund Reserves to the Fiscal Year 2017 Police Department Operating Budget for the purpose of funding the significant repairs on a police boat.

12/15/2016

PASSES 12 YES (DAGWAN ODD DAIS)

**2017-042 Accepting Two Water Line Easements For The Hyanniswater System**

RESOLVED: That the Town accept the grant of two (2) permanent easements for water mains, lines and associated facilities as follows: the first 20 feet wide and approximately 448 feet long along the rear boundary of property belonging to JM Burke Properties, LLC, 105 Ferndoc Street, Hyannis; and the second 20 feet wide and approximately 60 feet long from the first easement across adjacent property belonging to Mill Pond Village Condominium, 121 Camp Street; that the easements be held under the care, custody and control of the Water Supply Division of the Department of Public Works and the second co-held with the Town of Yarmouth; and that the Town Manager is authorized to deliver, receive, execute and record any and all documents necessary for the acquisition of the easements described herein.

12/01/2016

PASSES UNANIMOUS

**2017-043 \$20,000 Golf Course Enterprise Fund  
Fiscal Year 2017**

ORDERED: That the sum of \$20,000 be appropriated and added to the amount of \$3,282,041 under Town Council order number 2016-126 for the purpose of funding the Fiscal Year 2017 Golf Course Enterprise Fund Operating Budget; and that to meet this appropriation, that \$20,000 be transferred from the Golf Course Enterprise Fund reserves.

01/05/2017

13 YES PASSES

**2017-044 Amendment To Section 407-36 © (2)  
Shellfish, Eel, Herring And Aquaculture**

Substitute motion:

2017-044 RESOLVED: TO ALLOW IMPLEMENTATION OF AMENDMENT TO SECTION 407-36 (C) (2) OF THE SHELLFISH, EEL, HERRING AND AQUACULTURE RULES AND REGULATIONS PROMULGATED BY THE TOWN MANAGER ON DECEMBER 13, 2016

12/15/2016

PASSES UNANIMOUS

**2017-045 Amending The Code Of The Town Of  
Barnstable Part I**

ORDERED: That Code of the Town of Barnstable, Part I General Ordinances, Chapter 240 Zoning be amended as follows:

SECTION 1

By amending Section 240-6 the Zoning Map, to create a new zoning district known as "Gateway Medical District" which includes the area shown on the reference map entitled "Gateway Medical District", dated \_\_\_\_\_, prepared by the Town of Barnstable GIS Department.

SECTION 2

By amending Section 240-5, Establishment of Districts, by adding under the heading "Hyannis Village Zoning Districts" the term "Gateway Medical District".

01/19/2017

WITHDRAWN - PASSES  
UNANIMOUS

**2017-046 Accept A Traffic Enforcement Grant**

RESOLVED: That the Town Council hereby accepts a Traffic Enforcement Grant award in the amount of \$9,000 from the Executive Office of Public Safety and Security, Highway Safety Division.

12/15/2016

PASSES UNANIMOUS

**2017-047 Acceptance Of A Gift Of Six Doorway  
Metal Detectors**

RESOLVED: That the Barnstable Town Council does hereby accept a gift of six doorway metal detectors from Hy-Line Cruises to the Barnstable Police Department.

12/15/2016

PASSES UNANIMOUS

**2017-048 \$75,000.00 From Thecommunity  
Preservation Funds**

ORDERED: That pursuant to the provisions of the Community Preservation Act, G.L. c 44B, the sum of Seventy-Five Thousand and No/100 (\$75,000.00) Dollars be appropriated and transferred from the amount set aside for community housing in the Community Preservation Fund to be expended for the support of affordable housing units in the Town to be secured by affordable housing restrictions; and that the Town Manager is authorized to expend the amounts appropriated and to execute, deliver, accept and record restrictions for the purposes authorized herein.

01/19/2017

11 YES

**2017-049 \$25,918.20 For Barnstable Skate Park  
Renovations**

ORDERED: That pursuant to the provisions of the Community Preservation Act, G.L. c.44B, the sum of Twenty-Five Thousand Nine Hundred Eighteen and 20/100 (\$25,918.20) Dollars be appropriated and transferred from the amount set aside in the Community Preservation Fund for open space for the rehabilitation of land for active recreational use; and that the Town Manager is authorized to contract for and expend the amount appropriated under the direction of the Department of Public Works for repair of the bowls and other features of the Barnstable Skate Park, 141 Bassett Lane, Hyannis shown on Assessors Map 309 as Parcel 264, subject to oversight by the Community Preservation Committee.

01/19/2017

12 YES - PASSES

**2017-050 \$725,000.00 Map 332001002 For Open  
Space Recreation And Community Housing**

ORDERED: That, pursuant to the provisions of the Community Preservation Act, General Laws chapter 44B, the sum of Seven Hundred Twenty-Five Thousand and NO/100 (\$725,000.00) be appropriated by transferring the sum of Four Hundred Four Thousand and No/100 (\$404,000.00) Dollars from the unreserved portion of the Community Preservation Fund and the balance of Three Hundred Twenty-one Thousand and NO/100 (\$321,000.00) Dollars from the amount appropriated under Town Council Order 2008-112 passed on March 27, 2008 for the acquisition of a vacant 12.87 acre more or less parcel addressed 0 Independence Drive, Hyannis shown on Assessors map 332 as Parcel 010-002 and the attached sketch plan for Enoch T. Cobb Trust, a 9.86 acre more or less portion shown on the sketch as "Conservation Restriction Area B" for open space and recreation purposes and the remainder shown on the sketch as "Lease Area A" for community housing and recreation purposes; and that the Town Manager is authorized to expend the amount appropriated for the stated purposes to be secured in part by the conservation restriction approved under section 4(a) of Town Council Order 2015-041 passed on November 6, 2014 and authorized by section 2(v) of Chapter 211 of the Acts of 2016 on the aforesaid portion of the property shown as said conservation area and enter into, execute, deliver, accept and record an affordable housing and recreation restriction on the remaining portion of the property shown as said lease area subject to the approval of the Community Preservation Committee.

01/19/2017

12 YES - PASSES



**2017-051 Amendment Of The Zoning Map Parcels 023023 And 038004**

ORDERED: That Chapter 240, Article II, Section 6, The Zoning Map of the Town of Barnstable Massachusetts is hereby amended extend the Ground Mounted Solar Photovoltaic Overlay District as shown on maps entitled;

□ Proposed Amendment to the Town Zoning Map Expanding the Ground Mounted Solar Photovoltaic Overlay District – Index Map and

• Proposed Amendment to the Osterville Zoning Map expanding the Ground Mounted Solar Photovoltaic Overlay District – Sheet 5 of 7 and

• Proposed Amendment to the Marstons Mills Zoning Map expanding the Ground Mounted Solar Photovoltaic Overlay District – Sheet 6 of 7 and

• Proposed Amendment to the Cotuit Zoning Map expanding the Ground Mounted Solar Photovoltaic Overlay District – Sheet 7 of 7

Dated January 9, 2017 as prepared by the Town of Barnstable GIS (Geographical Information System) Unit.

03/23/2017

WITHDRAWN WITHOUT PREJUDICE 8 YES 5 NO

**2017-052 Art Therapy Program At The Barnstable Senior Center**

RESOLVED: That the Town of Barnstable hereby accepts a grant in the amount of \$500 from the Arts Foundation of Cape Cod to support an art therapy program at the Barnstable Senior Center’s Adult Supportive Day Program, and does hereby authorize the Town Manager to contract for and expend said funds for that purpose.

01/19/2017

PASSES UNANIMOUS

**2017-053 \$900 Art Therapy Program At The Barnstable Senior Center**

RESOLVED: That the Town of Barnstable hereby accepts a grant of \$900 from the Euphemia Dobbie Memorial Fund of the Cape Cod Foundation to support an art therapy program at the Barnstable Senior Center’s Adult Supportive Day Program and does hereby authorize the Town Manager to contract for and expend said funds for that purpose.

01/19/2017

PASSES UNANIMOUS

**2017-054 Grant \$128,450 Barnstable Senior Center**

RESOLVED: That the Town of Barnstable hereby accepts a grant of \$128,450 from the Executive Office of Elder Affairs to support staff salaries and programs of the Barnstable Senior Center and does hereby authorize the Town Manager to contract for and expend said funds for that purpose.

01/19/2017

PASSES UNANIMOUS

**2017-055 Letter Of Support Tales Of Cape Cod**

RESOLVED: That the Town Council pursuant to the policy adopted under Town Council Order 2015-024, hereby approves sending a letter of support for Tales of Cape Cod, a nonprofit organization ded

01/19/2017

PASSES UNANIMOUS

**2017-056 Appointments To A Board/committee/commission**

RESOLVED: That the Town Council appoints the following individuals to a multiple-member board/committee/commission: BOARD OF HEALTH: Cecile M. Sullivan, 6 Isalene Street, West Hyannisport, as an alternate me

02/02/2017

PASSES UNANIMOUS

**2017-058 \$14,460 Police Upgrade Of 5 Prtbl Radios And High Capacity Radio Batteries**

RESOLVED: That the Barnstable Town Council does hereby accept the Federal Fiscal Year 2016 Emergency Management Performance Grant in the amount of \$14,460 from the Massachusetts Emergency Management Agency for the upgrade of 5 portable radios and high capacity radio batteries

02/16/2017

PASSES 10 YES -

**2017-059 \$138,000.00 Slurry Seal And Painting Of The Airport Terminal**

ORDERED: That the sum of One Hundred Thirty-Eight Thousand Dollars and No Cents (\$138,000.00) be appropriated for the purpose of funding the Slurry Seal and painting of the Airport terminal apron (approximately 300,000 square feet), and that to meet this appropriation, that \$138,000 be transferred from the Airport Enterprise Fund reserves; and furthermore, that the Barnstable Municipal Airport Commission is authorized to contract for and expend the appropriation made available for these purposes, and be authorized to accept any grants or gifts in relation thereto.

02/16/2017

PASSES 10 YES

**2017-060 Ecession Of Appropriation Order # 2014-030 For \$500,000**

ORDERED, that Appropriation Order #2014-030 in the amount of \$500,000 from Community Preservation Funds adopted by the Town Council on November 7, 2013, authorizing the acquisition of interests of land off Long Beach Road then identified as Map 185, Parcel 29, Lot A, in Centerville, is hereby rescinded.

02/02/2017

9 YES 2 NO (CULLUM AND TINSLEY)

**2017-061 Resolve To Approve The Appointment Of The Assistant Town Manager**

RESOLVED, that the Town Council hereby approves the appointment by the Town Manager of Michael Andrew Clyburn as Assistant Town Manager.

02/02/2017

PASSES UNANIMOUS

**2017-062 Appropriation And Loan Order In The Amount Of \$250,000**

ORDERED: That the sum of \$250,000 be appropriated for the purpose of funding the Barnstable Public School Unit Ventilator Upgrade Project as outlined in the Fiscal Year 2018 – Fiscal Year 2022 Capital Improvement Plan, including the payment of costs incidental or related thereto; and that to meet this appropriation, that the Town Treasurer, with the approval of the Town Manager, is authorized to borrow \$250,000, and that in accordance with Chapter 44, Section 20 of the General Laws, any premium received by the Town upon the sale of any bonds or notes thereunder, less any such premium applied to the payment of the costs of issuance of such bonds and notes, may be applied to pay such project costs, and that the Barnstable School Committee is authorized to contract for and expend the appropriation made available for these purposes and be authorized to accept any grants or gifts in relation thereto.

04/06/2017

PASSES 13 YES

**2017-063 Appropriation Transfer And Loan Order Of \$3,500,363 For Bhs**

ORDERED: That the sum of \$3,500,363 be appropriated for the purpose of funding the Barnstable High School 21st Century Learning Space Project as outlined in the Fiscal Year 2018 – Fiscal Year 2022 Capital Improvement Plan, including the payment of costs incidental or related thereto; and that to meet this appropriation, that the Town Treasurer, with the approval of the Town Manager, is authorized to borrow \$3,158,000, and that in accordance with Chapter 44, Section 20 of the General Laws, any premium received by the Town upon the sale of any bonds or notes thereunder, less any such premium applied to the payment of the costs of issuance of such bonds and notes, may be applied to pay such project costs, and that \$342,363 be transferred from the remaining available balances in previously approved Town Council orders as follows: (FULL TEXT SEE TOWN CLERK)

04/06/2017

PASSES 13 YES

**2017-064 Appropriation And Transfer Order In The Amount Of \$250,000**

ORDERED: That the sum of \$250,000 be appropriated for the purpose of funding the Barnstable Public School Network Infrastructure Upgrades Project as outlined in the Fiscal Year 2018 – Fiscal Year 2022 Capital Improvement Plan, including the payment of costs incidental or related thereto; and that to meet this appropriation, that \$250,000 be transferred from available funds within the General Fund Reserves, and that the Barnstable School Committee is authorized to contract for and expend the appropriation made available for these purposes and be authorized to accept any grants or gifts in relation thereto.

04/06/2017

PASSES UNANIMOUS

**2017-065 Appropriation And Transfer Order In The Amount Of \$100,000**

ORDERED: That the sum of \$100,000 be appropriated for the purpose of funding the Barnstable Public School Communications and Security Network Upgrades Project as outlined in the Fiscal Year 2018 – Fiscal Year 2022 Capital Improvement Plan, including the payment of costs incidental or related thereto; and that to meet this appropriation, that \$100,000 be transferred from available funds within the General Fund Reserves, and that the Barnstable School Committee is authorized to contract for and expend the appropriation made available for these purposes and be authorized to accept any grants or gifts in relation thereto.

04/06/2017

PASSES 12 YES, (TINSLEY OFF DAIS)

**2017-066 Appropriation And Loan Order In The Amount Of \$300,000**

ORDERED: That the sum of \$300,000 be appropriated for the purpose of funding the Barnstable Public School Asbestos Abatement Project as outlined in the Fiscal Year 2018 – Fiscal Year 2022 Capital Improvement Plan, including the payment of costs incidental or related thereto; and that to meet this appropriation, that the Town Treasurer, with the approval of the Town Manager, is authorized to borrow \$300,000, and that in accordance with Chapter 44, Section 20 of the General Laws, any premium received by the Town upon the sale of any bonds or notes thereunder, less any such premium applied to the payment of the costs of issuance of such bonds and notes, may be applied to pay such project costs, and that the Barnstable School Committee is authorized to contract for and expend the appropriation made available for these purposes and be authorized to accept any grants or gifts in relation thereto.

04/06/2017

PASSES 13 YES

**2017-067 Appropriation And Loan Order In The Amount Of \$1,055,000**

ORDERED: That the sum of \$1,055,000 be appropriated for the purpose of funding the Barnstable High School Stadium Bleachers Project as outlined in the Fiscal Year 2018 – Fiscal Year 2022 Capital Improvement Plan, including the payment of costs incidental or related thereto; and that to meet this appropriation, that the Town Treasurer, with the approval of the Town Manager, is authorized to borrow \$1,055,000, and that in accordance with Chapter 44, Section 20 of the General Laws, any premium received by the Town upon the sale of any bonds or notes thereunder, less any such premium applied to the payment of the costs of issuance of such bonds and notes, may be applied to pay such project costs, and that the Barnstable School Committee is authorized to contract for and expend the appropriation made available for these purposes and be authorized to accept any grants or gifts in relation thereto

04/06/2017

PASSES 12 YES, 1 NO (NORMAN)

**2017-068 Appropriation And Loan Order In The Amount Of \$425,000**

ORDERED: That the sum of \$425,000 be appropriated for the purpose of funding the Barnstable High School Cafeteria Storefront and Window Replacement and the Barnstable West Barnstable Elementary School Roof Replacement Projects as outlined in the Fiscal Year 2018 – Fiscal Year 2022 Capital Improvement Plan, including the payment of costs incidental or related thereto; and that to meet this appropriation, that the Town Treasurer, with the approval of the Town Manager, is authorized to borrow \$425,000, and that in accordance with Chapter 44, Section 20 of the General Laws, any premium received by the Town upon the sale of any bonds or notes thereunder, less any such premium applied to the payment of the costs of issuance of such bonds and notes, may be applied to pay such project costs, and that the Barnstable School Committee is authorized to contract for and expend the appropriation made available for these purposes and be authorized to accept any grants or gifts in relation thereto

04/06/2017

PASSES 13 YES

**2017-069 Appropriation And Loan Order In The Amount Of \$560,000**

ORDERED: That the sum of \$560,000 be appropriated for the purpose of funding the Town Hall Restroom Renovations Project as outlined in the Fiscal Year 2018 – Fiscal Year 2022 Capital Improvement Plan, including the payment of costs incidental or related thereto; and that to meet this appropriation, that the Town Treasurer, with the approval of the Town Manager, is authorized to borrow \$560,000, and that in accordance with Chapter 44, Section 20 of the General Laws, any premium received by the Town upon the sale of any bonds or notes thereunder, less any such premium applied to the payment of the costs of issuance of such bonds and notes, may be applied to pay such project costs, and that the Town Manager is authorized to contract for and expend the appropriation made available for these purposes and be authorized to accept any grants or gifts in relation thereto

04/06/2017

PASSES 13 YES

**2017-070 Appropriation And Transfer Order In The Amount Of \$116,000**

ORDERED: That the sum of \$116,000 be appropriated for the purpose of funding the Town Hall and School Administration Building Masonry Sealer Project as outlined in the Fiscal Year 2018 – Fiscal Year 2022 Capital Improvement Plan, including the payment of costs incidental or related thereto; and that to meet this appropriation, that \$116,000 be transferred from available funds within the Capital Trust Fund, and that the Town Manager is authorized to contract for and expend the appropriation made available for these purposes and be authorized to accept any grants or gifts in relation thereto.

04/06/2017

PASSES 13 YES

**2017-071 Appropriation And Transfer Order In The Amount Of \$3,250,000**

ORDERED: That the sum of \$3,250,000 be appropriated for the purpose of funding the Public Roads Improvement Program as outlined in the Fiscal Year 2018 – Fiscal Year 2022 Capital Improvement Plan, including the payment of costs incidental or related thereto; and that to meet this appropriation, that \$3,250,000 be transferred from available funds within the Capital Trust Fund, and that the Town Manager is authorized to contract for and expend the appropriation made available for these purposes and be authorized to accept any grants or gifts in relation thereto

04/06/2017

PASSES 13 YES

**2017-072 Appropriation And Transfer Order In The Amount Of \$235,000**

ORDERED: That the sum of \$235,000 be appropriated for the purpose of funding the JFK Museum Plaza Replacement Project as outlined in the Fiscal Year 2018 – Fiscal Year 2022 Capital Improvement Plan, including the payment of costs incidental or related thereto; and that to meet this appropriation, that \$120,000 be transferred from the available funds remaining under Town Council Order 2013-115 and the \$115,000 be transferred from the available funds remaining under Town Council Order 2014-101, and that the Town Manager is authorized to contract for and expend the appropriation made available for these purposes and be authorized to accept any grants or gifts in relation thereto

04/06/2017

PASSES UNANIMOUS

**2017-073 Appropriation And Loan Order In The Amount Of \$314,000**

ORDERED: That the sum of \$314,000 be appropriated for the purpose of funding the Guardrail, Sidewalk and Crosswalk Improvement Program as outlined in the Fiscal Year 2018 – Fiscal Year 2022 Capital Improvement Plan, including the payment of costs incidental or related thereto; and that to meet this appropriation, that the Town Treasurer, with the approval of the Town Manager, is authorized to borrow \$314,000, and that in accordance with Chapter 44, Section 20 of the General Laws, any premium received by the Town upon the sale of any bonds or notes thereunder, less any such premium applied to the payment of the costs of issuance of such bonds and notes, may be applied to pay such project costs, and that the Town Manager is authorized to contract for and expend the appropriation made available for these purposes and be authorized to accept any grants or gifts in relation thereto

04/06/2017

PASSES 13 YES

**2017-074 Appropriation And Loan Order In The Amount Of \$350,000**

ORDERED: That the sum of \$350,000 be appropriated for the purpose of funding the Comprehensive Site Assessment and Improvements for the West Barnstable Shooting Range Improvement Project as outlined in the Fiscal Year 2018 – Fiscal Year 2022 Capital Improvement Plan, including the payment of costs incidental or related thereto; and that to meet this appropriation, that the Town Treasurer, with the approval of the Town Manager, is authorized to borrow \$350,000, and that in accordance with Chapter 44, Section 20 of the General Laws, any premium received by the Town upon the sale of any bonds or notes thereunder, less any such premium applied to the payment of the costs of issuance of such bonds and notes, may be applied to pay such project costs, and that the Town Manager is authorized to contract for and expend the appropriation made available for these purposes and be authorized to accept any grants or gifts in relation thereto.

04/06/2017

PASSES 13 YES

**2017-075 Appropriation And Transfer Order In The Amount Of \$200,000**

ORDERED: That the sum of \$200,000 be appropriated for the purpose of funding the Pump Station Evaluation Project as outlined in the Fiscal Year 2018 – Fiscal Year 2022 Capital Improvement Plan, including the payment of costs incidental or related thereto; and that to meet this appropriation, that \$200,000 be transferred from the Water Pollution Control Enterprise Fund Reserves, and that the Town Manager is authorized to contract for and expend the appropriation made available for these purposes and be authorized to accept any grants or gifts in relation thereto.

04/06/2017

PASSES UNANIMOUS

**2017-076 Appropriation And Transfer Order In The Amount Of \$55,000**

ORDERED: That the sum of \$55,000 be appropriated for the purpose of funding the Acquisition of a New Vehicle as outlined in the Fiscal Year 2018 – Fiscal Year 2022 Capital Improvement Plan, including the payment of costs incidental or related thereto; and that to meet this appropriation, that \$55,000 be transferred from the Water Pollution Control Enterprise Fund Reserves, and that the Town Manager is authorized to contract for and expend the appropriation made available for these purposes and be authorized to accept any grants or gifts in relation thereto.

04/06/2017

PASSES UNANIMOUS

**2017-077 Appropriation And Transfer Order In The Amount Of \$55,000**

ORDERED: That the sum of \$55,000 be appropriated for the purpose of funding the Development of a Computerized Wastewater Treatment Plant Simulation Model for the Hyannis Water Pollution Control Facility as outlined in the Fiscal Year 2018 – Fiscal Year 2022 Capital Improvement Plan, including the payment of costs incidental or related thereto; and that to meet this appropriation, that \$55,000 be transferred from the Water Pollution Control Enterprise Fund Reserves, and that the Town Manager is authorized to contract for and expend the appropriation made available for these purposes and be authorized to accept any grants or gifts in relation thereto.

04/06/2017

PASSES UNANIMOUS

**2017-078 Appropriation And Transfer Order In The Amount Of \$72,000**

ORDERED: That the sum of \$72,000 be appropriated for the purpose of funding the Evaluation and Design of the Barnstable Road Sewer System Upgrades as outlined in the Fiscal Year 2018; Fiscal Year 2022 Capital Improvement Plan, including the payment of costs incidental or related thereto; and that to meet this appropriation, that \$72,000 be transferred from the Water Pollution Control Enterprise Fund Reserves, and that the Town Manager is authorized to contract for and expend the appropriation made available for these purposes and be authorized to accept any grants or gifts in relation thereto.

04/06/2017

PASSES UNANIMOUS

**2017-079 Appropriation And Loan Order In The Amount Of \$491,000 -carbon Filter Units**

ORDERED: That the sum of \$491,000 be appropriated for the purpose of funding Lease Buy-out of (3) Activated Carbon Filter Units at the Mary Dunn Wells as outlined in the Fiscal Year 2018; Fiscal Year 2022 Capital Improvement Plan, including the payment of costs incidental or related thereto; and that to meet this appropriation, that the Town Treasurer, with the approval of the Town Manager, is authorized to borrow \$491,000, and that in accordance with Chapter 44, Section 20 of the General Laws, any premium received by the Town upon the sale of any bonds or notes thereunder, less any such premium applied to the payment of the costs of issuance of such bonds and notes, may be applied to pay such project costs, and that the Town Manager is authorized to contract for and expend the appropriation made available for these purposes and be authorized to accept any grants or gifts in relation thereto.

04/06/2017

PASSES 13 YES

**2017-080 Appropriation And Loan Order In The Amount Of \$295,**

ORDERED: That the sum of \$295,000 be appropriated for the purpose of funding the Well Reactivation Project as outlined in the Fiscal Year 2018 – Fiscal Year 2022 Capital Improvement Plan, including the payment of costs incidental or related thereto; and that to meet this appropriation, that the Town Treasurer, with the approval of the Town Manager, is authorized to borrow \$295,000, and that in accordance with Chapter 44, Section 20 of the General Laws, any premium received by the Town upon the sale of any bonds or notes thereunder, less any such premium applied to the payment of the costs of issuance of such bonds and notes, may be applied to pay such project costs, and that the Town Manager is authorized to contract for and expend the appropriation made available for these purposes and be authorized to accept any grants or gifts in relation thereto.

04/06/2017

PASSES 13 YES

**2017-081 Appropriation And Loan Order In The Amount Of \$500,000**

ORDERED: That the sum of \$500,000 be appropriated for the purpose of funding the Pipe Replacement and Upgrade Project as outlined in the Fiscal Year 2018 – Fiscal Year 2022 Capital Improvement Plan, including the payment of costs incidental or related thereto; and that to meet this appropriation, that the Town Treasurer, with the approval of the Town Manager, is authorized to borrow \$500,000, and that in accordance with Chapter 44, Section 20 of the General Laws, any premium received by the Town upon the sale of any bonds or notes thereunder, less any such premium applied to the payment of the costs of issuance of such bonds and notes, may be applied to pay such project costs, and that the Town Manager is authorized to contract for and expend the appropriation made available for these purposes and be authorized to accept any grants or gifts in relation thereto

04/06/2017

PASSES 13 YES

**2017-082 Appropriation And Transfer Order In The Amount Of \$200,000**

ORDERED: That the sum of \$200,000 be appropriated for the purpose of funding the Wells, Pump Stations and Treatment Plant Repair and Upgrade Program as outlined in the Fiscal Year 2018; Fiscal Year 2022 Capital Improvement Plan, including the payment of costs incidental or related thereto; and that to meet this appropriation, that \$200,000 be transferred from the Water Supply Enterprise Fund Reserves, and that the Town Manager is authorized to contract for and expend the appropriation made available for these purposes and be authorized to accept any grants or gifts in relation thereto.

04/06/2017

PASSES UNANIMOUS

**2017-083 Appropriation And Loan Order In The Amount Of \$638,000**

ORDERED: That the sum of \$638,000 be appropriated for the purpose of funding the New Roof, Appurtenances and Site Work Construction at the Mary Dunn 1 Water Storage Tank as outlined in the Fiscal Year 2018 – Fiscal Year 2022 Capital Improvement Plan, including the payment of costs incidental or related thereto; and that to meet this appropriation, that the Town Treasurer, with the approval of the Town Manager, is authorized to borrow \$638,000, and that in accordance with Chapter 44, Section 20 of the General Laws, any premium received by the Town upon the sale of any bonds or notes thereunder, less any such premium applied to the payment of the costs of issuance of such bonds and notes, may be applied to pay such project costs, and that the Town Manager is authorized to contract for and expend the appropriation made available for these purposes and be authorized to accept any grants or gifts in relation thereto.

04/06/2017

PASSES 13 YES

**2017-084 Appropriation And Transfer Order In The Amount Of \$45,000**

ORDERED: That the sum of \$45,000 be appropriated for the purpose of funding the Acquisition of a New Vehicle as outlined in the Fiscal Year 2018 – Fiscal Year 2022 Capital Improvement Plan, including the payment of costs incidental or related thereto; and that to meet this appropriation, that \$45,000 be transferred from the Water Supply Enterprise Fund Reserves, and that the Town Manager is authorized to contract for and expend the appropriation made available for these purposes and be authorized to accept any grants or gifts in relation thereto.

04/06/2017

PASSES UNANIMOUS

**2017-086 Appropriation And Loan Order In The Amount Of \$675,000**

ORDERED: That the sum of \$675,000 be appropriated for the purpose of funding the Osterville Recreation Building Design & Construction Project as outlined in the Fiscal Year 2018 - Fiscal Year 2022 Capital Improvement Plan, which may be used for the design, permitting, and construction of the improvement of the fields, buildings and other structures located on the property of the former Osterville Bay School and Osterville Community Center and that the payment of the costs incidentals and related thereto to meet the appropriation that the Town Treasurer, with the approval of the Town Manager, is authorized to borrow \$675,000, and that in accordance with Chapter 44, Section 20 of the General Laws, any premium received by the Town upon the sale of any bonds or notes thereunder, less any such premium applied to the payment of the costs of issuance of such bonds and notes, may be applied to pay such project costs, and that the Town Manager is authorized to contract for and expend the appropriation made available for these purposes and be authorized to accept any grants or gifts in relation thereto.

04/27/2017

ROLL CALL 11 YES - PASSES

**2017-087 Appropriation And Transfer Order In The Amount Of \$209,000**

ORDERED: That the sum of \$209,000 be appropriated for the purpose of funding the Barnstable Senior Center Standby Generator Project as outlined in the Fiscal Year 2018 – Fiscal Year 2022 Capital Improvement Plan, including the payment of costs incidental or related thereto; and that to meet this appropriation, that \$154,000 be transferred from available funds within the Capital Trust Fund and that \$55,000 be transferred from the available funds remaining under Town Council Order 2014-101, and that the Town Manager is authorized to contract for and expend the appropriation made available for these purposes and be authorized to accept any grants or gifts in relation thereto

04/06/2017

PASSES 13 YES

**2017-088 Appropriation And Transfer Order In The Amount Of \$158,000**

ORDERED: That the sum of \$158,000 be appropriated for the purpose of funding the Barnstable Police Department Dispatch Center Renovations Project as outlined in the Fiscal Year 2018 – Fiscal Year 2022 Capital Improvement Plan, including the payment of costs incidental or related thereto; and that to meet this appropriation, that \$158,000 be transferred from available funds within the Capital Trust Fund, and that the Town Manager is authorized to contract for and expend the appropriation made available for these purposes and be authorized to accept any grants or gifts in relation thereto

04/06/2017

PASSES 13 YES

**2017-089 Appropriation And Transfer Order In The Amount Of \$82,000**

ORDERED: That the sum of \$82,000 be appropriated for the purpose of funding the Hydrilla Control Project as outlined in the Fiscal Year 2018 – Fiscal Year 2022 Capital Improvement Plan, including the payment of costs incidental or related thereto; and that to meet this appropriation, that \$82,000 be transferred from available funds within the Capital Trust Fund, and that the Town Manager is authorized to contract for and expend the appropriation made available for these purposes and be authorized to accept any grants or gifts in relation thereto.

04/06/2017

PASSES 13 YES

**2017-090 Appropriation And Loan Order In The Amount Of \$345,000**

ORDERED: That the sum of \$345,000 be appropriated for the purpose of funding the Obstruction Mitigation Plan and Airspace Analysis Project as outlined in the Fiscal Year 2018 – Fiscal Year 2022 Capital Improvement Plan, including the payment of costs incidental or related thereto; and that to meet this appropriation, that the Town Treasurer, with the approval of the Town Manager, is authorized to borrow \$345,000, and that in accordance with Chapter 44, Section 20 of the General Laws, any premium received by the Town upon the sale of any bonds or notes thereunder, less any such premium applied to the payment of the costs of issuance of such bonds and notes, may be applied to pay such project costs, and that the Barnstable Airport Commission is authorized to contract for and expend the appropriation made available for these purposes and be authorized to accept any grants or gifts in relation thereto.

04/06/2017

WITHDRAWN WITHOUT  
PREJUDICE-UNANIMOUS

**2017-091 Appropriation And Loan Order In The Amount Of \$700,000**

ORDERED: That the sum of \$700,000 be appropriated for the purpose of funding the Comprehensive FAA Airport Layout Plan/FAA Master Plan Update Project as outlined in the Fiscal Year 2018 – Fiscal Year 2022 Capital Improvement Plan, including the payment of costs incidental or related thereto; and that to meet this appropriation, that the Town Treasurer, with the approval of the Town Manager, is authorized to borrow \$700,000, and that in accordance with Chapter 44, Section 20 of the General Laws, any premium received by the Town upon the sale of any bonds or notes thereunder, less any such premium applied to the payment of the costs of issuance of such bonds and notes, may be applied to pay such project costs, and that the Barnstable Airport Commission is authorized to contract for and expend the appropriation made available for these purposes and be authorized to accept any grants or gifts in relation thereto.

04/06/2017

PASSES 13 YES

**2017-092 Appropriation And Loan Order In The Amount Of \$745,000**

ORDERED: That the sum of \$745,000 be appropriated for the purpose of funding the Airport Access Control and Security Improvements Project as outlined in the Fiscal Year 2018 – Fiscal Year 2022 Capital Improvement Plan, including the payment of costs incidental or related thereto; and that to meet this appropriation, that the Town Treasurer, with the approval of the Town Manager, is authorized to borrow \$745,000, and that in accordance with Chapter 44, Section 20 of the General Laws, any premium received by the Town upon the sale of any bonds or notes thereunder, less any such premium applied to the payment of the costs of issuance of such bonds and notes, may be applied to pay such project costs, and that the Barnstable Airport Commission is authorized to contract for and expend the appropriation made available for these purposes and be authorized to accept any grants or gifts in relation thereto

04/06/2017

WITHDRAWN WITHOUT  
PREJUDICE-UNANIMOUS**2017-093 Appropriation And Loan Order In The Amount Of \$300,000**

ORDERED: That the sum of \$300,000 be appropriated for the purpose of funding the Clear Vegetation and Obstruction Removal Project as outlined in the Fiscal Year 2018 – Fiscal Year 2022 Capital Improvement Plan, including the payment of costs incidental or related thereto; and that to meet this appropriation, that the Town Treasurer, with the approval of the Town Manager, is authorized to borrow \$300,000, and that in accordance with Chapter 44, Section 20 of the General Laws, any premium received by the Town upon the sale of any bonds or notes thereunder, less any such premium applied to the payment of the costs of issuance of such bonds and notes, may be applied to pay such project costs, and that the Barnstable Airport Commission is authorized to contract for and expend the appropriation made available for these purposes and be authorized to accept any grants or gifts in relation thereto

04/06/2017

PASSES 13 YES

**2017-094 Appropriation And Transfer Order In The Amount Of \$150,000**

That the sum of \$150,000 be appropriated for the purpose of funding the Runway and Taxiway Markings Painting Project as outlined in the Fiscal Year 2018 – Fiscal Year 2022 Capital Improvement Plan, including the payment of costs incidental or related thereto; and that to meet this appropriation, that \$150,000 be transferred from the Airport Enterprise Fund reserves, and that the Barnstable Airport Commission is authorized to contract for and expend the appropriation made available for these purposes and be authorized to accept any grants or gifts in relation thereto.

04/06/2017

PASSES 13 YES

**2017-095 Appropriation And Transfer Order In The Amount Of \$105,000**

ORDERED: That the sum of \$105,000 be appropriated for the purpose of funding the Tyler Content Manager Software Solution Project as outlined in the Fiscal Year 2018 – Fiscal Year 2022 Capital Improvement Plan, including the payment of costs incidental or related thereto; and that to meet this appropriation, that \$105,000 be transferred from available funds within the Capital Trust Fund, and that the Town Manager is authorized to contract for and expend the appropriation made available for these purposes and be authorized to accept any grants or gifts in relation thereto.

04/06/2017

PASSES 13 YES

**2017-095 Appropriation And Loan Order In The Amount Of \$325,000**

ORDERED: That the sum of \$325,000 be appropriated for the purpose of funding the Hyannis Golf Course Turf Maintenance and Equipment Replacement Project as outlined in the Fiscal Year 2018 Fiscal Year 2022 Capital Improvement Plan, including the payment of costs incidental or related thereto; and that to meet this appropriation, that the Town Treasurer, with the approval of the Town Manager, is authorized to borrow \$325,000, and that in accordance with Chapter 44, Section 20 of the General Laws, any premium received by the Town upon the sale of any bonds or notes thereunder, less any such premium applied to the payment of the costs of issuance of such bonds and notes, may be applied to pay such project costs, and that the Town Manager is authorized to contract for and expend the appropriation made available for these purposes and be authorized to accept any grants or gifts in relation thereto.

04/06/2017

PASSES 13 YES

**2017-096 Appointments To A Board/committee/commission**

RESOLVED: That the Town Council appoints the following individuals to a multiple-member board/committee/commission: Airport Commission: Zachary Lesinski, 1199 West Barnstable Road, Marstons Mills, as a regular member to a term expiring 06/30/20; Council on Aging: Loni Monahan, 41 McGee Drive, Hyannis, as an associate member to a term expiring 06/30/20; Greg Monahan, 41 McGee Drive, Hyannis as an alternate member to a term expiring 06/30/19; Cultural Council: Kevin Shanley, 349 Old Jail Lane, Barnstable as a regular member to a term expiring 06/30/19; Recreation Commission: James Tenaglia, 441 Shootflying Hill Road, Centerville, as a regular member to a term expiring 06/30/20

04/06/2017

PASSES UNANIMOUS

**2017-097 Supplementing Prior Loan Orders Of The Town**

ORDERED: that the Town votes to supplement each prior order of this Council that authorizes the borrowing of money to pay costs of capital projects to provide that, in accordance with Chapter 44, Section 20 of the General Laws, the premium received by the Town upon the sale of any bonds or notes thereunder, less any such premium applied to the payment of the costs of issuance of such bonds and notes, may be applied to pay such project costs and the amount authorized to be borrowed for each such project shall be reduced by the amount of any such premium so applied.

02/02/2017

12 YES - PASSES

**2017-098 Housing Production Planning Process \$5,000**

RESOLVED: That the Town Council does hereby accept the Community Compact grant award in the amount of \$5,000 from the Commonwealth of Massachusetts Executive Office of Administration and Finance to support stakeholder engagement and community participation efforts as part of the Town's Housing Production Planning process. Further resolved that the Town Manager be authorized to contract for and expend the grant funds for the purpose stated herein.

02/16/2017

PASSES UNANIMOUS

**2017-099 Carbon Treatment System Maher Wellfield And Pilot Testing \$6,500,000**

ORDERED: That the sum of \$6,500,000 be appropriated for the purpose of constructing a carbon treatment system at the Maher wellfield and pilot testing for 1,4-dioxane treatment, including the payment of costs incidental or related thereto, and that to meet this appropriation, the Town Treasurer with the approval of the Town Manager, is authorized to borrow \$6,500,000, and that in accordance with Chapter 44, Section 20 of the General Laws, any premium received by the Town upon the sale of any bonds or notes thereunder, less any such premium applied to the payment of the costs of issuance of such bonds and notes, may be applied to pay such project costs, and that the Town Manager is authorized to contract for and expend the appropriation made available for these purposes and be authorized to accept any grants or gifts in relation thereto.

03/02/2017

PASSES 12 YES

**2017-100 Amending Chapter 240 Zoning Adding A Gateway Medical District**

ORDERED: That Code of the Town of Barnstable, Part I General Ordinances, Chapter 240 Zoning be amended as follows:

SECTION 1

By amending Section 240-6 the Zoning Map, to create a new zoning district known as "Gateway Medical District" which includes the area shown on the maps entitled:

- "Proposed Amendment to the Town Zoning Map creating the Gateway Medical District" and
- "Proposed Amendment to the Hyannis Zoning Map creating the Gateway Medical District"

dated February 8, 2017, prepared by the Town of Barnstable GIS Department.

SECTION 2

By amending Section 240-5, Establishment of Districts, by adding under the heading "Hyannis Village Zoning Districts" the term "Gateway Medical District".

SECTION 3

By amending Section 240-65 that now reads "Signs in B, UB, HB, HO, S&D and SD-1 Districts" to read "Signs in B, UB, HB, HO, S&D, SD-1 and GM Districts."

SECTION 4

These amendments are adopted pursuant to and in furtherance of the provisions of Chapter 240, Article III of the Zoning Ordinance, by adding a new Section 240-24.1.9.1 Gateway Medical District as follows:

§ 240-24.1.9.1 GM Gateway Medical District.

04/27/2017

ROLL CALL 11 YES - PASSES

**2017-101 Two Parcels For Open Space Communication Way & South Flint Rock Rd**

ORDERED: That the Town Council does hereby accept a gift of land located at 211 South Flint Rock Road, Hyannis, Massachusetts (Assessor's Map 314 Parcel 1) as shown on a plan entitled "Plan of land of 211 South Flint Rock Road, Hyannis, Massachusetts, Dated January 10, 2017 prepared for Independence Park, Inc. being shown as Parcel 2 thereon consisting of 2+/- acres from Independence Park, Inc. (hereinafter "the Park") and a gift of land located at 56 Communication Way, Hyannis, Massachusetts (Assessor's Map 315 Parcel 40) as shown on a plan entitled "Approval Not Required Plan of land at Communication Way in Barnstable, Massachusetts" by Pesce Engineering & Associates, Inc. dated January 11th, 2017 being shown as Parcel 2 thereon, consisting of 113,420 square feet from the Lyndon P. Lorusso Charitable Foundation of 2002 (hereinafter "the Foundation").

Said parcel of land shall be held by the Town in perpetuity for open space purposes.

02/16/2017

PASSES UNANIMOUS



**2017-102 Amendment Of The Zoning Ordinance**

ORDERED: That Code of the Town of Barnstable, Part I General Ordinances, Chapter 240 Zoning be amended as follows:

SECTION 1

By amending Article II, Section 6, The Zoning Map of the Town of Barnstable Massachusetts is hereby amended to rezone property from the Residence C Zoning District to the Marine Business A-1 Zoning District as shown on maps entitled; (for Full Text See Town Clerk)

06/01/2017

13 YES PASSES AS AMENDED

**2017-103 Acceptance Of Grant \$15,000 To Support The 2017 7th Grade Youth Summit**

RESOLVED: That the Town of Barnstable hereby accepts a grant in the amount of \$15,000 from the Lyndon Paul Lorusso Charitable Foundation to support the Barnstable Youth Commission’s 2017 Youth Summit and Community Substance Abuse Prevention Forum and does hereby authorize the Town Manager to contract for and expend said funds for that purpose.

03/02/2017

PASSES UNANIMOUS

**2017-104 Petition Gen'l Ct To Amend Chapt 248, Acts Of 2014 Sewer Contrctn/private**

ORDERED: that the Town Manager submit a petition to the General Court of the Commonwealth to further amend Chapter 248 of the Acts of 2012 as amended by Chapter 355 of the Acts of 2014 by striking the first paragraph of Section 1 and substituting the following first paragraph of Section 1; to take effect upon passage of the further amendment. (FOR FULL TEXT SEE TOWN CLERK)

03/02/2017

PASSES UNANIMOUS

**2017-105 Resolution**

A resolution by the Town of Barnstable to renew the state-authorized Hyannis HyArts Cultural District for at least (5) years:

WHEREAS, the town wishes to renew a state-authorized cultural district through the enabling legislation (M.G.L. c. 10, § 58A)

WHEREAS, the town has a mixed-use geographical area that has a concentration of cultural facilities and assets.

WHEREAS, the town has held a public hearing and adopted a resolution proclaiming its interest in renewing a state-designated cultural district.

WHEREAS, the town has created a broad and diverse partnership of stakeholders committed to cultural, community and economic development to provide oversight of the district. (for full text see town clerk)

03/23/2017

PASSES UNANIMOUS

**2017-106 Appropriation And Transfer Order In The Amount Of \$85,000.00**

ORDERED: That pursuant to the provisions of the Community Preservation Act, G.L. c. 44B, the sum of Eighty-Five Thousand and NO/100 (\$85,000.00) dollars be appropriated and transferred from the amount appropriated under item number 2016-075 for the preservation and restoration of the Olde Colonial Courthouse, located at 3046 Main Street (Route 6A), and Rendezvous Lane, Barnstable. Preservation and rehabilitation methods include roof, gutters, siding, foundation, electrical system, porch and chimney repairs and removal; to be secured by an historic preservation restriction; that the Town Manager is authorized to expend the amounts appropriated for the stated purposes contingent on the awarding of a Massachusetts Preservation Project Funds grant in the amount of \$40,000.00 representing the other 32% of a project total of \$125,000.00; and that the Town Manager is authorized to obtain, execute and record an historic preservation restriction on behalf of the town.

03/23/2017

PASSES UNANIMOUS

**2017-107 Appropriation And Transfer Order In The Amount Of \$54,100**

ORDERED: That pursuant to the provisions of the Community Preservation Act, G.L. c.44B, the sum of Fifty-Four Thousand One Hundred and 00/100 (\$54,100.00) Dollars be appropriated and transferred from the amount set aside for historic resources in the Community Preservation Fund for the preservation, restoration and rehabilitation of The Federated Church of Hyannis burial ground to be secured by a historic preservation restriction; and that the Town Manager is authorized to expend the amounts appropriated and to execute, deliver, accept and record restrictions for the purposes authorized herein.

04/06/2017

PASSES 13 YES

**2017-108 Amending Chapter 240 Of The Zoning Ordinance To Establish**

SECTION 1.

WHEREAS, by vote at the State election on November 8, 2016, the voters of the Commonwealth approved a law regulating the cultivation, distribution, possession and use of marijuana for recreational purposes. The law provided that it is effective on December 15, 2016 and the Cannabis Control Commission was required to issue regulations regarding implementation by September 15, 2017(for full text see town clerk)

04/27/2017

PASSES AS AMENDED 9 YES 2 NO (CHIRIGOTIS AND TINSLEY)

**2017-109 Resolve To Approve The Appointment Of Elizabeth S. Jenkins**

RESOLVED, that the Town Council hereby approves the appointment by the Town Manager of Elizabeth S. Jenkins as the Director of the Growth Management Department.

03/23/2017

PASSES UNANIMOUS

**2017-110 Acceptance Of Grants Totaling \$850 From Barnstable Police**

RESOLVED: That the Town of Barnstable hereby accepts grants totaling \$850 from the Barnstable Police - Mass Cop, Barnstable Police Association and Barnstable Professional Firefighters Association to support the Barnstable Youth Commission's 2017 Youth Summit and Community Substance Abuse Prevention Forum and does hereby authorize the Town Manager to contract for and expend said funds for that purpose.

03/23/2017

PASSES UNANIMOUS

**2017-111 Approp & Trans \$3,478,443 From Excess Overlay Account In Gen'l Fund To Cap**

ORDERED: That the Town Council hereby authorizes the appropriation and transfer of \$3,478,443 from the excess overlay account in the General Fund to the Capital Trust Fund

04/27/2017

ROLL CALL 11 YES - PASSES

**2017-112 Appropriation Order In The Amount \$6,508,537 For Funding The Airport**

ORDERED: That the sum \$6,508,537 be appropriated for the purpose of funding the Town's Fiscal Year 2018 Airport Enterprise Fund budget, and to meet such appropriation that \$6,141,354 be raised from current year revenues by the Airport Enterprise Fund, and that \$367,183 be transferred from the Airport Enterprise Fund reserves, as presented to the Town Council by the Town Manager.

05/18/2017

PASSES UNANIMOUS

**2017-113 Appropriation Order In The Amount \$65,216,084 For Barns Pub Schools**

ORDERED: That the sum \$65,216,084 be appropriated for the purpose of funding the Town's Fiscal Year 2018 Barnstable Public Schools budget, and that to meet this appropriation that \$64,985,778 be raised from current year revenues, and that \$230,306 be transferred from the General Fund reserves, as presented to the Town Council by the Town Manager.

05/18/2017

PASSES UNANIMOUS

**2017-114 Appropriation Order In The Amount Of \$13,835,845 For The Bpd**

ORDERED: That the sum of \$13,835,845 be appropriated for the purpose of funding the Town's Fiscal Year 2018 Barnstable Police Department budget; and to meet such appropriation that \$13,785,845 be raised from current year revenues and that \$50,000 be transferred from the Embarkation Fee Special Revenue Fund as presented to the Town Council by the Town Manager.

05/18/2017

PASSES UNANIMOUS

**2017-115 Appropriation Order In The Amount Of \$899,336 - Planning & Development**

ORDERED: That the sum of \$899,336 be appropriated for the purpose of funding the Town's Fiscal Year 2018 Planning and Development Department budget, and that to meet this appropriation that \$899,336 be raised from current year revenues as presented to the Town Council by the Town Manager.

05/18/2017

PASSES UNANIMOUS

**2017-116 Appropriation Order In The Amount Of \$3,555,18- Community Services Dept**

ORDERED: That the sum of \$3,555,185 be appropriated for the purpose of funding the Town's Fiscal Year 2018 Community Services Department General Fund budget, and to meet such appropriation, that \$3,267,185 be raised from current year revenue and that \$288,000 be transferred from the Waterways Special Revenue Fund as presented to the Town Council by the Town Manager.

05/18/2017

PASSES UNANIMOUS

**2017-117 Appropriation Order In The Amount Of \$3,554,772- Golf Course**

ORDERED: That the sum of \$3,554,772 to be appropriated for the purpose of funding the Town's Fiscal Year 2018 Golf Course Enterprise Fund budget; and to meet such appropriation that \$3,314,680 be raised from enterprise fund revenues, and that \$175,217 be raised from the General Fund, and that \$64,875 be transferred from the Golf Course Enterprise Fund reserves, as presented to the Town Council by the Town Manager.

05/18/2017

PASSES UNANIMOUS

**2017-118 Appropriation Order In The Amount Of \$3,379,5 Hycc**

ORDERED: That the sum of \$3,379,599 be appropriated for the purpose of funding the Town's Fiscal Year 2018 Hyannis Youth and Community Center Enterprise Fund budget; and to meet such appropriation that \$1,183,000 be raised from enterprise fund revenues, and that \$971,263 be raised from the general fund, and that \$1,170,336 be transferred from the Capital Trust Fund, and that \$55,000 be transferred from the Hyannis Youth and Community Center Enterprise Fund reserves, as presented to the Town Council by the Town Manager.

05/18/2017

PASSES 13 YES

**2017-119 Appropriation Order In The Amount Of \$839,067-2018 Marina**

ORDERED: That the sum of \$839,067 be appropriated for the purpose of funding the Town's Fiscal Year 2018 Marina Enterprise Fund budget; and to meet such appropriation that \$721,700 be raised from enterprise fund revenues, and that \$58,831 be transferred from the Capital Trust Fund, and that \$30,000 be transferred from the Bismore Park Special Revenue Fund, and that \$28,536 be transferred from the Marina Enterprise Fund reserves, as presented to the Town Council by the Town Manager.

05/18/2017

PASSES 13 YES

**2017-120 Appropriation Order In The Amount Of \$1,018,462 -sandy Neck Park**

ORDERED: That the sum of \$1,018,462 be appropriated for the purpose of funding the Town's Fiscal Year 2018 Sandy Neck Park Enterprise Fund budget; and to meet such appropriation that \$968,462 be raised from enterprise fund revenues, and that \$50,000 be transferred from the Sandy Neck Enterprise Fund reserves, as presented to the Town Council by the Town Manager.

05/18/2017

PASSES UNANIMOUS

**2017-121 Appropriation Order In The Amount Of \$811,627 -cable Television Public Educ**

ORDERED: That the sum of \$811,627 be appropriated for the purpose of funding the Town's Fiscal Year 2018 Cable Television Public Educational & Governmental Access Enterprise Fund budget; and to meet such appropriation that \$795,000 be raised from enterprise fund revenues, and that \$16,627 be transferred from the Cable Television Public, Educational & Governmental Access Enterprise Fund reserves, as presented to the Town Council by the Town Manager.

05/18/2017

PASSES UNANIMOUS

**2017-122 Appropriation Order In The Amount Of \$2,037,938 -regulatory Services**

ORDERED: That the sum of \$2,037,938 be appropriated for the purpose of funding the Town's Fiscal Year 2018 Regulatory Services Department budget, and to meet such appropriation, that \$1,826,838 be raised from current year revenue, and that \$45,000 be transferred from the Wetlands Protection Special Revenue Fund, and that \$166,100 be transferred from the Bismore Park Special Revenue Fund, as presented to the Town Council by the Town Manager.

06/01/2017

PASSES UNANIMOUS

**2017-123 Appropriation Order In The Amount Of \$1,033,467 -building Svces Dept**

ORDERED: That the sum of \$1,033,467 be appropriated for the purpose of funding the Town's Fiscal Year 2018 Building Services Department budget, and to meet such appropriation, that \$1,033,467 be raised from current year revenue as presented to the Town Council by the Town Manager.

06/01/2017

PASSES UNANIMOUS

**2017-124 Appropriation Order In The Amount Of \$9,437,141 - Dpw**

ORDERED: That the sum of \$9,437,141 be appropriated for the purpose of funding the Town's Fiscal Year 2018 Department of Public Works General Fund budget, and to meet such appropriation, that \$9,366,571 be raised from current year revenue, \$45,570 be transferred from the Embarkation Fee Special Revenue Fund and \$25,000 be transferred from the Bismore Park Special Revenue Fund, as presented to the Town Council by the Town Manager.

06/01/2017

PASSES UNANIMOUS

**2017-125 Appropriation Order In The Amount Of \$3,428,020 -dpw Solid Waste**

ORDERED: That the sum of \$3,428,020 be appropriated for the purpose of funding the Town's Fiscal Year 2018 Department of Public Works Solid Waste Enterprise Fund budget, and to meet such appropriation that \$2,979,500 be raised from the enterprise fund revenues, and that \$448,520 be transferred from the Solid Waste Enterprise Fund reserves, as presented to the Town Council by the Town Manager.

06/01/2017

PASSES UNANIMOUS

**2017-126 Appropriation Order In The Amount Of \$4,601,261 -dpw Water Pollution**

ORDERED: That the sum of \$4,601,261 be appropriated for the purpose of funding the Town's Fiscal Year 2018 Department of Public Works Water Pollution Control Enterprise Fund budget, and to meet such appropriation that \$4,601,261 be raised from the enterprise fund revenues, as presented to the Town Council by the Town Manager.

06/01/2017

PASSES UNANIMOUS

**2017-127 Appropriation Order In The Amount Of \$6,789,86- Dpw Water Supply**

ORDERED: That the sum of \$6,789,486 be appropriated for the purpose of funding the Town's Fiscal Year 2018 Department of Public Works Water Supply Enterprise Fund budget, and to meet such appropriation that \$5,578,000 be raised from the enterprise fund revenues, and that \$1,211,486 be transferred from the Water enterprise Fund reserves, as presented to the Town Council by the Town Manager.

06/01/2017

PASSES UNANIMOUS

**2017-128 Appropriation Order In The Amount Of \$267,685-town Council Budget**

ORDERED: That the sum of \$267,685 be raised and appropriated for the purpose of funding the Town's Fiscal Year 2018 Town Council budget as presented to the Town Council by the Town Manager.

06/01/2017

PASSES UNANIMOUS

**2017-129 Appropriation Order In The Amount Of \$495,537 For Town Mgr Budget**

ORDERED: That the sum of \$495,537 be raised and appropriated for the purpose of funding the Town's Fiscal Year 2018 Town Manager budget as presented to the Town Council by the Town Manager

06/01/2017

PASSES UNANIMOUS

**2017-130 Appropriation Order In The Amount Of \$5,997,073 - Administrative Services**

ORDERED: That the sum of \$5,997,073 be raised and appropriated for the purpose of funding the Town's Fiscal Year 2018 Administrative Services Department budget as presented to the Town Council by the Town Manager

06/01/2017

PASSES UNANIMOUS

**2017-131 Appropriation Order In The Amount Of \$21,473,175 - Employee Benefits**

ORDERED: That the sum of \$21,473,175 be appropriated for the purpose of funding the Town's Fiscal Year 2018 Employee Benefits budget, and to meet such appropriation, that \$20,388,175 be raised from current year revenue, that \$260,000 be transferred from the Pension Reserve Trust Fund, and that \$825,000 be transferred from the general fund reserves, as presented to the Town Council by the Town Manager.

06/01/2017

PASSES UNANIMOUS

**2017-132 Appropriation Order In The Amount Of \$9,500,634 - Gen'l Fund Debt Services**

ORDERED: That the sum of \$9,500,634 be appropriated for the purpose of funding the Town's Fiscal Year 2018 General Fund Debt Service budget, and to meet such appropriation, that \$9,388,451 be raised from current year revenue, and that \$59,283 be transferred from the Embarkation Fee Special Revenue Fund, and that \$52,900 be transferred from the Bismore Park Special Revenue Fund, as presented to the Town Council by the Town Manager.

06/01/2017

PASSES UNANIMOUS (W. CROCKER OFF DAIS)

**2017-133 Appropriation Order In The Amount Of \$1,954,210 - Library And Tourism Grant**

ORDERED: That the sum of \$1,954,210 be raised and appropriated for the purpose of funding the Town's Fiscal Year 2018 Library and Tourism Grant budgets as presented to the Town Council by the Town Manager

06/01/2017

PASSES UNANIMOUS

**2017-134 Appropriation Order In The Amount Of \$10,412,239 -towns Insurance Etc.**

ORDERED: That the sum of \$10,412,239 be raised and appropriated for the purpose of funding the Town's Fiscal Year 2018 Insurance, Assessments, Transfers and Other Fixed Costs budgets as presented to the Town Council by the Town Manager, and that the following sums be transferred from the Town's enterprise funds for the purpose of reimbursing administrative, employee benefit and insurance costs budgeted within the General Fund:

Water Pollution Control\$489,251  
Solid Waste\$338,497  
Water Supply\$150,579  
Airport\$739,998  
Golf Course\$454,820  
Marinas \$71,543  
Sandy Neck\$100,873  
HYCC \$334,091  
PEG \$90,872

And further, that the sum of \$1,500,000 be transferred from the General Fund reserves all for the purpose of funding the Town's Fiscal Year 2017 General Fund budget as presented to the Town Council by the Town Manager.

06/01/2017

PASSES UNANIMOUS

**2017-135 Appropriation Order In The Amount Of \$393,521 For Cpc -open Space-housing**

ORDERED: That, pursuant to the provisions of G. L. c. 44B § 6, for the Fiscal Year beginning July 1, 2017, the following sums of the annual revenues of the Community Preservation Fund be set aside for further appropriation and expenditure for the following purposes: \$393,521 for open space and recreation; \$393,521 for historic resources; \$393,521 for community housing; \$508,604 for a budget reserve, and that the sum of \$150,000 be appropriated from the annual revenues of the Community Preservation Fund for the administrative expenses the Community Preservation Committee, to be expended under the direction of the Town Manager, or the Community Preservation Committee with the prior approval of the Town Manager.

06/01/2017

PASSES UNANIMOUS

**2017-136 Appropriation Order In The Amounts Of \$2,191,188 -cpc Debt Service Req.**

ORDERED: That the Town Council hereby appropriate \$2,191,188 for the purpose of paying the Fiscal Year 2018 Community Preservation Fund debt service requirements, and to meet such appropriation, that \$2,096,044 be provided from current year revenues of the Community Preservation Fund and that \$95,144 be provided from the reserve for the historic preservation program within the Community Preservation Fund.

06/01/2017

PASSES UNANIMOUS

**2017-137 General Ordinance Amendment Establishing Enterprise Fund For Access Channel**

ORDERED, that §86-6 of the General Ordinances is hereby amended by inserting at the end thereof the following new paragraph:

“1. The Department of Community Services Public, Education & Government (PEG) Access Channels, as an enterprise thereunder.”

05/18/2017

PASSES UNANIMOUS

**2017-138 Appointments To A Board/committee/commission**

RESOLVED: That the Town Council appoints the following individuals to a multiple-member board/committee/commission:

Human Services Committee: Robin Gunderson, 160 Bay Road, Cotuit, as a representative member to a term expiring 6/30/20; Renewable Energy Commission: Gordon Starr, 85 Pilots Way West Barnstable, as a regular member to a term expiring 6/30/20; Planning Board: Fred Laselva, 38 Sea Street, Hyannis, as a regular member to a term expiring 6/30/20; Housing Committee: Hilda Haye, 22 Jacqueline Court, Centerville, as a regular member to a term expiring 6/30/20; Economic Development Committee: Britt Beedenbender, 415A Main Street, Centerville, as a regular member to a term expiring 6/30/19

05/04/2017 PASSES UNANIMOUS

**2017-139 An Order Proposing That The Town Council Petition The Gen'l Court-charter**

ORDERED that the Town Council submit a petition to the Great and General Court of the Commonwealth for a special act incorporating the following proposed amendments to the Charter of the Town of Barnstable:

“AN ACT AMENDING THE CHARTER OF THE CITY KNOWN AS THE TOWN OF BARNSTABLE”

Be it enacted by the Senate and House of Representatives in General Court assembled, and by authority of the same, as follows.

SECTION 1. Part II of the charter of the city known as the town of Barnstable adopted by the voters on April 11, 1989 and which is on file in the office of the archivist, as is provided in section 12 of chapter 43B of the General Laws, is hereby amended by inserting a new subsection Section 2-1 (d) as follows:

(d) Term Limits

No person elected to serve as a town councilor may serve more than three consecutive terms of office or twelve consecutive years, whichever is greater. When the term of office for which said person is elected would extend membership on the town council beyond twelve consecutive years if the member served the full term, the seat shall be deemed vacant at the time of the next scheduled biennial town election and the vacancy shall be filled at that regular election for the balance of the unexpired term; provided, however, the retiring councilor shall continue to serve until a successor is qualified.

SECTION 2. Part II of said charter is hereby further amended by striking out section 2-5 and inserting in place thereof the following section: (FOR FULL TEXT SEE TOWN CLERK)

05/04/2017

PASSES 12 YES (1 ABSENT)

**2017-140 Amendments To The Administrative Code Relating To The Cpc**

ORDERED:

Section 1. That Section 241-47.10 of the Administrative Code, “Community Services Department” be amended by striking Section 241-47.10 in its entirety and substituting in place thereof the following:

§ 241-47.10 Community Services Department  
The Community Services Department, located within the Operational Branch, provides an array of recreation, social and leisure time services to the citizens of Barnstable that appeal to a wide range of ages and interests as well as those that will preserve, protect and enhance our natural environment. The Department also provides liaison with the Veterans' Services District.  
(for full text see town clerk)

05/04/2017

PASSES UNANIMOUS

**2017-141 Administrative Code Amendment- Cable Television Advisory Committee**

ORDERED:

That § 241-14 of the Code of the Town of Barnstable be amended as follows:

By inserting a new paragraph B (3):

(3) The Committee further advises and otherwise assists the Town Manager in establishing rules and regulations for development, servicing, and delivery of Public, Educational and Government (PEG) television policies.

By striking out paragraph C (2) and inserting in place thereof the following:

(2) Town Manager: The Cable Television Advisory Committee interacts with the Town Manager, and otherwise provides advice and recommendations to the Manager in the matter of licensing for the cable contract and establishing rules and regulations for the development, servicing, and delivery of PEG television policies. The Community Services Department provides staff support to the Committee, when requested, in order to effectuate efficient management of the cable license and PEG policies.(for full text see Town Clerk)

05/04/2017

PASSES UNANIMOUS

**2017-142 Amendments To The Code Of The T.o.b.chg Dept Name Of Gmd To Planning & Deve**

ORDERED: The following sections of the Code of the Town of Barnstable are hereby amended by striking out the phrase "Growth Management" where said phrase appears therein and inserting in place thereof the phrase "Planning and Development":

- § 86-7;
- § 86-8;
- § 112-3D
- § 241-22C(2);
- § 241-47.1D(1)(z);
- § 401-37A.

05/04/2017

PASSES UNANIMOUS

**2017-143 Acceptance Of A Gift Worth \$13,150.00 For Community Shade**

RESOLVED: That the Town of Barnstable hereby accepts a gift worth \$13,150.00 for Canopy Sunshades from the Glenna Kohl Fund for Hope for Dowses Beach in Osterville and Craigville Beach in Centerville

05/04/2017

PASSES UNANIMOUS

**2017-144 Acceptance Of A Gift In The Amount Of \$3,397.77 From Osterville Rotary**

RESOLVED: That the Town of Barnstable hereby accepts a gift in the amount of \$3,397.77 from the Osterville Rotary Club for replacement of the flag pole, flag, and installation at Dowses Beach and does hereby authorize the Town Manager to contract for and expend said funds for that purpose.

05/04/2017

PASSES UNANIMOUS

**2017-145 Conservation Restriction To Be Held-200 Communication Way**

RESOLVED: That the Town Council on behalf of the Town gratefully accepts the grant of the conservation restriction from GS Barnstable AA Apartments, LLC pursuant to that certain Amended and Restated Development Agreement by and between the Cape Cod Commission and The Lyndon Paul Lorusso Charitable Foundation of 2002 dated as of December 1, 2016, to be held by the Conservation Commission in the name of the Town pursuant to the provisions of G. L. c. 40 § 8C in the form approved by the Conservation Commission, Land Acquisition and Preservation Committee, and Town Manager, subject to approval by the Secretary of the Commonwealth of Massachusetts Executive Office of Energy and Environmental Affairs; and that the President and Town Manager are authorized to execute, receive, deliver and record any written instruments for the stated purpose.

06/01/2017

PASSES UNANIMOUS

**2017-146 Appropriation Order In The Amount Of \$175,000 -0 Church St**

ORDERED: That pursuant to the provisions of the Community Preservation Act, G.L. c.44B, the sum of One Hundred Seventy-Five Thousand and NO/100 (\$175,000.00) Dollars be appropriated and transferred from the amount set aside for open space in the Community Preservation Fund for acquisition of a conservation restriction from Barnstable Land Trust, Inc. ("BLT") representing a portion of the total cost of \$225,000 needed by BLT to purchase a 3.47 acre buildable residential lot off Shaw's Lane in West Barnstable, addressed 0 Church Street, Barnstable, Map 176, Parcel 006, contingent upon BLT raising the purchase price balance of \$50,000.00; that the conservation restriction is hereby approved in the form approved by the Land Acquisition and Preservation Committee and Town Manager subject to approval by the Secretary of the Commonwealth of Massachusetts Executive Office of Energy and Environmental Affairs; that the Town Manager is authorized to expend the amounts appropriated for the stated purpose on behalf of the Town; and that the President and Town Manager are authorized to execute, receive, deliver and record any written instruments for the stated purpose, subject to oversight by the Community Preservation Committee.

06/01/2017

PASSES 12 YES 1 NO (NORMAN)

**2017-147 Appropriation Order In The Amount Of \$243,496.00 Cpc-3353 Main-rte 6a**

ORDERED: That, pursuant to the provisions of the Community Preservation Act, G. L. c 44B, the sum of one hundred fifty-nine thousand two hundred forty-nine and no/100 (\$159,249.00) dollars be appropriated and transferred from the amount set aside for historic resources in the Community Preservation Fund, and eighty-four thousand two hundred forty-seven and no/100 (\$84,247.00) dollars be appropriated and transferred from the undesignated amount in the Community Preservation Fund, for a total appropriation and transfer of two hundred forty-three thousand four hundred ninety-six and no/100 (\$243,496.00) dollars; that the Town Manager is authorized to contract for and expend the appropriation made available for exterior masonry, window, door, roof and limited interior restoration and preservation work for the restoration and preservation of the historic resource consisting of the U. S. Custom House Carriage House at 3353 Main Street, Barnstable; and accept a Massachusetts Preservation Projects Fund grant in the amount of one hundred thousand and no/100 (\$100,000.00) dollars to be reimbursed to the undesignated portion of the Community Preservation Fund subject to the oversight of the Community Preservation Committee.

06/01/2017

PASSES 13 YES

**2017-148 Appropriation And Loan Order In The Amount Of \$49,500 -private Roads**

ORDERED: That the sum of \$49,500 be appropriated for the purpose of making temporary repairs to Crosby Circle in Osterville, MA; a private road within the Town of Barnstable, including the payment of costs incidental or related thereto; and that to meet this appropriation, the Town Treasurer, with the approval of the Town Manager, be authorized to borrow \$49,500 in accordance with Chapter 350 of the Acts of 2014, and that in accordance with Chapter 44, Section 20 of the General Laws, any premium received by the town upon the sale of any bonds or notes thereunder, less any such premium applied to the payment of the costs of issuance of such bonds and notes, may be applied to pay such project costs, and that the Town Manager is authorized to contract for and expend the appropriation made available for this purpose, and that betterments be assessed, and the Town Manager is further authorized to accept any grants and/or gifts in relation thereto.

06/01/2017

13 YES - PASSES

**2017-149 Appropriation And Loan Order In The Amount Of \$125,500 -private Road-pine**

ORDERED: That the sum of \$125,500 be appropriated for the purpose of making temporary repairs to Pine Ridge Road in Cotuit, MA a private road within the Town of Barnstable, including the payment of costs incidental or related thereto; and that to meet this appropriation, the Town Treasurer, with the approval of the Town Manager, be authorized to borrow \$125,500 in accordance with Chapter 350 of the Acts of 2014, and that in accordance with Chapter 44, Section 20 of the General Laws, any premium received by the town upon the sale of any bonds or notes thereunder, less any such premium applied to the payment of the costs of issuance of such bonds and notes, may be applied to pay such project costs, and that the Town Manager is authorized to contract for and expend the appropriation made available for this purpose, and that betterments be assessed, and the Town Manager is further authorized to accept any grants and/or gifts in relation thereto.

06/01/2017

PASSES 13 YES

**2017-150 Appropriation And Loan Order In The Amount \$79,950-private Road-woodland**

ORDERED: That the sum of \$79,950 be appropriated for the purpose of making temporary repairs to Woodland Avenue in Osterville, a private road within the Town of Barnstable, including the payment of costs incidental or related thereto; and that to meet this appropriation, the Town Treasurer, with the approval of the Town Manager, be authorized to borrow \$79,950 in accordance with Chapter 350 of the Acts of 2014, and that in accordance with Chapter 44, Section 20 of the General Laws, any premium received by the town upon the sale of any bonds or notes thereunder, less any such premium applied to the payment of the costs of issuance of such bonds and notes, may be applied to pay such project costs, and that the Town Manager is authorized to contract for and expend the appropriation made available for this purpose, and that betterments be assessed, and the Town Manager is further authorized to accept any grants and/or gifts in relation thereto.

06/01/2017

12 YES 1(RECUSED J. CROCKER)

**2017-151 Appropriation And Transfer Order Of \$65,500.00 For Hycc-maintenance/repairs**

ORDERED: That the sum of \$65,500.00 be transferred from the Fiscal Year 2017 Public Works Department Personnel Budget to the Fiscal Year 2016 Public Works Department Operating Budget for the purpose of funding Hyannis Youth and Community Center (HYCC) maintenance and repairs.

06/01/2017

PASSES UNANIMOUS

**2017-152 Resolve That The Town Council Does Not Intend To Take Steps To Disapprove**

RESOLVED, that under the provisions of Section 188-2 of the Barnstable Code, and following a public hearing held on April 28, 2017, the Town Manager has approved a new aquaculture license site (FLUPSY) in Barnstable Harbor for Scott Mullin, 90 Alderbrook Road, West Barnstable, MA and that the Barnstable Town Council does hereby affirm that it will take no steps to disapprove said license, provided that the license issued shall be subject to the terms and conditions contained in the Town Manager's May 4, 2017 decision and the requirements of the Commonwealth's Division of Marine Fisheries

05/18/2017

PASSES UNANIMOUS

**2017-153 Resolve To Join The Cape Light Compact Joint Powers Entity (jpe)**

RESOLVED: That the Barnstable Town Council hereby votes, pursuant to General Laws chapter 40, section 4A ½, to join the Cape Light Compact Joint Powers Entity (JPE); and authorizes the Town Manager to execute the Joint Powers Agreement of the Cape Light Compact JPE subject to final review by the Town Attorney; and ratifies the actions of Town Manager to issue a written letter to the Cape Light Compact Joint Powers Entity appointing the Town's Director and Alternate Director; and further authorizes the Town Manager to take any other action necessary to effectuate Barnstable's joining and participating in the JPE.

06/01/2017

PASSES UNANIMOUS

**2017-154 Appropriation And Transfer Order In The Amount Of \$35,500.00**

ORDERED: That the sum of \$35,500.00 be transferred from the Fiscal Year 2017 Community Services Department personnel budget to the Fiscal Year 2017 Community Services Department Capital Outlay Budget for the purpose of funding the purchase of a van for the Recreation Division.

06/01/2017

PASSES UNANIMOUS

**2017-155 Appointments To A Board/committee/commission**

RESOLVED: That the Town Council appoints the following individuals to a multiple-member board/committee/commission: Disability Commission: Dennis Briand, 80 Flume Ave, Marstons Mills as a regular member to a term expiring 06/30/20; Sabrina Ramsey Kane, 18 Fisher Road, Hyannis as a regular member to a term expiring 06/30/19; Barnstable Economic Development Commission: Joyce Flavin, 500 Ocean Street, Hyannis as a regular member to a term expiring 06/30/20; Youth Commission: Matthew McCauley, c/o Hyannis Youth and Community Center, 141 Bassett Lane, Hyannis as a regular member to a term expiring 06/30/18; Human Services Committee: Steven Xiarhos, 67 Saddler Lane, West Barnstable to a term expiring 06/30/20

06/15/2017

PASSES UNANIMOUS

**2017-156 ReAppointments To A Board/committee/commission**

RESOLVED: That the Town Council appoints the following individuals to a multiple-member board/committee/commission: Airport Commission: Stephen Cobb as a regular member to a term expiring 6/30/20; Council on Aging: Josephine Melpignano as a regular member to a term expiring 6/30/20; Taylor Cobb as a regular member to a term expiring 6/30/20; John Jope as a regular member to a term expiring 6/30/20; Ella Rollins as an associate member to a term expiring 6/30/20; Historical Commission: Nancy Clark as a regular member to a term expiring 6/30/20; Laurie Young as a regular member to a term expiring 6/30/20; Nancy Shoemaker as a regular member to a term expiring 6/30/20; Francis Wurzburg as a regular member to a term expiring 6/30/20; Housing Committee: Glen Anderson as a Barnstable Housing Authority representative member to a term expiring 6/30/20; Hyannis Main Street Waterfront Historic District Commission: Timothy Ferreira as an alternate member to a term expiring 6/30/20; Land Acquisition & Preservation: Kristine Clark as a regular member to a term expiring 6/30/20; Elissa Crowley as a regular member to a term expiring 6/30/20; Trust Fund Advisory Board: Frances Parks, as a Human Services Representative member to a term expiring 6/30/20; Water Resource Advisory Commission: Fred Dempsey as a regular member to a term expiring 6/30/20; Waterways Committee: Paul Everson as a regular member to a term expiring 6/30/20

06/15/2017

PASSES UNANIMOUS

**2017-157 Acceptance Of A Grant In The Amount Of \$2,500**

RESOLVED: That the Barnstable Town Council does hereby accept the Fiscal Year 2017 Pedestrian and Bicycle Safety Enforcement and equipment Grant from the executive Office of Public Safety and Security, Office of Grants and Research, Highway Safety Division in the amount of \$2,500.

06/01/2017

PASSES UNANIMOUS

**2017-158 Acceptance Of An Underage Alcohol Enforcement Grant**

RESOLVED: That the Town Council hereby accepts an Underage Alcohol Enforcement Grant in the amount of \$4,976.18 from the Executive Office of Public Safety and Security, Highway Safety Division

06/01/2017

PASSES UNANIMOUS



**2017-160 Appropriation Order In The Amount Of \$375,000 Community Preservation**

ORDERED: That pursuant to the provisions of the Community Preservation Act, G.L. c.44B, the sum of Three Hundred Seventy-Five Thousand and NO/100 (\$375,000.00) Dollars be appropriated and transferred from the amount set aside for open space in the Community Preservation Fund for the rehabilitation of land for active recreational use located at the Barnstable West Barnstable Elementary School contingent upon commitments of an additional \$50,000.00 by the School Department and \$125,156.84 in donations, for a total project cost of \$550,156.84; and that the Town Manager is authorized to expend the amounts appropriated for the replacement of the former wooden playground at Barnstable West Barnstable Elementary School provided the aforesaid commitments are met and none of this \$375,000.00 appropriation is expended for artificial turf or similar material, subject to oversight by the Community Preservation Committee.

06/15/2017

PASSES 9 YES 2 NO  
(CHIRIGOTIS AND CUSHING)

**2017-161 Acceptance Of A Little Library Worth \$350.00 From The Osterville Village**

RESOLVED: That the Town of Barnstable hereby accepts a Little Library worth \$350.00 from the Osterville Village Library for Dowses Beach located in Osterville, MA

06/15/2017

PASSES UNANIMOUS

**2017-162 Acceptance Of A Gift In The Amount Of \$225,000.00**

RESOLVED: That the Town of Barnstable hereby accepts \$225,000.00 from the Stanton Foundation for the construction of the Barnstable Dog Park and does hereby authorize the Town Manager to contract for and expend said funds for that purpose.

06/15/2017

PASSES UNANIMOUS

**2017-163 Acceptance Of A Gift Of \$30,000.00 -dog Park**

RESOLVED: That the Town of Barnstable hereby accepts \$30,000.00 from The Committee for Barnstable Dog Parks for the construction of the Barnstable Dog Park and does hereby authorize the Town Manager to contract for and expend said funds for that purpose.

06/15/2017

PASSES UNANIMOUS

**2017-164 Order Authorizing A Debt Exclusion Vote To Be Placed On**

ORDERED: That a special town election be held for the purposes of the following question to be placed on the ballot on September 19, 2017: "Shall the Town of Barnstable be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to construct a new school facility at the Cape Cod Regional Technical High School?"

Yes \_\_\_\_ No \_\_\_\_

06/15/2017

PASSES UNANIMOUS

**2017-165 Amending The Code Of The Town Of Barnstable, Part I General**

ORDERED: That Code of the Town of Barnstable, Part I General Ordinances, Chapter 240 Zoning be amended as follows:

SECTION 1

That Chapter 240, Article III, §33 "IND Industrial District" of the Zoning Ordinance is hereby amended as follows: (for Full Text see Town Clerk)

08/17/2017

AS AMENDED PASSES 12 YES

**2017-167 ReAppointments To A Board/committee/commission**

RESOLVED: That the Town Council reappoints the following individuals to a multiple-member Board/Committee/Commission: Board of Health: Dr. Paul Caniff, as a regular member to a term expiring 6/30/20; Conservation Commission: John Abodeely, as a regular member to a term expiring 6/30/20; Laurence Morin as a regular member to a term expiring 6/30/20; Economic Development Commission: Christopher Kehoe, as a regular member to a term expiring 06/30/20; Licensing Authority: Martin Hoxie as a regular member to a term expiring 6/30/20; Public Works Commission: Dr. Paul Canniff, as a regular member to a term expiring 06/30/20; Trust Fund Advisory Board: Frances Parks, as a Human Services Representative member to a term expiring 6/30/20; Jayne Scanlon, as an Attorney-At-Law Representative member to a term expiring 6/30/20; Debra Blanchette, as a Government and Finance Representative member to a term expiring 6/30/20.

07/20/2017

PASSES UNANIMOUS

**2017-168 Appropriation And Loan Order In The Amount Of \$482,000**

ORDERED: That the sum of \$482,000 be appropriated for the purpose of making temporary repairs to Bunker Hill Road in Osterville, MA; a private road within the Town of Barnstable, including the payment of costs incidental or related thereto; and that to meet this appropriation the Town Treasurer, with the approval of the Town Manager, be authorized to borrow \$482,000 in accordance with Chapter 350 of the Acts of 2014, and that in accordance with Chapter 44, Section 20 of the General Laws, any premium received by the town upon the sale of any bonds or notes thereunder, less any such premium applied to the payment of the costs of issuance of such bonds and notes, may be applied to pay such project costs, and that the Town Manager is authorized to contract for and expend the appropriation made available for this purpose and asses betterments, and the Town Manager is further authorized to accept any grants and/or gifts in relation thereto.

07/20/2017

PASSES 11 YES

**2017-169 Appropriation And Loan Order In The Amount Of \$585,340**

ORDERED: That the sum of \$585,340 be appropriated for the purpose of making temporary repairs to Beach Plum Hill Road and Smoke Valley Road in Osterville, MA a private road within the Town of Barnstable, including the payment of costs incidental or related thereto; and that to meet this appropriation, the Town Treasurer, with the approval of the Town Manager, be authorized to borrow \$585,340 in accordance with Chapter 350 of the Acts of 2014, and that in accordance with Chapter 44, Section 20 of the General Laws, any premium received by the town upon the sale of any bonds or notes thereunder, less any such premium applied to the payment of the costs of issuance of such bonds and notes, may be applied to pay such project costs, and that the Town Manager is authorized to contract for and expend the appropriation made available for this purpose and assess betterments, and the Town Manager is further authorized to accept any grants and/or gifts in relation thereto.

07/20/2017

PASSES 11 YES

**2017-170 Appropriation And Loan Order In The Amount Of \$753,480**

ORDERED: That the sum of \$753,480 be appropriated for the purpose of making temporary repairs to Ice Valley Road and Fox Island Road In Osterville, a private road within the Town of Barnstable, including the payment of costs incidental or related thereto and that to meet this appropriation, the Town Treasurer, with the approval of the Town Manager, be authorized to borrow \$753,480 in accordance with Chapter 350 of the Acts of 2014, and that in accordance with Chapter 44, Section 20 of the General Laws, any premium received by the town upon the sale of any bonds or notes thereunder, less any such premium applied to the payment of the costs of issuance of such bonds and notes, may be applied to pay such project costs, and that the Town Manager is authorized to contract for and expend the appropriation made available for this purpose and assess betterments, and the Town Manager is further authorized to accept any grants and/or gifts in relation thereto.

07/20/2017

PASSES 11 YES

**2017-171 Resolve Centerville-osterville-marstons Mills (comm) Initial**

RESOLVED: That the Town Council approves the extension of the maximum duration of the initial intermunicipal water supply agreement with the Centerville-Osterville-Marstons Mills Fire District (COMM) made September 21, 2016 from March 31, 2017 to June 30, 2017 and the execution and delivery by the Town Manager on behalf of the Town of a First Successor Intermunicipal Agreement to continue the temporary supplemental supply of water to the Town to include a maximum duration of November 1, 2019, a maximum expenditure of \$90,000.00 from the amount appropriated on June 1, 2017 under agenda item number 2017-127 for Fiscal Year 2018 Department of Public Works Water Supply Enterprise Fund and maximum expenditures of \$45,000.00 and \$20,000.00 subject to appropriation for Fiscal Years 2019 and 2020, respectively, unless further extended by vote of the Town Council

06/15/2017

PASSES UNANIMOUS

**2017-172 Resolve Yarmouth First Successor Water Supply Intermunicipal**

RESOLVED: That the Town Council approves the execution and delivery by the Town Manager on behalf of the Town of a First Successor Intermunicipal Agreement to continue the supplemental supply of water to the Town by the Town of Yarmouth to include a maximum duration of June 1, 2018 and a maximum expenditure of \$1,020,000.00 from the amount appropriated on June 1, 2017 under agenda item number 2017-127 for Fiscal Year 2018 Department of Public Works Water Supply Enterprise Fund, unless further extended by vote of the Town Council

06/15/2017

PASSES UNANIMOUS

**2017-173 Appropriation Order Of \$30,000 For A Special Election On 9-19-2017**

ORDERED: That the sum of \$30,000 be raised and appropriated for the fiscal year 2018 Administrative Services Department budget to cover the cost of a special election to be held on September 19, 2017.

07/20/2017

PASSES UNANIMOUS

## FINANCIAL INTEGRITY FOR BARNSTABLE

### MAJOR ACCOMPLISHMENTS IN FY2017

- Successfully implemented an Open Budget platform accessible via the internet that provides detailed line item budget information for all appropriated funds as well as the annual capital improvement program;
- Working with the Comprehensive Financial Advisory Committee, issued the second Financial Overview Report that summarizes the budget into an easy to read and concise 12 page document;
- Received the Distinguished Budget Presentation Award from the Government Finance Officers Association (GFOA) for the FY2017 operating budget document;
- Received the Certificate in Achievement for Excellence in Financial Reporting for its comprehensive annual financial report (CAFR) for the Fiscal Year ending June 30, 2016;
- Received a “clean” audit opinion on the Town’s fiscal year 2016 financial statements; and
- Developed an internal control document to satisfy the committee of Sponsoring Organization (COSO) requirements.

The following pages include abbreviated financial statements for the Town of Barnstable on June 30, 2017 and for the year then ended. These financial statements have been prepared from the pre-closing trial balance of the Town’s financial management system for the Fiscal Year ending June 30, 2017. Due to the timing of the issuance of the annual report all year end closing transactions cannot be incorporated. These statements reflect the Town’s financial position in accordance with the Uniform Municipal Accounting System (UMAS) promulgated by the Department of Revenue. The issuance of the Town’s Comprehensive Annual Financial Report (CAFR) will include all closing transactions and will be audited by an independent auditor. We anticipate this report to be issued in December 2017. The Town’s FY2017 CAFR will be available for reading and downloading on the Town’s web site by early January 2018.

### HIGHLIGHTS IN THE TOWN’S FY2017 FINANCIAL STATEMENTS

- The Town’s General Fund and all Enterprise Fund operations experienced favorable budget results;
- Cash in the Town’s treasury at the close of the Fiscal Year exceeded \$151 million;

## MISSION STATEMENT

To safeguard the financial assets of the Town of Barnstable through the use of professional financial practices in order to preserve and enhance the Town’s financial integrity.

- General Fund revenue exceeded budget estimates by more than \$4 million;
- The Board of Assessors released over \$3.4 million in excess overlay which was added to the Town’s Capital Trust Fund;
- The General Fund’s fund balance increased by more than \$1 million mainly due to favorable budget operations;
- Bonds payable decreased by \$1.5 million as payments exceeded new issues;
- Property tax collections against the FY2017 tax levy year totaled \$109.6 million; 97.4% of the FY2017 tax levy;
- Motor vehicle excise tax collections exceeded \$7.27 million; the second highest level ever collected by the Town;
- Expenditures for education; the largest area of spending, totaled \$73.6 million in FY2017;
- Intergovernmental revenue for the fiscal year totaled nearly \$29 million;
- The Town’s expenses for snow removal exceeded \$2 million; about \$1.4 million over budget; and
- The town issued \$11.2 million of new general obligation bonds at a net interest cost of 2.7 percent.

I would like to express my appreciation to the hardworking members of the entire Finance Division team for their dedication and service in making our financial operations run as effectively and efficiently as they do.



Respectfully submitted,

Mark A. Milne, CPA  
Director of Finance

**Town of Barnstable, Massachusetts**  
**Combined Balance Sheet**  
**On June 30, 2017**  
**Unaudited**

	General Fund	Special Revenue Funds	Capital Project Funds	Proprietary Funds	Trust & Agency Funds	Total
<b>ASSETS</b>						
Cash and investments	\$ 30,862,207	\$ 34,850,047	\$ 14,272,185	\$ 29,704,372	\$ 42,061,523	\$ 151,750,335
Petty cash	12,610	1,560	-	4,000	-	18,170
Personal property tax receivable	205,306	-	-	-	-	205,306
Real estate tax receivable	6,797,698	189,992	-	-	-	6,987,691
Special assessments receivable	65,740	1,893,960	-	908,428	-	2,868,129
Motor vehicle excise tax receivable	2,239,765	-	-	-	-	2,239,765
Boat excise tax receivable	144,527	-	-	-	-	144,527
Tax liens receivable	2,848,508	55,554	-	45,522	-	2,949,584
Deferred property tax receivable	72,871	-	-	-	-	72,871
Tax foreclosures	1,185,252	-	-	-	-	1,185,252
Utility charges receivable	-	-	-	1,313,676	-	1,313,676
Departmental receivable	-	104,622	-	323,610	197,270	625,502
Intergovernmental	125,244	428,243	58,185	6,419,012	-	7,030,684
Notes receivable	-	-	-	-	62,590	62,590
Deposits	-	-	-	-	100,000	100,000
Inventory	-	-	-	159,701	-	159,701
Fixed assets (net of depreciation)	-	-	-	182,191,992	-	182,191,992
Amounts to be provided for bonds	-	10,510,950	-	-	-	10,510,950
<b>Total Assets</b>	<b>\$ 44,559,730</b>	<b>\$ 48,034,928</b>	<b>\$ 14,330,370</b>	<b>\$ 221,070,314</b>	<b>\$ 42,421,384</b>	<b>\$ 370,416,726</b>
<b>LIABILITIES AND FUND BALANCE</b>						
<b>LIABILITIES:</b>						
Accounts payable	\$ 3,277,379	\$ 204,744	\$ 677,626	\$ 1,745,739	\$ 5,018	\$ 5,910,506
Accrued payroll and withholdings	5,387,367	216,500	9,670	194,075	37,119	5,844,731
Accrued expenses	16,934	-	-	-	-	16,934
Tax refunds payable	1,652,566	-	-	-	-	1,652,566
Deferred revenue	12,013,591	2,139,507	-	1,606,753	147,028	15,906,879
Other liabilities	50,460	5,586	-	439,993	660,575	1,156,613
Liabilities due depositors	-	-	-	1,000	-	1,000
Notes payable	-	-	-	2,980,000	-	2,980,000
Bonds payable	-	10,510,950	-	51,764,414	-	62,275,364
<b>Total Liabilities</b>	<b>22,398,298</b>	<b>13,077,285</b>	<b>687,296</b>	<b>58,731,975</b>	<b>849,740</b>	<b>95,744,594</b>
<b>FUND BALANCES:</b>						
Reserved for encumbrances	2,707,554	294,728	-	1,197,356	-	4,199,639
Reserved for expenditures	2,555,306	2,114,605	-	2,977,600	-	7,647,511
Reserved for deficits	(1,456,214)	-	-	-	-	(1,456,214)
Unreserved	18,354,786	32,548,310	13,643,074	158,163,384	41,571,644	264,281,197
<b>Total Fund Balances</b>	<b>22,161,432</b>	<b>34,957,643</b>	<b>13,643,074</b>	<b>162,338,340</b>	<b>41,571,644</b>	<b>274,672,132</b>
<b>Total Liabilities and Fund Balances</b>	<b>\$ 44,559,730</b>	<b>\$ 48,034,928</b>	<b>\$ 14,330,370</b>	<b>\$ 221,070,314</b>	<b>\$ 42,421,384</b>	<b>\$ 370,416,726</b>

**Town of Barnstable, Massachusetts**  
**Combining Balance Sheet - Special Revenue Funds**  
**On June 30, 2017**  
**Unaudited**

	Sewer Construction Private Ways	Community Preservation Fund	Grant Funds	Revolving Funds	Total
<b>ASSETS</b>					
Cash and investments	\$ 14,000,808	\$ 9,177,322	\$ 5,008,246	\$ 6,663,671	\$ 34,850,047
Petty cash	-	-	-	1,560	1,560
Real estate tax receivable	-	189,992	-	-	189,992
Special assessments receivable	971,862	-	135,948	786,150	1,893,960
Tax liens receivable	-	51,984	3,570	-	55,554
Departmental receivable	-	-	104,622	-	104,622
Intergovernmental	-	-	315,695	112,548	428,243
Amounts to be provided for bonds	-	10,510,950	-	-	10,510,950
Total Assets	<u>\$ 14,972,670</u>	<u>\$ 19,930,248</u>	<u>\$ 5,568,081</u>	<u>\$ 7,563,929</u>	<u>\$ 48,034,928</u>
<b>LIABILITIES AND FUND BALANCE</b>					
<b>LIABILITIES:</b>					
Accounts payable	\$ -	\$ -	\$ 172,074	\$ 32,670	\$ 204,744
Accrued payroll and withholdings	-	537	173,579	42,384	216,500
Deferred revenue	971,862	241,976	139,519	786,150	2,139,507
Other liabilities	-	-	5,586	-	5,586
Bonds payable	-	10,510,950	-	-	10,510,950
Total Liabilities	<u>971,862</u>	<u>10,753,463</u>	<u>490,757</u>	<u>861,204</u>	<u>13,077,285</u>
<b>FUND BALANCES:</b>					
Reserved for encumbrances	-	294,728	-	-	294,728
Reserved for expenditures	-	-	5,077,324	-	5,077,324
Reserved for continuing appropriations	-	2,114,605	-	-	2,114,605
Unreserved	14,000,808	6,767,452	-	6,702,726	27,470,986
Total Fund Balances	<u>14,000,808</u>	<u>9,176,785</u>	<u>5,077,324</u>	<u>6,702,726</u>	<u>34,957,643</u>
Total Liabilities and Fund Balances	<u>\$ 14,972,670</u>	<u>\$ 19,930,248</u>	<u>\$ 5,568,081</u>	<u>\$ 7,563,929</u>	<u>\$ 48,034,928</u>

Town of Barnstable, Massachusetts  
 Combining Proprietary Funds  
 Balance Sheet  
 On June 30, 2017  
 Unaudited

	Enterprise Funds							Internal Service Fund Workers Compensation		
	Airport	Golf	Solid Waste	Sewer	Water	Marinas	Sandy Neck		HYCC	Total
<b>ASSETS</b>										
Cash and investments	\$ 4,440,496	\$ 1,409,782	\$ 3,791,392	\$ 12,643,291	\$ 1,882,818	\$ 1,420,289	\$ 1,084,721	\$ 696,508	\$ 27,369,297	\$ 2,335,075
Petty cash	-	3,300	100	-	-	-	200	400	4,000	-
Special assessments receivable	-	-	-	908,428	-	-	-	-	908,428	-
Tax liens receivable	-	-	-	34,780	10,742	-	-	-	45,522	-
Utility charges receivable	-	-	-	593,516	720,160	-	-	-	1,313,676	-
Departmental receivable	123,689	30,129	-	-	170,000	-	(207)	-	323,610	-
Intergovernmental	-	-	-	-	6,419,012	-	-	-	6,419,012	-
Inventory	89,369	70,332	-	-	-	-	-	-	159,701	-
Fixed assets (net of depreciation)	75,079,989	13,684,582	2,718,639	37,374,869	25,743,186	5,628,564	1,259,819	20,702,345	182,191,992	-
Total Assets	\$ 79,733,543	\$ 15,198,124	\$ 6,510,131	\$ 51,554,883	\$ 34,945,918	\$ 7,048,853	\$ 2,344,533	\$ 21,399,254	\$ 218,735,239	\$ 2,335,075
<b>LIABILITIES AND FUND BALANCE</b>										
LIABILITIES:										
Accounts payable	\$ 1,154,453	\$ 250,001	\$ 101,184	\$ 92,927	\$ 96,482	\$ 3,953	\$ 7,060	\$ 39,264	\$ 1,745,325	\$ 415
Accrued payroll and withholdings	39,232	38,661	28,850	29,247	8,778	7,903	21,527	19,526	193,725	351
Deferred revenue	-	-	-	1,536,724	10,742	-	7,317	51,970	1,606,753	-
Other liabilities	11,806	134,021	250,000	22,165	16,099	-	5,902	-	439,993	-
Liabilities due depositors	-	-	-	-	-	1,000	-	-	1,000	-
Notes payable	-	-	-	-	2,980,000	-	-	-	2,980,000	-
Bonds payable	2,263,700	2,898,700	1,321,600	16,606,584	16,212,430	2,820,500	955,000	8,685,900	51,764,414	-
Total Liabilities	3,469,192	3,321,383	1,701,634	18,287,647	19,324,531	2,833,356	996,807	8,796,660	58,731,209	765
FUND BALANCES:										
Reserved for encumbrances	166,168	11,526	91,341	261,920	630,620	5,615	15,273	14,893	1,197,356	-
Reserved for expenditures	492,183	64,875	448,520	382,000	1,456,486	28,536	50,000	55,000	2,977,600	-
Unreserved	75,606,000	11,800,340	4,268,636	32,623,316	13,534,280	4,181,347	1,282,453	12,532,701	155,829,073	2,334,310
Total Fund Balances	76,264,351	11,876,741	4,808,497	33,267,236	15,621,387	4,215,497	1,347,726	12,602,594	160,004,029	2,334,310
Total Liabilities and Fund Balances	\$ 79,733,543	\$ 15,198,124	\$ 6,510,131	\$ 51,554,883	\$ 34,945,918	\$ 7,048,853	\$ 2,344,533	\$ 21,399,254	\$ 218,735,239	\$ 2,335,075

**Town of Barnstable, Massachusetts**  
**Combining Balance Sheet - Trust Funds**  
**On June 30, 2017**  
**Unaudited**

	<b>Capital Trust Fund</b>	<b>Pension Trust Fund</b>	<b>Permanent Funds</b>	<b>Fiduciary Funds</b>	<b>Total</b>
<b><u>ASSETS</u></b>					
Cash and investments	\$ 15,170,376	\$ 2,206,073	\$ 18,735,510	\$ 5,949,564	\$ 42,061,523
Departmental receivable	-	-	-	197,270	197,270
Notes receivable	-	-	-	62,590	62,590
Deposits	-	-	-	100,000	100,000
Total Assets	<u>\$ 15,170,376</u>	<u>\$ 2,206,073</u>	<u>\$ 18,735,510</u>	<u>\$ 6,309,424</u>	<u>\$ 42,421,384</u>
<b><u>LIABILITIES AND FUND BALANCE</u></b>					
<b>LIABILITIES:</b>					
Accounts payable	\$ -	\$ -	\$ 5,002	\$ 16	\$ 5,018
Accrued payroll and withholdings	-	-	256	36,863	37,119
Deferred revenue	-	-	-	147,028	147,028
Other liabilities	-	-	-	660,575	660,575
Total Liabilities	<u>-</u>	<u>-</u>	<u>5,258</u>	<u>844,482</u>	<u>849,740</u>
<b>FUND BALANCES:</b>					
Unreserved	<u>15,170,376</u>	<u>2,206,073</u>	<u>18,730,252</u>	<u>5,464,942</u>	<u>41,571,644</u>
Total Fund Balances	<u>15,170,376</u>	<u>2,206,073</u>	<u>18,730,252</u>	<u>5,464,942</u>	<u>41,571,644</u>
Total Liabilities and Fund Balances	<u>\$ 15,170,376</u>	<u>\$ 2,206,073</u>	<u>\$ 18,735,510</u>	<u>\$ 6,309,424</u>	<u>\$ 42,421,384</u>

**TOWN OF BARNSTABLE, MASSACHUSETTS**  
**Statement of Revenues, Expenditures and Changes in Fund Balance**  
**All Funds Combined**  
**For the Fiscal Year Ended June 30, 2017**  
**(Unaudited)**

	General Fund	Special Revenue Funds	Capital Projects Funds	Proprietary Funds	Trust & Agency Funds	Total Governmental Funds
<b>Revenues:</b>						
Real estate and personal property taxes net of refunds	\$ 113,423,709	\$ 3,336,839	\$ -	\$ -	\$ -	\$ 116,760,548
Motor Vehicle and other excise taxes	7,405,794	-	-	-	-	7,405,794
Hotel/Motel tax	1,951,070	975,535	-	-	-	2,926,605
Meals tax	-	1,485,589	-	-	-	1,485,589
Charges for services	2,173,668	-	-	24,142,032	-	26,315,700
Penalties and interest on taxes	1,303,312	23,548	-	-	-	1,326,860
Fees and rentals	1,120,716	4,129,543	-	-	-	5,250,259
Licenses and permits	2,248,832	841,270	-	-	-	3,090,102
Intergovernmental	16,884,256	8,490,786	580,078	2,972,797	-	28,927,917
Department and other	1,151,050	499,164	-	4,058,795	331,944	6,040,953
Special assessments	245,630	554,034	-	-	-	799,664
Contributions	-	141,016	255,000	-	-	396,016
Investment income	448,422	111,806	-	277,266	671,462	1,508,956
Miscellaneous	-	405,067	-	-	-	405,067
<b>Total Revenues</b>	<b>148,356,458</b>	<b>20,994,197</b>	<b>835,078</b>	<b>31,450,889</b>	<b>1,003,407</b>	<b>202,640,029</b>
<b>Expenditures:</b>						
Town council	257,070	4,191	-	-	-	261,260
Town manager	419,491	-	-	-	-	419,491
Administrative services	5,889,506	702,985	164,639	901,970	-	7,659,100
Growth management	828,516	2,446,404	266,134	-	1,581	3,542,635
Police	13,354,483	532,487	62,642	-	124,103	14,073,715
Regulatory services	2,651,634	600,382	169,254	-	9,251	3,430,522
Public works	9,956,612	724,396	5,770,418	15,342,841	160,145	31,954,411
Community services	3,011,941	905,620	901,959	6,818,673	196,421	11,834,615
Airport	-	-	-	8,773,674	-	8,773,674
Education	62,544,843	9,209,860	1,742,630	-	59,100	73,556,433
Property and liability insurance	1,619,749	-	-	-	-	1,619,749
Pension benefits	8,398,711	-	-	-	-	8,398,711
Employee benefits	11,264,492	-	-	-	-	11,264,492
Other assessments	3,894,513	-	-	-	-	3,894,513
Culture and recreation	2,424,242	-	-	-	-	2,424,242
State and county assessments	5,471,931	-	-	-	-	5,471,931
Debt service:						
Principal	7,483,803	1,890,372	-	-	-	9,374,175
Interest	1,689,329	580,753	-	1,284,095	-	3,554,177
<b>Total Expenditures</b>	<b>141,160,865</b>	<b>17,597,449</b>	<b>9,077,676</b>	<b>33,121,254</b>	<b>550,602</b>	<b>201,507,847</b>
Excess (deficiency) of revenues over expenditures	7,195,592	3,396,748	(8,242,598)	(1,670,365)	452,804	1,132,182
<b>Other Financing Sources (Uses):</b>						
Proceeds from bonds	-	-	5,422,000	-	-	5,422,000
Operating transfers in	3,585,836	203,733	5,261,873	1,194,535	7,874,700	18,120,677
Operating transfers (out)	(9,524,697)	(2,262,859)	(915,543)	-	(5,417,577)	(18,120,677)
<b>Total Other Financing Sources (Uses)</b>	<b>(5,938,861)</b>	<b>(2,059,127)</b>	<b>9,768,330</b>	<b>1,194,535</b>	<b>2,457,123</b>	<b>5,422,000</b>
Excess of revenues and other sources over expenditures and other uses	1,256,731	1,337,621	1,525,732	(475,829)	2,909,927	6,554,182
Fund Balance, July 1	20,904,700	33,620,022	12,117,342	162,814,169	38,661,717	268,117,950
Fund Balance, June 30	\$ 22,161,432	\$ 34,957,643	\$ 13,643,074	\$ 162,338,340	\$ 41,571,644	\$ 274,672,132



**TOWN OF BARNSTABLE, MASSACHUSETTS**  
**Statement of Revenues, Expenditures and Changes in Fund Balance**  
**Special Revenue Funds**  
**For the Fiscal Year Ended June 30, 2017**  
**(Unaudited)**

	Sewer Construction Private Ways	Community Preservation Fund	Grant Funds	Revolving Funds	Total Governmental Funds
<b>Revenues:</b>					
Real estate and personal property taxes net of refunds	\$ -	\$ 3,336,839	\$ -	\$ -	\$ 3,336,839
Hotel/Motel tax	975,535	-	-	-	975,535
Meals tax	1,485,589	-	-	-	1,485,589
Penalties and interest on taxes	-	23,548	-	-	23,548
Fees and rentals	-	-	885,313	3,244,230	4,129,543
Licenses and permits	-	-	-	841,270	841,270
Intergovernmental	-	696,682	5,642,878	2,151,226	8,490,786
Department and other	-	-	499,164	-	499,164
Special assessments	221,868	-	54,378	277,789	554,034
Contributions	-	81,009	60,006	-	141,016
Investment income	111,005	-	801	-	111,806
Miscellaneous	-	138,674	266,393	-	405,067
<b>Total Revenues</b>	<b>2,793,997</b>	<b>4,276,752</b>	<b>7,408,934</b>	<b>6,514,515</b>	<b>20,994,197</b>
<b>Expenditures:</b>					
Town council	-	-	4,191	-	4,191
Administrative services	-	-	71,433	631,552	702,985
Growth management	-	1,868,050	578,354	-	2,446,404
Police	-	-	506,007	26,480	532,487
Regulatory services	-	-	35,192	565,190	600,382
Public works	683,474	-	40,922	-	724,396
Community services	-	-	218,665	686,954	905,620
Education	-	-	5,541,933	3,667,928	9,209,860
Debt service:					
Principal	-	1,840,000	50,372	-	1,890,372
Interest	135,635	445,118	-	-	580,753
<b>Total Expenditures</b>	<b>819,109</b>	<b>4,153,168</b>	<b>7,047,069</b>	<b>5,578,103</b>	<b>17,597,449</b>
<b>Excess (deficiency) of revenues over expenditures</b>	<b>1,974,888</b>	<b>123,584</b>	<b>361,864</b>	<b>936,411</b>	<b>3,396,748</b>
<b>Other Financing Sources (Uses):</b>					
Operating transfers in	186,290	-	17,443	-	203,733
Operating transfers (out)	(364,938)	(773,981)	(773,367)	(350,573)	(2,262,859)
<b>Total Other Financing Sources (Uses)</b>	<b>(178,649)</b>	<b>(773,981)</b>	<b>(755,924)</b>	<b>(350,573)</b>	<b>(2,059,127)</b>
<b>Excess of revenues and other sources over expenditures and other uses</b>	<b>1,796,239</b>	<b>(650,397)</b>	<b>(394,060)</b>	<b>585,839</b>	<b>1,337,621</b>
<b>Fund Balance, July 1</b>	<b>12,204,570</b>	<b>9,827,182</b>	<b>5,471,383</b>	<b>6,116,887</b>	<b>33,620,022</b>
<b>Fund Balance, June 30</b>	<b>\$ 14,000,808</b>	<b>\$ 9,176,785</b>	<b>\$ 5,077,324</b>	<b>\$ 6,702,726</b>	<b>\$ 34,957,643</b>

**Town of Barnstable, Massachusetts**  
**Statement of Revenue, Expenses and Changes in Fund Balance**  
**Proprietary Funds**  
**For The Year Ended June 30, 2017**

	Enterprise Funds										Internal Service Fund	
	Airport	Golf	Solid Waste	Sewer	Water	Marinas	Sandy Neck	HYCC	Total	Workers' Compensation		
Operating Revenue:												
Charges for services	5,272,813.17	3,181,673.57	2,887,179.34	4,853,306.56	5,139,548.37	669,988.02	992,268.83	1,145,253.64	\$ 24,142,032	-		
Intergovernmental	2,717,911.67	-	118,547.00	136,338.17	-	-	-	-	2,972,797	-		
Other revenue	368,653.46	27,300.00	38,193.95	141,663.30	3,329,925.27	39,284.75	103,774.56	10,000.00	4,058,795	-		
Investment earnings	40,974.43	11,317.93	30,022.01	99,410.42	35,033.44	13,088.80	7,190.90	4,991.59	242,030	35,236		
<b>Total Operating Revenue</b>	<b>8,400,353</b>	<b>3,220,292</b>	<b>3,073,942</b>	<b>5,230,718</b>	<b>8,504,507</b>	<b>722,362</b>	<b>1,103,234</b>	<b>1,160,245</b>	<b>31,415,653</b>	<b>35,236</b>		
Operating Expenses:												
Salaries, wages and fringe benefits	1,832,414	1,489,307	1,218,784	1,245,463	283,629	246,332	486,852	900,254	7,703,034	366,980		
Operations	3,101,317	989,552	1,150,811	1,378,605	4,130,660	92,233	156,198	699,049	11,698,425	534,990		
Capital outlay	3,839,943	689,968	275,155	1,674,612	3,985,123	970,509	98,420	-	11,533,729	-		
Debt principal	-	-	-	-	-	-	-	-	-	-		
Debt interest	38,229	109,611	23,590	181,148	447,825	93,334	38,831	351,527	1,284,095	-		
<b>Total Operating Expenses</b>	<b>8,811,904</b>	<b>3,278,438</b>	<b>2,668,340</b>	<b>4,479,827</b>	<b>8,847,237</b>	<b>1,402,407</b>	<b>780,301</b>	<b>1,950,830</b>	<b>32,219,284</b>	<b>901,970</b>		
Net Revenue (Expense) Before Transfers	(411,551)	(58,147)	405,603	750,891	(342,730)	(680,045)	322,933	(790,585)	(803,631)	(866,734)		
Transfers In (Out)	(801,344)	(268,979)	(318,625)	(104,934)	(132,632)	23,987	(91,520)	1,653,582	(40,465)	1,235,000		
Net Increase (Decrease) in fund Equity	(1,212,895)	(327,126)	86,978	645,958	(475,362)	(656,058)	231,413	862,997	(844,096)	368,266		
Fund Equity July 1	77,477,246	12,203,867	4,721,519	32,621,278	16,096,749	4,871,556	1,116,313	11,739,597	160,848,125	1,966,044		
Fund Equity June 30	\$ 76,264,351	\$ 11,876,741	\$ 4,808,497	\$ 33,267,236	\$ 15,621,387	\$ 4,215,497	\$ 1,347,726	\$ 12,602,594	\$ 160,004,029	\$ 2,334,310		

**TOWN OF BARNSTABLE, MASSACHUSETTS**  
**Combining Schedule of Trust Funds**  
**For the Year Ending June 30, 2017**

	Fund Balance July 1	Revenue				Total Expenditures	Transfers In (Out)	Fund Balance June 30
		Net Investment Income	Contributions	Other Revenue	Total Revenue			
<b><u>Cemeteries and Libraries:</u></b>								
Beechwood cemetery	\$ 31,066	\$ 1,418			\$ 1,418	\$ -		\$ 32,484
Cemetery perpetual care	2,643,367	186,171		54,213	240,384	41,269		2,842,482
Kirkman	5,673,038	254,726			254,726	118,876		5,808,888
Subtotal	8,347,471	442,316	-	54,213	496,529	160,145	-	8,683,854
<b><u>Conservation:</u></b>								
Conservation reserve	57,363	2,154			2,154	-		59,517
Sandy neck gateway	7,480	335			335	-		7,816
Hamblin	103,357	5,843			5,843	9,251		99,948
Subtotal	168,201	8,332	-	-	8,332	9,251	-	167,281
<b><u>Education:</u></b>								
Cobb	9,418,511				-	-		9,418,511
Subtotal	9,418,511	-	-	-	-	-	-	9,418,511
<b><u>Other:</u></b>								
Police law enforcement	109,626			60,106	60,106	124,103		45,629
JFK memorial fund	270,713	14,887		60,765	75,652	16,735		329,629
Joey Parke Memorial	92				-	-		92
Korean War Memorial	50,010	2,243			2,243	-		52,253
Centerville Improvements	18,637	836			836	-		19,473
Lovell Christmas tree	4,827	212			212	-		5,039
Scudder Land Trust	8,413	377			377	300		8,491
Subtotal	462,318	18,555	-	120,871	139,426	141,138	-	460,605
Total Permanent Funds	18,396,500	469,204	-	175,083	644,287	310,535	-	18,730,252
<b><u>Fiduciary Funds:</u></b>								
Barnstable scholarship - I	1,839	237	4,771		5,008	6,000		848
Collidge Ellen - P	865	219			219	-		1,084
Dean Lewis - P	2,510	113			113	-		2,623
Hallgren C - I	84,621	3,795			3,795	-		88,416
Harlow C - P	78,350	3,514			3,514	-		81,864
Hinckle J - I	30,719	1,378			1,378	-		32,097
Lombard P - P	466,348	18,140		144,967	163,107	171,286		458,169
Lovell W - I	2,075	90			90	200		1,965
Lovell Loan - P	77,921	3,495			3,495	-		81,416
Macgrotty fund - I	131,449	5,888			5,888	500		136,837
Marston School - P	1,659	74			74	-		1,734
Sturgis Fund - I	138,000	6,189			6,189	-		144,190
School Fund - P	3,026	136			136	-		3,162
Thompson Scholarship - I	97,930	4,392			4,392	-		102,323
Elderly & Disabled tax fund	4,372	(39)	7,123		7,084	7,600		3,856
Lyndon Paul Larusso Charitable Memorial	312,259	10,501			10,501	52,900		269,859
Eco Dev & Aff Housing Trust Fund	747,413	21,572			21,572	1,581		767,403
Other Post-employment Benefits	2,676,922	132,174			132,174	-	478,000	3,287,096
Subtotal	4,858,280	211,868	11,894	144,967	368,729	240,067	478,000	5,464,942
<b><u>Other Trusts:</u></b>								
Pension Trust Fund	2,373,473	102,600			102,600	-	(270,000)	2,206,073
Capital Trust Fund	13,033,464	(112,210)			(112,210)	-	2,249,123	15,170,376
Subtotal	15,406,936	(9,610)	-	-	(9,610)	-	1,979,123	17,376,449
Total Trust Funds	\$ 38,661,717	\$ 671,462	\$ 11,894	\$ 320,050	\$ 1,003,407	\$ 550,602	\$ 2,457,123	\$ 41,571,644

**TOWN OF BARNSTABLE, MASSACHUSETTS**  
**Statement of Revenues and Expenditures - General Fund - Budgetary Basis**  
**For the Year Ended June 30, 2017**  
**(Unaudited)**

	<u>Budget</u>	<u>Actual</u>	<u>Variance Favorable (Unfavorable)</u>
Revenues:			
Real estate and personal property taxes net of refunds	\$ 112,543,675	\$ 113,423,709	\$ 880,034
Motor vehicle and boat excise taxes	6,574,546	7,405,794	831,248
Hotel/Motel tax	1,790,000	1,951,070	161,070
Charges for services	1,849,000	2,201,214	352,214
Fines and penalties	1,150,000	1,724,213	574,213
Fees and rentals	983,500	1,120,716	137,216
Licenses and permits	2,031,600	2,248,832	217,232
Intergovernmental	16,284,365	16,884,256	599,891
Department and other	658,000	730,149	72,149
Special assessments	200,000	245,630	45,630
Investment income	250,000	448,422	198,422
Total Revenues	<u>144,314,686</u>	<u>148,384,003</u>	<u>4,069,317</u>
Expenditures:			
Town Council	263,842	257,111	6,732
Town Manager	633,153	438,937	194,216
Education	63,119,885	63,029,853	90,032
Administrative Services	5,990,289	5,913,912	76,378
Growth Management	904,137	836,652	67,485
Police	13,407,890	13,400,471	7,419
Regulatory Services	2,805,050	2,636,909	168,141
Public Works	8,527,159	8,070,534	456,625
Snow and Ice Removal	600,000	2,056,214	(1,456,214) <sup>1</sup>
Community Services	3,262,086	3,082,909	179,177
Other Requirements	43,425,762	42,127,335	1,298,427
Total Expenditures	<u>142,939,253</u>	<u>141,850,837</u>	<u>1,088,416</u>
Excess of revenues over expenditures	1,375,433	6,533,167	5,157,734
Other Financing Sources (Uses):			
Operating transfers in	3,568,860	3,585,836	16,976
Operating transfers (out)	(9,524,697)	(9,524,697)	-
Total Other Financing Sources (Uses)	<u>(5,955,837)</u>	<u>(5,938,861)</u>	<u>16,976</u>
Excess (deficiency) of revenues and other sources over expenditures and other uses	(4,580,404)	<u>\$ 594,306</u>	<u>\$ 5,174,710</u>
Other budget items:			
Prior year deficits raised	(1,500,049)		
Surplus funds appropriated	<u>6,080,453</u>		
Net	<u>\$ 0</u>		

<sup>1</sup> Deficit for snow removal is included in the FY18 budget.

**TOWN OF BARNSTABLE, MASSACHUSETTS**  
**Statement of Revenues and Expenditures - Budgetary Basis**  
**Barnstable Airport Enterprise Fund Operations**  
**For the Year Ended June 30, 2017**  
**Unaudited**

	Budget	Actual	Variance Favorable (Unfavorable)
Operating revenues:			
Charges for services	\$ 5,955,928	\$ 5,577,808	\$ (378,120)
Intergovernmental	87,600	83,640	(3,960)
Investment Income	50,000	40,974	(9,026)
Returned appropriations from prior year	-	487,035	487,035
Total Revenues	<u>6,093,528</u>	<u>6,189,457</u>	<u>95,929</u>
Operating expenses:			
Personnel	2,240,415	2,198,260	42,155
Operating expenses	3,309,515	3,217,439	92,076
Capital outlay	30,400	29,807	593
Debt service:			
Principal	30,000	30,000	-
Interest	47,700	38,229	9,471
Total Expenses	<u>5,658,030</u>	<u>5,513,734</u>	<u>144,296</u>
Surplus generated (used) before transfers	435,498	675,723	240,225
Operating transfers (net)	<u>(435,498)</u>	<u>(435,498)</u>	<u>-</u>
Net surplus generated (used)	<u>\$ -</u>	<u>\$ 240,225</u>	<u>\$ 240,225</u>

**TOWN OF BARNSTABLE, MASSACHUSETTS**  
**Statement of Revenues and Expenditures - Budgetary Basis**  
**Golf Course Enterprise Fund Operations**  
**For the Year Ended June 30, 2017**  
**Unaudited**

	Budget	Actual	Variance Favorable (Unfavorable)
Operating revenues:			
Charges for services	\$ 3,180,617	\$ 3,182,064	\$ 1,447
Investment Income	5,128	10,928	5,800
Total Revenues	<u>3,185,745</u>	<u>3,192,992</u>	<u>7,247</u>
Operating expenses:			
Personnel	1,524,444	1,508,286	16,158
Operating expenses	1,046,986	1,003,053	43,933
Capital outlay	27,000	25,140	1,860
Debt service:			
Principal	344,000	344,000	-
Interest	109,611	109,611	(0)
Total Expenses	<u>3,052,041.00</u>	<u>2,990,090</u>	<u>61,951</u>
Surplus generated before transfers	133,704	202,901	69,197
Operating transfers (net)	<u>(250,000)</u>	<u>(250,000)</u>	<u>-</u>
Net surplus generated (used)	\$ (116,296)	<u>\$ (47,099)</u>	<u>\$ 69,197</u>
Other budget items:			
Surplus funds appropriated	<u>116,296</u>		
Net	<u>\$ -</u>		

**TOWN OF BARNSTABLE, MASSACHUSETTS**  
**Statement of Revenues and Expenditures - Budgetary Basis**  
**Solid Waste Enterprise Fund Operations**  
**For the Year Ended June 30, 2017**  
**Unaudited**

	Budget	Actual	Variance Favorable (Unfavorable)
Operating revenues:			
Charges for services	\$ 3,037,007	\$ 2,925,373	\$ (111,633)
Investment Income	40,000	30,022	(9,978)
Total Revenues	3,077,007	2,955,395	(121,611)
Operating expenses:			
Personnel	1,286,757	1,238,295	48,462
Operating expenses	1,580,100	1,381,121	198,979
Capital outlay	38,300	-	38,300
Debt service:			
Principal	375,953	375,953	(0)
Interest	23,591	23,590	1
Total Expenses	3,304,701	3,018,960	285,741
Surplus generated (used) before transfers	(227,694)	(63,564)	164,130
Operating transfers (net)	(299,114)	(299,114)	-
Net surplus generated (used)	(526,808)	\$ (362,678)	\$ 164,130
Other budget items:			
Surplus funds appropriated	526,808		
Net	\$ -		

**TOWN OF BARNSTABLE, MASSACHUSETTS**  
**Statement of Revenues and Expenditures - Budgetary Basis**  
**Water Pollution Control Enterprise Fund Operations**  
**For the Year Ended June 30, 2017**  
**Unaudited**

	Budget	Actual	Variance Favorable (Unfavorable)
Operating revenues:			
Charges for services	\$ 4,642,412	\$ 4,898,970	\$ 256,558
Investment Income	50,000	99,410	49,410
Total Revenues	<u>4,692,412</u>	<u>4,998,380</u>	<u>305,969</u>
Operating expenses:			
Personnel	1,275,383	1,270,463	4,919
Operating expenses	1,553,850	1,443,761	110,089
Capital outlay	90,000	60,672	29,328
Debt service:			
Principal	969,598	969,734	(136)
Interest	358,709	181,148	177,561
Total Expenses	<u>4,247,540</u>	<u>3,925,778</u>	<u>321,762</u>
Surplus generated before transfers	444,872	1,072,603	627,731
Operating transfers (net)	<u>(444,872)</u>	<u>(444,872)</u>	<u>-</u>
Net surplus generated	<u>\$ -</u>	<u>\$ 627,731</u>	<u>\$ 627,731</u>



**TOWN OF BARNSTABLE, MASSACHUSETTS**  
**Statement of Revenues and Expenditures - Budgetary Basis**  
**Water Supply Enterprise Fund Operations**  
**For the Year Ended June 30, 2017**  
**Unaudited**

	Budget	Actual	Variance Favorable (Unfavorable)
Operating revenues:			
Charges for services	\$ 5,230,312	\$ 5,307,874	\$ 77,562
Investment income	40,000	35,033	(4,967)
Other revenue	-	170,000	170,000
Total Revenues	<u>5,270,312</u>	<u>5,512,907</u>	<u>242,596</u>
Operating expenses:			
Personnel	292,724	291,629	1,095
Operating expenses	4,587,883	4,339,293	248,590
Capital outlay	160,000	159,646	354
Debt service:			
Principal	968,129	1,065,962	(97,833)
Interest	571,944	455,608	116,336
Total Expenses	<u>6,580,680</u>	<u>6,312,137</u>	<u>268,542</u>
Surplus generated before transfers	(1,310,368)	(799,230)	511,138
Operating transfers (net)	<u>(124,632)</u>	<u>(124,632)</u>	<u>-</u>
Net surplus generated	\$ (1,435,000)	<u>\$ (923,862)</u>	<u>\$ 511,138</u>
Other budget items:			
Surplus funds appropriations	<u>1,435,000</u>		
Net	<u>\$ -</u>		

**TOWN OF BARNSTABLE, MASSACHUSETTS**  
**Statement of Revenues and Expenditures - Budgetary Basis**  
**Marina Enterprise Fund Operations**  
**For the Year Ended June 30, 2017**  
**Unaudited**

	Budget	Actual	Variance Favorable (Unfavorable)
Operating revenues:			
Charges for services	\$ 653,700	\$ 685,773	\$ 32,073
Investment income	7,500	13,089	5,589
Total Revenues	<u>661,200</u>	<u>698,862</u>	<u>37,662</u>
Operating expenses:			
Personnel	266,376	251,332	15,044
Operating expenses	98,650	94,379	4,271
Capital outlay	15,000	14,500	500
Debt service:			
Principal	263,000	263,000	-
Interest	93,333	93,334	(1)
Total Expenses	<u>736,359</u>	<u>716,545</u>	<u>19,814</u>
Surplus generated before transfers	(75,159)	(17,684)	57,476
Operating transfers (net)	<u>28,987</u>	<u>28,987</u>	<u>-</u>
Net surplus generated (used)	\$ (46,172)	<u>\$ 11,303</u>	<u>\$ 57,476</u>
Other budget items:			
Surplus funds appropriated	<u>46,172</u>		
Net	<u>\$ 0</u>		

**TOWN OF BARNSTABLE, MASSACHUSETTS**  
**Statement of Revenues and Expenditures - Budgetary Basis**  
**Sandy Neck Enterprise Fund Operations**  
**For the Year Ended June 30, 2017**  
**Unaudited**

	Budget	Actual	Variance Favorable (Unfavorable)
Operating revenues:			
Charges for services	\$ 881,998	\$ 1,096,043	\$ 214,045
Investment Income	6,000	7,191	1,191
Total Revenues	<u>887,998</u>	<u>1,103,234</u>	<u>215,236</u>
Operating expenses:			
Personnel	497,747	491,852	5,895
Operating expenses	166,400	163,291	3,109
Capital outlay	93,500	39,401	54,099
Debt service:			
Principal	55,000	55,000	-
Interest	38,831	38,831	(0)
Total Expenses	<u>851,478</u>	<u>788,375</u>	<u>63,103</u>
Surplus generated before transfers	36,520	314,860	278,340
Operating transfers (net)	<u>(86,520)</u>	<u>(86,520)</u>	<u>-</u>
Net surplus generated (used)	(50,000)	<u>\$ 228,340</u>	<u>\$ 278,340</u>
Other budget items:			
Surplus funds appropriated	<u>50,000</u>		
Net	<u>\$ -</u>		

**TOWN OF BARNSTABLE, MASSACHUSETTS**  
**Statement of Revenues and Expenditures - Budgetary Basis**  
**HYCC Fund Operations**  
**For the Year Ended June 30, 2017**  
**Unaudited**

	Budget	Actual	Variance Favorable (Unfavorable)
Operating revenues:			
Charges for services	\$ 1,173,450	\$ 1,145,254	\$ (28,196)
Investment Income	2,000	4,992	2,992
Total Revenues	<u>1,175,450</u>	<u>1,150,245</u>	<u>(25,205)</u>
Operating expenses:			
Personnel	933,703	900,254	33,449
Operating expenses	708,002	695,814	12,188
Debt service:			
Principal	868,000	868,000	-
Interest	388,476	351,527	36,949
Total Expenses	<u>2,898,181</u>	<u>2,815,594</u>	<u>82,587</u>
Surplus generated (used) before transfers	(1,722,731)	(1,665,349)	57,382
Operating transfers (net)	<u>1,653,582</u>	<u>1,653,582</u>	<u>-</u>
Net surplus generated (used)	(69,149)	<u>\$ (11,767)</u>	<u>\$ 57,382</u>
Other budget items:			
Surplus funds appropriated	<u>69,149</u>		
Net	<u>\$ -</u>		

TOWN OF BARNSTABLE, MASSACHUSETTS  
Schedule of Long-Term Debt

Description	June 30, 2016		Issued	Premium Applied	MWPAT Subsidy	Redeemed	June 30, 2017
	\$						
<b>Totals By Issue Date:</b>							
8/1/2001	\$ 187,421.44	\$	-	-	\$ 56,025.17	\$ 131,396.27	\$ 0.00
7/5/2002	51,800.00		-	-	-	10,400.00	41,400.00
7/1/2004	70,268.00		-	-	-	9,972.00	60,296.00
8/25/2004	2,158,391.55		-	-	157,483.00	450,385.65	1,550,522.90
11/16/2005	200,000.00		-	-	-	20,000.00	180,000.00
12/14/2006	1,260,000.00		-	-	30,377.00	109,623.00	1,120,000.00
2/15/2007	14,610,000.00		-	-	-	5,710,000.00	8,900,000.00
11/9/2007	161,778.45		-	-	-	31,074.58	130,703.87
6/15/2008	1,450,000.00		-	-	-	725,000.00	725,000.00
12/15/2009	3,485,198.07		-	-	-	259,560.26	3,225,637.81
6/15/2010	2,350,000.00		-	-	-	195,000.00	2,155,000.00
7/8/2010	4,775,591.00		-	-	-	275,748.00	4,499,843.00
3/15/2011	587,656.09		-	-	-	53,750.98	533,905.11
6/14/2011	10,290,000.00		-	-	-	1,505,000.00	8,785,000.00
4/18/2012	6,790,000.00		-	-	-	1,025,000.00	5,765,000.00
6/6/2012	1,144,419.68		-	-	-	85,294.03	1,059,125.65
5/22/2013	491,222.00		-	-	-	24,195.00	467,027.00
11/22/2013	4,705,000.00		-	-	-	725,000.00	3,980,000.00
2/17/2015	22,180,000.00		-	-	-	705,000.00	21,475,000.00
5/14/2015	5,779,378.71		-	-	-	303,529.29	5,475,849.42
2/11/2016	2,418,547.00		-	-	-	97,833.00	2,320,714.00
2/25/2016	16,648,000.00		-	-	-	1,258,000.00	15,390,000.00
6/21/2016	5,245,000.00		-	-	-	-	5,245,000.00
2/23/2017	-	11,258,209.00	-	568,209.00	-	-	10,690,000.00
4/13/2017	-	1,723,280.00	-	-	-	-	1,723,280.00
	\$ 107,039,671.99	\$ 12,981,489.00	\$	568,209.00	\$ 243,885.17	\$ 13,710,762.06	\$ 105,498,304.76

TOWN OF BARNSTABLE, MASSACHUSETTS  
Schedule of Long-Term Debt

Description	June 30, 2016		+		-		MWPAT Subsidy	Redeemed	June 30, 2017
	June 30, 2016	Issued	Premium Applied	Issued	Premium Applied	MWPAT Subsidy			
<b>Totals By Fund:</b>									
General	\$ 45,395,474.27	\$ 5,677,941.00	\$ 316,300.00	\$ -	\$ 7,534,174.65	\$ -	\$ 43,222,940.62		
CPF	12,350,950.00	-	-	-	1,840,000.00	-	10,510,950.00		
Airport	590,000.00	1,767,209.00	63,509.00	-	30,000.00	-	2,263,700.00		
Golf	2,705,000.00	565,000.00	27,300.00	-	344,000.00	-	2,898,700.00		
Solid Waste	1,805,100.00	-	-	107,547.00	375,953.00	-	1,321,600.00		
Sewer	9,105,375.20	2,104,000.00	96,000.00	136,338.17	969,733.90	-	10,007,303.13		
Water	14,952,653.04	2,367,339.00	41,600.00	-	1,065,962.03	-	16,212,430.01		
Marina	2,607,000.00	500,000.00	23,500.00	-	263,000.00	-	2,820,500.00		
Sandy Neck	1,010,000.00	-	-	-	55,000.00	-	955,000.00		
HYCC	9,553,900.00	-	-	-	868,000.00	-	8,685,900.00		
Swr Cnstrct/Prvt Ways	6,964,219.48	-	-	-	364,938.48	-	6,599,281.00		
	<b>\$ 107,039,671.99</b>	<b>\$ 12,981,489.00</b>	<b>\$ 568,209.00</b>	<b>\$ 243,885.17</b>	<b>\$ 13,710,762.06</b>	<b>\$ 105,498,304.76</b>			

**Totals By Issue Type:**

GOB	\$ 84,268,000.00	\$ 11,258,209.00	\$ 568,209.00	\$ -	\$ 11,848,000.00	\$ 83,110,000.00
MCWT	22,771,671.99	1,723,280.00	-	243,885.17	1,862,762.06	22,388,304.76
	<b>\$ 107,039,671.99</b>	<b>\$ 12,981,489.00</b>	<b>\$ 568,209.00</b>	<b>\$ 243,885.17</b>	<b>\$ 13,710,762.06</b>	<b>\$ 105,498,304.76</b>

GOB = General Obligation Bonds  
MCWT = Mass Clean Water Trust

TOWN OF BARNSTABLE, MASSACHUSETTS  
Schedule of Long-Term Debt

Description	June 30, 2016	Issued	Premium Applied	MWPAT Subsidy	Redeemed	June 30, 2017
<b>Totals By Category:</b>						
Airport Buildings	\$ 590,000.00	\$ -	\$ -	-	\$ 30,000.00	\$ 560,000.00
Airport Site Improvements	-	1,767,209.00	63,509.00	-	-	1,703,700.00
Dredging	1,800,000.00	988,000.00	44,100.00	-	275,000.00	2,468,900.00
Golf Buildings	314,000.00	565,000.00	27,300.00	-	24,000.00	827,700.00
Golf Course Acquisition	2,166,000.00	-	-	-	215,000.00	1,951,000.00
Golf Equipment	225,000.00	-	-	-	105,000.00	120,000.00
Historic Preservation	910,000.00	-	-	-	65,000.00	845,000.00
HYCC Construction	9,553,900.00	-	-	-	868,000.00	8,685,900.00
Information Technology	-	363,000.00	21,000.00	-	-	342,000.00
CPF - Land Acquisition	11,440,950.00	-	-	-	1,775,000.00	9,665,950.00
GF - Land acquisition	1,053,000.00	-	-	-	199,000.00	854,000.00
Landfill Closure	1,323,700.00	-	-	107,547.00	320,953.00	895,200.00
Marina Acquisition	654,000.00	-	-	-	100,000.00	554,000.00
Marina Bulkheads	1,673,000.00	-	-	-	133,000.00	1,540,000.00
Marina Dredging	280,000.00	500,000.00	23,500.00	-	30,000.00	726,500.00
Municipal Facilities	6,647,950.00	2,171,000.00	113,700.00	-	796,000.00	7,909,250.00
Roads	4,034,300.00	1,175,000.00	77,500.00	-	531,000.00	4,600,800.00
Sandy Neck Bath House	1,010,000.00	-	-	-	55,000.00	955,000.00
School Facilities	28,264,500.00	725,000.00	60,000.00	-	5,194,000.00	23,735,500.00
Sewer Construction	6,964,219.48	-	-	-	364,938.48	6,599,281.00
Sewer Planning	445,456.27	255,941.00	-	-	92,802.65	608,594.62
Title V	432,068.00	-	-	-	50,372.00	381,696.00
Transfer Station Improvements	481,400.00	-	-	-	55,000.00	426,400.00
Water Acquisition	6,179,800.00	-	-	-	475,000.00	5,704,800.00
Water Improvements	8,772,853.04	2,367,339.00	41,600.00	-	590,962.03	10,507,630.01
Water Quality	797,700.00	-	-	-	123,000.00	674,700.00
Waterways	1,920,500.00	-	-	-	273,000.00	1,647,500.00
WPCF	9,105,375.20	2,104,000.00	96,000.00	136,338.17	969,733.90	10,007,303.13
	\$ 107,039,671.99	\$ 12,981,489.00	\$ 568,209.00	\$ 243,885.17	\$ 13,710,762.06	\$ 105,498,304.76



DO NOT  
FEED  
THE  
WATERFOWL  
VIOLATORS  
SUBJECT TO  
\$50 FINE



# TREASURY OPERATIONS

## FINANCIAL OBLIGATIONS

It is the policy of the Town of Barnstable that, providing due regard to the safety and possible risk of investments, that the management of all available funds shall be in conformance with Commonwealth of Massachusetts legal and administrative guidelines. The Town's investment portfolio is designed and managed in a disciplined, quality focused manner responsive to the public trust and consistent with state and local laws.

In addition to managing the Town's general fund and investment portfolios, under the direction of the Town Manager and with input from the Trust Fund Advisory Committee (TFAC), the Treasurer also oversees the investment of the Town's trust fund accounts. The Town of Barnstable currently has custodianship of thirty-one trust funds with a market value of \$28,492,000 as of June 30, 2017.

Another primary responsibility within the Treasurer's office is producing the weekly town payroll and biweekly school payroll for approximately 2,500 full, part-time and seasonal employees, including processing extensive contractual adjustments and oversight and management of all employee deductions.

### FY 2017 MAJOR ACCOMPLISHMENTS:

- The Town's "AAA" Bond Rating from Standard & Poor's rating agency was reaffirmed. "AAA" is the highest rating possible and is a major factor in Barnstable receiving more bidders on our bonds and a lower interest rate when borrowing for our capital projects.
- Completed a \$10,690,000 General Obligation Bond (GOB) borrowing with a competitive interest rate of 2.74% involving nineteen new money authorizations for repairs and improvements to town facilities, sidewalk and road repairs, golf course improvements, IT hardware and software upgrades, water and sewer projects, school facility upgrades and equipment purchases.
- Completed a \$744,000 General Obligation Borrowing Anticipation Note (BAN) with an interest rate of 1.20% for expenditures related to the treatment of the Hyannis water system contamination.

## MISSION STATEMENT

To maintain a professional environment for; sound cash management procedures, the effective investment of surplus funds, servicing existing debt and issuing new debt, minimizing the amount of delinquent taxes outstanding and producing accurate payrolls for both school and municipal departments.

- Managed the procurement of debt and debt repayment processes based on Town Council's approval of loans for all of the Town's infrastructure and other capital projects. Debt payments totaled \$17,259,000 for over 160 different projects during FY 2017.
- Worked with the Cape Cod Municipal Health Group, as a Steering Committee member, to implement a new health insurance plan to offer to our employees for a town and employee shared cost savings.
- As a member of the Trust Fund Advisory Committee, I worked with the Committee, DPW staff and the Town Manager to facilitate the disbursement of \$100,000 from the Kirkman Trust Fund for expenditure by our Cemetery Division for beautification and enhancements for the Town's cemeteries.
- Collected over \$650,000 additional revenue from delinquent real estate tax payments using a new software program and collection campaign.

The Treasury office staff members ably serve our customers who include all town and school department employees, local, state and federal agencies and the general public.

I would like to express my appreciation to the members of the Treasury office: Assistant Treasurer JoAnna Callahan, Payroll Coordinator Samantha Garfield, Payroll Auditors Theresa Boggi and Jennifer Engelsen and Cash Auditor Ann Pacino for their hard work, dedication and service.



Respectfully submitted,

Debra M. Blanchette  
Treasurer

## MISSION STATEMENT

To serve the taxpayers of Barnstable with professionalism, courtesy, and competence in the conduct of their business involving real and personal property tax valuation, motor vehicle and boat abatements, personal exemptions, and deed transfers; also, to fairly and equitably discover, list, and value all real and personal property within the Town in a timely manner.



### FY2017 MAJOR ACCOMPLISHMENTS:

- Successfully reviewed and issued Board of Assessor decisions on all FY2017 abatement applications in a timely manner.
- Completed an annual revaluation of all town property and submitted all documentation to the Department of Revenue (DOR) by October 12, 2016 with tax bills being issued on schedule.
- Resolved most outstanding Appellate Tax Board (ATB) cases, leaving a total of nineteen (19) unresolved ATB cases for the Town through FY2017.
- Continued updating of tax mapping procedure with Geographic Information Systems (GIS) to improve DOR tax map requirements for Mass GIS Level III compliance.

### FUTURE PROGRAM TARGETS:

- Complete Vision software sketching of all residential, commercial, and industrial condominium footprints as directed by the DOR by FY2018.
- Use scanning capabilities to facilitate the digital storage of ad hoc documents in the relevant Vision parcel record.
- Ensure new staff members are fully trained in their respective positions to provide complete and accurate information to taxpayers.

For further information or necessary forms on issues involving property valuation, abatements, or exemptions, please visit the Assessing Division on the Town of Barnstable website: [www.townofbarnstable.us/assessing](http://www.townofbarnstable.us/assessing).

Respectfully submitted,

Board of Assessors  
 Pamela L. Taylor, Acting Director of Assessing  
 William T. Garreff, Chairman  
 Andrew Machado, Secretary  
 Vacant, Board Member

# PROCUREMENT & RISK MANAGEMENT

## SUPPORT AND GUIDANCE



Since its establishment in 1999, the Procurement and Risk Management program provides guidance and direction in various key areas to all municipal departments including the school department and enterprise accounts. These areas of assistance include: Procurement expertise, Energy/Utility information, contract support, sourcing guidance, tenant management, Risk Management/Loss control, and claims assistance.

### PROCUREMENT

Johanna Boucher, the Town's Chief Procurement Officer, administers and oversees the Procurement Function for the Municipality. This program manages the procurement support operation and offers support in the preparation and administration of bids, generation of contracts, sourcing information, and access to State Contracts. The goal of this effort is to ensure that funds are spent in the most cost effective means possible. Johanna also ensures the Town's compliance with the complicated and extensive Purchasing laws and regulations of the Commonwealth of Massachusetts.

For more than a decade, people and businesses have been able to access, track and download all bids and Requests for Proposals (RFP) electronically from the website located on the Town of Barnstable Home page. By registering to review a bid on line, the Town can effectively send notices, addenda and information about specific bids to those individuals who have shown interest by logging in. This effort has enhanced access to the Town bids and has resulted in greater competition and continues to save the Town money by avoiding the costs for additional postage and paper.

Johanna Boucher also serves as the Town's contract compliance officer in this office and ensures compliance with the minority and women owned business participation requirements associated with any construction projects that include state funding.

Procurement support of municipal projects accomplished this year included numerous bids, RFPs and contracts. The recurring annual bids including multiple small building projects, new and used highway equipment, Water Pollution Control (WPC) chemicals, roadway repairs and street sweeping for Department of Public Works (DPW) represent a significant amount of the work effort each year. Other notable activities for other departments include major Clubhouse renovation projects at both golf courses requiring complicated Chapter 149 bids, Water Company and Waste Water infrastructure bids, and a septic system for the newly renovated Craigville Beach House. Several higher profile projects required procurement and management support. These include the transition of the maintenance effort for the Hyannis Youth and Community Center transition to the DPW, a new three year contract for the annual fireworks display on Lewis Bay, and the building contract for the long awaited dog park in Hyannis. Projects for the Airport Commission to support their reconstruction and runway management programs included paving and marking contracts, apron work and snow removal equipment.

Procurement activities for the School Department included the annual preventative maintenance and service contracts for major mechanical systems and other building related renovation contracts. However, the largest effort for the year was the complicated bid for regular school student transportation. This contract included the lease of bus parking and bus maintenance facilities off of Route 132, and the ten year transportation contract for busses and drivers.

### PROPERTY

This office continues to support the property management efforts of the Town by managing nearly 70 tenants and negotiating leases as they needed to be rebid or renewed. Of particular note, at the Lombard Trust, the current trustee continues to work, with the support of this office, to maximize rents, renegotiate leases, and is building up the Trust to meet the goals established in Parker Lombard's Will which granted the Town the 44 acre tract of land in the village of West Barnstable in 1755, to be used for the Benefit of the Poor. The bids for design and construction of the Lombard Ball fields, and the adjoining

parking lot were completed this year with an anticipated construction to begin in fall 2017.

Of note was the issuing of an RFP for the long term lease of the Armory located in Hyannis. While there was initial interest by a number of parties, only one proposal was received from Sturgis Public Charter School. After regular communication and careful examination of the plans they had proposed, it was determined that the better outcome was for the Town to retain the building, therefore the exercise was cancelled.

The reshaping of the Property Management function continued with an expanded focus on the established list of Town owned properties for the purposes of populating a master property database. This effort has added to the responsibilities of this office, with a goal of consistency and centralization of the property management effort. As a first major task, a Town Council appointed subcommittee was established to assist with the potential sale of Tax Possession properties. Some of these properties, acquired through the tax foreclosure process, have been on the books for decades and while the potential for a windfall from the sale is slim, the collection of taxes again on these properties could bring in a modicum of new income over the next decade.

**RISK MANAGEMENT**

The Risk Management efforts of this Division, include providing direction and expertise in Property, Casualty, Liability and Specialty insurance coverages to all of the municipal segments including school administration. With the specialization of insurance coverages needed to protect the expanding range of services and Town assets, the goal of finding affordable and effective insurance remains a difficult challenge.

The protection of Town assets and the reduction of the potential for losses is the core goal associated with the Risk Management and Loss Control function. The information intensive renewal of the Town and School insurance policies continues to be one of the final challenges for each fiscal year. As in past years it continues to be a challenge to find Insurance carriers willing to take on the massive financial exposure associated with the Town’s assets in close proximity to the water. While our loss history continues to be generally good, we do continue to experience some routine losses involving property and assets. This further complicates the renewal process due to exposure concerns.

This was the end of the sixth year of a self insured approach to Workers Compensation coverage. We can now compare an in-house (self insured program) to possible outside programs as the negative loss experience will have

less of an impact on future rate setting. The loss history for this year remained consistent against previous years. The reliance on the established Worker’s Compensation Trust Fund, which allows the ability to accumulate our own reserves from money not spent during good years, we continue to manage the important process of caring for employees hurt while working. While the markets did not materialize to make the switch worthwhile for this year, we approach next year’s renewal with an eye towards creative ways to manage this important part of town government.

**ENERGY**

There are now numerous renewable energy projects around town including at the Airport, Landfill, Senior Center, Water Pollution Control and solar arrays and a Cogen plant at schools. These energy projects mostly built in conjunction with the Cape and Vineyard Electric Coop (CVEC) demonstrate the Town’s continued commitment to renewable energy, and illustrate the critical role that procurement has played in energy management and generation for the Town of Barnstable. Working closely with DPW and the School Department, we remain on the lookout for new opportunities for more renewables to be installed.

Energy contracts for diesel fuel, gasoline, fuel oil, natural gas and electricity continue to be reworked and monitored out of this office, always with an eye towards securing favorable pricing.

Master contracts for electricity and Natural Gas for all municipal accounts including the Town and airport accounts provides a consolidated and active energy management that puts the Town, Schools and Airport in a position to save tens of thousands of dollars through careful contracting and market awareness.

As procurement, insurance and energy activities continue to evolve, the Procurement and Risk Management staff continues to actively be involved in important projects and large contracts that can save money for Town operations while protecting and managing numerous Town assets.



Respectfully submitted,

David W. Anthony  
 Director of Property and  
 Risk Management

# INFORMATION SYSTEMS DEPARTMENT

## UPDATED TECHNOLOGY FOR BARNSTABLE



### MISSION STATEMENT

To plan, implement and manage the effective and efficient utilization of information technology for the Town of Barnstable in its provision of services to the citizens.

#### MAJOR ACCOMPLISHMENTS:

1. Updated and modernized the Barnstable Municipal Airport's section of the website.
2. Purchased and setup ArchiveSocial, a cloud based application that archives all the Town's Social Media sites to meet public records laws.
3. Beach Permits went onto ViewPermit in FY2017 and are available online.
4. Went live of in-house written web-based Cemetery database integrated with GIS mapping accessible using multiple devices.

#### MAJOR PROJECTS OR INITIATIVES:

1. Replace 261 PC's with new PC's running Windows 10 and new version of Microsoft Office.
2. Replace computer room air conditioner.
3. Upgrade Microsoft Exchange Email Server.
4. Upgrade SQL servers to current version.
5. Upgrade Town Hall network hardware.

#### STATUS ON PERFORMANCE:

Percentage of availability of database environments\* 99.5%  
Availability of critical core applications\* 95.9%  
Availability of Town's website including property data and maps\* 98.7%  
\*Does not include scheduled down times.

#### FY2017

99.5%  
95.9%  
98.7%

#### FY2018 PROJECTED

99.5%  
99.5%  
99.5%



Respectfully submitted,

Daniel J. Wood  
Director

**MISSION STATEMENT**

To deliver reliable and innovative services that attract and retain a knowledgeable labor pool, foster professional development, promote a positive work environment, and help our employees attain their goals through education, training, and awareness.



An Employee Assistance Program (EAP) was available to employees, their family and friends, free-of-charge, 24/7, providing confidential counseling and consultations to help with legal, financial and emotional problems.

**LABOR/EMPLOYEE RELATIONS:**

Human Resources Staff were involved in all aspects of labor/employee relations in FY2017. Human Resources was able to assist Municipal and School Administration in settling all collective bargaining agreements.

In December, 91 employees were recognized for their years of service with the Town. Also 19 employees who retired during the year received special recognition.

**WORKERS COMPENSATION:**

In FY2017, Human Resources received and processed 145 reports of work-related injuries for all departments including the School Department, 17 of which resulted in lost time.

**UNEMPLOYMENT CLAIMS:**

During FY 2017 the Department processed and paid unemployment claims which cost the Town \$201,847.52. This amount represents a \$225,015.28 (52%) decrease over FY 2016.

I would like to thank the members of the Human Resources Team: Susan Atkins, Tammy Cunningham, Deborah Gilbert, Erin Hurd, Laura Scroggins, Tara Way, and Angela Whelan for all of their hard work.

**RECRUITMENT:**

The Town of Barnstable is committed to attracting, maintaining and retaining a diverse, knowledgeable and effective workforce. In FY2017 Human Resources assisted Municipal and School Departments in filling 312 full-time and part-time positions. This does not include seasonal positions with our Recreation Division.

During the fiscal year, Human Resources implemented a new online applicant tracking system for municipal positions.

**BENEFITS/WELLNESS:**

The Town of Barnstable participated in an array of wellness programs offered by the Cape Cod Municipal Health Group (CCMHG). Town and School employees were informed of these programs by email, direct mailings from program providers, and a CCMHG quarterly newsletter entitled “Your Health Matters.” These wellness offerings included several team and individual walking challenges, winter walking at the Hyannis Youth and Community Center indoor track, the Maintain Don’t Gain Holiday Challenge for the Thanksgiving through New Year’s holiday season, and two 9-week Couch to 5K running programs. New in FY2017: summer group bike rides and tennis lessons, and the CCMHG “ahealthyme” Wellness Portal that allows members to log into their own secure accounts and earn points towards rewards and incentives while managing their health and participating in wellness programs.

The Town hosted a day-long Biometric Screening and healthy cooking event conducted by Barnstable County Public Health nurses and a nutritionist during the annual spring Employee Benefits Fair. The CCMHG continues to provide the Good Health Gateway Diabetes Care Rewards Program, a simple diabetes management program that grants free diabetic medications and supplies to participants, and My Medication Advisor, a web-based program that provides educational information and guidance about safe and appropriate use of medication and access to prescription maintenance medications for free (\$0 co-pay).

<sup>1</sup>The appeal was filed in the fall of 2017 and in December 2017 Cape Wind announced that it was surrendering its Federal Least back to government, effectively ending its project.



Respectfully submitted,

William E. Cole  
Director

## TOWN ATTORNEY

### DELIVERY OF COMPREHENSIVE IN-HOUSE LEGAL SERVICES



#### MAJOR ACCOMPLISHMENTS:

With the guidance and leadership from the Town Manager and the Town Council, the Town settled the litigation against Barnstable County regarding the contamination of the Mary Dunn Wells by Perfluoroalkyl Substances (PFAS). Under the terms of the settlement, the County will cover the cost of the debt service for the required remediation of the Mary Dunn Wells as well as the ongoing operation and maintenance costs. A significant part of the settlement is a commitment by both the Town and the County to work cooperatively to address critical water quality issues in the future.

Working with the Board of Health, the Building Department and the West Barnstable Fire Department, the Legal Department crafted a settlement agreement and an Agreement for Judgment that allowed a motel to reopen subject to a clear set of requirements for its continued operation. Included in the conditions are periodic inspections by and reports to the Board of the Health.

The Town has continued its efforts to halt the Cape Wind project in Nantucket Sound. A division of the Department of Public Utilities ordered Cape Wind's state permits revoked because they were out of date and because Cape Wind demonstrated no plan to commence the project. Cape Wind appealed to the state's Supreme Judicial Court (SJC) but after the Legislature blocked Cape Wind from bidding on the state's offshore wind energy procurement, Cape Wind withdrew its SJC appeal, thereby terminating all of its state permits.

Meanwhile, having won a partial victory in the U.S. Circuit Court of Appeals that sent the case back to the Federal Department of the Interior, the Department of Justice refused to expand its inquiry to consider all of the new, adverse developments for the project, including the permit revocation. An administrative appeal of that decision to DOI was under consideration as of June. <sup>1</sup>

## MISSION STATEMENT

To provide and/or supervise the provision of all legal services necessary to the proper conduct of the affairs of the Town of Barnstable.

#### MAJOR PROJECTS

Our office continued working with several state agencies to effectuate the Cape Cod Rail Trail Bicycle and Pedestrian recreational path across the east end of Town from the Yarmouth Town line to the intersection of Mary Dunn Road and Independence Drive, to ensure that the necessary legal documents are drafted to implement the special legislation. We are also working with the Community Preservation Committee on funding issues relating to the design of the recreational path.

Our office engaged with the Town Council and its Charter Review Committee in a public process which extended over a two year period to review Barnstable's Charter to determine if any changes were necessary. The Committee recommended and the Town Council approved Special Legislation proposing several changes to the Charter including the elimination of Preliminary Elections, clarification of the term limits and charter objection provisions. The Special Legislation required that the charter amendments would only go into effect if approved by a majority of the voters at the November 7, 2017 biennial election.

As part of our office's core responsibilities, we continued to provide legal advice and support to the Town Council, the Town Administration, and all of the Town's departments and boards and commissions and to appear in various courts and administrative agencies on the Town's behalf. Of these matters, 90 matters are currently in litigation (which includes cases pending before administrative agencies).

I must acknowledge and extend my deep gratitude for the continued hard work and dedication of the legal department's professional team comprised of David Houghton, Esq., First Assistant Town Attorney; Charles S. McLaughlin, Jr., Esq., Assistant Town Attorney; and paralegals Amber Patterson and Susan Robbins. We are privileged to represent and serve the Town and its citizens.



Respectfully submitted,

Ruth J. Weil, Esq.  
Town Attorney

	Matters Open During FY 2017	Matters Opened in FY 2017	Matters Closed in FY 2017
Airport	39	6	2
Assessors	71	30	21
Building Commissioner	71	12	11
Community Preservation	19	6	4
Charter Commission	1	0	0
Clerk	16	5	3
Collector	26	2	2
Community & Ec. Dev.	2	0	0
Community Services	15	8	4
Conservation Commission	55	9	9
Consumer Affairs	8	3	1
Council on Aging	7	0	2
Disability Commission	2	0	0
DPW	327	31	51
DPW-Water	12	4	1
DPW-S&G	7	2	0
DPW - Sewer	15	0	2
DPW- Solid Waste	8	0	1
Dog Officer	6	0	0
Finance	14	6	3
Golf Course	8	1	2
Planning & Development	119	31	24
Harbormaster	12	1	0
Health	27	5	3
Historical	8	0	0
Housing Authority	2	0	0
Human Resources	33	4	1
Hyannis Water Board	12	0	1
Info Tech	8	1	2
Land Acquisition	1	0	0
Libraries	4	0	0
Licensing Authority	26	4	5
Natural Resources	29	8	5
Old King's Highway	3	1	2
Planning Board	18	1	1
Police	49	11	8
Procurement	13	4	2
Property Management	1	1	0
Recreation Department	35	6	5
Regulatory Services	23	7	2
Sandy Neck	10	1	2
School	19	3	3
Town Council	158	18	25
Town Administration	240	32	41
Zoning Board of Appeals	55	7	10
<b>Totals</b>	<b>1634</b>	<b>271</b>	<b>261</b>





## MISSION STATEMENT

To provide a safe and superb air travel experience and high quality aviation activities to the citizens of the Town of Barnstable, the Cape Cod region, and the Commonwealth of Massachusetts. As a non-hub primary airport and a major transportation facility, our goal is to foster local economic growth; and to ensure that the airport remains as an integral part of the regional transportation plan in an effort to meet the demand for present and future air travel.

### AIRPORT PROGRAM:

The Barnstable Municipal Airport serves as a distinct commercial transportation hub by meeting the regional demand for air transportation, providing travel opportunities from Hyannis to Boston and the islands of Martha's Vineyard and Nantucket; seasonal jet service between New York and Hyannis; to other major destinations across the country; and acts as an economic engine for the residents of the Town of Barnstable and Cape Cod. The FY2014 update to the Massachusetts Department of Transportation Aeronautics Division statewide Economic Impact Analysis showed that the Barnstable Municipal Airport, in conjunction with its tenants and associated businesses, provides a direct and multiplier impact on employment opportunities for more than 2,135 people, with a payroll in excess of \$85 million dollars, with a total economic impact on the region in excess of \$208 million dollars. For every \$100 spent by aviation-related businesses, an additional multiplier of \$56 is created in the local economy.

The Barnstable Municipal Airport has met the requirements of the Title 49 USC, Subtitle VII – Aviation Program and is authorized to operate as a certificated airport in accordance with, 14 CFR Part 139 and as approved with the Federal Aviation Administration; and is approved as a public use airport in accordance with the provisions of Chapter 90, Section 39B of the General Laws of Massachusetts; and as such, is recertified on an annual basis.

The Airport is an Enterprise Fund Department of the Town and is primarily supported by user fees, property leases, and sales to fund operations and

## CONVENIENT AIR TRAVEL



future capital improvements, and receives no property tax revenue to offset any portion of the operation. The Airport is managed by a seven member Airport Commission appointed by the Town Council. (Please see Airport Commission report for additional information.) The Airport employs 24 full time and 5 seasonal employees who operate and maintain the airport 24 hours a day, 7 days a week, 365 days a year. The duties of airport personnel are both broad and varied, many of which are dictated by the Federal Aviation Administration (FAA) Federal Aviation Regulation (FAR) Part 139 for Airport Certification.

### FY2017 MAJOR ACCOMPLISHMENTS:

- Maintained compliance with Federal Aviation Administration (FAA) Federal Aviation Regulation (FAR) Part 139 and Massachusetts Department of Transportation (DOT) Aeronautics Division airport safety and certification requirements.
- Continued fourth successful seasonal daily JetBlue 100-passenger jet service between New York and Hyannis. Travelers flying between New York's JFK Airport and Barnstable's HYA Airport once again had a direct option with seasonal service between the two airports extending into the early fall for FY2017 with twice weekly (Friday and Sunday) service from September 8th through October 11th. Proven successful passenger average load factors for the entire season in excess of 80% (peak daily capacity reached was 95% in late July and peak weekly capacity reached was 90%) combined with high passenger satisfaction with the route and services indicate continued seasonal service in FY2018 and beyond. Dates and schedule to be determined.



- Continued an active Air Service Development Program to attract additional “legacy” air carriers to serve the untapped demand for scheduled and charter air service from Hyannis to additional travel hubs beyond the New York area. We attended an Air Service Development conference called “Jumpstart” in Providence, RI meeting with six airlines (Southern Airways Express, JetBlue, Republic Airways, American Airlines, Elite Airways, and Cape Air) to attract additional service but with a new twist. This year we showcased a “Regional Approach” by teaming with Nantucket Airport (ACK) highlighting the fact that year round service means that an airline will not only serve Hyannis but also the islands. This “Regional Approach” got more attention and more comments from the airlines than anticipated. We continue to work on building broad community support for a combined Small Community Air Service Development Grant application from the airports at Hyannis, Nantucket and Martha’s Vineyard to the U. S. Department of Transportation for CY2018.
- Continued successful operation of the new Airport 23.93 acre, 24,640 module, 7.89 megawatt combined ground mounted solar photovoltaic array. Airport revenues for FY2017 exceeded the Guaranteed Annual Output (GAO) by 4.3%, a significant difference from the first 12 months of operation through April 2016 in which revenues exceeded the GAO by 38%; and for the first Fiscal Year of operation in which revenues exceeded the GAO by 26%. The drop in revenues can be attributed to outages, a decrease in production during the winter months and a relatively wet and rainy spring/summer. A 23 day outage to replace failed equipment within FY2017 (September 2016) resulted in a significant loss in production. We also saw a decrease in production during the winter months, specifically over the first two months of the calendar year (January and February 2017); attributed to higher levels of snowfall. A relatively wet and rainy spring/summer also contributed to less production with a 20% production decrease from March – June 2017 when compared to the same months in 2016. Even with the loss in FY2017, we hope that the trends witnessed in FY2015 and FY2016 continues in future fiscal years to shrink the airport carbon footprint, reduce electricity costs and provide revenues to the airport. (To view the Airport solar energy production data go to the two sites noted here to review production statistics for each of the two parts of the array.) See <http://minisite.alsoenergy.com/Dashboard/2a5669735066326e47416b4b772b71493d> and <http://minisite.alsoenergy.com/Dashboard//2a5669735066326e4742554b772b71633d>.
- Completed the reconstruction and relocation of a major portion of Taxiway Charlie (C), and a portion of Taxiway Delta (D), to provide an FAA required aircraft separation safety margin. The new taxiway surface was treated with a new seal coat called P608 that will prolong the life of the pavement by at least five years – the first such installation in New England approved by the FAA. Also, for the first time at this airport, thermoplastic paint was applied on the taxiway to reduce the requirement for annual painting.
- Completed the construction of a new 60,000 gallon above ground jet fuel storage tank facility and went operational in September 2016. Removal of the old 20,000 gallon underground jet fuel storage tank occurred at the end of September 2016.
- Completed the Hangar 2 corrective roof and initial storm water drainage run-off system.
- Began the reconstruction of Runway 15-33, one of the Airport’s main runways that was last rehabilitated in 1985. The pavement condition was listed in fair to poor condition. In addition, the project also includes upgrades to surrounding taxiways including: reconstruction of a portion of Taxiway A to meet current FAA advisory circular design requirements; realignment of a portion of Taxiway B east of Runway 15-33 due to an existing building penetrating the Taxiway Object Free Area

(TOFA); reconstruction and realignment of a portion of Taxiway C that is over thirty (30) years old and has exceeded its pavement life expectancy and to realign the taxiway to meet current FAA Advisory Circular (A/C) requirements. The project also includes navigational aid upgrades in which the existing Runway 15-33 Visual Approach Slope Indicator (VASI) will be removed and a new FAA owned and operated Precision Approach Path Indicator (PAPI) will be installed in its place. The existing emergency back-up generator in the airfield lighting vault is over thirty (30) years old and will also be replaced as part of the project.

- Added aircraft deicing to airport provided FBO-type services.
- The Centerville Pie Company opened its doors for a second season at the airport. A welcome site at the airport. We are very pleased and happy to partner with them.
- In partnership with the Cape Cod Museum of Art and the Cape Cod and Islands Art Educators Association (CCIAEA) we hosted the third round of wonderful art exhibited by the many talented teachers and art educators in our communities that will showcase their work and continue the theme of a “Cape Cod Sense of Place.” A portion of the sales of their artwork is used to provide scholarships to students. Future art exhibits will be primarily in cooperation with the Cape Cod Museum of Art and the CCIAEA.
- Continued to upgrade and expand our aviation and airport historical display in the Conference Room which is open daily for public viewing.
- Continued to host the annual Collings Foundation “Wings of Freedom” WWII “war birds.”
- Began opening the terminal for local community events.
- The Cape Cod Young Professionals Back to Business Bash: For the first time in FY2016 we partnered with The Cape Cod Young Professionals (CCYP) to host their annual Back to Business Bash (September 2016). The CCYP is one of Cape Cod’s fastest growing non-profit business networking and community advocacy groups and they chose the airport for its 10th annual bash. The event sold out to a crowd of 600+ visitors! The Back to Business Bash is the Cape’s premier networking celebration—marking the end of a successful summer season for Cape Cod businesses. The Barnstable Municipal Airport was a new venue for this group in 2016 and we were thrilled to partner with CCYP. With the event being a success, CCYP asked if they could return to the airport in 2017 for their 11th annual event!

- Seaside Lemans Beneficiaries Announcement Event: In partnership with the Davenport Companies of South Yarmouth, MA, the airport hosted the annual kickoff meeting for Seaside Lemans – an outdoor kart race that since 2001 has been a unique approach to fundraising on Cape Cod. All proceeds of the event are donated to The Cape Cod Foundation, which distributes 100% of each year’s funds to the designated beneficiaries chosen for the year. At the airport in February 2017, they announced five local non-profit organizations as beneficiaries for this year’s race. The Barnstable Municipal Airport was a new venue for this group and we were thrilled to partner with the Davenport Companies, who have also asked if they could return to the airport for their FY2018 event!
- We Can (Empowering Women) Community Building Event: In partnership with We Can, the airport hosted the organization’s annual community building event aimed at fundraising for the organizations multi-year program to fund services offered to women on the Cape. We Can is a non-profit organization that is dedicated to empowering Cape women through mentoring, information, education, networking and support. The sponsors of this year’s event were Cape Air, Cape Cod 5 and Shepley Wood Products. The airport hosted 70+ attendees in the terminal for this great event with a great cause and hopes to do so again in FY2018!
- We continue to stress the use of the Airport Art Gift account to accept donations for program maintenance and the potential for future commissioned art work.

#### **FY2018 MAJOR PROJECTS OR INITIATIVES:**

- Continue to work on and meet Barnstable Municipal Airport Commission Strategic Planning goals:
- Take steps to increase Airport Revenue;
- Continue to market the airport to air carriers to achieve enhanced air service to meet the Cape's demand for direct air travel to major hub airports;
- Continue to enhance community relations and support for the airport’s future plans;
- Complete a review of airport personnel positions with a view to a possible staffing reorganization;
- Continue review of airport provided FBO-type services to general aviation. Upgrade facilities as necessary to meet demand; and
- Continue review of airport terminal and passenger service facilities. Identify necessary upgrades for future capital improvement program discussions.
- Continue to develop the airport long range capital

improvement program, in conjunction with the FAA Airport Improvement Program and available grant funding, to include safety improvements identified in the Airport Layout Plan, and in keeping with the new Master Plan.

- Continue to work with the new on-demand airport architect to develop a 20-year airport preventative maintenance, repair and replacement program for all owned structures and major capital systems and equipment; to reduce costs, improve safety, reduce environmental risk, and improve our ability to better serve the aviation community.
- Complete the reconstruction of Runway 15/33, and additional portions of Taxiways Bravo (B), Charlie (C) and Delta (D) and other associated airfield improvements.
- Commence planning for an Obstruction Mitigation Plan and Airspace Analysis.
- Serve as an integral component of the Cape Cod Transportation Plan in order to more effectively promote the use of mass transit transportation.

The Airport Administrative Office is located on the second floor of the main terminal building and may be contacted by calling 508-775-2020. Visit our website at <http://www.Barnstable-Airport.com/airport> or <http://www.townofbarnstable.us/airport/> or visit us on Facebook at <https://www.facebook.com/barnstableairport?ref=ts>.

Commissioners:

- John T. Griffin, Jr., Chairman
- Timothy R. Luzietti, Vice Chairman (Retired 6/30/2017)
- Robert L. O'Brien, Clerk
- Mary F. Smith
- Stephen P. Cobb
- Elizabeth Young
- James DellaMorte
- Zachary Lesinski  
(Appointed in FY2017 – term to commence 7/1/2017)

*\* Note: Unfortunately, in December 2015, Island Airlines, a long term commuter airline, unexpectedly went out of business, which has caused a significant reduction in commuter air passenger seat availability. Although the Airport had hoped to see an increase in enplanements in FY2017 with the anticipated start-up of two new commuter air carriers, Rectrix Shuttle and Island Shuttle, Rectrix Shuttle was the only new entrant carrier starting service late in the fiscal year in October 2016. Stay tuned.*

<b>Barnstable Municipal Airport</b>	<b><u>FY 2014</u></b>	<b><u>FY2015</u></b>	<b><u>FY2016</u></b>	<b><u>FY2017</u></b>
Airport Traffic Records	100,059	94,093	94,777	94,063
Passenger Enplanements	81,832	80,382	49,735**	31,422*



Respectfully submitted,

R. W. (Bud) Breault, Jr.  
Airport Manager

Katie Servis  
Assistant Airport Manager



**BOARDS, COMMITTEES  
AND COMMISSIONS:  
TOWN**

# COUNCIL ON AGING

## ELDERLY RESIDENTS ADVOCATE



**The Barnstable Council on Aging (COA) worked toward this purpose in FY2017 by:**

- Worked with the Director to secure Town funding for the all-important Adult Supportive Services Day Program;
- COA members continue to monitor all Senior Services Division programs, each member being assigned to a particular program area to determine where we can be of most use.
- Early in the year, COA representatives met with the new Town Manager, Mark Ells, to discuss the Senior Center needs.
- In accordance with the Needs-Assessment results, a Mission/Vision Committee was established, and developed both an updated mission statement and a vision statement for the Senior Services Division, in order to clarify the core values of the Senior Services Division.
- Three COA members participated in the annual MCOA (Massachusetts Council on Aging) statewide annual conference, to bring back to the Council some fresh ideas and directions for our involvement.
- Supported the Senior Services Division's application for an Intergenerational Leadership Team technical support grant from Bridges Together to further enhance our intergenerational programming efforts.
- Held a joint meeting with the Barnstable Youth Commission to examine possibilities for intergenerational programming. Many options were discussed, such as types of programs, cooking classes, connections and barriers between generations, drug issues and concerns, and interest in the Intergenerational Leadership Team.
- Established an alliance with the Barnstable High School Class of 2020, in order to further intergenerational programming opportunities.
- This year a public comment slot was added to each monthly agenda, in order to hear from the public directly, and to encourage awareness of, and involvement in, what the Council on Aging does.

## MISSION STATEMENT

To advocate for and meet the needs of the elderly people residing in the Town of Barnstable.

## 2017 MEMBERS

Taylor Cobb, Vice-Chair	Anna Valtsakis
John Alden, Secretary	Greg Monahan, Alternate Member
Barbara Cross	Loni Monahan, Associate Member
Paul Curley	Ella Rollins, Associate Member
Eleanor Letterie	
Josephine Melpignano	
L. Helen Stretch	

**In FY2018 the Council on Aging will:**

- Address the specific goal of the development of an Interservice Council model, to consist of representatives from various agencies such as police, fire, postal service, home care agencies, etc. to meet monthly. The purpose of this will be to share concerns, ideas, and mutual assistance, and to open channels of communication between such groups.
- Continue to work closely with the Director and Staff of the Senior Center by monitoring programs and other offerings, and offering recommendations to enhance such programming.
- Engage with the Director and the Ombudsman to assure open and meaningful dialogue between Senior Services clients, their families, and the Council.
- Continue to partner with the Friends of the Barnstable Council on Aging, aiming to maximize their efforts in providing support to Barnstable's elder community through the Senior Services Division.
- Continue to provide support to the Director and Staff to maintain a balanced approach to any and all Club issues.
- Investigate ways to expand the Senior Services' offerings to beyond the walls of the Senior Center, to all corners of the Town of Barnstable.



Respectfully submitted,

John F. Jope, Ed.M.

Chair

## 2017 MEMBERS

Commissioners:  
 John T. Griffin, Jr., Chairman  
 Timothy R. Luzietti, Vice Chairman  
 (Retired 6/30/2017)  
 Robert L. O'Brien, Clerk  
 Mary F. Smith  
 Stephen P. Cobb  
 Elizabeth Young  
 James DellaMorte  
 Zachary Lesinski  
 (Appointed in FY2017 –  
 term to commence 7-1-2017)



The Barnstable Municipal Airport is managed by a seven member Airport Commission appointed by the Town Council. Under the provisions of the General Laws of Massachusetts, Chapter 90, Section 51, the Airport Commission has responsibility for the custody, care and management of the Airport for the Town of Barnstable. The Airport Commission may appoint an airport manager who shall be the executive officer of the commission; and may also appoint an assistant airport manager. The airport manager is responsible to the Airport Commission for the proper maintenance and operation of the airport and all facilities under his/her supervision.

The Barnstable Municipal Airport Commission meets in open and public session at the Airport Conference Room in the Airport's main terminal on the third Tuesday of every month, beginning at 4:00 PM. Public participation and comment are both welcome and encouraged.

The Airport Administrative Office is located on the second floor of the main terminal building and may be contacted by calling 508-775-2020. Visit our website at <http://www.Barnstable-Airport.com/airport> or <http://www.townofbarnstable.us/airport/> or visit us on Facebook at <https://www.facebook.com/barnstableairport?ref=ts>.



Respectfully submitted,

John T. Griffin, Jr.  
 Chairman







## MISSION STATEMENT

To deal with issues involving the cable contract between Comcast and the Town of Barnstable; to collect information about the Public, Educational and Governmental Access use of the cable franchise funding; and to make recommendations to the Town Manager regarding budgets and requests from these entities.

## 2017 MEMBERS

Nancy Richard, Chair  
Richard Bacchiocchi, Clerk  
Suzanne Reid  
Thomas Terry  
Robert Dwyer

Cable Advisory Committee has five members: Nancy Richard, Thomas Terry, Suzanne Reid, Robert Dwyer and Richard Bacchiocchi. Our Town Council liaison is Debra Dagwan. The committee advises the Town on cable television related matters.

In 2016, the Committee met quarterly with representatives from the Cape Cod Community Media Center, the Town of Barnstable's government channel and the Barnstable Public School's Educational Access program to discuss their current programs and future needs. Each of these entities receive funding from the current cable contract with Comcast to provide Public, Government and Educational access programming on the access channels to the citizens of Barnstable. The committee reviewed budgets and requests for recommendation to the Town for approval of funding.

At our December meeting, Mark Milne, Barnstable Finance Director, met with the committee to announce the formation of an enterprise fund that will receive cable funds in the future. The three access entities will be required to submit funding requests to the Town, beginning in April of 2017. This will reduce the committee's responsibility for reviewing budgets. We will continue to meet with each group to review their programs and equipment needs.



Respectfully submitted,

Nancy Richard  
Chair

## MISSION STATEMENT

The preservation of historic resources; the creation, preservation, and support of community housing; the acquisition and protection of open space; and the creation and restoration of recreational facilities in the Town of Barnstable.

## 2017 MEMBERS

Laura Shufelt Vice Chair	Deborah Converse Housing Authority
Marilyn Fifield, Clerk Tom Lee Conservation Commission	Terry Duenas, At Large Sue Rohrbach, At Large Richard Sawyer Recreation Commission

## COMMUNITY PRESERVATION COMMITTEE PRESERVING OUR COMMUNITY

In Fiscal Year 2017, the Community Preservation Committee (CPC) recommended a total of twelve projects to the Town Council, through the Town Manager, for appropriations totaling \$2,220,884. Historic Preservation, Open Space and Recreation, and Community Housing were among the projects for which funding was approved and appropriated.

Two Community Housing projects received Community Preservation Act (CPA) funding for the creation or support of affordable housing. Habitat for Humanity of Cape Cod (Habitat) requested funding for the creation of four single-family, 3-bedroom homes on a 5.9 acre property addressed 536 River Road, Marstons Mills. The homes will be affordable in perpetuity to eligible Barnstable residents with low and moderate income that are priced out of the homeownership market. Selected purchaser-families partner with Habitat and devote 250 to 500 hours building their homes alongside community volunteers. The homes will count toward Barnstable’s affordable housing inventory.

Habitat for Humanity – 536 River Road, Marstons Mills - Community Housing Support	\$200,000
Preservation of Affordable Housing Project Replenishment - Community Housing	\$ 75,000
Comprehensive Recreational Field Study - Open Space/Recreation	\$137,528
Cobb Trust – Acquisition of 0 Independence Drive - Open Space/Recreation/Housing	\$725,000
Barnstable/West Barnstable Elementary Playground Equipment - Open Space/Recreation	\$375,000
Barnstable Little League - Field Improvements “Fenway CC” - Open Space/Recreation	\$125,000
Shaw’s Connector - 0 Church Street - CR Acquisition - Open Space/Recreation	\$175,000
Barnstable Skate Park Improvements - Open Space/Recreation	\$ 25,918
Universalist Cemetery Restoration - Historic Restoration/Preservation	\$ 54,100
Cotuit Library Gateway II Project - Historic Preservation	\$ 68,035
Historical Society of Santuit/Cotuit - Dottridge Homestead - Historic Preservation	\$ 16,810
US Custom House Carriage Shop Restoration - Historic Preservation	\$243,493
	Total \$2,220,884

Through the Town Manager, the Director of Growth Management requested CPA funds to replenish the depleted Preservation of Affordable Housing Project originally funded in 2006. Continuation of this project is necessary because several older affordable homeownership programs used deed restrictions containing resale formulas based upon appraised value. The real estate prices of today are higher than an income eligible buyer can afford when applying the old deed restriction formulas. If an income eligible buyer is not found within a specific period of time, the affordable unit could then be sold to a market rate buyer. The Project funds are used to preserve the affordable units by reducing the purchase price for the next affordable buyer, and replacing the old ineffective deed restriction with the new Universal Deed Rider.

Department of Public Works (DPW) staff through the Town Manager, requested CPA funds to hire a consultant to perform a Town-wide comprehensive recreation field evaluation. The evaluation will determine the types,

quantities, and ideal locations of athletic fields that will be needed in the Town of Barnstable. This information will be compared to inventory and conditions of existing fields and an assessment of available parcels for future acquisition, creation and preservation of land for recreational field development will be completed, resulting in a 20-year strategic plan with recommendations for future field development.

Also through the Town Manager, CPA funds were appropriated for the acquisition of 0 Independence Drive, Hyannis for Open Space, Recreation and Community Housing. The acquisition of this parcel is in support of the proposed extension of the Cape Cod Rail Trail being constructed from the Town of Yarmouth through land in the Town of Barnstable with a part of the 3.37 acre northern portion to be used for bikeway parking, and the remainder having potential for Community Housing or other CPA uses. A conservation restriction on the southern portion of the property offsets a portion of the land use granted by the

Massachusetts Division of Fish & Wildlife for the bikeway, and protects drinking water quality; rare and endangered plant and wildlife species; and, the coastal plain pond ecosystem.

Barnstable Land Trust's (BLT) request for Open Space/ Recreation CPA funds for a portion of the total cost to acquire a 3.47 acre buildable residential lot off Shaw's Lane in West Barnstable, addressed, 0 Church Street, was approved and appropriated. The Town of Barnstable will hold the conservation restriction. Acquisition of this vital link is part of a larger, decades-long "Pathways" partnership among the Town of Barnstable, BLT, The Compact of Cape Cod Conservation Trusts, Barnstable County and the Commonwealth to implement the vision of an Appalachian Trail-type walking route across Cape Cod by linking with trails on adjoining BLT and Town land.

Funds were also approved and appropriated through the Town Manager and DPW to complete the renovation and revitalization of the Barnstable Skate Park bowls located at the Hyannis Youth & Community Center (HYCC). The Skate Park bowls are in need of substantial repair and were deemed unsafe to riders. The Barnstable Skate Park has provided a supervised and safe area for skate boarders, BMX riders and push scooters since 1999 serving many local and visiting youths in Hyannis and deterring them from riding in public spaces.

Partnering with Barnstable/West Barnstable (BWB) Elementary School/Barnstable Public Schools and Barnstable Recreation Department, the Barnstable/West Barnstable PTA Playground Committee was granted a portion of funds required for the replacement and reconstruction of the former "Wooden" playground located at the BWB Elementary School with an up-to-date, secure and aesthetically pleasing playground. The unique "Wooden" elementary school playground was built in the mid 1980's and was used by the Barnstable Recreation Division's summer camp program and was also a destination playground for children of the entire town, as well as visitors to the whole mid-Cape region until its closing in August 2015.

Barnstable Little League was granted funds in support of the construction of a new regulation Little League field for their 6-8 year old instructional Farm League children located at the Lyndon Paul Lorusso Baseball Complex on Bearse's Way, Hyannis. The new field is intended to provide some excitement in learning the game as a replica of Fenway Park. Additional funds for the project will be provided through direct private funding, in-kind donations and ongoing fundraising. This new field will provide a consolidated, safe environment for youth baseball in the Town.

Four Historic Preservation projects received CPA funding in Fiscal Year 2017. The DPW through the Town Manager was appropriated funds for restoration work to the U.S. Custom House Carriage House, a Town-owned, historically significant property located at 3353 Main Street, Barnstable.

This phase of work includes masonry, window, door, roof, and limited interior preservation work. The U.S. Custom House property has been the recipient of many preservation grants and restoration efforts over the years. Built in 1856 as a Customs House and Post Office, the property is presently being used as the U.S. Coast Guard Heritage Museum with the Carriage House space being used as a blacksmith shop as it had in the past.

Funds were appropriated for the Cotuit Library's request for a portion of the total funds required for their Gateway II Accessibility Project. The entry doorway is proposed to be made ADA-compliant and the installation of a lift is proposed to allow access to all three levels of the library. The addition of an ADA-compliant bathroom on the first floor along with upgrading the existing bathroom on the upper level is proposed. To maintain the historic integrity of the library, one of the library chimneys requires repair. The original library building was built in 1830 as a schoolhouse and in 1894 it was acquired to be used a permanent library.

The Historical Society of Santuit and Cotuit also received funding approval for Phase II of the Dottridge Homestead Preservation Project. Phase II work includes the replacement of cedar shingles and corner boards on all sides of the house; a new bulkhead door, a new back door entry; restoration of the keeping room fireplace; window re-glazing and repair; and, a custom fence reproduction. The ca. 1790 Dottridge Homestead is the headquarters of the Historical Society of Santuit and Cotuit which has grown to include a museum, Cotuit Fire Museum, a reproduction ice house and Kitchen Gardens, as well as historic archives that are available for research.

The Federated Church of Hyannis was granted funding for Phase I work for their Universalist Cemetery Restoration project. Phase I work includes inventory, mapping and assessment of the condition of approximately 300 to 380 gravestones in the Universalist Cemetery located on the grounds of the church; also, replacement and extension of the current fencing to preserve the cemetery. The burial ground is listed with the Massachusetts Historical Commission as a historic burial ground with gravestones mainly from the 1800's when Hyannis was a thriving maritime village with many sea captains, early settlers of Hyannis, and war veterans buried there.

For more information on the Community Preservation Act, criteria for funding and the application process, please visit the town website at <http://www.townofbarnstable.us/CommunityPreservation> or email us at [communitypreservationcommittee@town.barnstable.ma.us](mailto:communitypreservationcommittee@town.barnstable.ma.us).



Respectfully submitted,

Lindsey B. Counsell  
Chair

FINANCIAL ADVICE

**MISSION STATEMENT**

Providing financial advice to the Town Council and the Town Manager with respect to the Town’s Annual Operating Budget, School Budget, Capital Improvement Plan and Budget, Long Term financial planning and forecasting, and on any other matters of a financial nature as requested, from time to time, by the Town Council or the Town Manager.

**2017 MEMBERS**

- |                           |                  |
|---------------------------|------------------|
| John Schoenherr, Chair    | Joseph Mladinich |
| Robert Ciolek, Vice-Chair | Gregory Plunkett |
| Cynthia Crossman          | Allen Fullerton  |
| Ralph Krau                | Lillian Woo      |

financial advice and guidance on the required areas as well as additional analyses and recommendations as requested by the Town Council or Town Manager.

**HIGHLIGHTS OF THE YEAR’S ACTIVITY  
INCLUDE THE FOLLOWING:**

- At the request of the Town’s Water Resources Advisory Committee (WRAC), which was appointed by the Town Council to develop the Town’s Comprehensive Wastewater Plan, CFAC has actively participated in their deliberations, particularly with respect to the financial aspects of the Wastewater Plan. CFAC made a presentation to WRAC with respect to possible funding options for the program, and continues to work with the financial subcommittee of WRAC in developing a set of funding principles for the Council’s consideration.
- CFAC organized subcommittees, such as the CIP Subcommittee and the Municipal and School Operating Budget Subcommittee, to accomplish its required work under the Administrative Code.
- September 2016 – March 2017 – met with various department managers to review their operating and capital plans to gain an understanding of what their priorities are for the coming year
- CFAC presented its FY2018 Capital Improvement Plan report to the Town Council in April 2017, highlighting projects reviewed by the CFAC sub-committee.
- CFAC presented its FY2018 Municipal Operating Budget report to the Town Council in May, 2017.
- CFAC updated the Financial Overview brochure to include FY2017 information. The brochure will be distributed locally through our libraries, post offices, real estate offices, Town Hall, and website.

CFAC is most grateful to Finance Director Mark Milne and Finance/Budget Analyst Nathan Empey, Staff Liaisons to CFAC, who have unselfishly given our committee valuable support and guidance.



Respectfully submitted,  
John Schoenherr  
Chair

The Comprehensive Financial Advisory Committee (CFAC) is an appointed committee authorized to consist of nine members. As of June 30, 2017 there were eight appointed members and one vacancy. CFAC’s responsibilities are expressly declared in the Town of Barnstable’s Administrative Code, Chapter 241, Section 18. This code requires CFAC to provide financial advice:

- to the Town Council on the yearly operating budgets for all Town agencies, which include the school budget as adopted by the School Committee;
- to the Town Council and the Town Manager on matters of long-range financial planning; and
- to the Town Manager on the annual preparation of the Town’s Capital Improvements Plan (CIP). CFAC also prepares a report to the Town Council on the Capital Improvements Plan and participates in public hearings for the review of the CIP.

**CFAC PURPOSE STATEMENT:**

The Comprehensive Financial Advisory Committee provides financial advice to the Town Council and the Town Manager with respect to the Town’s Annual Operating Budget, School Budget, Capital Improvement Plan and Budget, Long Term financial planning and forecasting, and on any other matters of a financial nature as requested, from time to time, by the Town Council or the Town Manager.

In FY2017, CFAC conducted regularly scheduled meetings and several additional subcommittee meetings in providing the Town Manager and Town Council with

CONSERVATION COMMISSION \_\_\_\_\_  
 PROTECTING OUR NATURAL RESOURCES

**MISSION STATEMENT**

To protect, promote, enhance, and monitor the quantity and quality of the natural resources within the Town, especially wetlands, wildlife, wildlife habitat, and water resources through planning, permitting, acquisition, land management, regulation, restoration and public education.

**2017 MEMBERS**

Fat Piu (Tom) Lee, Chair  
 Dennis Houle  
 John Abodeely  
 Scott Blazis  
 Louise Foster  
 Laurence Morin  
 Peter Sampou



**FY2017 MAJOR ACCOMPLISHMENTS**

- Reviewed and rendered decisions on 150 Notice of Intent (NOI) and Request for Determination (RDA) applications;

	FY2017	FY2016
<b>Notice of Intent</b>		
Approved	80	96
Denied	1	4
Total	81	100
<b>Request for Determination</b>		
Approved	69	72
Denied	0	1
Total	69	73
<b>Certificates of Compliance</b>		
Approved	75	77
Denied	3	1
Total	78	78
<b>Extension Permits</b>		
Approved	21	23
Denied	0	0
Total	21	23
<b>Revised Plans</b>		
Approved	52	46
Denied	1	1
Total	53	47
<b>Enforcement Orders</b>	35	30
<b>Citations</b>	4	3
<b>Filing Fees</b>	\$80,896.00	\$70,895.00



Respectfully submitted,

Fat Piu (Tom) Lee  
 Chairman



# ECONOMIC DEVELOPMENT COMMISSION

## SUPPORTING BARNSTABLE'S ECONOMIC GROWTH



The nine member Barnstable Economic Development Commission (BEDC) is appointed by Town Council. BEDC goals, consistent with the Comprehensive Plan, are to increase job opportunities with sustainable wages for residents of the Town of Barnstable, assist existing businesses with their changing needs, encourage and assist businesses to locate in Barnstable and to create an environment conducive to economic development and redevelopment. BEDC members include representation from and participation with many local businesses, the Greater Hyannis Chamber of Commerce, Cape Cod Chamber of Commerce, Hyannis Main Street Business Improvement District, Coastal Community Capital, Cape Cod Commission and Town Council.

BEDC brings together private sector expertise, public sector support and volunteer business organizations to implement specific plans and projects. In addition BEDC implements economic development strategies from the Barnstable Comprehensive Plan and Town Council Strategic Plan.

## MISSION STATEMENT

To increase job opportunities with sustainable wages for residents of the Town of Barnstable, assist existing businesses with their changing needs, encourage and assist businesses to locate in Barnstable, and to create an environment conducive to economic development and redevelopment.

## 2017 MEMBERS

Chris Kehoe, Chair	Hartley Johnson
Alan Feltham, Vice Chair	Michael Schultz
Henry Farnham	Francis Wurzburg
Thomas Geiler	Eric Steinhilber
	Town Council liaison

BEDC continues to focus on economic development issues relevant to the Town of Barnstable. Topics this year included: zoning amendments to the Hyannis Gateway and Medical Services District; participation in the Downtown Hyannis Parking study conversations; ongoing conversations and research on potential local Blue Economy and Educational opportunities within the Town; and marketing efforts by the Greater Hyannis Chamber of Commerce, the Cape Cod Chamber of Commerce, the Hyannis Civic Association and the Hyannis Main Street Business Improvement District. Two BEDC subcommittees: Marketing and Regulatory / Zoning are working to create new business expansion and retention strategies and improve the regulatory process in commercial areas.

BEDC meets the first Tuesday of every month in the Selectman's Conference Room. We look forward to a busy 2017-2018 and continuing to support economic growth in the Town of Barnstable.

To learn more about BEDC please visit <http://www.townofbarnstable.us/EconomicDevelopmentCommission/>



Respectfully submitted,

Chris Kehoe  
Chair

## MISSION STATEMENT

To serve as the liaison between Barnstable Golf and the Town Manager and be an advisory arm to the management of the town's two golf courses.

## 2017 MEMBERS

David Miller, Chair	Mary Creighton
Richard Aliberti	Edward Hickey
Geoffrey Converse	Edin Nacar
Brian Conway	

## SUPPORTING THE GOLFING COMMUNITY



### FY2017 MAJOR ACCOMPLISHMENTS:

- Developed a position for the golf fee rates for 2017 season.
- Presented ideas on how to educate the membership of Barnstable Golf, and the residents of Barnstable of the benefits of rehabilitating Hyannis Golf Course. A Capital Improvement Project for the rehabilitation was recommended without funding.
- Conducted preliminary discussions on the 2018 Golf Fee Rate.

### MAJOR ACTIVITIES PLANNED FOR FY2018:

- Inform, educate and advise the Town residents, Town Councilors, and the members of Barnstable Golf of the benefits to rehabilitating Hyannis Golf Course in order to obtain project funding.
- Develop a recommendation to the Town Manager for the 2018 golf rates.
- For Further Information: Contact Person: David Miller – Committee Chair Person.



Respectfully submitted,

David Miller  
Chair



# BOARD OF HEALTH

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## PROTECTING PUBLIC HEALTH



During the fiscal year 2017, the Board of Health continued to enforce ongoing programs including sewage disposal, hazardous material use - storage and disposal, fuel storage and food service sanitation. A total of 7,046 inspections were conducted by Public Health Division staff at restaurants, swimming pools, retail stores, percolation tests, septic systems, tanning facilities, motels, horse stables, body art establishments and other facilities.

The Board of Health meets monthly on the last Tuesday afternoon of the month. On occasion, there are additional meetings when necessary. Most, if not all, of our meetings are televised live on local Channel 18. The meetings are also available at the Town website for your convenience.

The Board of Health operates under the laws of the Commonwealth that pertain to local Boards of Health. The services and advice of all Town boards and departments are also available to us. We work with the County in several ways, including overseeing the operation and maintenance schedules for the numerous citizen-owned innovative/alternative septic systems. The County also provides compliance checks of our tobacco permit holders in an effort to eliminate related sales to minors.

Each year, the Board of Health supports and conducts the several influenza vaccine clinics at the St. George Greek Orthodox Church where drive-thru inoculations are available.

The Board will once again study, review and consider the swimming pool regulations, including lifeguard requirements.

## MISSION STATEMENT

To protect the health of the people in the Town of Barnstable. The Board is charged with interpreting and enforcing local and state regulations that pertain to public health. The Board is also responsible for identifying the need for and adopting new regulations that address such issues.

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## 2017 MEMBERS

Paul J. Canniff, DMD, Chair  
Paul Canniff, D.M.D  
Junichi Sawayanagi



The Board of Health continues its strong support of the Community Nursing Program. Our Town Nurse maintains a vital presence at various sites throughout the town.

Respectfully submitted,

Paul J. Canniff, DMD  
Chair

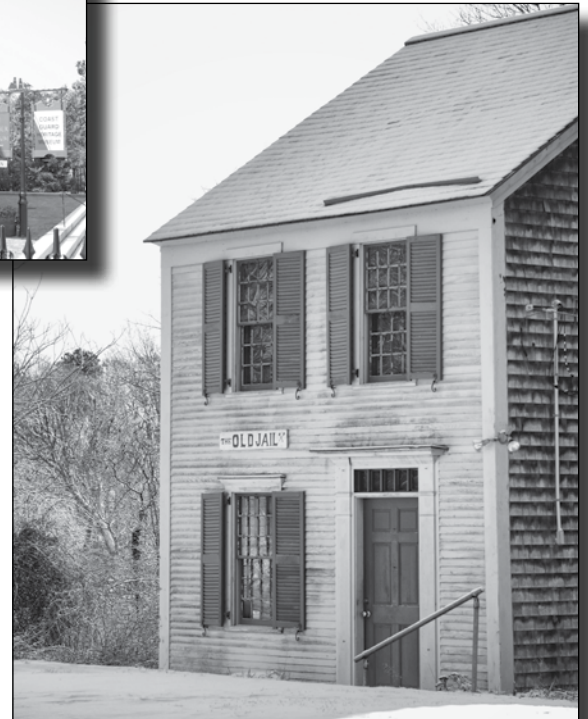
PRESERVING BARNSTABLE'S HISTORY

**MISSION STATEMENT**

To preserve and protect historical buildings and settings throughout the Town and to continue to inform and educate the public about Town history and its significance.

**2017 MEMBERS**

- |                          |                   |
|--------------------------|-------------------|
| Laurie Young, Chairwoman | Nancy Shoemaker   |
| Nancy Clark, Vice Chair  | Ted Wurzburg      |
| Marilyn Fifield, Clerk   | Elizabeth Mumford |
| George Jessop, AIA       |                   |



The Commission reviews applications for demolitions and partial demolitions of properties more than 75 years old, located outside of the Town's two local historic districts, the Old King's Highway Historic District and the Hyannis Main Street Waterfront Historic District. The Commission oversees inventories of historic properties and seeks to preserve significant properties. As part of the preservation program, the Town has thirteen (13) Historic Districts including six (6) National Register Districts, plus 75 properties individually listed on the National Register. Significant changes or demolition of buildings listed on the National Register and contributing buildings located within a National Register District are also subject to review by the Cape Cod Commission.

Pursuant to Chapter 112 Historic of the Town of Barnstable Code the Commission may hold a public hearing on the proposed demolition of a significant building more than 75 years old. If the Commission then further finds that the building is preferably preserved, a demolition delay of up to eighteen months can be imposed. This process allows the property owner time to incorporate the present building into new plans or find other individuals who would be interested in preserving the building.

In FY2017 the Commission reviewed 35 such matters, reflecting the continuing strong real estate market in the Town of Barnstable. The Commission issued one demolition delay during this year for 36 Magnolia Avenue, Centerville. Our cases seem to grow more complex each year and we strongly encourage and appreciate the resident comments that help us evaluate local impact.

This year marked two significant departures and one happy newcomer. After several years helping us navigate the shoals of historical preservation within the Town, Ted Wurzburg has resigned to move off Cape. We wish him well in the shivering New York State winters. After years of keeping us organized and on track, Marylou Fair moved over to the Assessor's Office. Although we were sad to see her go, she left room for our new clerk, Erin Logan, who brings her sharp mind and friendly personality to the Historical desk.

As always, we appreciate the staff support of the Planning & Development Department and look forward to working with its new leader, Elizabeth Jenkins.

To learn more about Barnstable Historical Commission please visit: <http://www.townofbarnstable.us/HistoricalCommission/>



Respectfully submitted,

Laurie Young  
Chairwoman

# HOUSING COMMITTEE

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## SUPPORTING BARNSTABLE'S ECONOMIC GROWTH

The Housing Committee promotes equity in affordable housing throughout the villages; identification and promotion of housing solutions to reduce homelessness; encouraging energy conservation and visitable design standards in housing planning; assistance with pre-application review where applicable; and active participation with the Zoning Board of Appeals (ZBA) in the review of Chapter 40B Comprehensive Permit proposal. The Committee serves as the Town's Local Housing Partnership and in conjunction with the Town Manager makes recommendations on housing proposals that are seeking local support under the Department of Housing and Community Development (DHCD)'s Local Initiative Program (LIP).

The Committee meets the third Tuesday of each month at 8:30 AM and held a total of nine (9) meetings in FY2017 and accomplished the following:

- Incorporated Housing Production Plan action plan initiatives into the Housing Committee's goals.
- Met with Cape Cod Commission Housing Specialist Heather Harper to discuss county housing initiatives.
- Met with Cape & Islands Veterans Outreach staff to discuss Veteran's needs and innovative ways to provide housing and services.
- Attended Habitat for Humanity dedication of two (2) affordable homes.
- Reviewed and approved the Local Initiative Program application for a proposed 230 unit senior housing rental project (Village at Barnstable).
- Met with proposed Dockside Condominium project developer to discuss Inclusionary Housing waiver and met an additional time to discuss an off site Inclusionary contribution proposal. Provided recommendations to the Planning Board.
- Met with Housing Assistance Corporation (HAC) CEO and Development staff to discuss cooperative efforts between Town and HAC.
- Provided recommendations on Community Housing funding applications to the Community Preservation Committee.

## MISSION STATEMENT

To promote the production and preservation of balanced housing resources that address the unmet needs of the Town of Barnstable.

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## 2017 MEMBERS

Donald Lynde,  
Glen Anderson,  
Aaron Kanzer,  
Paul Bregay,  
Jessica Sylver,  
Richard Plaskus  
(resigned FY2017)  
Robert Woolhouse  
(resigned FY2017)

Dave Carey  
Hilda Haye,  
Town Council Liaison  
Paul Hebert and  
Barnstable Housing  
Authority Liaison  
Lorri Finton.



The Housing Committee is supported by the Planning & Development Housing Coordinator Arden Cadrin and Administrative Assistant Kathleen Thompson.



Respectfully submitted,

Donald Lynde  
Chair

## MISSION STATEMENT

To maintain the scale, character and style of Downtown Hyannis through the preservation and promotion of historic characteristics of buildings and places.

## 2017 MEMBERS

Taryn Thoman  
Vice Chair  
Brenda Mazzeo  
Clerk

John Alden  
Marina Atsalis  
David Colombo  
Timothy Ferreira

## HYANNIS MAIN STREET WATERFRONT HISTORIC DISTRICT COMMISSION (HHDC)

### PRESERVING THE UNIQUE CHARACTER OF HYANNIS



Now in its twentieth year, the Hyannis Main Street Waterfront Historic District Commission (HHDC) was created under MGL Chapter 40C and charged with implementing Chapter 112, Article III of the Code of the Town of Barnstable. The Commission is committed to the revitalization of downtown Hyannis, the preservation of historic structures and enhancement of the unique character of downtown Hyannis and the Hyannis Inner Harbor. The Commission works to maintain the scale, character and style of the area through the preservation and promotion of historic characteristics of buildings and places under the guidance of the Secretary of the Interior's "Standards for the Treatment of Historic Properties."

HHDC is proud to continue participating in many positive changes in the District, including new construction, business expansion, building improvements through restorations and upgrades, public art installation, landscape improvements, energy efficient solar panel installation and signage. The Commission continues

working creatively with businesses in promoting the use of historic signage and symbols to create a welcoming experience for residents and visitors. Respect and appreciation of our historic architecture has given new direction to the adaptive reuse structures that enhance the presence of a diverse array of businesses, especially at the waterfront.

During Fiscal Year 2017 the Commission met 18 times and reviewed 38 applications. The following is a summary of the applications reviewed by the Commission from July 1, 2016 to June 30, 2017:

- 38 Total Applications Received
- 33 Applications Approved as Submitted
- 2 Applications Approved with Modifications
- 1 Application Reviewed for Minor Modifications
- 2 Applications for Demolition Approved
- 3 Informal Discussions



Respectfully submitted,

Paul Arnold  
Chair



## MISSION STATEMENT

The Land Acquisition and Preservation Committee (LAPC) reviews Conservation Restriction proposals prior to their presentation to the Town Council, targets parcels for open space acquisition, reviews and implements the Town's Open Space and Recreation Plan, supports the Cape Cod Pathways, participates in the management of the Santuit Preserve and reviews parcels of land proposed for acquisition when requested by the Town's Community Preservation Committee.

## 2017 MEMBERS

Kris Clark, chair  
Farley Lewis, vice-chair  
Ann Canedy  
Elissa Crowley  
Steven Gould

Tom Lee  
Phyllis Miller  
Thomas Mullen  
Anne Rowland

## FY2017 ACCOMPLISHMENTS:

- Implementing an action item of the Open Space and Recreation Plan of 2010, we completed our outreach to the Town's five water districts to identify parcels for possible land acquisition for protection of municipal water supplies. We submitted compiled lists to the chair of the Community Preservation Committee.
- Contributed to the maintenance of trails as part of the Town's portion of the Cape Cod Pathways through the efforts of volunteers, Tom Mullen and Steven Gould.
- Participated in the Fall and Spring Walking Weekends led by volunteer leaders, Farley Lewis, Elissa Crowley, Phyllis Miller, Steven Gould, Casey Dannhauser, Mary Richmond, Sean Kortis, Red Bansfield and Kris Clark.
- Reviewed and supported Conservation Restrictions:
  - 14 acre parcel on Sandy Neck in West Barnstable, held by the Barnstable Land Trust from the Town.

## LAND ACQUISITION & PRESERVATION COMMITTEE



- 1.05 acres at 71 Harju Road (located off Lumbert Mill Road), Centerville, held by the Barnstable Land Trust from the Town.
- 2.11 acres at 230 Old Colony Road, Hyannis, from the Town of Barnstable to the Barnstable Land Trust.
- 1.87 acres on Slate Lane in Barnstable Village, gift of William Doe, held by the Compact of Cape Cod Conservation Trusts from the Barnstable Land Trust.
- Through Phyllis Miller, Barnstable's representative to the Santuit Preserve Management Committee, maintained oversight on the Santuit Preserve. The property was walked over four times as required by the purchase agreement for the Santuit Preserve. We thank the Town's Department of Public Works for their faithful maintenance of the Preserve, responsive to Ms. Miller's suggestions. Ms. Miller has been keeping a log of the clean-up effort at the Santuit Preserve, working in collaboration with officials in Mashpee, given that the property is co-owned by both towns.
- Kept current with acquisitions by the Town's Community Preservation Committee through the faithful updates by Tom Lee who serves on our Land Acquisition and Preservation Committee as well as the Community Preservation Committee.
- Hosted guest speakers on the status of the herring runs in Barnstable and the Santuit Preserve: Drew McManus – Conservation Agent, Town of Mashpee, and Amy Croteau, Barnstable Natural Resource Officer, on the update on the herring run through the Santuit Preserve, co-managed by both towns.

Our Committee is grateful to Duncan Gibson for his volunteer service to LAPC since the Committee's inception, including serving as past chair. We appreciate Duncan's commitment to open space in Barnstable.

The Committee also thanks Town Council President Jessica Rapp Grassetti who faithfully serves as our Town Council Liaison.



Respectfully submitted,

Kris Clark  
Chair

# LICENSING AUTHORITY

## ENSURING A BALANCE OF INTERESTS

The Town of Barnstable Licensing Authority is an advisory and regulatory committee of the Town appointed by the Town Council. The Licensing Authority consists of three members: a chair, a vice chair and a clerk; each appointed for a three year term with one member term expiring each year. The Licensing Authority also has three associate members to ensure a quorum is always present, and is supported by staff in the Consumer Affairs Division, Regulatory Services and Police Department.

The Licensing Authority has discretionary authority to issue licenses for the sale of alcoholic beverages, restaurants, movie theaters, entertainment, auto dealers, hotels, inns fortune tellers, pedicab operators, junk dealers and games, and shooting galleries within the parameter spelled out in state law Chapters 138 and 140. Violations of the conditions of a license are brought before the authority by the Police Department and other departments or consumer complaints heard in public session. The authority listens to the facts presented and renders a decision. The decision

may include a sanction ranging from a warning to a suspension or even revocation.

Public good is the primary consideration of the Licensing Authority in their decision process. Other issues in their decision process are public safety, neighborhood impact and compliance with state and local laws and regulations. All hearings are televised on the Town of Barnstable's government access Channel 18. To view agendas, minutes watch videos, rules and regulations, forms, applications, notices and related info; go to: <http://townofbarnstable.us/LicensingDivision/licensingauthority.asp>

## 2017 MEMBERS

Eugene Burman, Vice Chair (2018)	Ptl. Therese Gallant, Consumer Affairs Officer
Ron Semprini, Clerk (2019)	Richard V. Scali, Director of Regulatory Services
David Nunheimer, Associate Commissioner (2019)	Elizabeth G. Hartsgrove, Consumer Affairs Supervisor
Larry Decker, Associate Commissioner (2018)	Maggie Flynn, Recorder
Lt. John Murphy, Police Department Liaison	

	FY2017	FY2016	FY2015
Number of Hearings	568	575	616
<b>License Receipts</b>	<b>\$547,086.26</b>	<b>\$514,034.50</b>	<b>\$526,788.00</b>

Our short and long term goals this year demonstrates the continued team efforts of supporting our community businesses while protecting consumers through a balanced process for all.



SHORT TERM GOALS	STATUS
<p>1. Create new and amend existing rules and regulations pertaining to each license issued and enforced by the Licensing Authority which will be used as a guide for all businesses in our community. <i>(Town Council Strategic Planning Priority: Quality of Life, Communication, Economic Development, Regulatory Process and Performance, Public Health &amp; Safety)</i></p>	<p>Rules were formally amended on October 17, 2016.</p>

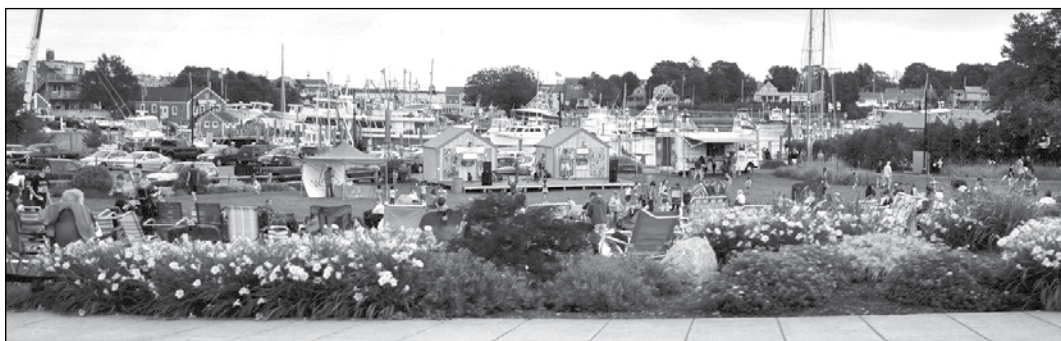
LONG TERM GOALS	STATUS
<p>1. Explore options for encouraging businesses to have an active, positive role in the community and their neighborhoods <i>(Town Council Strategic Planning Priority: Quality of Life, Communication, Economic Development, Public Health &amp; Safety)</i></p>	<p>Consumer Affairs will bring before the Authority various policies this upcoming fiscal year to formalize processes that are consistent and in the best interest of the public and Town.</p>
<p>2. Continue working with the Police Department to assist licensed establishments in taking creative steps to reduce levels of crime, disorder and potential violations of the Rules and Regulations. <i>(Town Council Strategic Planning Priority: Quality of Life, Communication, Economic Development, Regulatory Process and Performance, Public Health &amp; Safety)</i></p>	<p>Keeping within the mission of the Town, proactive measures will be available to assist businesses with progressive compliance and individualized attention.</p>

This year we have the pleasure of being supported by Director of Regulatory Services Richard Scali, Consumer Affairs Supervisor Elizabeth G. Hartsgrove, Administrative Assistant Maggie Flynn, Lt. John Murphy and Consumer Affairs Officer Therese Gallant.

We look forward to working closely with staff and the public towards reaching our goals within the Town Council's Strategic Plan and thank everyone for a very productive year.



Respectfully submitted,  
  
Martin E. Hoxie  
Chair







## MISSION STATEMENT

To promote the educational, cultural, economic, aesthetic and literary significance through the preservation and protection of buildings, settings, and places within the boundaries of the district, which includes the area bounded by Route 6 and Cape Cod Bay from Sandwich to Yarmouth town lines, and through the development and maintenance of appropriate settings and the exterior appearance of such buildings and places.

## 2017 MEMBERS

Carrie Bearse, Clerk  
George A. Jessop, Jr, AIA  
David Munsell, Jr.

Lesley Wallace  
Ellen Merritt,  
Alternate

The Old King's Highway Historic District Committee is the Town of Barnstable's delegation to the Old King's Highway Regional Historic District. Committee members are elected by residents of the District. The local Committee, along with the Regional Commission, seeks to promote the educational, cultural, economic, aesthetic and literary significance through the preservation and protection of buildings, settings, and places within the boundaries of the district, which includes the area bounded by Route 6 and Cape Cod Bay from Sandwich to Yarmouth town lines, and through the development and maintenance of appropriate settings and the exterior appearance of such buildings and places. The Committee is an advisory and regulatory committee of the Town, pursuant to the Old King's Highway Regional District Act, as established by the Acts of 1973, Chapter 470, as amended.

## OLD KING'S HIGHWAY HISTORIC DISTRICT COMMITTEE

### MAINTAINING HISTORIC BARNSTABLE

The Committee held 21 Public Hearings during which applications were reviewed and determinations made as follows:

Received	212
Approved Certificates of Appropriateness	126
Approved Certificates of Exemption	56
Approved Minor Modifications to Approved Certificates	11
Approved Certificates of Demolition	15
Extended	4
Denied	2
Withdrawals	2

Applications are reviewed for their aesthetic appropriateness and setting, and to ensure that proposed construction is compatible with the architecture and the existing neighborhood and in keeping with the guidelines established by the Old King's Highway Regional bulletin. The application review process involves submission and review of plans for new construction, alterations and/or demolition within the District by the Committee with comments from applicants and other interested parties.

The Committee wishes to thank staff that assisted us, Mary Lou Fair and Erin Logan, Administrative Assistants; and Building Inspectors Paul Roma, Robert McKechnie and Jeffrey Lauzon.

We look forward to continuing to work together in a spirit of cooperation with the residents of the Old King's Highway Historic District to maintain this link with the past that draws thousands of tourists annually to our truly Historic Route 6A.

To learn more about OKH please visit <http://www.townofbarnstable.us/OldKingsHighway/>. The Planning & Development Department provides support to the OKH. Please contact Erin Logan, Administrative Assistant, [erin.logan@town.barnstable.ma.us](mailto:erin.logan@town.barnstable.ma.us) or 508-862-4787 for more information.

Respectfully submitted,

Paul Richard  
Chair

# PLANNING BOARD

## PLANNING FOR SMART GROWTH, PROMOTION OF A SUSTAINABLE ECONOMY

The Planning Board's role is to regulate land division and subdivisions within the Town; make recommendations to the Town Council with regard to changes in the Zoning Ordinance; and provide advice for comprehensive planning initiatives. The Planning Board also assists with the Barnstable Comprehensive Plan. In all their work the Board strives to conserve and protect its natural and man-made resources while supporting sustainable growth for our local economy. The Planning Board is the designated special permit granting authority for the Hyannis Village Zoning Districts and has a role in the creation of Regulatory Agreements in the Hyannis Growth Incentive Zone (GIZ) in accordance with Chapter 168.

The Planning Board held 21 meetings during FY2017. The following is a summary of the Board's activities:

- Fourteen (14) Approval Not Required (ANR) plans were reviewed and endorsed by the Planning Board.
- Subdivision activity included seven (7) lot release requests; modifications to six (6) subdivisions which included one (1) completion, two (2) rescissions and two (2) road rescissions.
- The Board held public hearings on five (5) proposed zoning amendments, including one (1) joint hearing: a zoning amendment to adopt the Gateway Medical District; an amendment to the Ground Mounted Solar Photovoltaic Overlay District; expansion and revision of the MB-B Marine Business District; and a moratorium on recreational marijuana establishments.
- The Board considered six (6) applications for special permits in the Hyannis Village Zoning Districts. Four (4) were granted, one (1) withdrawn and one (1) was pending.
- The Board held public hearings on two (2) regulatory agreements: Shoestring Properties for the Docksides Residences and Rockland Trust Co. for relocation to 765 Main Street.
- The Board convened for one (1) workshop to discuss the Ground Mounted Solar Photovoltaic Overlay District.

## MISSION STATEMENT

To regulate land division and subdivisions; to make recommendations to the Town Council for changes to the Zoning Ordinance; and provide advice about comprehensive planning.

## 2017 MEMBERS

Mary Barry  
Vice Chair  
David P. Munsell  
Clerk

Paul R. Curley  
Stephen Helman  
Steven Costello  
Mark Ferro

- The Board also heard presentations on updates to the Housing Production Plan and Growth Incentive Zone.

The Planning Board would like recognize longtime Board Member Raymond Lang, who retired from the Planning Board after 22 years of service. Mr. Lang was a central participant in a number of major planning efforts, including adoption of the Growth Incentive Zone and the Hyannis Village Zoning Districts. He was a careful and dedicated steward of the best interests of the citizens of the Town of Barnstable. We wish Ray and his family the best and sincerely thank him for his service.

The Board wishes to acknowledge Elizabeth Jenkins, AICP, Planning & Development Department Director, Karen Herrand, Principal Assistant, and the dedicated and professional Planning & Development Department staff for their service to the Board. The Board also wishes to recognize and express our appreciation to Ruth Weil, Town Attorney, and her office for their service and assistance to the Board.

To learn more please visit <http://www.townofbarnstable.us/PlanningBoard/>



Respectfully submitted,

Raymond B. Lang  
Chair



DO NOT  
FEED THE  
WATERFOWL

# RECREATION COMMISSION

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## QUALITY OF LIFE THROUGH RECREATION



The Barnstable Recreation Division is committed to providing leisure opportunities to all residents of Barnstable to improve the quality of life in our community through exceptional programs and services. We strive to meet the recreational needs of our Residents by offering a variety of child, adolescent and adult programs. Our programs emphasize teamwork, instruction, the development of skills and healthy self-regard. The Recreation Commission advises and assists the Town Manager in the establishment of rules and regulations concerning the use of all playground and athletic fields. This includes the Hyannis Youth and Community Center as well as those areas under the jurisdiction of the School Committee, except during the regular school year or at other times when such facilities are reserved for the Town of Barnstable school activities. The Commission further advises and assists the Town Manager in establishing rules and regulations for development, servicing, and delivery of recreational activities in the Town including our summer aquatics and boating programs and overall beach supervision. The Recreation Commission is an advisory committee of the Town and consists of seven members. The Recreation Commission meets every first Monday of the month at 5:30 PM in the Town Hall Hearing Room, 367 Main Street, Hyannis and welcomes public input.

During the summer months our beaches, lakes, and ponds are overflowing with residents and visitors alike. From swimming lessons to sailing lessons and everything in between the programs offered are second to none. Partnering with the Hyannis Youth and Community Center (HYCC) we offer both on-ice and off-ice experiences supporting all age groups. From youth to high school to activities for senior citizens the HYCC has a multitude of offerings for residents of all ages.

## MISSION STATEMENT

To provide leisure activities / opportunities to improve the quality of life for all residents through exceptional programs and services.

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## 2017 MEMBERS

Kevin A. Turner, Chair  
Joseph O'Brien,  
Vice Chair  
Katherine Pina

Richard Sawyer  
Rene King  
Paul Demanche  
Michael Ewald

## FY2017 ACCOMPLISHMENTS:

### 2016 Employee of the Year Awards:

Shane Gardiner, Recreation Assistant of the Year  
Beth McEntee, Leisure Program Counselor of the Year  
Liam Sives, Beach Aide of the Year  
Lauren Zent, Gate Attendant of the Year  
Elexi (Picabo) Miskiv, Lifeguard of the Year

**Liaisons** are essential in maintaining open communication with user groups and town projects. Chair Kevin Turner serves as the Lombard Field Liaison, Vice Chair Joe O'Brien serves as the Field Study and Barnstable Little League Liaison, Kathy Pina serves as the Osterville Bay Liaison, and Richard Sawyer serves as the Community Preservation Committee Liaison.

**Needs Assessment:** Open Space Plan; field user matrix; identify current capacity; user survey plus public input meetings; field inspections/observations; geographic distribution; trends/Identify future capacity; two (2) Field Inspections; up to 50 facilities; baseball/softball; rectangular; multi-use; schools; parks and open space properties; other locations as designated by the Town.

**Free Summer Lunch Program** - Recreation Division is partnering with a summer food service program called "Kids' Summer Meals" to provide those between the ages of 1 and 18 with a free lunch and snack during the summer.

Lifeguard **Jake Avery** rescued a 14-month old child. All lifeguards performed flawlessly, they handled the situation perfectly. Channel 4 in Boston located the family and filmed them thanking Jake.

**Glenna Kohl-Piggy Trot** – Dedication of the New Shade Canopy at Dowses and Craigville Beaches.

**Special Projects supported by the Recreation Division:**

- Hyannis Youth and Community Center Activities
- Best Buddies HyannisPort Challenge
- Ragnar Relay
- Lombard Field updates
- Osterville Bay School demolition
- Barnstable Skate Park renovation
- Lorusso II Little League Field of Dreams
- Town-Wide Comprehensive Field Study
- Centerville Playground
- Barnstable Dog Park

- Resident and non-resident parking permits (beach stickers)
- Fee recommendations for HYCC and Aquatics programs
- Cape Cod Baseball Teams – Hyannis Harbor Hawks and Cotuit Kettleers
- Cape Cod Sprint Triathlons
- Soccer Resort Beach Blitz
- Luke’s Love Playground
- Senior Pickleball

It is my honor to serve alongside; Vice Chair Joseph O’Brien, Katherine Pina, Richard Sawyer, Rene King, Rene Dowling, and James Tenaglia.



Respectfully submitted,

Kevin A. Turner  
Ed.D, Chairman





THE VOICE OF ALL YOUTH  
IN THE TOWN OF BARNSTABLE

**MISSION STATEMENT**

To act as the voice of the youth in the Town of Barnstable; we strive to advise the Town Council on matters of youth concern while actively advocating for and proffering the opinion of the youth throughout the Town of Barnstable.

**2017 MEMBERS**

Brendan W. Clark, Chairman	Alliana DeBarros Lily Sethares
Matthew Hersey, Vice-Chairman	Matthew McCauley Sean Smith
Michael Booth Carrie Osborn	Lianna Mitchell Caroline Neville Caleb Sonnabend

**FY2017 MAJOR ACCOMPLISHMENTS:**

- The Barnstable Youth Commission offered—for the third consecutive year—the two-day Youth Summit and Community Prevention Forum. The Summit and Forum were again presented at Cape Cod Community College. This year’s Forum featured renowned speaker Christopher Herren, formerly of the Boston Celtics, who spoke about his struggles with substance abuse and path to sobriety. This year’s Summit invited the 7th graders of Barnstable Intermediate School to hear presentations from Mr. Herren, the BHS Peer Leadership Program, and Gosnold of Cape Cod, among others.
- The Youth Commission created a program structure and engaged in extensive conversations with the One Love Foundation on developing a dating abuse program for Barnstable Public Schools. Conversations continue with the Superintendent and administration of Barnstable Public Schools on the best means whereby to introduce a dating abuse curriculum into Barnstable High School.
- The Youth Commission organized their first annual Job Fair at the Hyannis Youth and Community Center in April. This event, which attracted almost twenty local business and more than eighty students, provided an opportunity for youth to find summer employment. Only those employers seeking youth were permitted to attend. Further, a special application introduction program was offered by Warren Rutherford of The Executive Suite.

**MAJOR UPCOMING PROJECTS OR INITIATIVES:**

- As I am a departing Chairman, I will leave the definition of which projects to address to the capable hands of those who have succeeded me. Rest assured, the Commission will, as always, continue to bring important youth concerns to the attention of the community.

This was my second year as Chairman of the Commission, prior to which I served as Vice-Chairman for one year. As my service to the Town of Barnstable and this Commission comes to a close, it is truly humbling for me to reflect upon the continued support that I and the Commission have received from so many.

It has been the greatest honor of my life to serve as Chairman of the Commission and it is with great pleasure that I pass the baton to the capable administration of Matthew Hersey, who has served admirably this past year as Vice Chairman. My experiences on the Commission have defined for me my ambitions in life and have led me to pursue a degree in Public Policy and Law at Trinity College in the fall and for that I will be eternally grateful.

I would be remiss if I did not thank the following individuals for their support during my time on the Commission and with the Town: Leisure Services Director Patti Machado, Community Services Director Lynne Poyant, Town Councilor Jennifer Cullum, Lt. Jean Challies of the Barnstable Police Department, Town Manager Mark Ells, former Town Manager Thomas K. Lynch, Director of Property and Risk Management David Anthony, and Town Attorney Ruth Weil, among so many others.

I would especially like to thank Sid Davidson and the Lyndon P. Lorusso Foundation for their continued support of the Youth Summit and Community Prevention Forum. This year, the Lorusso Foundation funded the entire cost of the Summit and Forum, an act of munificence which is truly unparalleled in nature.

It is with great excitement that I look forward to following the future journey of the Youth Commission and wish those who follow me all the luck in the world as they continue the important crusade of being the voice of the youth.

For more information, please visit the Town of Barnstable’s website at: [www.townofbarnstable.us/YouthCommission](http://www.townofbarnstable.us/YouthCommission)



Respectfully submitted,

Brendan W. Clark  
Chairperson



# ZONING BOARD OF APPEALS

## GRANTING PERMITS

The ZBA is a land use regulatory board of the Town. Created under MGL Chapter 40A, The Zoning Act, the Board hears and decides individual cases brought by persons seeking land use relief as provided for in the Zoning Act and the Town Zoning Ordinance. It also hears and rules on appeals taken against decisions of administrative officials with respect to zoning. The Board is delegated to act on behalf of all local boards and committees in reviewing and issuing comprehensive permits for affordable housing pursuant to MGL Chapter 40B, Sections 20 through 23, and for reviewing Accessory Affordable Housing comprehensive permits issued by the Board's Hearing Officer.

During FY2017, the ZBA met 21 times, hearing 54 cases. The Hearing Officer, on behalf of the Board, held four (4) public meetings under the Accessory Affordable Apartment Program (AAP), heard eight (8) cases resulting in six (6) comprehensive permits granted with conditions, and two (2) rescissions.

At the end of the fiscal year, longtime Chair Brian Florence resigned to begin a new chapter as Building Commissioner with the Town. The Board is grateful for his knowledge and understanding of the Zoning Ordinance and wish him the best of luck and a long career with the Town of Barnstable.

The knowledge and cooperation provided to the Zoning Board by retired Building Commissioner Tom Perry, retired Interim Building Commissioner Paul Roma, the Town Attorney's Office, and by the Site Plan Review Committee are recognized and greatly appreciated. The Board would like to acknowledge and thank former Director Jo Anne Buntich, current Director of Planning and Development Department, Elizabeth Jenkins, and Staff; Anna Brigham, Principal Planner; and Carol Puckett, Administrative Assistant for their assistance to the Board.

To learn more about the ZBA please visit [www.townofbarnstable.us/ZoningBoard](http://www.townofbarnstable.us/ZoningBoard)

Respectfully submitted,

Brian Florence  
Chair

## MISSION STATEMENT

To evaluate issues presented to them for consistency with the Zoning Ordinance and the purpose of Zoning: to promote the health, safety, convenience, and general welfare of the inhabitants of the Town of Barnstable; protect and conserve the value of property within the Town; increase the amenities of the Town; and secure safety from seasonal or periodic flooding, fire, congestion or confusion.

## 2017 MEMBERS

Alex M. Rodolakis, Vice Chair	Robin C. Young Assoc. Member
David A. Hirsch	Spencer Aaltonen Assoc. Member
Herbert K. Bodensiek	Jacob Dewey Assoc. Member
Matthew Levesque Assoc. Member	

	Total	Granted	Not Granted	Withdrawn
<b>VARIANCES</b>				
Bulk Variances	4	4	-	-
Use Variances	3	2	-	1
Other Variances	3	2	-	1
Family Apartment Variance	1	1	-	-
Variance Modifications	-	-	-	-
<b>SPECIAL PERMITS</b>				
Nonconformities	17	15	-	2
Other	1	-	-	1
Conditional Use	11	10	-	1
Family Apartments Modification	2	2	-	-
Modification	3	3	-	-
<b>COMPREHENSIVE PERMITS</b>				
Comp Permits & Modifications or Extensions	4	4	-	-
<b>OTHER POWERS</b>				
	<b>TOTAL</b>	<b>Upheld</b>	<b>Overruled</b>	<b>Withdrawn</b>
Appeal of Administrative Official	5	1	-	4
<b>ACCESSORY AFFORDABLE APARTMENT COMPREHENSIVE PERMITS</b>				
	<b>TOTAL</b>	<b>Granted</b>	<b>Rescinded</b>	<b>Denied</b>
Comprehensive Permit	8	6	2	0
<b>TOTAL</b>				



**BOARDS, COMMITTEES &  
COMMISSIONS: REGIONAL**

## PUBLIC TRANSPORTATION



The Cape Cod Regional Transit Authority (CCRTA) has provided in Barnstable 336,688 one-way passenger trips from July 2016 through June 2017 (FY2017).

CCRTA provided 45,797 Medicaid trips, 44,348 Day Habilitation trips, 1,023 ADA trips, 1,185 other medical trips as well as providing 118 Barnstable residents with 588 trips to Boston area hospitals.

General public clients in Barnstable who use the DART (Dial-a-Ride Transportation) service during FY2017 received a total of 58,205 one-way passenger trips. Total DART passenger trips in the fifteen towns of Cape Cod were 228,888 in FY2017 compared to 232,079 in FY16.

The fixed route Barnstable Villager had a total of 48,077 trips, the Hyannis Loop had a total of 16,677 trips and the Hyannis Shuttle had 3,367 trips for the period July 2016 through June 2017 (FY2017).

The fixed route Hyannis to Orleans (H2O) serves the towns of Barnstable, Yarmouth, Dennis, Harwich, Chatham and Orleans along the Route 28 corridors. A total of 45,655 one-way trips originated in Barnstable for the H2O route for the period July 2016 through June

2017; total ridership for the H2O route for this period was 162,416.

The fixed Sandwich route serves the towns of Barnstable and Sandwich along Route 6A. A total of 11,942 one-way trips originated in Barnstable for the Sandwich route for the period July 2016 through June 2017; total ridership for the Sandwich route for this period was 24,944.

The fixed route Sealine serves the towns of Barnstable, Mashpee and Falmouth along Route 28. A total of 59,824 one-way trips originated in Barnstable for the Sealine for the period July 2016 through June 2017; total ridership for the Sealine for this period was 161,095.

CCRTA supplied the Barnstable Council on Aging with one Mobility Assistance Program (MAP) vehicle that provided 6,654 rides from July 2016 through June 2017.

Route maps, schedules, fares, Google Transit Trip Planner and the latest news about Cape Cod public transportation services are provided at [www.capecodrta.org](http://www.capecodrta.org), as well as links to many other transportation resources.



Respectfully submitted,

Tom Cahir  
Administrator



# HUMAN RIGHTS COMMISSION

## THE PEOPLE'S RIGHTS

Barnstable County created the Human Rights Commission (BCHRC) in October of 2005 to address discrimination, equal rights, and equal access. The BCHRC is comprised of nine (9) Commissioners as well as Town Representatives who are a community resource for businesses, non-profits, agencies, and individuals.

### FY2017 ACCOMPLISHMENTS AND INITIATIVES:

- \* Continue efforts to Increase distribution of Anti-Bullying Brochures in multiple languages are available throughout the community and schools.
- \* Educational materials in multiple languages are distributed and available throughout the community (libraries, grocery stores, religious entities, etc.)
- \* Promotion, education, and community action to raise mindfulness and understanding of diverse cultures.
- \* Increased community involvement from all Commissioners and Town Representatives.
- \* On-going efforts to fill all vacant Commissioner and Town Representative positions.

### PERFORMANCE AND GOALS:

- \* The BCHRC responds to queries and complaints; providing the public with a forum to identify and address human rights violations within Barnstable County and, where possible, to assist in the resolution of complaints of human rights violations.
- \* Complaints within the Town of Barnstable during FY2017 involved housing, employment, bullying and J1 Students. Clients served spanned age and ethnicity as well as financial. Resolution of cases is often resolved within a few phone calls and/or mediation. More intensive meetings and negotiations occur on a case-by-case basis and may potentially take several weeks to resolve amicably and often include multi-agency cooperation.
- \* Enlisting cooperation and support of racial, religious, ethnic, civic, fraternal, benevolent, and private and public agencies in eliminating unlawful discrimination, and cultivating an atmosphere of mutual understanding of the County's cultural and social diversity.
- \* Interpreters available on an as-needed basis. The BCHRC receives complaints from many individuals with limited English proficiency.

### HUMAN RIGHTS ACADEMY:

The Human Rights Academy brings together teams of students from both high schools and middle schools in every district in the county to learn about the Universal Declaration of Human Rights. These students return to their schools to design and implement projects with the intended goal of increasing knowledge and raising awareness of human rights issues and to encourage their participation on school-year projects in their respective schools that would promote

## MISSION STATEMENT

We continue to promote and protect the basic human rights of all persons in Barnstable County.

human rights. The two-part Academy culminated in a spring gathering where the students share with each other their projects which they designed and implemented.

### COMMUNITY INVOLVEMENT AND SUPPORT:

- \* Work with local groups annually to recognize and honor the richness and diversity of our community.
- \* Identify and assist where possible to address and improve issues related to safe and affordable housing
- \* Support and participate in and with the following initiatives
  - Anti-bullying
  - Stand Down for Veterans
  - No Name Calling Day
  - Community Outreach
  - Domestic Violence
  - Immigration
  - Multi-Cultural Fair
  - Community Health Network
  - Housing Assistance Corporation – Round Table Barnstable County
  - Health & Human Services Advisory Committee
  - Barnstable Youth Commission – Youth Summit Awards
- \* The Malcolm McDowell Award for outstanding work in human rights was presented to Matthew West of Nauset Regional High School. Matt has distinguished himself as an activist and leader; serving as President of the Human Rights Club at Nauset, he also represented the USA at the International Global Leadership Summit in The Hague, Netherlands. After graduation, Matt will once again return to Haiti to continue humanitarian work.
- \* The Rosenthal Award was presented to Patrol Officer Brian Morrison of the Barnstable Police Department for his exceptional outreach and volunteer work in the community.
- \* Cornerstone Awards were presented to Laura Gill of Brewster for her work as a crisis and health care volunteer around the world; and to Mark Chester of Woods Hole for his portrait series of new U.S. citizens.

Meetings are open to the public and are held the first Monday of the month (excluding July) at 5:30 p.m. at 3195 Main Street, Harborview Room, Barnstable County Complex.

Additional information may be obtained by visiting the BCHRC website at <http://www.bchumanservices.net/barnstable-county-human-rights-commission> or by contacting Theresa Santos at 508-862-4658, [theresa.santos@town.barnstable.ma.us](mailto:theresa.santos@town.barnstable.ma.us).

Respectfully submitted,  
Theresa M. Santos  
Town of Barnstable Representative

## MISSION STATEMENT

Cape Light Compact is an intergovernmental organization consisting of the 21 towns and two (2) counties on Cape Cod and Martha's Vineyard. The Compact's mission is to serve our 200,000 customers through the delivery of proven energy efficiency programs, effective consumer advocacy, competitive electricity supply, and green power options.



## POWER SUPPLY

Electricity pricing during FY2017 was less volatile than prior years due to relatively stable natural gas prices, which resulted in lower and more stable electricity pricing overall.

The most notable change in the Compact's power supply program is that, in January 2017, the Compact went 100% green! Being a green aggregation means that 100% of Compact's power supply customers' annual electricity usage is met with renewable energy certificates (RECs). Each REC represents the generation of 1 megawatt hour (1,000 kilowatt hours) of electricity produced by a renewable resource, such as wind or solar. By retiring RECs to match the Compact's customers' usage, Compact customers are financially supporting renewable energy resources, including resources located on Cape Cod and southeastern Massachusetts.

The Compact also selected a new residential supplier - NextEra Energy Services of Massachusetts (NextEra). All residential, commercial, and industrial power supply customers are now served by NextEra (who has been serving the Compact's commercial customers since 2014). In addition to being the Compact's green aggregation supplier, NextEra pledged to deposit all premiums paid for RECs, plus their supplier and retail fees (expected to total over \$3 million per year), into a trust fund to be used solely for the development of new renewable energy resources. Now, by purchasing electricity through the Compact, all Compact power supply customers are supporting renewable energy and acting locally to combat climate change. The Compact was pleased that our residential price under the new green aggregation program was lower than Eversource's basic residential pricing for January – June 2017.

At the regional market level, despite stable pricing this year, New England continues to face electricity pricing challenges associated with the limited pipeline capacity that delivers natural gas to electric generators, which supply over fifty percent of New England's electricity. The pipeline constraint is only an issue for a limited number of hours in the winter, when natural gas is also used for heating homes, creating a supply shortage and increased pricing for generators, thereby increasing the price for every megawatt hour they

produce. Until such time as this issue is addressed, either through additional infrastructure, demand reduction or other targeted programs, the possibility of future high winter pricing remains, and as such, consumers should still expect seasonal pricing fluctuations for the foreseeable future.

As of June 2017, the Compact had approximately 19,000 electric accounts in the Town of Barnstable on its power supply.

## CONSUMER ADVOCACY

Since 1997, Cape Light Compact has advocated for the ratepayers of Cape Cod and Martha's Vineyard at the local and state level. In FY2017, the Compact continued its focus on grid modernization, reviewing the plans submitted by the utilities in August 2015. The Compact held community and stakeholder meetings about what is being proposed and the implications for the energy future of Cape Cod and Martha's Vineyard. There were several key areas of concern that the Compact and engaged stakeholders identified, mainly centered around the fact that Eversource's grid modernization plan was mostly grid-facing and did not offer many opportunities to engage customers with a modernized grid. The Compact was granted full intervenor status in Eversource's grid modernization plan review docket at the Department of Public Utilities (DPU), allowing the Compact to take an active role in the adjudicatory review process of the plan. The Compact remains an active participant in the docket and has retained experts to analyze Eversource's plan and present expert witness testimony, submitted information requests to Eversource, and submitted briefs. The Compact expects the DPU to issue a decision on the matter in FY 18. To keep up-to-date on the Compact's efforts on Grid Modernization go to [www.capelightcompact.org/consumer-advocacy](http://www.capelightcompact.org/consumer-advocacy).

In January 2017, Eversource filed a rate case with the DPU, which is the first fully litigated rate case since the 1980's. This will determine the charges that Eversource is allowed to impose on the distribution side of the electric bill, which will affect all residents and businesses on Cape Cod and Martha's Vineyard. The Compact was granted full party status in this

proceeding as well. The Compact has several concerns with the proposal, as it decreases customers' ability to manage their bills by imposing increased customer charges and introducing demand charges for customers that did not previously have demand charges. Increased customer charges and demand charges decrease the incentive to participate in energy efficiency programs and install behind the meter generation. Eversource also seeks a 10.5% return on equity as part of the rate case, which is higher than the national average for a regulated utility. In their revised filing on June 1, 2017, Eversource is proposing to shift approximately \$30 million per year of costs from Western MA customers (and Eastern MA commercial customers) on to Eastern MA residential customers, which includes the Cape and Vineyard. The Compact believes that charges for services borne by those customers should be paid for by those customers and not subsidized by Eastern MA residential customers. The Compact is continuing to participate in this proceeding, and a decision on the increases will be made by the DPU by the end of December 2017. To keep up-to-date on the Compact's efforts on the Eversource Rate Case go to: [www.capelightcompact.org/consumer-advocacy](http://www.capelightcompact.org/consumer-advocacy).

The Compact also participated in regulatory proceedings at the DPU related to the retail electric market, pushing for policies that promote a competitive power supply market while ensuring common-sense protections for consumers.

**ENERGY EFFICIENCY**

As outlined in the table below, FY2017 brought more than \$4.1 Million of energy efficiency rebates and incentives, awarded to more than 5,700 Participants of the Compact's Energy Efficiency Programs within the Town of Barnstable, resulting in annual electricity savings of more than 19,000,000 kWh. Notable activity includes:

- \$202,787 spent on municipal energy efficiency projects, saving more than 219,000 kWh annually. Municipal entities served include the Barnstable Public Schools, Barnstable DPW, and Hyannis Fire Department.
- 397 Low-Income participants
- 583 Participants in comprehensive Home Energy Assessments
- 238 non-government commercial and industrial participants, implementing a wide variety of projects, resulting in \$1,348,672 of awarded incentives and approximately 4,800,000 kWh of annual electricity savings.
- Cape Light Compact's education efforts in partnership with the National Energy Education Development (NEED) Project reaches many Cape and Vineyard schools and supports teachers in their efforts to bring the world of energy science, conservation and efficiency to their students. Teacher workshops, educational kits, teacher materials and the popular Be Energy Efficient Smart (BEES) program are available free of charge as part of the Compact's commitment to helping to shape an energy literate and energy efficient society.

Program Sector	# of Participants	Annual Savings	Annual kWh Savings	Rebates/Incentives
Low Income	397	\$89,565.80	447,829	\$385,054.91
Residential	60,972	\$2,803,948.20	14,019,741	\$3,200,209.57
Commercial	252	\$1,003,514.40	5,017,572	\$1,551,459.19
Total	61,621	\$3,897,028.40	19,485,142	\$5,136,723.67

\*The Cape Light Compact's Energy Efficiency Programs are funded by Cape and Vineyard consumers through the Energy Conservation line, itemized under the Delivery Services section of their electric bill.



Respectfully submitted,  
 David W. Anthony  
 Barnstable Representative





## LOCAL CULTURE FOR LOCAL PEOPLE



The Mid-Cape Cultural Council (MCCC) is part of a network of 329 local cultural councils across the state that work in partnership with the Massachusetts Cultural Council. MCCC has members appointed by both Barnstable's Town Council and Yarmouth's Board of Selectmen. Members in fiscal year 2016 -2017 were: Marilyn Heberling, Chair; Rachel Youngling, Treasurer; Georgia Kreth, Secretary; Ellen Cliggott, Paula Hersey, Elise McMullen, Kim Rumberger, Kevin Shanley, Mary Taylor, and Marlene Weir. MCCC is administratively attached to Barnstable's Planning and Development Department, staff contact: Melissa Hersh. Our Town Council liaison is Jessica Rapp Grassetti.

### FY2017 MAJOR ACCOMPLISHMENTS:

The MCCC's core activities are awarding grants and providing services to connect cultural assets to community needs. In FY2017 we:

- Reviewed 27 applications and awarded 16 grants for the year 2017, amounting to \$10,040, to cultural non-profits, schools, libraries, and artists for projects benefiting people in one or both of the towns we serve.
- Took part in statewide advocacy activities organized by Massachusetts Cultural Council to demonstrate the benefits of local investment of public dollars in our communities.
- Attracted over 300 followers on Facebook.
- Staged a celebratory program at the Cape Cod Maritime Museum for our 2017 grantees to promote funded projects, ranging from song writing contests to ukuleles for children at Hyannis West Elementary, and from a "Hooray for Science" program at the Hyannis Library to a music festival hosted by the Cape Cod Chamber of Commerce. The program also included local and state elected officials.

## MISSION STATEMENT

To provide and support the arts, humanities and interpretive sciences to benefit people in the Towns of Barnstable and Yarmouth.



- Promoted the opportunity for local artists and cultural non-profits to be part of the New England Foundation for the Arts (NEFA) CreativeGround database.
- Began fundraising for Phase two of the three year art project called "Discovery Walk" which will create a path of commissioned sculptures by three (3) selected local artists within the Hyannis Cultural District.
- Designed and printed a 3-fold brochure about the Mid-Cape Cultural Council and another brochure about the "Discovery Walk" project.

### FUTURE PLANS:

- Installation of the "Discovery Walk" sculptures, the third Phase of the public art project.
- Work with other organizations to expand mentoring programs in the areas of arts, humanities and interpretative sciences that we serve.



Respectfully submitted,

Marlene Weir  
Chair

## MISSION STATEMENT

"The Steamship Authority" is a public instrumentality created by the Massachusetts Legislature to provide for adequate transportation of persons and necessities of life for the islands of Nantucket and Martha's Vineyard.

The governance of the Steamship Authority consists of a five member Board of Governors appointed by the appointing authority of each respective town serviced by the Authority. These towns consist of the islands of Nantucket and Martha's Vineyard and the mainland towns of Barnstable (Hyannis), Falmouth (Woods Hole), and New Bedford. The votes on the Board of Governors are weighted with the islands of Nantucket and Martha's Vineyard having a total voting power of 70% or 35% each, and the mainland towns of Barnstable, Falmouth, and New Bedford share a 30% vote with each town then having a 10% vote.

Upon the retirement of long time Board Member Robert L. O'Brien, Robert R. Jones now represents the Town of Barnstable on the Board of Governors and is currently the Vice-Chairman of the Board. Mr. Jones previously served on the Port Council for over fourteen years before relinquishing his position to step up to Board of Governors. Filling the position vacated by Mr. Jones on the Port Council is Eric Shufelt who served as the assistant harbormaster for the Town of Barnstable for many years, and he was in charge of the town's marinas.

The Steamship Authority is a quasi-governmental ferry system and is the only such ferry system in the country to operate without a subsidy from a higher governmental agency within a state or the federal government. The total expense of the operation is provided by rate payers, and in the event that a deficit occurs, the deficit is assessed to the five respective towns serviced by the Authority in a proportion to their weighted vote. Thankfully, this has not happened since 1962 as the Authority has operated since that time at no cost to the taxpayer.

Over the past year, there has been a massive, multi-million dollar reconstruction project in Woods Hole which calls for the demolition of the present terminal, the construction of a new terminal, restoration and refurbishment of the entire waterfront with three new docks, ramps, and shelters. The Authority's offices are presently moving to a newly constructed office located at the new Palmer Avenue parking lot. It will take a period of four years to complete the project staggering construction so as to not to interrupt ferry schedules. In Hyannis, the only construction activity is the expansion of the parking area at

## WOODS HOLE, MARTHA'S VINEYARD & NANTUCKET STEAMSHIP AUTHORITY

### THE HEART AND SOUL OF THE STEAMSHIP AUTHORITY ARE ITS EMPLOYEES



the upper School Street entrance of the terminal. This will add twelve spaces to the eight presently servicing the building and will add additional parking for the many community organizations who use the conference room.

Wayne Lamson, the long time General Manager of the Authority, retired after thirteen years of service as General Manager and a total of forty-five years with the Steamship Authority. Taking over the helm as General Manager is Robert B. Davis who joined the Authority in 1986 and worked his way up to become the Treasurer/Comptroller in 2005. Mr. Davis took over Mr. Lamson's position July 1, 2017. He may be reached by calling the Woods Hole Terminal of the Steamship Authority.

The Steamship Authority is one of the largest employers on Cape Cod with over 650 full time employees bumping to over 750 in the summer season. Over 50 employees come from the Town of Barnstable having combined wages in the range of two and a half million dollars. The Steamship Authority's fiscal year is on the calendar year and in fiscal year of 2017, the Authority made 22,703 trips across the sound carrying 3,127,304 passengers to and from the Islands. The Hyannis/Nantucket run totaled 660,574 passengers and the automobile traffic totaled 67,176. The truck traffic totaled 54,955 with 65% of the trucks under 20 feet in length. The fifty-cent embarkation fees collected for the Town of Barnstable were \$91,299 and the total fees collected since its inception in 2004 to year-end 2017 equaled \$1,050,064.



Respectfully submitted,

Robert R. Jones  
Barnstable Authority Member



**BOARDS, COMMITTEES  
AND COMMISSIONS:  
FUNDS**

EDUCATIONAL ENRICHMENT GRANTS

**MISSION STATEMENT**

The Cobb Trust was established by the will of Enoch T. Cobb, a Barnstable resident, who died in 1876. The purpose of the trust is to provide grants for the public school students of the Town of Barnstable. The trust income is expended on items, programs and activities which the Trustee feels will enrich the educational experience of the students particularly when appropriated funds are not readily available in the School Department budget.



This is my seventh report as Trustee and Agent for the Cobb Trust.

During the 2016-2017 school years, the Cobb Trust approved educational enrichment grants totaling over \$193,000. This represents a 19% increase over the 2015-2016 school years. The increase reflects additional income resulting from another property sale and positive investment performance. Every school in the system received grant allocations in proportion to their enrollments. Programs and activities that were funded cover almost every curriculum component including Math, Science, History, English, Art and Music.

In keeping with my goal of occasionally funding “large impact grants”, the Trust made a second grant of \$50,000 for the benefit of the newly named Enoch Cobb Early Childhood Education Center. The Trust also made another grant of \$10,000 to support the “Y Achievers” Program

developed by the Cape Cod YMCA. Both grants helped these newly established entities achieve their start-up objectives. I am pleased to announce that the Trust’s annual probate reporting process has been streamlined resulting in meaningful savings of time and legal fees. Over the last several years, most of the Trust’s non income producing parcels of land have been sold and replaced with income producing assets.

During the 2018 fiscal year I plan to focus on the following areas:

- Keeping the grant levels and program quality as robust as possible
- Increasing public awareness of the Trust’s mission

Going forward, I will continue my efforts to make the Cobb Trust an even more robust contributor to the public school students of the Town of Barnstable.



Respectfully submitted,

Steven G. Heslinga  
Trustee

# JOHN F. KENNEDY MEMORIAL TRUST FUND COMMITTEE

The Committee is charged with the oversight of the JFK Memorial Park on Ocean Street, Hyannis and the judicious application of funds raised at the Memorial through donations tossed into the Wishing Pool; proceeds from the sale of mementos, such as commemorative hats, which are available at the Memorial; and earnings on the Fund created by foregoing activities. The Fund is ably managed by the Town Trust Fund Advisory Committee. On June 30, 2017 the unaudited Fund Balance was \$322,996.69.



Members of the Committee are Hugh C. Findlay; Robert R. Jones, Vice Chair; Mark S. Ells, Town Manager; William Murphy; and Lynne M. Poyant, Chair. Town Councilor Sara Cushing serves as our Town Council Liaison. Town Treasurer Debra Blanchette Watson and Recreation Director Patti Machado serve as ex officio members.

- This year the Committee expended \$3,500 to assist the maintenance and operational needs of the Veteran's Memorial Park Beach JFK Sailing Program for children, most of whom would otherwise not have an opportunity to enjoy sailing on the waters of the Town, as well as \$12,990 for purchase of one Hunter sailboat as part of a five year replacement program and \$350 for the annual replacement of ten (10) lifejackets. The Committee also approved up to \$28,000.00 for a limited edition JFK Memorial hat to commemorate the 100th Anniversary of JFK's birth.
- The Committee paid its annual scholarship of \$2,500 to a Barnstable High School graduating senior deemed by the Committee to have best demonstrated citizenship, scholarship, character, leadership, cooperation, seriousness of purpose, financial need and the promise of future success in his or her scholastic and other endeavors. This year's recipient was Daniel Loiselle of Centerville.
- The Committee participated in a Flag Day ceremony at the Hyannis West Elementary School.
- The Committee voted to fund expenses related to the 100th Anniversary of JFK's birth not to exceed \$1,200.
- A special Memorial Day Celebration in honor of the Centennial of John F. Kennedy's birth took place on Monday, May 29, 2017. The John F. Kennedy Hyannis Museum also participated in a number of centennial activities which included a JFK @ 100 exhibit, banners on the light posts on Main Street Hyannis, a special Cape Cod Symphony Centennial concert, a memorial Mass at St. Francis Xavier Church, a Barnstable High School art exhibit and more.
- The Committee authorized the expenditure of \$10,305 for the DPW Capital Improvement recommendations which included organic lawn fertilization, bronze medallion preventative maintenance, geese control products, pool maintenance

## MISSION STATEMENT

To preserve and maintain the John Fitzgerald Kennedy Memorial which was bequeathed by the citizens of the Town of Barnstable to honor and memorialize the life of President John Fitzgerald Kennedy. And furthermore, to hold safe and administer all funds held in trust to benefit the youth of this town and the beautification of this memorial.

- repairs and maintenance contract, and rose and plant maintenance to enhance the beauty of the Memorial.
- The Committee voted to provide \$2,000 for the Recreation Division program with the Cape Cod Maritime Museum – Build a Boat Class.
- The Committee provided \$2,500 to Barnstable Youth Commission to help defray costs for their annual Youth Summit and Community Substance Abuse Prevention Forum.
- A public meeting will be held in the near future to show the latest Design Status of the JFK Memorial Renovations.
- The Hibernians came to the JFK Memorial on June 2, 2017 for a special wreath laying ceremony.
- The Committee extends its sincere thanks to the Department of Public Works Structures and Grounds personnel for their efforts in preserving and maintaining the Memorial grounds and facilities.
- The Committee commends the efforts of Gino Angelone, Damon Ollerhead, and Mick Carlon for their excellent work as attendants at the Memorial and Recreation Director Patti Machado for her efforts.
- The Committee would also like to extend its thanks to Chief Procurement Officer Johanna Boucher for guiding us through the Request For Proposals process.

We welcome donations in cash or in-kind and direct potential donors to the Barnstable Recreation Division or Community Services Department.

Once again, we implore Town residents to take the opportunity, as do countless thousands of our visitors each year, to view our beautiful and serene John F. Kennedy Memorial on Ocean Street in Hyannis.



Respectfully submitted,

Lynne M. Poyant, Chair  
Robert R. Jones, Vice Chair  
Mark S. Ells, Town Manager  
Hugh C. Findlay  
William Murphy

## MISSION STATEMENT

To fulfill the wishes of Parker Lombard and to provide assistance to Barnstable residents who are in need.

## LOMBARD TRUST FUND PROVIDING ASSISTANCE



The Lombard Trust Fund comprises about 50 acres of land in the village of West Barnstable. The land was owned by Parker Lombard, who passed away at the age of 34 in 1754 and who generously donated his land to assist the “Poor” of the Town of Barnstable.

The key passage from Mr. Lombard’s will states:

“...My will and all the real estate that I have in the Town of Barnstable shall be hired out to the highest bidder...and that the rent or income of it shall be improved for the use and benefit of the Poor of the Town of Barnstable from one generation to another and never be sold.”

In 2008, I, retired Judge Joseph Reardon was appointed as Administrator of the Trust.

A committee of three, Town of Barnstable employees, Len Gobeil of the Town Manager’s Office, Tara Way of the Human Resources Department and Theresa Santos of the Property and Risk Management Department; receive applications, interview all candidates and submit their decisions to the Trustee.

The committee also communicates with many social service agencies in an effort to assist as many people as possible, and to continue to fulfill the wishes of Parker Lombard’s will. Without their tireless input and triaging of applications, the poor of the Town would suffer greatly. This is a demanding task which earns my gratitude and deep appreciation. I could not function as trustee without their assistance.

As trustee, I also owe deep gratitude to Town Finance Director Mark Milne and Town Director of Property and Risk Management David Anthony, Town Treasurer Debra Blanchette and the clerical staff of the Finance Department.

Over the past few years, applications from the “Poor” of the Town have increased and the fund has been able to provide assistance to hundreds of needy residents.

The Lombard Trust Fund provides assistance to low income residents. During our 2017 Fiscal Year, the Lombard Fund distributed over \$100,000.00.

Respectfully submitted,

Judge Joseph Reardon  
(retired)

MARTIN J. FLYNN  
SCHOLARSHIP COMMITTEE

HELPING OUR STUDENTS SUCCEED

**MISSION STATEMENT**

The Martin J. Flynn Scholarship Fund was established in 1985 to provide financial aid to Barnstable residents.

The source of funding for the scholarship is by a voluntary check-off on the real estate bill.



The Martin J. Flynn/Town of Barnstable Scholarship Committee awarded \$6,000.00 this year to twelve (12) very deserving applicants, each receiving \$500.00. The worthy students were:

Shannon Kennedy-Cabral  
Sydney Fitzgerald  
Devon Harris  
Mikayla Henderson  
Marta Pleitez-Hercules  
Richard L. Horton III

Kimberly Kalis  
Hannah Lancaster  
Kyle McShera  
Grace Morin  
Carrie Osborn  
Nia Eddy-Pina

Again, we urge our taxpayers to check off the box on their tax bill and enclose a donation to this most worthy cause. A dollar bill from each taxpayer would enable us to award more monies so that our Town residents could enjoy some financial freedom from the rising cost of college educations.



Respectfully submitted,

Joyce Pursitte  
Janice Cliggott  
Debbie Hill  
John Marsden  
Nancy Vecchione

# TRUST FUND ADVISORY COMMITTEE

## FUNDS DISBURSEMENT



The Barnstable Trust Fund Advisory Committee (TFAC) meets on a periodic basis to review and act in an advisory capacity on behalf of the Town's thirty-one trust funds totaling approximately \$28 million. Of these trust funds there are two - the Pension Reserve and Capital Trust Fund - that make up approximately 70% of the total portfolio of which income and expenditures are designated by Town Council vote.

This year the Committee primarily focused on disbursements from the Kirkman Trust Fund. The Kirkman Trust was established in 1953. The original trust document was the Will of Mary Lewis Kirkman. It provided that fund income be used for the maintenance and beautification of Town cemeteries and for support of the seven libraries of the villages of the Town of Barnstable.

The Trust Fund Advisory Committee makes recommendations to the Town Manager for his approval. The following projects were authorized:

### **Cemeteries:**

- Organic fertilization program for all cemeteries
- Landscape pruning at all Town cemeteries
- Irrigation systems installation and upgrades at Mosswood Cemetery
- Flag pole replacement and landscape bed enhancement at Mosswood Cemetery

### **Kirkman Columbarium and Gardens:**

In 2009 discussions between the Cemetery personnel and TFAC members began with a vision of creating a columbarium at Mosswood Cemetery. A columbarium is a permanent structure containing niches for the permanent memorialization of cremated human remains. Several distributions were authorized from the Kirkman Trust Fund

totaling \$133,000 for the structure and landscaping. On May 18, 2016, town officials dedicated the columbarium on the grounds of Mosswood Cemetery. This year, the Kirkman trust paid for the purchase of a tent for gatherings at the Columbarium.

The Trust Fund Advisory Committee received proposals for projects at the seven libraries. The proposals are under review for future disbursements.

The Lyndon Paul Lorusso Foundation generously funded ten \$5,000 scholarships to deserving graduates at Barnstable High School to further their education for an annual total of \$50,000.

In addition, funds in excess of \$10,000 were disbursed from several of the trust accounts for a variety of educational scholarships as well as donations of \$300 to Independence House in Hyannis and \$200 to the Teens Love Christmas program through the Salvation Army.

The Trust Fund Advisory Committee is responsible for the oversight of several scholarship funds which can now be viewed via a link on the Town's website.

Respectfully submitted,



William A. "BO" Murdoch, Jr.  
Chair

Debra Blanchette  
Jonathan Gilmore  
Frances Parks  
Gregory Plunkett  
Jayne Scanlon  
Christopher Ward





**PUBLIC  
SCHOOLS**

## MISSION STATEMENT

The Barnstable Public Schools educates the whole child by creating a student centered school culture that addresses students' physical, social, emotional, and academic needs by creating a safe and healthy learning environment in which students are challenged, supported, and engaged.



## BARNSTABLE SCHOOL COMMITTEE FROM THE CHAIR



### Guiding deliberations and decisions of the School Committee are the core values of the Barnstable Public Schools:

- All children have the right to every opportunity to achieve their full potential.
- Each person deserves to be treated with dignity and respect.
- Integrity and personal responsibility are the hallmarks of our daily interactions.

### FY2017 MAJOR ACCOMPLISHMENTS:

- The Barnstable School Committee welcomed Superintendent Meg Mayo-Brown to the Barnstable Public Schools in July. Throughout the year, the School Committee supported Ms. Mayo-Brown's efforts to get to know the District through the completion of her Entry Plan, while also guiding policy and budget decisions.
- In addition to its monthly meetings, the School Committee conducted five (5) workshops on topics of great significance to the District. In October, the Committee held a workshop with the Board of the Barnstable Community Horace Mann Charter Public School to discuss that school's charter renewal process. Other topics included proposed changes to the schedule at Barnstable High School, the Superintendent's Entry Plan, as well as the District's Strategic Plan and program for Professional Development.

- Working with Superintendent Mayo-Brown and the District Leadership Team, the School Committee has adopted District Goals and Priorities to inform its strategic planning:
  - o Strengthen academic and instructional programming to support student needs, talents, interests and cultural diversity.
  - o Support the development of the whole child through social and emotional programming.
  - o Establish collaborative partnerships to support the academic, instructional and SEL programming.
- In support of the district's efforts to improve student achievement, the School Committee approved the Superintendent's request for additional time for staff Professional Development in FY2018.
- The School Committee joined with the communities at Hyannis West Elementary and Barnstable-West Barnstable Elementary Schools in celebrating the long-awaited opening of new modular classrooms.



Respectfully submitted,

Margeaux Weber  
Chair

Chris Joyce  
Vice Chair

Stephanie Ellis  
R. Patrick Murphy  
Mike Judge

# SCHOOL CONTACTS & COMMITTEES

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## School Committee

	<u>Term Expires</u>
Margeaux Weber	2017
Stephanie Ellis	2017
R. Patrick Murphy	2019
Chris Joyce	2019
Mike Judge	2019

## Superintendent of Schools

Meg Mayo-Brown  
Office: 508-862-4953  
Email: Meg@barnstable.k12.ma.us

## Secretary to School Committee

Jen Kruczek  
Office: 508-862-4953  
Email: kruczek\_jennifer@barnstable.k12.ma.us

## Office of the Superintendent and School Committee

230 South Street – P.O. Box 955, Hyannis  
Telephone: 508-862-4953  
FAX: 508-790-6454  
Open Daily Monday through Friday 7:30 AM to 4:00 PM

## Assistant Superintendent

Kristen Harmon  
Office: 508-862-4975  
Email: harmon\_kristen@barnstable.k12.ma.us

## Director of Special Education

Jane Jezard  
Office: 508-862-4991  
Email: jezard\_jane@barnstable.k12.ma.us

## Director of Student Services

Dr. Gina Hurley  
Office: 508-862-4951  
Email: hurley\_gina@barnstable.k12.ma.us

No School Announcements

Radio and Television Announcements

## Radio Stations:

WCIB, WCOD, WKPE, WOCN, WOMR, WPLM, WPXC, WQRC, WRKO, WXTK

## Television Stations:

WBZ-Channel 4, WCVB-Channel 5, WHDH-Channel 7, WLVI-Channel 56

## School Committee Meetings:

Meetings are held on the first Wednesday of the month at Barnstable Town Hall in the Hearing Room.

All meetings are televised live and replays are available on the Town of Barnstable's website at [www.townofbarnstable.us](http://www.townofbarnstable.us)

VISIT OUR WEBSITE: [www.barnstable.k12.ma.us](http://www.barnstable.k12.ma.us)



# BARNSTABLE PUBLIC SCHOOLS FROM THE SUPERINTENDENT

## VISION

The Barnstable Public Schools educates the whole child by creating a student centered school culture that addresses students' physical, social, emotional, and academic needs by creating a safe and healthy learning environment in which students are challenged, supported, and engaged.

## THEORY OF ACTION

If all improvement efforts are strategically aligned to support rigorous Tier 1 instruction, while providing a multi-tiered system of support for the social, emotional, and academic development needs of students, then each student will thrive in a high quality education that prepares them to for success in college and career.

## FY2017 ACCOMPLISHMENTS:

Completed Superintendent's Entry Plan activities focused on developing an understanding of Barnstable Public Schools in order to create a foundation for collective planning and decision-making. Entry Plan activities included meeting with over 150 stakeholders in schools, and within the broader Barnstable community, to learn where the school system has been, where it stands now, and where it wants to be in the future. The Superintendent's Entry Plan Findings were presented to the School Committee and are available at [www.barnstable.k12.ma.us](http://www.barnstable.k12.ma.us).

Finished capital improvement projects totaling \$5.3 million, including roof and façade renovations to Barnstable Intermediate School, Hyannis West unit ventilator replacements, Barnstable United Elementary lavatory upgrades, Barnstable High School walk-in cooler replacement, Barnstable United Elementary light poles, as well as significant engineering design work for Barnstable Community Horace Mann Public Charter School roof and façade improvements, and the Barnstable High School 21st Century Learning Center.

Expanded school efforts to support the social, emotional, and behavioral needs of our students through social-emotional learning. Social and emotional learning (SEL) is the process through which children and adults acquire and effectively apply the knowledge, attitudes, and skills necessary to understand and manage emotions, set and achieve positive goals, feel and show empathy for others, establish and maintain positive relationships, and make responsible decisions.

Continued our commitment to improving college and career readiness for Barnstable High School students in part through purposeful internship and career related experiences. During the 2016-17 school year, 82 seniors participated in an internship program with 100% of students scoring at or above the proficient level on the Work-Based Learning Plan.

Strengthened academic and instructional programming to include full implementation of the Reach for Reading program across K-5 schools, redesign of math curriculum for grades K and 1, new coaching roles to support K-5 teachers in math, technology, and social/emotional learning, implementation of SchoolCity assessment system at Barnstable Intermediate School and Barnstable High School, and new technology to create a 2:1 device to student ratio across grades 4-12.

Received more than \$3 million in federal, state, and private grants to supplement programming for Barnstable's 5,000 students.

## FY2018 Priorities

Strengthen academic and instructional programming to support student needs, talents, interests, and cultural diversity.

- Provide each school with evidence-based curriculum and instructional resources to consistently implement and monitor all tiers of instruction.
- Establish a framework that defines professional development, identifies priorities and opportunities, and assesses the impact on student learning.
- Provide more opportunities and set expectations for educators to access, analyze, and act upon their data to inform instructional planning.

Support the development of the whole child through social and emotional programming.

- Continue to build upon the emerging MTSS (Multi-Tiered System of Supports) framework of social emotional learning in order to create and sustain proactive and preventative systems to support student wellbeing.
- Build a system for identifying, gathering and analyzing current data, as well as identifying possible gaps in data in order to develop and implement social emotional learning programming.

Establish collaborative partnerships to support the academic, instructional and social emotional learning programming.

- Create a district-wide process to systematically leverage possible community resources as partners to support students' needs, interests, and talents.
- Find additional ways to inform and engage parents in their child's academic, instructional, and social emotional learning experiences.
- Develop constituencies' understanding of and advocacy for necessary funding of academic, SEL, and instructional programming for ALL students.

Ensure school department budget advances the achievement of all students, through the alignment of financial, human, and capital resources with academic, social, and emotional learning needs.

Protect taxpayer investment in school facilities through comprehensive capital improvement project analysis and implementation.



Respectfully submitted,

Meg Mayo-Brown  
Superintendent of Schools

Shakira Danae Adams  
 Adnan Ahmed  
 Rebecca Reese Aiken\*  
 Francisco Alves Neto  
 Ariyanna Taylor Anderson  
 Kaitlyn Procop Andrade  
 Kostea Andreenko  
 Elizabeth Michelle Arvanitis\*  
 Alexandra Jane Aubee\*  
 Jackson Tyler Badot\*  
 Parker Ryan Baird\*  
 Lucas Quinten Bancroft\*  
 Brandon Dwayne Barker  
 Jayla Rose Barros  
 Jada Shannia Barwise  
 Ethan Joshua Bassett  
 Jordan David Becal  
 Griffin Nash Beels\*  
 Kiley Elizabeth Behlman  
 David Antonio Benoit  
 Keaton Mychal Bergal\*  
 Rachael Lynn Bernier\*  
 Rebekah Ann Bernier  
 Guilherme Roberto Bezerra  
 William Francis Botelho  
 Grace Carmella Brennan  
 Taylor Anne Brennan  
 Donica Romelda Brissett  
 Abigail Elizabeth Brown  
 Albert Charles Brox III  
 Jacob Anthony Bulman  
 Derrick Devon-Melvin Bynum  
 Cody Jaret Cabral  
 Abigail Cadet\*  
 Asannie Britany Campbell  
 Elizabeth Jewel Campbell\*  
 Sarah Anne Carlon\*  
 Dayna Zoe Carpenter  
 Daniel Joseph Casey\*

Jenna Elizabeth Cea-Curry\*  
 James Wei Chan  
 Lindsey Ann Charron\*  
 McKenzie Grace Childs  
 Olivia Grace Chute  
 Brendan William Clark\*  
 Toni Brianna Clarke  
 Claudia De Souza Coelho  
 Jonathan Soriano De Oliveira Coelho\*  
 Eliot John Collins Jr  
 Christian Joseph Colon  
 Kevin James Conduris  
 Veronyca Clementino Conrado  
 Bryce Jeffrey Conroy  
 Kasey Elizabeth Conroy  
 William Thomas Cooke\*  
 Maxwell Skye Cote  
 Carly Ann Crocker  
 Sydney Michelle Crook\*  
 Alicia Nicole Buenaventura Cullen  
 Regan George Cullen  
 Bailey Sebastian Curcio  
 Danielle Taylor Curtin\*  
 Chrystian Azevedo Da Costa  
 Beatriz Silvestre Da Silva  
 Bianca Silvestre Da Silva  
 Diovana Rodrigues Da Silva  
 Patricia Carolina Da Silva  
 Vinicius Jose Da Silva\*  
 Sylus Sun Damiecki  
 Nicole Elizabeth Dardia\*  
 Angela Kathryn Davignon  
 Katherine Ann Davis\*  
 Delrickio Delano Dawkins  
 Caitlynne Alexia Dawson\*  
 Lorena Santos De Assis Manequim  
 Stenio Vial de Paula  
 Caylee Marie Selma DeBarros  
 Anna Maeve Deely\*

Seth Robert Del Negro  
 Halle Rae Dennis\*  
 Jenna Rose Dennis\*  
 Danielle Elizabeth Derosier\*  
 Patrick Martin Dettinger-Klemm  
 Heather Alves Diamantino  
 Angelea Rose Dias  
 Jhoselyn Milagro Diaz Tejada  
 Makhai Tyrell Dickerson-Pells\*  
 Christine Ding  
 Sara Yasmine Franca Dionisio  
 Benjamin Frank Dipietro  
 Harrison William Dixon  
 Abigail Rose Doherty  
 Hunter Patrick Doherty  
 Jade Marie Qinglan Doherty\*  
 Mateya Stepheni Donalson  
 Megan Lorraine Donalson  
 Sinead Elizabeth Donnelly  
 Cameron James Donoghue  
 Patrick Ryan Donovan  
 Elizabeth Roberta Duane  
 Harrison Davis Duchesney  
 Sean Paul Dumais  
 Elizabeth Ashley Durante\*  
 Rory Michael Dwyer\*  
 Bridget Dolores Eckel\*  
 Nia Chiane Eddy-Pina\*  
 Nevada Skye Elkins  
 Cameron Christian Engle  
 Kellyn Mccoy Eordekian\*  
 Joan Manuelle Espinosa  
 Cameron David Faszewski\*  
 Christopher James Fawcett  
 Hannah Elizabeth Fay\*  
 Nicholas Armando Feliciano  
 Deysi Karolina Fernandez Duy  
 Jessica Yolanda Fernandez Torres  
 Hayley Cloutier Fitzgerald

Sydney Louise Fitzgerald\*  
 Nicholas William Fletcher  
 Benjamin Howard Floren  
 Brian Christopher Fogarty  
 Olivia Jane Fone\*  
 Megan Margaret Fowler\*  
 Max Anthony Francis\*  
 Elizabeth Anne Heffernan Fromhein\*  
 Shane Paul Gardiner\*  
 Theresa Marie Garvey-Campbell  
 Kyle Ryan Gearin  
 Jack Austin Giberti  
 Jennifer Rose Gillespie  
 Benjamin Coleman Glover\*  
 Lucas Alexander Goff  
 Kentaro Lennard Goins  
 Ashley Brooke Goldin\*  
 Paulo Victor Goncalves  
 Blake Michael Grabiec  
 John Christopher Green  
 Shannon Rae Grew\*  
 Jack Edward Griffin\*  
 Zachary William Hallam\*  
 Lauren Elisabeth Hansen\*  
 Sean Tomas Harden  
 Devon Jay Harris\*  
 Olivia Grace Haskell\*  
 Abigail Lee Hatch\*  
 Quinton Allan Hazard\*  
 Tyler Helms  
 Joshua Frank Henderson  
 Mikayla Ann Henderson\*  
 Eddie Herrera  
 Odette Odeliz Herrera-Perez\*  
 Sara Ann Higgins\*  
 Christopher David Holcomb  
 Winter Amber Hope  
 Tianna Elizabeth Horsey  
 Richard Lothrop Horton III

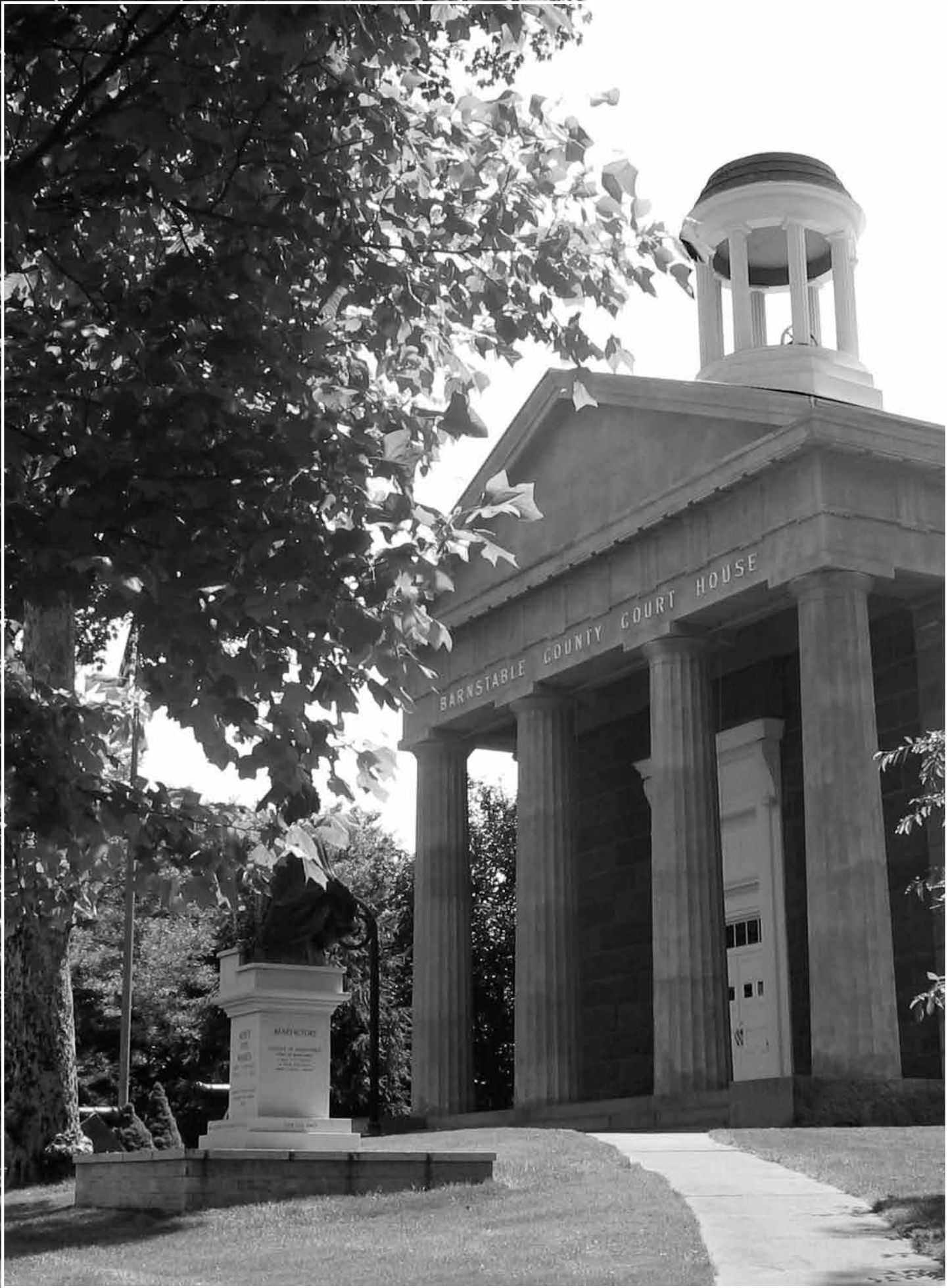
Emma Lynn Howes\*  
 Jenna Viola Hoxie  
 Tyler Joseph Huckemeyer  
 Antonio Sebastian Irizzary  
 Benjamin Alexander Isham  
 Aiyana Jane Johnson  
 Gavin William Joyce  
 Shannon Elizabeth Joyce\*  
 Milena De Almeida Justus  
 Sanjeev K.C.  
 Kimberly Dayana Kalis\*  
 Samantha Parker Kane  
 Urwah Kanwal\*  
 Jack Tyler Kapanke\*  
 Juantae Michael Kenlyn  
 Jack Patrick Kennedy\*  
 Shannon Eileen Kennedy-Cabral\*  
 Yahya Khan  
 Grace Nickerson Kilroy\*  
 Olivia Pride Kilroy  
 Dalius James Kleinas  
 Joshua Ryan Klett  
 Alyssa Ann Kuehne\*  
 Elizabeth Jie Ying Kuet  
 Ryan Lawrence Lafleur  
 Hannah Catherine Lancaster\*  
 Alyssa Noelle Langdon  
 Mitchell Davi Langfield  
 Lucas Matei Lanzo  
 Connor Jackson Lariviere  
 Nathan Maxwell Lawler  
 Brian Richard Lawrence Jr  
 Michael John LeBlanc II  
 Kendal Paige Ledford  
 Hiury De Oliveira Simoes Lemos  
 Cheyenne Elizabeth Leon  
 Michael Stephen Letteri  
 Cameron Kendrick Lewis  
 Lindsay Leader Lewis\*

Fiona Yvonne Lezotte  
 Yanghang Liu  
 Daniel James Loiselle\*  
 Jonas Michael Lombard  
 Alexandre Nascimento Lopes Jr  
 Shannon Elise MacDonald\*  
 Marina Rose Macedo  
 Sydney Jean Maciolek  
 Kyle William Mackey  
 Rachel Emily Madore  
 Mohammad Arslan Maqbool  
 Lilli May Marciezyk  
 Jacob Andrew Marcus\*  
 Hunter Nicholas Marry  
 Rylee Rose Martin  
 Mirna Marilu Martinez Hernandez  
 Eric Joseph Martir\*  
 Abdul Hanan Matloob  
 Kendral Yesenta Matthews-Goins  
 Crawford Jacob McCabe  
 Margaret Frances McCartin\*  
 William Green McCutcheon  
 Peter William McDermott  
 Jennifer Linnea McMullin  
 Scott Jonathon McNair  
 Hannah Marie McNealy  
 Dale Shinelle Shivnarine McPherson  
 Kyle John McShera  
 Anthony Christopher Medeiros  
 Lyndsey Louise Melchiono  
 Michael David Menard  
 Michael Eric Metz  
 Ryan Christopher Milgate  
 Leah Marie Miller  
 Lianna Corinne Mitchell\*  
 Justyn Denis Moore  
 Meghan Constance Moore  
 Zachary Joseph Morgan\*  
 Maeve Doyle Moriarty\*

Grace Gaylene Morin\*  
 Anne Margaret Mudie\*  
 Carl Edward Mueller\*  
 Sabrina Marie Mullen\*  
 Evan Anthony Mulone\*  
 Nathan Anthony Mulone\*  
 Bridget Tuttle Murphy  
 Erin Leigh Murphy\*  
 Carolyn Maria Nash\*  
 Bryan John Neary  
 Caroline Anne Neville\*  
 Max Richard Nichols\*  
 Kyle Richard Nickerson  
 Kenneth Brian Norman III  
 Kathryn Elizabeth Nunheimer\*  
 William James O'Day  
 Sadie Madeline O'Malley  
 Tucker Ryan O'Neil  
 Carrie Ellen Osborn\*  
 Christian Eric Ostine  
 Shyla Alize Packett  
 Kayla Ann Patev  
 Olivia Preston Pearsall\*  
 Antwan Darrien Pena  
 Hunter Jace Pepi  
 Eliza Viola Perella-Theriault  
 Carlie Amalia Perkins  
 Shalene Marlena Phillips  
 James Cyril Pinkava  
 Mya Kathleen Pires  
 Marta Julia Pleitez-Hercules  
 Daniel Arnold Port  
 Benjamin David Potts  
 Jacob Stephen Potts\*  
 Cassidy Rose Preston  
 Isabelle Lynn Price  
 Olivia Yulian Price\*  
 Michaela Sheehan Quattrucci\*  
 Dylan Michael Quinn

Johnathan Andrew Ramos  
 German Pedro Ramos-Hercules  
 Daniel Eugene Remie\*  
 Macy Eden Richard  
 Anthony Paul Richards  
 Alexis Diana Richerson  
 Alexis Madeline Rising  
 Kenaz Isaac Immanuel Roberts  
 Milenna Ingrid Braga Rodrigues\*  
 Renata Pereira Rodrigues  
 Kalela Hope Rogers  
 Marylin Jeselle Romero  
 Tianna Esperanza Romero-McLardy  
 Molly Kathleen Rooney  
 Sahara T Rose\*  
 Adilina Franka Fayez Rotella\*  
 Emilee Susan Rufo  
 Stephen Joseph Rufo  
 Denis Ulises Salmeron Leiva  
 Justin Anthony Santos  
 Brittany Jordan Schilling-Arbarchuk  
 Benjamin Arthur Schofield  
 Alexandra Nichole Schultz  
 Nutnicha Sedtanasantorn  
 Lileana Aurora Sethares\*  
 Angel Hart Shepard  
 Zico Andrade Simao\*  
 Nathan Martin Simmons  
 Rachel Ann Simmons  
 Chris-Ann Sinclair  
 Zoe Noel Slade  
 Gustavo Daniel Smith  
 Sean Michael Smith\*  
 Harrison Henry Snook\*  
 Asheena Vellecia Soman  
 Stephen James Sousa  
 Bruna Bueno Souza  
 Lucas Orion St. Jean  
 Christopher Kevin Stiles

Abigail Elaine Sullivan\*  
 Justine Cynthia Sullivan  
 Austin William Sylvester  
 Victoria Jeanne Tamash\*  
 Tahir Quentin Walker Taylor  
 Matthew Christian Teague\*  
 Lucy Mary Simoes Teixeira  
 Nathalia Assis Teixeira  
 Amilcar Bladimir Tejada Chacon  
 Clare Elizabeth Terrio\*  
 Danielle Anjeline Mai Thomas  
 Jesse David Thomas  
 Jessica Rochelle Thome  
 Mollie Ann Tillo\*  
 Selby Claire Tindall\*  
 Sarah Ann Titus  
 Tianna Rose Tobey  
 Kai Hiroshi Makota Todd  
 Daniel Sean Trimble  
 Maria Cecelia Tsiareas  
 Claud Junior Anthony Turner  
 Brendon Andrew Wadland  
 Jameson Walker  
 Christina Rose Walsh  
 Zachary Elijah Wannie\*  
 Ranalda Asheena Ward  
 Christopher Eric Weber\*  
 Kyle Jeffrey Welch  
 Koryn Marie Wellman  
 Kyle John White\*  
 Lijith Chathwara Wijesinghe  
 Tessa Mae Winialski\*  
 Allison Elizabeth Wolfe  
 Hannah Elizabeth Wolfe  
 Caroline Brewster Young\*





# CAPE COD REGIONAL TECHNICAL HIGH SCHOOL DISTRICT

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Cape Cod Regional Technical High School will provide an opportunity to acquire high quality technical, academic, and social skills preparing our students for success in our changing world.

Cape Cod Regional Technical High School (CCRTHS) was established in 1973 as a public technical high school. The CCRTHS district draws students from 12 towns extending from Mashpee to Provincetown. For our school year 2016-2017, we had 623 students enrolled in 17 different technical programs with an operating budget of \$14,459,300\*. (\*The annual budget and town assessments are based on the previous school year's October 1 enrollment.)

The Town of Barnstable had 183 students enrolled at CCRTHS as of October 1, 2016. The assessment for Barnstable in FY2017 was \$3,302,096\* based on previous year's enrollment.

## HIGHLIGHTS FROM CAPE COD TECH 2016-17 SCHOOL YEAR:

Cape Cod Regional Technical High School District progressed to the final phase of a building project with the Massachusetts School Building Authority for a new school building. For more information go to: <http://www.capetech.us/domain/50>.

- Graduated 135 seniors in June 2017, thirty-one (31) from Barnstable.
- CCRTHS students meet the same academic standards required by the state as our sending schools.
- CCRTHS has improved public and community relations by servicing community members in our technical shops allowing communities to realize significant savings in labor charges.
- Thirty-Nine (39) students received John & Abigail Adams Scholarships, 11 from Barnstable.
- National Technical Honor Society inducted 75 students, 16 from Barnstable.
- At the SkillsUSA State level competition, 47 students attended of which 13 students won medals and three (3) were from Barnstable. Medals won: three (3) Gold, six (6) Bronze, four (4) Ribbons. At the state competition eight (8) students qualified for the National Competition and four (4) were from Barnstable.
- At the SkillsUSA District level competition, 62 students attended of which nine (9) students medaled and two (2) were from Barnstable. Medals won: five (5) Bronze, three (3) Gold and one (1) Fourth Place.
- At the 2017 Future Farmers of America (FFA) Massachusetts State Convention, six (6) Team Awards were received by 20 students, including seven (7) students from Barnstable. Awards in: Nursery Landscape 3rd Place, Floriculture 4th Place, Chapter Exhibit 4th Place, Agri-Science 2nd Place, Quiz Bowl 2nd Place, and Turf Management 1st Place/CDE State Champions.
- In Auto Collision 80% of grade 12 students were employed as of graduation day with 75% of those employed being in the trade. This shop completed 164 jobs for the public with a savings of \$60,000 to Cape Cod residents.
- Auto Technology has converted from laptops to Chromebooks and Google docs. All shop students in the 10th, 11th, and 12th grade became SP2 Safety certified and half of the students in 10th, 11th, and 12th grade became Student ASE certified.
- The Carpentry Department curriculum parallels National Education & Research Construction and participates in school-wide reading and writing initiatives. This year the shop had seven (7) females enrolled and seven (7) students on Co-Operative placements. All juniors and seniors completed OSHA.
- In Cosmetology, the program expanded enrollment crediting participation in the summer camp program offered to 5th- 8th graders and reaching out to non-traditional students. Community Services offered include: 'Mannies for Nannies', 'The Wig Bank' and 512 services to clients saving the public more than \$22,000. All seniors passed the Cosmetology State Board Exam.
- Culinary Arts received a four star rating from the Board of Heath. Students were engaged in community outreach to the Food Bank and Soup Kitchen. The Hidden Cove Restaurant continues to be a hands-on opportunity to practice learned skills in the shop curriculum.
- Dental Assisting increased digital radiography in this year's curriculum. Students participated in the State Leadership Conference, District SkillsUSA and State SkillsUSA. The program participated in summer camp for 5th-8th graders and in the evening adult education program.
- Early Childhood Education reports six (6) seniors and two (2) juniors placed on teaching internships, five (5) seniors recommended for Mass ECE teacher certification; a junior recipient of Orleans Rising Star Award and multiple field trips to community children's programs and resources.
- The Electrical Department established Google classrooms this year. The shop teaches basics of electrical work while theory classes focus on complex calculations that electricians complete on the Journeyman's Test to become licensed. Eight (8) of eleven (11) juniors achieved Co-Op placements and the shop reports 95.8% attendance for the year.
- The Engineering Technology Shop celebrated their first graduating class. Six (6) of their eight (8) seniors went on to college to study Engineering. The shop offered two courses in 3D modeling software, and added opportunities for their students to take online certifications, and calculus.

- Graphic Arts enjoyed their largest 9th grade class yet and are proud of one student's work chosen for a state-wide honor, the design of the Massachusetts state pin for the SkillsUSA competition. The shop focused on 21st century skills of web design and graphic user interfaces.
- Health Tech maintained 62 students, the largest of all shops and achieved the highest grade point average. Five (5) seniors were placed in internships at Cape Cod Hospital in the Emergency Room, Maternity, and IV therapy; and one at the Pain Management Center. Three students went out on Co-operative Education placements. 100% of juniors successfully passed their State Certified Nursing Exam and received their licenses.
- Horticulture shifted the greenhouse program towards food production and did not use synthetic pesticides in the greenhouse this year. By tracking student formative assessment scores throughout the year to identify skills and knowledge, students have finished in the top 5 in all of their competitions in Future Farmers of America (FFA) Career Development Education.
- HVAC collaborated with Plumbing Department to open another avenue for licensing of graduating HVAC students; and with other HVAC Instructors three other Technical High Schools to aid in curriculum development and delivery. All six (6) seniors achieved their EPA Section 608 Universal Certification, three (3) achieved Exemplary Student Project Awards and four (4) students participated in Co-Op.
- Marine Services made significant progress aligning current curriculum to the new format of scope and sequence for Vocational Technical Education. The students in this shop serviced more than 50 jobs for customers saving them more than \$20,000 in competitive labor costs.
- The Information Technology shop accomplished their goals to update textbooks and significantly increased the amount of hardware available to create more engaging labs that reflect real-world implementations of technology. Their students operate the school's Helpdesk for technical support.
- The Plumbing Department had fifteen (15) students on Co-operative Education Placements this year.
- The Welding Shop began a three year transition to closing. One of their biggest accomplishments was the retention of all the seniors from September to graduation. Also this year the students were introduced to all positions of welding. The seniors were able to stick weld aluminum while all students practiced pipe welding.
- Cooperative Education reported 109 juniors and seniors qualified for job placements or internships for real-life work experience. Grades of C or better in academic classes and B or better in shop/theory classes are required. Lead teachers actively solicit employment opportunities for students with employers and track performance with the Program Coordinator.
- The Computer/21st Century Learning department implemented a new technology-based Personal Finance curriculum. Students were polled during class for specific interest/ability levels to ensure student interest and eliminate re-teaching known concepts.
- In the English Department's Advance Placement Language and Literature classes, nearly a third of the students received qualifying scores, right in line with the state average of all high schools. 11th and 12th grade teams continued to collaborate effectively for Junior Proposal and Senior Project Papers.
- The Math Department worked to add more problem solving activities into lesson plans, and increased academic opportunities for students with honors level and advanced math classes, and additional opportunities for students to showcase their talents in math competitions.
- The Athletic Department offered a no-cut, no-fee athletic program with the following sports: baseball, basketball, cheerleading, cross-country, football, golf, hockey, lacrosse, soccer, softball, tennis and volleyball.
- The Science Department maintained rigorous 90 day courses for 11th & 12th grade. The department used project based assignments, an organized notebook system, and Google Classroom in their curriculum. MCAS results for 10th grade were favorable.
- The Social Studies Department increased Criminal Justice to three classes due to high demand. Honors classes successfully expanded to include all grades. Both 9th and 10th grade honors classes were at capacity and served as a feeder program for upperclassmen AP courses.
- The Spanish Department was active in the community with Diversity Day, Philanthropy Day and Cape Cod Arts.
- Special Education successfully implemented a uniform homework policy that required homework completed or after school extra help: homework completion increased. They successfully used a data collection template to create behavior plans for students who struggle with behavior problems as well as for student achievement in accessing curriculums, then collaborated with teachers to implement those plans.

Please visit our website: [www.capetech.us](http://www.capetech.us) for more information.

Respectfully submitted,

Ann Williams

Leonard Gobeil (appointed August 1, 2017)

Barnstable Representatives to CCRTHS School Committee



**LIBRARIES**

# MISSION STATEMENT

As a center of community life, the Centerville Public Library encourages and supports civic, intellectual and cultural pursuits. It provides a wide range of information and materials to people of all ages, using traditional methods and innovative technology. The Library strives to adapt to the changing needs of the community. Its welcoming environment stimulates thinking, enhances knowledge of the world and improves the quality of leisure time. The Library educates the community to understand, appreciate and financially support its relevance.

## STATISTICAL OVERVIEW

Circulation:	104,478
Library Attendance: (patrons using the Library)	159,330
Weekly computer use:	702
Total number of Adult, Young Adult and Children's programs held:	1,281
Attendance at Adult, Young Adult and Children's programs:	12,202

## FY2017 MAJOR ACCOMPLISHMENTS AND PROJECTS

- As we review our Fiscal Year July 1, 2016 through June 30, 2017, we reflect back on our successes and challenges. In August of last year, we lost our dear friend and treasurer, William Butler. Bill's quiet strength and sound advice was the backbone of our library. Board member Laura Groark has assumed the role of treasurer. Through her strong leadership we are successfully managing our fiscal responsibilities.
- Our Board of Trustees welcomed two new members, Casey Rapalje and Michael Dunford, who bring energy and new perspectives to the Board. We were sorry to see our long-standing President, Robert Anthony, retire. With years of experience on the library board, Vice President, Karen McDonald, was voted in as President, providing strong leadership and direction for our library.
- A new Youth Services Librarian joined us last August. Kristin Guay is an author on literacy topics and a former middle school language arts teacher. The Youth Services Department has reached out to the community by hosting events with independent booksellers; working with neighboring schools, libraries, and Cape Cod Community College; and developing new programs that have increased participation with the hard-to-reach teen audience.

# CENTERVILLE PUBLIC LIBRARY ASSOC., INC.

585 Main Street, Centerville, MA 02632

508-790-6220 ext 100 • www.centervillelibrary.org

## NURTURING THE HEARTS AND MINDS OF THE COMMUNITY

Our Summer Reading Kick-Off program was a huge hit with more than 200 children and parents participating from all the Barnstable Libraries. We were fortunate to receive financial gifts for both Charlie's Corner in the Children's Room and the Wallace Teen Room. We have a bright new look with colorful furnishings in the Children's Room, and more tables and chairs improve the use of space in the Teen Room.

- We continue to loan more items than any other Barnstable library, with over 104,000 books this past year. Our e-book holdings and circulation has increased as their popularity grows amongst all age groups.
- Our community library touches people beyond the materials we loan, creating opportunity and changing lives through our programs and services. New programs included a Writing Workshop, Swing Dancing, Cape Conservatory Honors Performance, Afternoon Violin Concerts, Monthly Art Displays, Artist Talks & Workshops, Organic Foods Discussion, Alzheimer's Support, and Physical Therapy Programs.
- The success of Centerville Library is due, in large part, to the commitment of our wonderful volunteers. For example, the Alice Owen Williams Bookstore, named after the volunteer who founded it, is managed by Library Trustees Pat and Guy Giammasi and staffed entirely by volunteers. The bookstore contributes thousands of dollars each year to the library's operating budget. We couldn't offer knitting, yoga, chess, or computer help without people who have a passion and a desire to share it. The same goes for our Book Groups and Open Mic Coffeehouse – again successful volunteer-run programs. Volunteers shelve materials, work in the Children's Room, assist at the front desk, take care of the plants and flowers, and serve on fundraising committees.
- We enjoyed profitable fundraisers in FY2017. Our Harvest event, Boots & Books, was a fun night with great music, food, and friends. We loved the gorgeous wreaths that graced our patio at Christmas time thanks to our talented Greens Sale volunteers. We were very fortunate to have artist Elizabeth Mumford create our Centerville Coloring Book and we enjoyed having her paint for us during the Christmas Stroll. Thanks to the lovely pieces that our patrons donated, our Jewelry Sale was a hit. Thanks to the business community's support and generous bidders, this year's Annual Auction was our most profitable one yet. A new group to our library, Knitting for a Cause, donated their adorable "Barnstable Bears" in hand-knitted attire for us to sell at the library. Vineyard Vines in Mashpee Commons held a "Pink Party" Fundraiser for the library and gave us a generous donation. Along with Town Funding, FY2017 Annual Appeal, Brick Walkway Project, bookstore purchases, individual donations, and memorial gifts contributed to the library's operating budget.

The Board and Staff of Centerville Public Library are committed to serving our community with excellent resources and innovative programming in a beautiful and welcoming environment.



Respectfully submitted,  
Anita Bennett  
Director

# COTUIT LIBRARY

871 Main Street, Cotuit, MA 02635  
(508) 428-8141 • www.cotuitlibrary.org

THE HEART OF OUR COMMUNITY



## STATISTICAL OVERVIEW

Holdings:	98,596
Total Circulation:	45,157
Programs:	638
Program Attendees:	7,411
Volunteers:	72
Visitors:	42,409
Hours Open:	2,097

## FY2017 MAJOR ACCOMPLISHMENTS:

- A federal Library Sciences and Technology Act (LSTA) grant from the Institute of Museum and Library Services, administered by the Massachusetts Board of Library Commissioners, allowed us to run a pilot project designing and implementing coding camps for preschool and elementary school students.
- The completion of the last phase of the Gateway II Accessibility Project, which included a vertical lift allowing full accessibility to all our public levels, a much-needed ADA-compliant restroom with a baby-changing station and new staff work space.
- A Community Preservation Act award of \$68,035 to fund the ADA-compliant aspects of the above-mentioned Gateway II Accessibility Project, which involved getting a preservation restriction on the Library building from the Massachusetts Historical Commission.
- Funding by the Arts Foundation of Cape Cod and the Mid-Cape Cultural Council for the first year of our Royston Nash Music Appreciation Series, dedicated to the former conductor of the Cape Cod Symphony.
- The establishment of the Jeanne Flagler Lazor Endowment to support children's programs and collection development, as well as bright new furnishings and bookcases in the Children's Room in Mrs. Lazor's honor, thanks to the generosity of Dr. Michael Lazor and his family and friends.

## MISSION STATEMENT

The Cotuit Library Association provides and promotes open and equal access to the library's resources and services in order to support life-long learning, advance general and technical knowledge, encourage creativity, strengthen our town and the broader Cape Cod community, assist with the adaptation to new technology, and enhance individual quality of life.

- Replacement of the Library's roof, which was substantially deteriorated.
- The continuation of our various outreach projects, including programs at several local preschools, technology training at the Barnstable Senior Center and a literacy program for a women's and children's shelter.

## MAJOR PROJECTS OR INITIATIVES:

- Writing a "Libraries Ready to Code" grant proposal to support an outreach version of our successful C3 coding camp for pre- and elementary school-aged children to be run in FY2018 and brought to daycares, preschools, shelters and other facilities for at-risk children.
- Working with other Cotuit community organizations to present follow-up programs to our Opioid Addiction Panel.
- Increasing accessibility to Library materials and services for low-vision users.
- Roof repair at Cotuit Library (photo by Jim Canavan).
- Pianist Dr. Stephanie Emberley performing on the Library's grand piano.
- Students completing exercises at the Coding with Scratch, Jr. camp (photo by Antonia Stephens).
- Students learning how to program the Cubetto robot with Jennie Wiley at the Cotuit Coding Camp: Level 1 camp.



Respectfully submitted,

Antonia Stephens  
Director

## MISSION STATEMENT

To provide high quality services and resources in order to meet education, information, career, cultural and leisure-time needs of those who live, work, attend school and/or own property in Hyannis.

## STATISTICAL PERFORMANCE DATA

Visitors to the Library:	74,638
Total Circulation:	123,017
Print and Audio Visual Circulation:	95,276
Digital/Electronic Circulation:	27,520
Weekly Computer Use:	231
Number of Programs Held:	451
Attendance at Programs:	5,216
Registered Users:	12,357
Town of Barnstable Registered Users:	8,861
Number of Volunteers:	33
Number of Hours Volunteered:	1,395
Use of Electronic Collections	11,191

## SERVICES PROVIDED

The name of our village is internationally recognized, and the Library provides services to people from across the nation and around the world. The Library has trained personnel available within the library, by telephone, and online.

The Library provides print books and periodicals, audio books, music CDs, entertainment and documentary DVDs, large print books, digital books, magazines, and films for public borrowing as well as other free online resources.

The educational needs of children, young adults, and their families are served through borrowing; story hours; story-telling projects; library visits from teachers and students; and active outreach to public and private schools, daycare facilities, and home-schooling groups.

The literacy goals of the community are supported with the Library's services and resources for English Language Learning; tutoring sessions for public school students and adult learners; and as a research and interlibrary loan center for the Sturgis Public Charter School.

The Library supports and meets the unique needs of our community's special populations, which include at-risk and unhoused singles and families. Outreach service is also available for the distinctive needs of the homebound and institutionalized through delivery of books by a network of volunteers and in cooperation with facilities in our area.

The Library offers space and support for cultural awareness and cooperates with local organizations to promote beneficial services to the families, businesses, and professionals within the Barnstable community.

## FY2017 MAJOR ACCOMPLISHMENTS:

- Planned and held the 3rd Annual Talks & Tunes Summer Speaker series, consisting of 9 programs with attendance of 167 people.
- Planned and held the Fall & Winter Speaker series, plus a variety of other programs, for a total of 79 adult programs with an attendance of 788.
- Planned and held 372 children's programs with an attendance of 4,428.

## HYANNIS PUBLIC LIBRARY

401 Main Street, Hyannis  
508-775-2280 • [www.hyannislibrary.org](http://www.hyannislibrary.org)



## OLD MAIN STREET CHARACTER – 21<sup>ST</sup> CENTURY RESOURCES

Find us on:



- Carried out a successful direct mail fundraising campaign.
- Raised \$4,000 in the Library's Book Shop through the generous donations of books by community members plus the hard work of faithful book shop volunteers.
- Established and hosted the American History Book Discussion Group, Knitting/Handicrafts group, and the Adult Coloring group.
- Partnered with the Cape Cod Writers Center to hold Writer Works in Progress sessions.
- Completed the physical inventory of adult nonfiction print materials and began the physical inventory of adult fiction print materials.
- Expanded the existing security system with the addition of two cameras.
- Installed an AED device to improve public safety.
- Agreed for the Library to serve as a Business Recovery Center for the Small Business Administration in time of a Cape-wide emergency.
- Provided proctoring services for numerous individuals from our community, and from Cape Cod at large, who were enrolled in online courses.

## FY2018 FUTURE INITIATIVES:

1. Develop and implement a free film program with an environmental theme, and institute a special collection of materials on environmental topics.
2. Inventory and assess functioning of all computer equipment in the library: staff and public use CPUs, screens, printers, receipt printers, keyboards.
3. Identify obsolete computer equipment (as above). Determine total cost for replacing or updating equipment. Develop specific schedule of replacement of obsolete equipment.
4. Evaluate the overall condition of the existing library site, buildings, and systems via the services of architectural, structural, mechanical, electrical, and plumbing engineers.



Respectfully submitted,

Carol J. Saunders  
Director

# MARSTONS MILLS PUBLIC LIBRARY

2160 Main Street, Marstons Mills, MA 02648

(508) 428-5175 • www.mmpl.org

THE PULSE OF THE VILLAGE IS THE  
LITTLE LIBRARY ON THE HILL



## MISSION STATEMENT

The Mission of the Marstons Mills Public Library (MMPL) is to meet the informational, educational, recreational, and cultural needs of the residents, schools, businesses, and organizations in the Town of Barnstable through personal service, information resources and public programs.

### STATISTICAL OVERVIEW

Total items circulated:	67,354
Number of registered borrowers:	3,884
Items provided to CLAMS Member libraries:	12,630
Items received from other libraries:	13,623
Total holdings:	62,788

### FY2017 MAJOR ACCOMPLISHMENTS:

- Obtained and collaborated with Whelden Memorial Library on a Federal Grant for staff training entitled "Customer Experience in the Digital Age." By matching this grant, distributed by the Massachusetts Board of Library Commissioners, with the generous funding provided through the Kirkman Trust, administered by the Town's Trust Fund Advisory Committee, both libraries were able to conduct trainings and purchase updated electronics for patrons.
- Held first week long "Annual Teen Writers Conference" with support from the Barnstable Public Schools and the participation of 15 best-selling Young Adult Authors.
- Expanded the Library's overall programming.
- Created and published a new website.
- Collaborated with Village area groups and businesses on the Second Annual Marstons Mills Christmas Carol Stroll.
- Collaborated with the Marstons Mills Village Association on "Village Day."
- Helped form a Friends of the Marstons Mills Library Group.
- Collaborated with the six other Barnstable Libraries on a Summer Reading Program.

- Partnered with the Barnstable Senior Center to host a Senior Center Outreach worker on a monthly basis.
- Updated the library's personnel policy to better reflect today's Human Resources policies.
- Co-hosted several programs with the Cotuit Library.
- Participated in Cape Cod Charitable Fundraisers "Spectacle of the Trees" fund raising event.

### MAJOR INITIATIVES:

- The Library continues to investigate opportunities for collaborations in the community.
- The Library continues to partner with the Senior Service Corp and Elder Services to recruit volunteer support for circulation, the children's room and events.
- The Library continues to investigate new funding sources.
- The Library continues to expand and diversify its collection to better serve our community.
- The Library continues to tailor and expand programming to the needs and wants of our community.



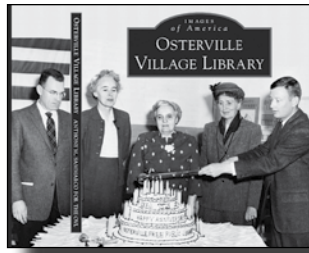
Respectfully submitted,

Stacie Hevener  
Director

## MISSION STATEMENT

To inspire lifelong learning, advance knowledge, and strengthen our community.

To fulfill our mission, we rely on library staff, support from the Town, our Board of Trustees, our collections, programs and the participation of our patrons and community.



## OSTERVILLE VILLAGE LIBRARY

43 Wianno Avenue, Osterville, MA 02655

(508) 428-5757

[www.ostervillevillagelibrary.org](http://www.ostervillevillagelibrary.org)

LIBRARIES OPEN DOORS,  
OPEN MINDS, OPEN LIVES

### STATISTICAL OVERVIEW

Items circulated:	96,457
Programs:	396
Holdings, all material:	68,517
Program Attendance:	11,453
Non-resident Circulation:	21,164
Meeting Room Use:	527

### FY2017 MAJOR ACCOMPLISHMENTS:

- We completed our 135th Anniversary history book and movie that were made possible by a generous donation from the Horizon Foundation. Both have been received with overwhelming praise by the residences and patrons.
- We opened a business center to meet the growing needs of the community; many people were working out of the library who have no local access to office equipment and space. The center provides access to a large format printer, fax, scanner, shredder, laminator, book binder plus sit-to-stand tables, computers, business journals, books and small business database for patron's convenience and reference.
- The Children's Room was rearranged to make room for a Makerspace area where our youth learn to build, design, mold and create. Many new programs have been added to support this initiative.
- The atrium was reconfigured to meet the demand for more gathering spots within the library. Four new tables and additional seating were placed in the open main level by the windows overlooking the library green. This provides space for spontaneous meetings, games, informal training classes and more.
- An anonymous donor presented a \$135,000 donation in recognition of our 135th anniversary.
- In acknowledgement of over 100 years of National Parks we presented a 9-part series that was met by a full house each time. The topics covered were: Parks of the Colorado Plateau; Alaskan National Parks; National Parks of the East Coast; California and The Pacific Parks; Parks of the Midwest; The Rocky Mountains Parks; Parks of the Pacific Northwest; and NPS Units in Massachusetts.
- In cooperation with the Wianno Yacht Club we showed the documentary film "Sense the Wind," teaching the blind to sail. With Jr. Tech we presented a three day Robotics and 3-D printing programs for teenagers and a Jr. Spy program. Plus we hosted three (3) programs including Green Screen Editing, Storytelling and video book reviews with the Cape Cod Media Center. Along with the Three Bays Preservation, now the Barnstable Clean Water Coalition, we presented a series of lectures on water quality.
- The library is a proud host of a demonstration Rain Garden. This project was completed in partnership with the Association to Preserve Cape Cod, AmeriCorps Cape Cod, the Horsley Witten Group, the Town of Barnstable, and Three Bays Preservation with funding provided by the Environmental Protection Agency (EPA) Southeast New England Program.

- Continuing to support the arts and music the library hosted an exquisite 19th century maritime art exhibit. This display called "The Lure of the Lore" explained the stories behind the art, several Antonio Jacobson's were among the collection displayed from May – September. The Holiday Concert Series and the summer Concert series brought many music lovers to the library, highlighting both local amateur and professional talent.
- The library collected over three bags of food for Veterans in honor of Veterans Day and received in excess of 100 toys for the Toys for Tots program. The Emerging Leaders collected numerous bags of trash as part of the Osterville Litter Patrol.
- We installed a Little Lending Library at Dowses Beach for beach goers of all ages to enjoy a book.

### MAJOR PROJECTS OR INITIATIVES:

- To strengthen our board, new trustees were added: Michelle Jacobson, Ralph Vitacco and James Cote.
- To enhance our in-house skills: Cindy Sullivan, MLS for the Reference area, and Jan Ham, MLS for the Children's and Young Adult (YA) sections joined the staff. In-house training and an operating manual have been established.

### FUNDRAISING EVENTS:

- Winner of the 24th Annual car raffle, a Mercedes CLA 250, lives in Sandwich, MA.
- The Osterville Village Guide continues to be successful, both in popularity and as a fundraiser, for the library. The audience has grown significantly and currently exceeds 30,000 readers and over 15,000 views online. The features stories of local interest on people, places, things to do and more.
- The 41st Annual Spring Golf Tournament golfers enjoyed another perfect day for golf on the flawless course at Wianno. Golf was followed by dinner and silent auction at the prestigious Wianno Club.
- The 38th Annual Cape Cod 5K Championship Road Race to benefit the Osterville Village Library was a success with over 350 runners. The children's races, prior to the main race, always attracts a crowd. The Osterville Village Library is fortunate to be the beneficiary of this fundraising event. We would like to thank Sean Doherty and Centinel Financial Group for their efforts in holding this event on our behalf. The race kicked off in front in front of the library on Osterville Village Day. The 24nd Annual Family Clambake was held during summer celebration week, with almost 200 attendees—great food, family fun, music and a successful silent auction. Also during summer celebration week, the library held its 5th Annual Mutts and Martinis "Yappy Hour", a canine and human cocktail event, which is growing in popularity to highlight our dog friendly library.



Respectfully submitted,

Cyndy Cotton  
Director



## STURGIS LIBRARY

3090 Main Street  
Barnstable, MA 02630  
(508) 362-6636  
www.sturgislibrary.org

PRESERVING  
CAPE COD HISTORY



## MISSION STATEMENT

The Sturgis Library, a historic public library in the village of Barnstable, is dedicated to providing services and resources to meet the needs of a contemporary community while preserving and promoting Cape Cod history.

### STATISTICAL OVERVIEW

Number of items in the library's collection:	60,814
Materials checked out of the library:	71,010
Visitors to the library:	60,779
Attendance at library programs:	4,965

### FY2017 MAJOR ACCOMPLISHMENTS:

- Sturgis Library celebrated 150 years of Library service to the community in 2017. Sturgis Library is housed in a building which was constructed in 1644 as a meetinghouse and home for the Rev. John Lothrop and his family. One of Reverend Lothrop's descendants was William Sturgis, who was born in the house in the late 1700s, and went on to become a successful sea captain and merchant. The home was sold in the early 1800s, and before his death in 1863 Sturgis purchased the building and left it to the community to be used as a public library. It opened its doors in August of 1867. From February through August of 2017 the Library celebrated the 150th anniversary with a series of events and programs celebrating reading, history, the arts, and the humanities. The celebration culminated with a gala anniversary party in August and an auction featuring items made from wood from old 1920s era library bookshelves. Proceeds from the auction benefited the newly established Preservation Fund, which will be used to preserve the library's building and special collections.
- Sturgis Library participated in the July 2016 Cape-wide Hydrangea Festival by partnering with five (5) local homeowners to showcase their beautiful gardens and property to raise money for library programs and services. In addition to the garden tours, the Library held a drawing for a collection of birdhouses hand painted by Trustee Liz Ferretti to resemble buildings and structures in and around Barnstable Village.
- The Library began offering notary services to the public free of charge.
- Kelly Adair and her daughters Livia and Maggie designed and decorated a new dollhouse for the Children's Room.
- Sturgis Library featured numerous local authors in their Meet the Author Saturday Book Signings in the Book Shop.
- The Karras family generously donated funds to build an attractive fence on the side of the Library, which will help to provide a safe enclosed space for outdoor children's programs on the side lawn.
- Trustee Emeritus Joanne Lyman donated a first edition copy of Herman Melville's book Moby Dick to the Library's special col-

lections. Herman Melville was married to the sister of one of the first Trustees of the Library, Lemuel Shaw, Jr.

- Sturgis Library was chosen as one of the organizations on Cape Cod to receive volunteer assistance in a Day of Service offered by members of New England Archivists. Six volunteer archivists participated in the day of service, and worked on preserving the Library's collection of gravestone rubbings and transcribing historic deeds for the Library's online deed index and archive.
- The Library held their second Whale of an (Online) Auction, which offered dozens of high-quality donated items to bidders from around the country. Other major fundraising events included the annual Library Dinner at the Cummaquid Golf Club, a jewelry sale, plant and garden sale, holiday ornament and décor sale, a special Great Books history and literature book sale, and several other fundraising events. Sturgis Library must raise 60% of its funding each year from private donations, events, and other fundraising activities.
- The Library sponsored over 200 programs, exhibits, and events for adults, young adults, and children, including lectures, music and craft programs, art workshops, the Armchair Traveler series, Lego Club, Pokémon Club, and other well-attended programs and events. Together with the six other Barnstable village libraries, the Library participated in the annual collaborative Summer Reading Program.
- The Library said goodbye to retiring staff member Marcella Curry.
- The Library said goodbye to Board members Tom Prince and John Ehret, and welcomed new Board member Paula King.
- Sturgis Library is grateful to its hardworking staff, Board of Trustees, volunteers, and most of all its library patrons and visitors, who support us throughout the year. The success of the Sturgis Library is due to the people who enter its doors – to visit, to sit and read, do research, check out library materials, attend events, or to share a part of themselves with us. Many, many thanks.



Respectfully submitted,

Lucy Loomis  
Director

## MISSION STATEMENT

To serve the village of West Barnstable by providing popular reading materials, reference resources for independent and formal learning, and electronic access to the information network. Our mission is to preserve and promote the heritage of both West Barnstable and Cape Cod.

Our Library Serves the Village as a meeting place and a forum for civic and cultural events.

## WHELDEN MEMORIAL LIBRARY

401 Meetinghouse Way

West Barnstable, MA 02668

(508) 362-2262 • [www.wheldenlibrary.org](http://www.wheldenlibrary.org)

### INFORMATIVE ACCESS



### STATISTICAL OVERVIEW:

Holdings:	81,861
(Includes downloadable ebooks and audiobooks)	
Total Circulation:	47,169
Non-resident Circulation:	5,841
Hours Open:	1,659
Programs:	157
Program Attendance:	2,598

### FY2017 MAJOR ACCOMPLISHMENTS:

- Continued to increase and expand our programming for adults, young adults and children. Over 150 programs were offered including author talks, arts and crafts workshops, lectures, artist appearances, weekly storytimes, and yoga classes.
- Collaborated with the six other Barnstable libraries to participate in the annual Statewide Summer Reading Program.
- Partnered with West Parish Family School to provide a story-time program for pre-kindergarten classes.
- Partnered with Marstons Mills Library to provide training opportunities to our staff members using funds from a Federal Library Services and Technology Assistance (LSTA) grant for Digital Literacy and Professional Development.
- In August, the Library co-hosted a Concert and Picnic on the Lawn with the Marstons Mills Library. Over 80 friends and neighbors gathered to enjoy an evening of food, fun and music.
- Several building improvements were made this year which included: completing the main phase of our interior painting project; resolving various lighting issues in and around the building; and repairing the front foyer of the library.
- Created a plan to update and prioritize capital projects.
- The Trustees and Friends continue to sponsor successful fundraising events including the annual Christmas Boutique, Jewelry Sale, Book Sales, the Time and Treasures Auction, and

participation in The West Barnstable Village Festival. In addition, the library hosted the bottle and can recycling fundraiser that takes place at the Transfer Station. These fundraisers contributed critical funds to support the annual operating expenditures of the library.

- After many years of dedicated service, we said goodbye to long-time Board member John Jenkins. The Library was pleased to welcome new Board members Pam Chase and Dorie Paley.
- The Library continues to offer homebound book delivery services to our patrons who wouldn't otherwise receive services.

### FUTURE INITIATIVES:

- Continue to prioritize capital improvements and implement a plan of action.
- Conduct an extensive collection management evaluation and create a comprehensive materials collection budget to better meet the needs and preferences of all user groups.
- Continue to investigate new opportunities for new relationships and collaboration within the community.
- Continue to examine our fundraising efforts and explore new directions for funding sources.
- Continue to expand our services to Seniors to support lifelong learning opportunities.
- Provide a Digital Literacy program by offering various classes in emerging technologies to adults, young adults, and children.



Respectfully submitted,

Victoria Allard  
Director



**PUBLIC  
INFORMATION**

## PUBLIC INFORMATION RESOURCES

### CONNECTING WITH THE COMMUNITY

The Town of Barnstable offers several ways in which interested citizens may access information about programs, policies, procedures and activities; connect with municipal leaders; and become active in Barnstable government.

#### GOVERNMENT ACCESS TELEVISION

##### Meetings & Informational Bulletin Board

Channel 18 is the Town of Barnstable's government access television station. Programming ranges from broadcast of nearly all of our Town's board, committee and commission meetings, to informational videos on a broad range of topics, to news and informational programming like the "The Compass", "Seasons of Sandy Neck" and "Barnstable Now". The bulletin board is aired every day, and lists a variety of important, up-to-date information about programs, events, dates and deadlines.

##### Channel 18 News Programming

Two award winning daily news programs are produced by the Town of Barnstable. "Barnstable This Morning" includes news, information and daily interviews with the Town's top leaders. "Barnstable This Morning" airs live each weekday morning at 7:00 am "Barnstable Today" is Channel 18's ten minute evening news program, covering important meetings and happenings in the Town of Barnstable. "Barnstable Today" airs at 5:00 pm on Channel 18.

Past episodes of "Barnstable This Morning" and "Barnstable Today", as well as archived video of meetings and informational videos, can be found online at [www.townofbarnstable.us/channel18](http://www.townofbarnstable.us/channel18)

#### ONLINE OFFERINGS

##### Town of Barnstable Website [www.townofbarnstable.us](http://www.townofbarnstable.us)

The Town of Barnstable offers a comprehensive, user-friendly website. Barnstable's online presence includes an array of information about the Town's departments, divisions, policies, programs, and more. All town reports, many commonly used forms, and assorted listings are available for downloading and/or printing. Our website also offers a comprehensive video archive of past meetings, special event coverage, and our award winning news programs. We welcome you to visit our site from the comfort of home and encourage your comments and suggestions.

##### Barnstable iForum

Barnstable iForum is the Town of Barnstable's innovative virtual town hall. You may find it online at [www.barnstableiforum.com](http://www.barnstableiforum.com). The iForum is designed for citizens to share ideas, information, support and suggestions on a number of town related topics. Citizens can log on 24 hours a day, 7 days a week, 365 days of the year to share thoughts and ideas for moving the town forward.

##### Social Media

Stay connected with the Town of Barnstable on social media. Join us on Facebook at [www.facebook.com/TownofBarnstable](http://www.facebook.com/TownofBarnstable) and on Twitter @BarnstableMA for updates

on meetings, pictures from Town events, road work updates, storm information, and much more.

#### NEWSLETTERS

##### Barnstable Bulletin: The Municipal Newsletter

The Barnstable Bulletin represents another effort to better communicate with our citizens. This free, monthly newsletter outlines the various goings-on in and around the Town of Barnstable and includes such things as a message from the Town Manager, important dates and deadlines, departmental updates, links to important information, and more. Register for the newsletter by visiting the Town Website. A printed version can also be mailed to your home. Contact the Community Services Department at [barnstablebulletin@town.barnstable.ma.us](mailto:barnstablebulletin@town.barnstable.ma.us) to be added to the mailing list.

##### Town Manager eNews

Stay up to date with the latest news from Town Hall. Receive in your email inbox each week an update from Town Manager Tom Lynch, with important information that helps you keep in touch with your local government.

##### The Compass

The Compass is a publication of Barnstable Senior Services. This bi-monthly magazine features the programs and services of the Barnstable Senior Center. Copies can be viewed online, or mailed to you. Contact Senior Services at 508-862-4750.

#### PUBLIC OUTREACH

Ask for a presentation to your club, group, or association. Town of Barnstable staff is happy to provide in depth information on any subject of interest to you. Contact the Director of Community Services at 508-862-4956 to schedule a presentation.

#### CITIZEN INVOLVEMENT

##### Citizens Leadership Academy: Inside Barnstable Town Government

If you are interested in learning more about the Town of Barnstable, you might consider joining our Citizens Leadership Academy: Inside Barnstable Town Government. This 11-week class will provide you with an in depth look at all of the Town of Barnstable's departments, divisions, and programs. Join the hundreds of other happy residents who have participated in this popular and interesting class! For more information, visit the Town's website, or call the Town Manager's office at 508-862-4610.

#### VOLUNTEER!

The Town of Barnstable depends on its citizen volunteers to ensure that the many and various boards, committees and commissions are fully appointed and functioning. With your help, we are able to conduct the business of government. There are unlimited opportunities to volunteer within many of our Departments and Divisions. To find out more, visit our website or call the Community Services Department at 508-862-4956.

# EMPLOYEE WAGE REPORT

COMPENSATION PLAN: 7/1/16 - 6/30/17

POSITIONS	GRADES	PAY PLAN	Hours
<b>GRADE 20 \$121,546 to \$145,259</b>			
Assistant Town Manager	20	Executive	40+ hrs
Town Attorney	20	Executive	40+ hrs
<b>GRADE 19 \$112,542 to \$139,933</b>			
Director of DPW	19	Executive	40+ hrs
<b>GRADE 18 \$104,206 to \$124,536</b>			
Deputy Finance Director	18	Executive	40+ hrs
Director of Planning and Development	18	Executive	40+ hrs
Director of Human Resources	18	Executive	40+ hrs
<b>GRADE 17 \$96,487 to \$119,995</b>			
Assistant DPW Director	17	Executive	40+ hrs
Community Services Director	17	Executive	40+ hrs
Director of Information Technology	17	Executive	40+ hrs
Director of Regulatory Services	17	Executive	40+ hrs
Town Engineer - DPW	17	BMEA-DH	40+ hrs
<b>GRADE 16 \$89,339 to \$111,106</b>			
Assistant Town Attorney	16	Executive	40+ hrs
Director of Assessing	16	BMEA-DH	40 hrs
Director of Golf Operations	16	BMEA-DH	40+ hrs
Director of Marine & Environmental Affairs	16	BMEA-DH	40 hrs
Director of Property & Risk Management	16	BMEA-DH	40 hrs
Town Architect	16	BMEA-DH	40 hrs
Town Treasurer	16	Executive	40+ hrs
<b>GRADE 15 \$82,404 to \$102,877</b>			
Assistant Airport Manager	15	Executive/Airport	40 hrs
Assistant Director of Human Resources	15	Executive	40 hrs
Building Commissioner	15	BMEA-DH	40 hrs
Conservation Administrator	15	BMEA-DH	40 hrs
Director of Golf Maintenance	15	BMEA-DH	40+ hrs
Director of Public Health	15	BMEA-DH	40 hrs
Director of Support Services - Police	15	Executive	40+ hrs
Division Supervisor - Consumer Affairs	15	BMEA - DH	40 hrs
Division Supervisor - Highway	15	BMEA-DH	40 hrs
Division Supervisor - Solid Waste	15	BMEA-DH	40 hrs
Division Supervisor - Structures & Grounds	15	BMEA-DH	40 hrs
Division Supervisor - Water Pollution Control	15	BMEA-DH	40 hrs
Division Supervisor - Water Supply	15	BMEA-DH	40 hrs
HYCC General Manager	15	BMEA-DH	40 hrs
Town Surveyor - DPW	15	BMEA-DH	40 hrs
<b>GRADE 14 \$76,593 to \$95,256</b>			
Assistant Director of Information Technology	14	BMEA	40 hrs
Chief Procurement Officer – Property Management	14	BMEA-DH	40 hrs

Comptroller	14	BMEA-DH	40 hrs
Director of Senior Services	14	BMEA-DH	40 hrs
GIS Coordinator - Information Systems	14	BMEA	40 hrs
Leisure Services Director	14	BMEA	40 hrs
Marina Manager	14	BMEA-DH	40 hrs
Owner's Project Manager	14	BMEA	40 hrs
Senior Engineer	14	BMEA	40 hrs
Senior Project Manager - DPW	14	BMEA	40 hrs
Town Clerk - Elected	14	Executive	40+ hrs
Town Collector - Elected	14	Executive	40+ hrs
<b>GRADE 13 \$70,920 to \$88,199</b>			
Division Supervisor - Natural Resources	13	BMEA-DH	40 hrs
Human Resources Coordinator	13	Executive	40 hrs
Project Engineer - Roads (Private) - DPW	13	BMEA	40 hrs
Regulatory Review Planner	13	BMEA	40 hrs
Sandy Neck Park Manager	13	BMEA-DH	40+ hrs
Special Projects Coordinator	13	BMEA	40 hrs
Special Projects Manager	13	BMEA	40 hrs
Supervisor/Project Engineer (PE)	13	BMEA	40 hrs

<b>GRADE 12 \$68,070 to \$81,667</b>			
Accounting Officer	12	BMEA	40 hrs
Assistant Treasurer	12	BMEA-DH	40 hrs
Building Design Architect/Engineer - DPW	12	BMEA	40 hrs
Chief Health Inspector	12	BMEA	40 hrs
Coastal Health Resource Coordinator	12	BMEA	40 hrs
Community Economic Development Grant Coordinator	12	BMEA	40 hrs
Developer/Analyst	12	BMEA	40 hrs
General Foreman - Fleet Manager	12	BMEA-DH	40 hrs
General Foreman - Highway, DPW	12	BMEA-DH	40 hrs
General Foreman - Structures & Grounds, DPW	12	BMEA-DH	40 hrs
Golf Head Professional	12	BMEA-DH	40 hrs
Marketing Manager	12	BMEA-DH	40 hrs
Parking Program Manager/Comm. Transportation Coord	12	BMEA	40 hrs
Principal Planner	12	BMEA	40 hrs
<b>GRADE 11 \$60,804 to 75,325</b>			
Assistant Golf Course Superintendent	11	AFSCME	40 hrs
Assistant Town Clerk	11	Support Staff	40 hrs
Benefits Administrator	11	Support Staff	40 hrs
Cemeteries Foreman	11	BMEA	40 hrs
Chief Plant Operator - Water Pollution Control	11	AFSCME	40 hrs
Facility Manager - HYCC	11	AFSCME	40 hrs
Information Technology Coordinator - Police	11	BMEA	40 hrs
Purchasing Agent	11	BMEA	40 hrs
Records/Evidence Supervisor	11	BMEA	40 hrs
Rink Manager	11	BMEA	40 hrs
Solid Waste Foreman - Solid Waste - DPW	11	AFSCME	40 hrs
Sr. Assistant Assessor	11	BMEA	40 hrs

EMPLOYEE WAGE REPORT

Youth Center Manager	11	BMEA	40 hrs
<b>GRADE 10 \$56,647 to \$69,745</b>			
Affordable Accessory Apartment Program Coordinator	10	BMEA	40 hrs
Airport Rescue Firefighter	10	Teamsters	40 hrs
Assistant Assessor	10	BMEA	40 hrs
Assistant Director -Senior Services	10	BMEA	40 hrs
Assistant Golf Pro-Manager	10	BMEA	40 hrs
Aviation Fuel Coordinator	10	Teamsters	40 hrs
Conservation Agent	10	BMEA	40 hrs
Consumer Affairs Inspector	10	BMEA	40 hrs
Engineering Records Manager E-911 Liaison	10	BMEA	40 hrs
Financial Supervisor - Recreation	10	BMEA	40 hrs
Gas/Plumbing Inspector - Building	10	BMEA	40 hrs
GIS Database Technician	10	BMEA	40 hrs
Health Inspector	10	BMEA	40 hrs
Health Inspector - Hazardous Materials	10	BMEA	40 hrs
Local Inspector - Building	10	BMEA	40 hrs
Maintenance Supervisor- Airport	10	Teamsters	40 hrs
Micro Computer Specialist - Info Systems	10	BMEA	40 hrs
Operations Supervisor - Airport	10	Teamsters	40 hrs
Project Engineer - Drainage	10	BMEA	40 hrs
Public Health Nurse	10	BMEA	40 hrs
Senior Electronic Technician	10	AFSCME	40 hrs
Weights & Measures Inspector	10	BMEA	40 hrs
Wire Inspector - Building	10	BMEA	40 hrs
<b>GRADE 9</b>			
<b>\$50,660 to \$60,543 (37.5 hours) \$52,129 to \$64,580 (40 hours)</b>			
Adult Social Day Program Coordinator	9	BMEA	37.5 hrs
Assistant Harbormaster - Mooring Officer	9	BMEA	40 hrs
Assistant Town Collector	9	BMEA	37.5 hrs
Budget/Financial Analyst	9	BMEA	40 hrs
Chief Maintenance Mechanic	9	AFSCME	40 hrs
Confidential Assistant to the Police Chief	9	Support Staff	40 hrs
Construction Project Inspector	9	BMEA	40 hrs
Executive Assitant to the Airport Manager	9	Sup Staff/Airport	40 hrs
Forestry Foreman, Highway	9	AFSCME	40 hrs
GIS Specialist	9	BMEA	40 hrs
Golf Course Facilities Technician	9	AFSCME	40 hrs
HVACR Technician	9	AFSCME	40 hrs
Lab Technician/Chemist - Water Pollution Control	9	BMEA	40 hrs
Legal Assistant	9	BMEA	37.5 hrs
Maintenance Technician - Carpenter	9	AFSCME	40 hrs
Micro Computer Support Specialist	9	BMEA	40 hrs
Natural Resource Officer	9	BMEA	40 hrs
Office Manager - Assessing	9	BMEA	37.5 hrs
Office Manager - Exec Asst. to Director of Reg. Services	9	BMEA	37.5
Payroll Coordinator	9	BMEA	37.50 hrs
Program Coordinator	9	BMEA	40 hrs
Programmer Analyst	9	BMEA	40 hrs

Section Foreman	9	AFSCME	40 hrs
Section Foreman-Bldg Maintenance	9	AFSCME	40 hrs
Section Foreman-Custodial	9	BMEA	40 hrs
Security/Noise Abatement Coordinator - Airport	9	Sup Staff/Airport	40 hrs
Senior Animal Control Officer	9	BMEA	40 hrs
Senior Engineering Technician	9	BMEA	40 hrs
Senior Mechanic/Working Foreman	9	AFSCME	40 hrs
Sewer Plant Operator	9	AFSCME	40 hrs
Shellfish Biologist	9	BMEA	40 hrs
Survey Field Technician	9	BMEA	40 hrs
Video Specialist	9	BMEA	40 hrs
Zoning Board/Site Plan Review Coordinator	9	BMEA	40 hrs
<b>GRADE 8</b>			
<b>\$47,845 to \$56,059 (37.5 hours) \$48,268 to \$59,846 (40 hours)</b>			
Administrative Assistant - Airport Manager	8	Sup Staff/Airport	40 hrs
Administrative Assistant - Building Commissioner	8	BMEA	37.5 hrs
Administrative Assistant - Growth Management	8	BMEA	37.5 hrs
Administrative Assistant - Human Resources	8	Support Staff	40 hrs
Administrative Financial Analyst	8	Teamsters	40 hrs
Animal Control Officer	8	BMEA	40 hrs
Animal Control Officer, Part-time	8	Non-Union	16 hrs
Assistant Mechanic - WPC	8	AFSCME	40 hrs
Assistant Zoning Officer/Lead Permit Technician	8	BMEA	40 hrs
Benefits Assistant	8	Support Staff	40 hrs
Carpenter	8	AFSCME	40 hrs
Cemetery Services Coordinator	8	AFSCME	40 hrs
Conservation Assistant	8	BMEA	40 hrs
Domestic Violence Specialist	8	BMEA	40 hrs
Financial Coordinator - DPW	8	AFSCME	40 hrs
Financial Coordinator - Police	8	BMEA	40 hrs
Grounds/Maintenance Technician	8	BMEA	40 hrs
Lab Technician	8	BMEA	40 hrs
Mechanic Welder	8	Teamsters	40 hrs
Outreach and Development Coordinator - Senior Services	8	BMEA	40 hrs
Outreach and Transportation Coordinator - Senior Services	8	BMEA	40 hrs
Mechanic Welder	8	BMEA	40 hrs
Senior Mechanic	8	AFSCME	40 hrs
Telecommunication Specialist/Jail Assistant	8	BMEA	40 hrs
Volunteer/Marketing Coordinator - Senior Services	8	Support Staff	19 hrs
Working Foreman - Arborist	8	AFSCME	40 hrs
Working Foreman - Highway	8	AFSCME	40 hrs
Working Foreman/Irrigation Technician - Golf	8	AFSCME	40 hrs
Working Foreman-Grounds	8	AFSCME	40 hrs
Working Foreman-Mosswood	8	AFSCME	40 hrs
<b>GRADE 7</b>			
<b>\$43,432 to \$51,906 (37.5 hours) \$44,692 to \$55,366 (40 hours)</b>			
Activity Coordinator	7	BMEA	<20 hrs
Administrative Assistant	7	AFSCME	40 hrs



EMPLOYEE WAGE REPORT

Administrative Assistant	7	BMEA	37.5 hrs
Administrative Assistant - Licensing	7	BMEA	37.5 hrs
Administrative Assistant - Sewer Billing	7	AFSCME	40 hrs
Administrative Assistant - Town Council	7	Support Staff	40 hrs
Computer Operator	7	BMEA	37.5 hrs
Confidential Assistant - Town Manager	7	Support Staff	40 hrs
Equipment Operator II	7	AFSCME	40 hrs
Equipment/Parts Inventory Mgr.	7	AFSCME	40 hrs
Help Desk Coordinator - Information Systems	7	BMEA	37.5 hrs
Maintenance Technician	7	Teamsters	40 hrs
Mechanic	7	AFSCME	40 hrs
Office Assistant	7	AFSCME	40 hrs
Operations Specialist	7	Teamsters	40 hrs
Parking Enforcement Inspector	7	BMEA	40 hrs
Permit Technician	7	BMEA	37.50 hrs
Secretary to the Detective Division	7	BMEA	37.5 hrs
Staff Auditor - Accounts Payable	7	BMEA	37.5 hrs
Staff Auditor - Cash Receipts	7	BMEA	37.5 hrs
Staff Auditor - Payroll	7	BMEA	37.5 hrs
Video Assistant	7	BMEA	40 hrs
<b>GRADE 6</b>			
<b>\$40,214 to \$48,061 (37.5 hours) \$41,381 to \$51,265 (40 hours)</b>			
Assistant Harbormaster - Dockmaster	6	BMEA	40 hrs
Assistant Harbormaster - Pumpout Boat	6	BMEA	40 hrs
Collections Assistant	6	BMEA	37.5 hrs
Department/Division Principal Assistant	6	BMEA	37.5 hrs
Depart./Div. Principal Assistant - Census Voter Adm.	6	BMEA	37.5 hrs
Department/Division Principal Assistant - Licensing	6	BMEA	37.5 hrs
Depart./Div. Principal Assistant - Records Management	6	BMEA	37.5 hrs
Department/Division Principal Assistant - Vital Records	6	BMEA	37.5 hrs
Equipment Operator I	6	AFSCME	40 hrs
Financial Assistant - Airport	6	Teamsters	40 hrs
Human Resources Principal Assistant	6	Support Staff	40 hrs
Laborer/Craftsperson/Bridge Operator	6	AFSCME	40 hrs
Laborer/Craftsperson/Gate Attendent	6	AFSCME	40 hrs
Legal Clerk - Legal	6	BMEA	37.5 hrs
Maintenance Custodian - HYCC	6	BMEA	40 hrs
Payroll Assistant	6	BMEA	37.5 hrs
Principal Assistant	6	AFSCME	40 hrs
Principal Assistant	6	BMEA	37.5 hrs
Program Assistant	6	BMEA	37.5 hrs
Property Transfer Assistant	6	BMEA	37.5 hrs
Recreation Program Assistant	6	BMEA	40 hrs
Shellfish Technician	6	BMEA	40 hrs
<b>GRADE 5</b>			
<b>\$37,236 to \$44,500 (37.5 hours) \$38,317 to \$47,467 (40 hours)</b>			
Adult Social Day Program Aide	5	BMEA	<20 hrs
Clerical Assistant - Town Manager	5	Support Staff	40 hrs
Data Collection/Field Inspector	5	BMEA	37.5 hrs

Department Assistant Airport	5	Teamsters	40 hrs
Department/Division Assistant	5	AFSCME	40 hrs
Department/Division Assistant	5	BMEA	37.5 hrs
Division Assistant (Cashier Pro Shop)	5	AFSCME	40 hrs
Labor/Craftsperson	5	AFSCME	40 hrs
Labor/Craftsperson - Airport	5	Teamsters	40 hrs
Laborer/Greensperson	5	AFSCME	40 hrs
Lister	5	BMEA	37.5 hrs
Septic System Data Coordinator	5	Support Staff	<20 hrs
<b>GRADE 4</b>			
<b>\$36,777 to \$43,951</b>			
Courier/Maintenance Person	4	AFSCME	40 hrs
Golf Laborer	4	AFSCME	40 hrs
Custodian	4	BMEA	40 hrs
Custodian - 200 Main Street	4	BMEA	40 hrs
Custodian - Airport	4	Teamsters	40 hrs
Custodian - Senior Services	4	BMEA	40 hrs
Recycling Laborer - Solid Waste	4	AFSCME	40 hrs
<b>GRADE 3</b>			
<b>\$34,052 to \$40,694</b>			
School Crossing Guard	3	BMEA	<20 hrs
<b>Police Department</b>		<b>Pay Range</b>	
Chief		\$164,020	
Deputy Chief		\$93,189 to \$111,369	
Lieutenant		\$87,813 to \$104,945	
Sergeant		\$69,708 to \$83,308	
Detective		\$58,986 to \$70,494	
Patrol Officer		\$56,177 to \$67,137	
<b>Contract Employees</b>		<b>Pay Range</b>	
Town Manager		\$175,000	
Finance Director		\$168,756	
Airport Manager		142,707	
Council Administrator		\$78,127	
Assistant to The Town Manager		\$72,030	
Web Developer		\$95,037	
<b>School Department</b>		<b>Pay Range</b>	
Superintendent		\$200,000	
Assistant Superintendent		\$137,332	
Principal		\$97,385 to \$135,822	
Special Education Director		\$113,710	
Technology Director		\$106,769	
Information Systems Accountability Specialist		\$103,349	
Assistant Special Education Director		\$102,229	
Assistant Principal		102,230 to \$111,106	
High School House Master		\$104,275	

EMPLOYEE WAGE REPORT

Athletic Director	\$100,170
Director of Student Services	\$98,984
Facilities Manager	\$98,300
ELL Director	\$97,863
Curriculum Coordinator	\$97,007
District Data Systems Analyst	\$93,186
Gateway Director	\$91,190
BIS SPED Coordinator	\$89,425
Grants Manager	\$81,361
Network Coordinator	\$79,739
Transportation Director	\$76,279
Financial/Grants Administrator	\$75,529
HVAC Lead Technician	\$70,824 to \$81,972
Plumber	\$70,824 to \$81,972
Electrician	\$70,824 to \$81,972
Grounds/Fleet Section Foreman	\$65,786 to \$78,965
Executive Assistant to the Superintendent	\$65,473
Student Information Systems Specialist	\$63,360
Senior Administrative Assistant to the Assistant Supt.	\$57,200
Maintenance Secretary	\$55,520
Special Education Administrative Assistant	\$55,520
Maintenance Specialist II	\$54,468 to \$64,844
Working Foreman	\$54,468 to \$64,844
Maintenance Specialist	\$53,105 to \$64,097
HVAC Helper	\$53,105 to \$64,097
Network Specialist	\$51,213
A/V Technician	\$48,672
Teacher w/Master's Degree +60 Credits or PhD	\$52,554 to \$87,587
Teacher w/Master's Degree +45 Credits	\$51,761 to \$86,730
Teacher w/Master's Degree +30 Credits	\$51,063 to \$86,010
Teacher w/Master's Degree +15 Credits	\$50,119 to \$82,747
Teacher w/Master's Degree	\$49,170 to \$81,789
Teacher w/Bachelor's Degree +15 Credits	\$47,286 to \$78,814
Teacher w/Bachelor's Degree	\$45,391 to \$75,844
School Nurse	\$45,391 to \$75,844
Transportation Dispatcher	\$44,940
Head Custodian	\$44,407 to \$51,266
Maintenance Craftsperson	\$43,151 to \$56,198
Custodial Foreman	\$40,076 to \$47,045
Laborer	\$36,031 to \$51,297
Custodian	\$36,031 to \$42,717
Technology Specialist	\$33,428
Supervisory Administrative Assistant	\$22.46/hr to \$27.91/hr
Special Education Bus Driver	\$21.43/hr
Facilities Coordinator	\$20.81/hr
Administrative Assistant	\$20.42/hr to \$24.95/hr

Technology Assistant	\$15.88/hr to \$21.86/hr
Health Assistant	\$15.88/hr to \$21.86/hr
Foreign Language Assistant	\$15.88/hr to \$21.86/hr
Library Assistant	\$15.88/hr to \$21.86/hr
Personal Care Assistant	\$15.88/hr to \$21.86/hr
Prevention Assistant	\$15.88/hr to \$21.86/hr
Teacher Assistant	\$14.78/hr to \$20.86/hr
Clerk	\$14.40/hr to \$18.85/hr
Special Education Bus Monitor	\$14.03/hr
School Assistants	\$13.05/hr to \$17.53/hr



# Years of Service 2016

*The Town of Barnstable celebrated its Years of Service for 19 Retirees and 94 Employees on Friday, December 9, 2016 with Town Manager Mark Ells, Town Council President Jessica Rapp Grassetti, and Town Councilors Dr. Debra Dagwan and John Flores.*

*Congratulations and Thank You to the following Employees:*

## RETIRED

Lawrence Avallone (33 years) DPW-Highway  
 Barbara Bennett (33 years) Information Systems  
 David Cameron (36 years) Police  
 James Ellis (31 years) Police  
 Charles Genatossio (35 years) DPW-Highway  
 Paul Henderson (33 years) Airport  
 Sheila Jones (23 years) DPW-Highway  
 John Juros (11 years) DPW-Administration  
 Thomas Lynch (8 years) Town Manager's Office  
 Steven Maderios (44 years) HYCC-Recreation  
 Stephen McGuire (33 years) Police  
 Lauren O'Brien (13 years) Police  
 Thomas Perry (20 years) Building Division  
 Anthony Podlesney (9 years) Assessing  
 Roy Ricci (27 years) Police  
 Frank Schlegel (32 years) DPW-Engineering Division  
 Eric Shufelt (22 years) Marine & Environmental Affairs Division  
 Mitchell Trott (32 years) DPW-Structures & Grounds Division  
 Ellen Waddlington (11 years) Health Division



# *Congratulations!*

## **5 YEARS OF SERVICE**

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Donna Andrews, Airport  
Christopher Botsford, Police  
Geraldine Clark, Assessing  
Sarah Colvin, Town Manager's Office  
Brenda Coyle, Building  
Sean Crowell, Golf  
Jennifer Cullum, Town Council  
Eric Dufault, DPW-Administration  
Joshua Dunn, HYCC  
Thomas Edwards, Police  
Kevin Fullam, Police  
Jessica Rapp Grasetti, Town Council  
Karen Herrand, Growth Management  
Christopher Holden, DPW-Structures & Grounds  
Craig Hurwitz, Police  
Joseph Izzo, HYCC  
Spencer Jackson, Police  
Joseph Keating, DPW-Highway  
Joshua Maloney, Police  
Scott McCarthy, HYCC  
Erin McRae, DPW-Water Pollution Control  
Mariann Mosher, Senior Services  
Scott Provencher, DPW-Highway  
Ann Quirk, Town Clerk  
Christopher Ross, Police  
Richard Scali, Regulatory Services  
Judith Scichilone, Senior Services  
Chartles Thompson, Golf  
Michael White, DPW-Highway  
Martin Wunderly, Conservation

## **10 YEARS OF SERVICE**

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Sarah Beal, Information Systems  
Barry Bekeshka, DPW-Highway  
Debra Blanchette, Treasury  
Brendan Burchell, Police  
Richard Cohen, Consumer Affairs  
Frank Cox, DPW-Highway  
James Derosa, DPW-Structures & Grounds  
Mary Enos, Senior Services  
Nancy Finch, Assessing  
Stephanie Foster, DPW-Solid Waste  
Susan Greenlaw, Town Clerk's office  
Brian Jones, Police  
Matthew Marais, DPW-Sold Waste  
Robert McKechnie, Building Division  
Charles McLaughlin, Legal  
Timothy O'Connell, Health  
Carol Puckett, Growth Management  
Jeffrey Rudziak, Assessing  
Daniel Ruth, Police  
Kim Slezak, Recreation  
James Smith, DPW-Water Pollution Control  
Douglas Tarr, DPW-Structures & Grounds  
Tara Way, Human Resources

## **15 YEARS OF SERVICE**

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Theresa Boggi, Treasury  
Claudette Bookbinder, Conservation  
Dennis Bouvier, Information Systems  
Andrew Cormier, DPW-Highway  
Kevin DeCollibus-Information Systems  
Jennifer Ellis, Police  
Kevin Foster-Information Systems  
Samantha Garfield-Treasury  
Stacey Hurwitz, Growth Management  
Hans Keijser, DPW-Water Supply Division  
Patrick Kelliher-DPW-Sold Waste Division  
Michael Kondracki, Airport  
Kenneth Mattoon, DPW-Highway  
Maureen Niemi, Town Collector  
Donald Peterson, Golf  
Richard Poole, DPW-Structures & Grounds  
Donna Silva, Police  
David Stanton, Health Division

## **20 YEARS OF SERVICE**

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James Benoit, Information Systems  
Ronald Ghetti, Information Systems  
Peter Gibbs, DPW-Highway  
Merry Holway, Golf  
Joseph Linnell, DPW-Solid Waste  
Bonny Ross, DPW-Administration

## **25 YEARS OF SERVICE**

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Robin Anderson, Building Division  
Susan Atkins, Human Resources  
Valerie Hemmila, Police

## **30 YEARS OF SERVICE**

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Debra Barrows, Building Division  
Benjamin Baxter, Police  
Creighton Brown, DPW-Highway  
Michael Damery, Police  
Mark Palmer, Police  
Dale Saad, DPW-Engineering Division  
Jane Zulkiewicz, Consumer Affairs

## **35 YEARS OF SERVICE**

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Paul MacDonald, Police  
Steven McCarthy, DPW-Structures & Grounds  
Stephen Sundelin, DPW-Structures & Grounds

## **40 YEARS OF SERVICE**

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Robert Bain, DPW-Highway

## **45 YEARS OF SERVICE**

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John Corbett, Police

## DEPARTMENT / DIVISION HEAD LISTINGS

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<b>Town Manager</b>	Mark S. Ells	862-4610
<b>Assistant Town Manager</b>	M. Andrew Clyburn	862-4610
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<b>Police (non-emergency)</b>	Chief Paul MacDonald	775-0387
<b>Public Works</b>		
Director of Public Works	Daniel Santos	790-6400
Engineering Division	Roger Parsons	790-6400
Highway Division	Michael Perry	790-6330
Structures & Grounds	Steve Sundelin	790-6320
Water Pollution Control	Andrew Boule	790-6335
Solid Waste Division	Patrick Kelliher	420-2258
<b>Administrative Services</b>		
Assessing Program	Jeffrey Rudziak	862-4022
Finance Division	Mark Milne	862-4654
Planning & Development	Elizabeth Jenkins	862-4678
Human Resources	William Cole	862-4694
Information Technology	Daniel Wood	862-4624
Legal	Ruth Weil	862-4620
Property Management	David Anthony	862-4652
Town Clerk	Ann Quirk	862-4044
Town Collector	Maureen Niemi	862-4054
Treasury Division	Debra Blanchette	862-4653
<b>Community Services</b>		
Director of Community Services	Lynne Poyant	862-4956
Golf (Hyannis Golf Club)	Bruce McIntyre	362-2606
Golf (Olde Barnstable Fairgrounds)	Bruce McIntyre	420-1141
Hyannis Youth & Community Ctr	Joe Izzo	790-6345
Recreation Division	Patti Machado	790-6345
Senior Services Division	Madeline Noonan	862-4759
Marine & Environmental Affairs	Daniel Horn	790-6273
<b>Regulatory Services</b>		
Director of Regulatory Services	Richard Scali	862-4672
Building Division	Paul Roma	862-4038
Conservation Division	Darcy Karle	862-4093
Consumer Affairs Division	Elizabeth Hartsgrove	862-4672
Public Health Division	Thomas McKean	862-4644
<b>Barnstable Municipal Airport</b>		
Municipal Airport Manager	Roland "Bud" Breault	775-2020
Assistant Airport Manager	Katie Servis	775-2020
<b>School Department</b>		
Superintendent of Schools	Meg Mayo-Brown	862-4952
<b>Town Council</b>		
Town Council Administrator	Cynthia Lovell	862-4734

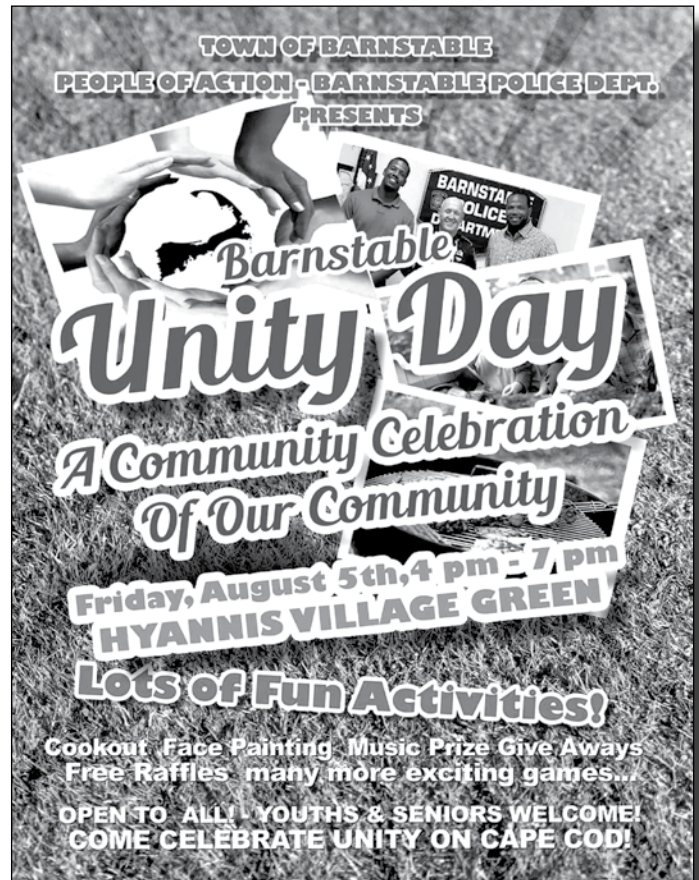
## IMPORTANT PHONE NUMBERS

<u>Service</u>	<u>Division</u>	<u>Department</u>	<u>Phone</u>
Airport Services	Barnstable Municipal Airport	Airport	775-2020
Adult Supportive Day Program	Senior Services Division	Community Services	862-4765
Accessory Affordable Apartment Program	Planning & Development	Planning & Development	862-4683
Animal Control	MEA Division	Community Services	790-6274
Beach Stickers	Recreation Division	Community Services	790-6345
Betterments	Town Collector	Town Collector	862-4054
Birth, Death, Marriage Certificates	Town Clerk	Town Clerk	862-4044
Building Permits, all types	Building Division	Regulatory Services	862-4038
Business Licenses	Town Clerk	Town Clerk	862-4044
Census Information	Town Clerk	Town Clerk	862-4044
Certificate of Discharge	Town Collector	Town Collector	862-4054
Dog Licenses	Town Clerk	Town Clerk	862-4044
Elections	Town Clerk	Town Clerk	862-4044
Firearm Registration	Police Department	Police	775-0387
Hazardous Waste Collection	Public Health Division	Regulatory Services	862-4644
Inspections, trades	Building Division	Regulatory Services	862-4038
Inspections, restaurants	Public Health Division	Regulatory Services	862-4644
Marinas, marina fees, moorings	MEA Division	Community Services	790-6273
Natural Resources	MEA Division	Community Services	790-6272
Newsletter - Barnstable Bulletin	Community Services	Community Services	862-4956
Parking citations	Consumer Affairs	Regulatory Services	862-4672
Property Values	Assessors	Assessors	862-4022
Public Information	Community Services	Community Services	862-4956
Recreation Programs	Recreation Division	Community Services	790-6345
Reservations - fields & facilities	Recreation Division	Community Services	790-6345
Sandy Neck Gatehouse	MEA Division	Community Services	362-8300
Senior Services	Senior Services Division	Community Services	862-4750
Septic System Inspections	Public Health Division	Regulatory Services	862-4644
Shellfishing Information & Licenses	MEA Division	Community Services	790-6272
Site Plan Review	Building Division	Regulatory Services	862-4038
Taxes, excise and property	Town Collector	Town Collector	862-4054
Tax Abatement Requests	Assessors	Assessors	862-4022
Television, general information	Community Services	Community Services	862-4956
Television, community listings	Information Technology	Information Technology	862-4624
Television, news programming	Barnstable This Morning	Barnstable This Morning	862-4763
Transfer Station - Stickers	Department of Public Works	Public Works	862-4090
Transportation, Senior Services	Senior Services Division	Community Services	862-4752
Volunteering	Community Services	Community Services	862-4956
Water - Hyannis Water System	Hyannis Water System	DPW	778-9617
Water Pollution Control	Water Pollution Control	DPW	790-6335
Website Information	Information Technology	Information Technology	862-4624
Yard Sale permits	Town Manager's Office	TMO	862-4610



# Barnstable Unity Day

"A Community Celebration  
of Our Community"



People of Action, the Barnstable Police Department and Town of Barnstable presented Barnstable Unity Day at the Hyannis Village Green on Friday, August 5, 2016 from 4:00-7:00 PM. The event is intended to engage the community and local police together in a free celebration including food, music, children's activities and raffles.

Andre and Jesse Barboza, two brothers from Hyannis, reached out to Barnstable Police Chief Paul MacDonald about holding a community gathering in light of events making headlines around the country. Barnstable Unity Day is intended for all members of the community to join together peacefully with the Barnstable Police to show a mutual appreciation for one another while enjoying a fun day in the heart of the town of Barnstable at the Hyannis Village Green.

People of Action is a group formed by Jesse Barboza. It is a group of people who decided to come together and take action in making this community one of which we can all be proud. People of Action is addressing the issues head-on and working together to make a difference. Starting with the youth, People of Action is teaching them from their mistakes and trying to provide them with more resources and opportunities to be successful.

Jesse Barboza said, "This is an opportunity for everyone to come together and celebrate our differences. We may not always see eye to eye, but we must learn to build trust and respect amongst one another."

Andre Barboza said, "We all want to create a solution for our issues, but we have to understand this community belongs to all of us and we must work together."

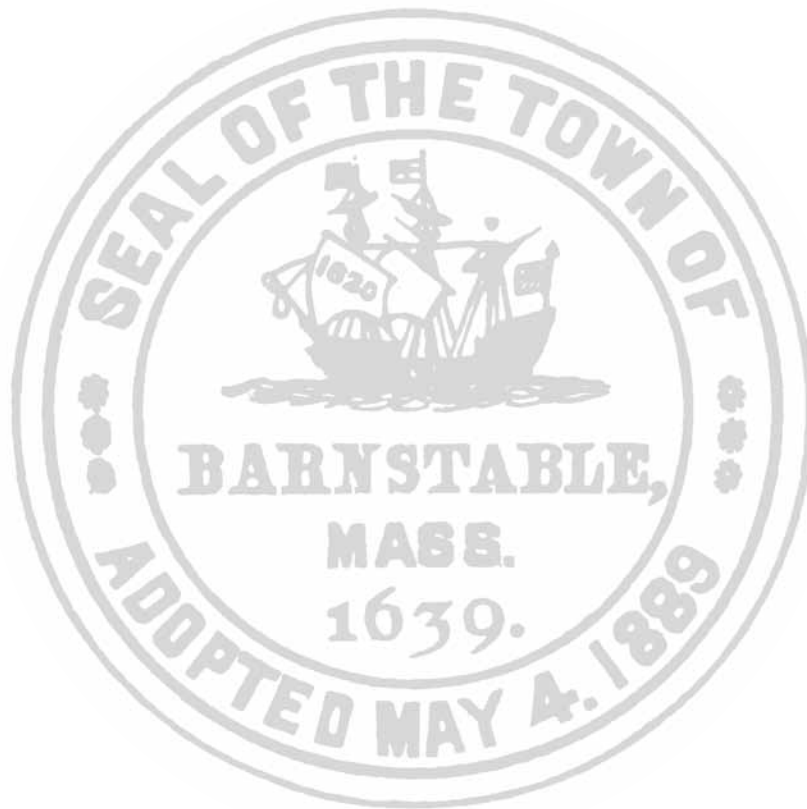
The event was open to all and included free food, music and activities for all ages.

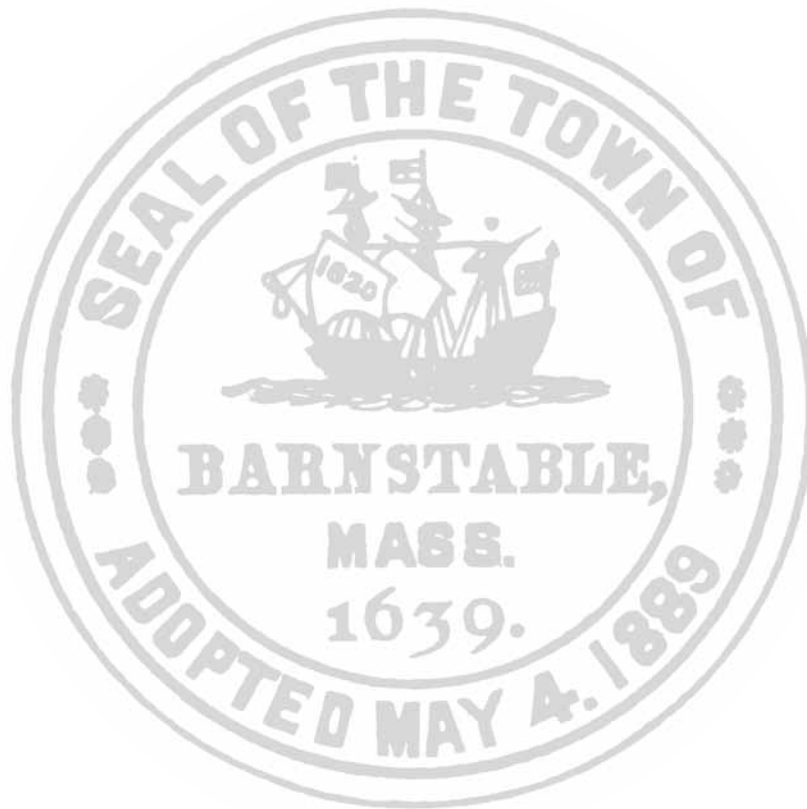


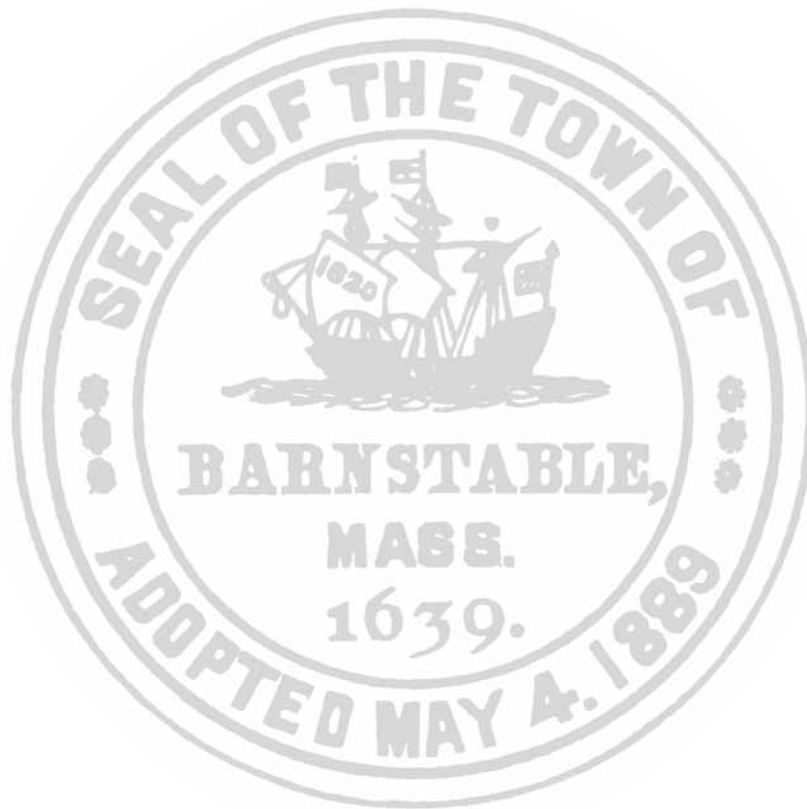
**“Romeo”**  
was voted  
**“Barnstable’s Best Dog”**  
**for 2017**

*Romeo is an 8 year old English Springer Spaniel  
and proudly wears Barnstable dog tag #1  
throughout the year.*

*He belongs to*  
**WILLIAM MURDOCH**  
**CENTERVILLE, MA**









# TOWN OF BARNSTABLE 2017 ANNUAL REPORT

